

NORTH COUNTY FIRE PROTECTION DISTRICT

www.ncfireprotectiondistrict.org

330 S. Main Avenue

Fallbrook, California 92028-2938

Phone: (760) 723-2005

Fax: (760) 723-2072

BOARD OF DIRECTORS

RUTH HARRIS
BOB HOFFMAN
FRED LEUVANO
KENNETH E. MUNSON
KATHLEEN THUNER

STEPHEN J. ABBOTT - Fire Chief/CEO - sabbott@ncfire.org
ROBERT H. JAMES - District Counsel Robert James - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER - Board Secretary - lstephen@ncfire.org

TO: BOARD OF DIRECTORS

FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO

SUBJECT: BOARD MEETING PACKAGE

DATE: April 18, 2017

Enclosed is your Board package for the Special **April** Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the normal meeting venue at, **NORTH COUNTY FIRE PROTECTION DISTRICT, at 231 E. HAWTHORNE, FALLBROOK, CALIFORNIA.**

Please note this month's special meeting is scheduled for Tuesday, April 18, 2017, beginning at **2:00 p.m.**

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me **prior to** the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.

Respectfully,



Stephen Abbott
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

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NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR SPECIAL BOARD MEETING TUESDAY, APRIL 18, 2017 2:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE

**ROY NOON MEETING HALL
231 E. HAWTHORNE
FALLBROOK, CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

- 1. PUBLIC COMMENT — PRESIDENT MUNSON** (pgs. 1-2)
➤ *Standing Event:* Members of the Public may directly address the Board of Directors on Events of interest to the Public provided no action will be taken on non-agenda Events. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.).

ACTION AGENDA

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence precisely at the time announced in the Agenda.

- 2. STRATEGIC PLANNING WORKSHOP — CHIEF ABBOTT** (pgs. 3-4)
➤ *New Event:* Presentation, discussion and development of appropriate action regarding Long Term Strategic Plan.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

- 3. There are no separate Discussion Items for the April 18, 2017 Board meeting.** (pgs. 5-6)

STANDING DISCUSSION EVENTS:

All Events listed under the Standing Discussion Events are presented every meeting.

- **STAFF:** (pgs. 7-8)
 - Chief Abbott
 - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: **Tuesday, April 25, 2017, 5:00 p.m. at FPUD.**

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfireprotectiondistrict.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfireprotectiondistrict.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was **April 10, 2017.**"

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter

Date: April 10, 2017

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
DATE: APRIL 18, 2017
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

1. *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2).*

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF ABBOTT
DATE: APRIL 18, 2017
SUBJECT: STRATEGIC PLANNING WORKSHOP

ACTION AGENDA

BACKGROUND:

In 2003, the District engaged a consultant to develop a Strategic Plan, which included a number of action steps. Approximately ten years later, the District had largely accomplished most of the achievable items, so the Board convened a special meeting to discuss the future strategic direction for the District. Following five years of economic downturn, the goal of the discussion was to identify "strategic priorities" for the District going forward, especially as revenue and the budget situation improved.

DISCUSSION:

As discussed at the March 28th Board meeting, District Staff is moving forward to address the District's short-term challenges. In light of our current and future changes, in order to have clear strategic direction and plan, the Board determined it would be of value to gain a clearer picture of where we want to go and how we want to get there. To do so it would be beneficial to re-evaluate our present and future anticipated position with a more robust analysis. Our goal for the meeting is to review, discuss and develop an action plan to address the long-term challenges. Members of the Senior Staff and labor groups have been invited to participate in this event.

For reference during our discussions, our Mission, Vision and Value Statements are included below:

Mission: To meet our community's expectations through excellence in public safety and service.

Vision: It is our shared vision to be a trusted and respected public safety leader, committed to ensuring the safest community possible through service, collaboration and innovation.

Values: Duty, respect, integrity.

STRATEGIC PLANNING WORKSHOP
APRIL 18, 2017
PAGE 2 OF 2

FISCAL IMPACT:

Fiscal impact would depend upon specific action steps determined by the Board.

SUMMARY:

Staff recommends that we proceed with the development of a Strategic Plan using in the Board and District staff. The first step in the process is for the Board to provide input and direction to Staff concerning the general approach. Staff will then bring a full Plan back to the Board to implement the planning process.



**NORTH COUNTY FIRE
PROTECTION DISTRICT**

FIRE CHIEF/CEO

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
DATE: APRIL 18, 2017
SUBJECT: DISCUSSION AGENDA

There are no separate Discussion Agenda Items for the April 18, 2017, Board Meeting.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
DATE: APRIL 18, 2017
SUBJECT: COMMENTS

● **STAFF REPORTS/UPDATES:**

● **STEPHEN ABBOTT, FIRE CHIEF/CEO:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

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