

NORTH COUNTY FIRE PROTECTION DISTRICT

www.ncfireprotectiondistrict.org

330 S. Main Avenue

Fallbrook, California 92028-2938

Phone: (760) 723-2005

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BOARD OF DIRECTORS

RUTH HARRIS
BOB HOFFMAN
FRED LUEVANO
KENNETH E. MUNSON
KATHLEEN THUNER

STEPHEN J. ABBOTT - Fire Chief/CEO - sabbott@ncfire.org
ROBERT H. JAMES - District Counsel Robert James - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - lstephen@ncfire.org

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
SUBJECT: BOARD MEETING PACKAGE
DATE: September 26, 2017

Enclosed is your Board package for the Regular September Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

Please note this month's meeting is scheduled for Tuesday, September 26, 2017, beginning at 5:00 p.m.

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me prior to the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.

Respectfully,



Stephen Abbott
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING SEPTEMBER 26, 2017 5:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE

FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA

1. **PUBLIC COMMENT — PRESIDENT MUNSON** (pgs. 1-2)
➤ Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.).
2. **EMPLOYEE BADGE PINNING CEREMONY — CHIEF ABBOTT** (pgs. 3-6)
➤ Recurring Item: Badge Pinning Ceremony for newly promoted individuals.
3. **SECOND QUARTER 2017 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT AND B/S STEPHEN-PORTER** (pgs. 7-8)
➤ QUARTERLY ITEM: Recognize employees selected for their efforts in the Second Quarter 2017.

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

4. **APPROVE REGULAR BOARD MEETING MINUTES, AUGUST 2017** (pgs. 9-14)
➤ Standing Item: Review and approve minutes from August meeting as presented.
5. **APPROVE SPECIAL BOARD MEETING MINUTES, SEPTEMBER 12, 2017** (pgs. 15-18)
➤ Standing Item: Review and approve minutes from meeting as presented.
6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR AUGUST 2017** (pgs. 19-40)
➤ Standing Item: Review and Accept Financial Report for August as presented.
7. **REVIEW AND ACCEPT POLICIES & PROCEDURES** (pgs. 41-42)
➤ Standing Item: None

ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence precisely at the time announced in the Agenda.

8. **PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 26, 2017 (5:15 P.M.): REVIEW AND APPROVE FINAL BUDGET FOR FY 2017/18 AND ADOPTION OF RESOLUTION 2017-12 — DFC MAROVICH AND CHIEF ABBOTT** (pgs. 43-74)
➤ Yearly Item: Review and approve Resolution 2017-12 and Final Budget for FY 2017/18. Requires Roll Call Vote.
9. **REVIEW AND APPROVE RECOMMENDATIONS FOR REVISION TO BOARD RECOGNITION PROGRAM — CHIEF ABBOTT** (pgs. 75-76)
➤ New Item: Review and approve updated Program guidelines modifying number of awards per year and award amounts.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



AGENDA FOR REGULAR BOARD MEETING

SEPTEMBER 26, 2017

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DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

- 10. **CAPITAL PLAN REPLACEMENT/RESERVE STUDY — CHIEF ABBOTT** (pgs. 77-172)
 ➤ New Item: Review and discuss implications of Study and impact to District.

STANDING DISCUSSION ITEMS:

All items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 173-74)
 ● "Emails and Text Messages on Personal Accounts and Devices May Be Public Records Subject to Disclosure – Part 3"
- **WRITTEN COMMUNICATION: NONE** (pgs. 175-76)
 ● BOARD RECOGNITION PROGRAM – NONE
- **NEWS ARTICLES:** As attached. (pgs. 177-222)
- **COMMENTS/QUESTIONS:** (pgs. 223-224)
 ● STAFF:
 ● Chief Abbott
 ● Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. There are no Closed Session Items for the September 26, 2017 Meeting. (pgs. 225-26)

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, **October 24, 2017, 5:00 p.m.** at FPUD.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfireprotectiondistrict.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was **September 22, 2017.**"

Board Secretary Loren Stephen-Porter: Loren A. Stephen-Porter Date: September 22, 2017

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
DATE: SEPTEMBER 26, 2017
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2).*

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION**

TO: BOARD OF DIRECTORS
FROM: CHIEF ABBOTT & DEPUTY CHIEF MAROVICH
DATE: SEPTEMBER 26TH, 2017
SUBJECT: BADGE PINNING CEREMONY

PUBLIC ACTIVITIES AGENDA

BACKGROUND:

The Board of Directors has approved a process of promoting District employees during regularly scheduled Board meetings. This practice provides a professional environment for congratulating the employees and their families for all the hard work and sacrifice.

DISCUSSION:

The following individuals will be present during the September 26, 2017, Regular Board Meeting. Fire Chief Stephen Abbott will take this opportunity to officiate over the Badge Pinning Ceremony.

It is the distinct pleasure of the organization to present the following individuals for promotion:

Paul Moritz	Engineer/Paramedic
Joel Hammer	Captain/Paramedic
Barry Krumwiede	Battalion Chief

Paul Moritz:

Paul Moritz started at North County Fire on October 2001 as a Reserve. That was so long ago, there are no longer Reserves. A lot has changed. In that time, Paul completed Paramedic school and then was hired full time as a Firefighter/paramedic. Paul was hired completed probation on his birthday a year later. What a great gift!

During his time as a Firefighter/paramedic, Paul had the opportunity to participate in multiple tasks, projects and other related duties. Some of the most memorable projects were becoming a CPR instructor, placing AEDs in the community, holding a seat with the Board of Governors for the Association, being a member on an EMS committee in the county, being a paramedic preceptor and currently managing the Self Contained Breathing Apparatus Program.

The hardest part of being a new Engineer for Paul to date is moving to a secondary role on a medical aid; not do all the talking on a medical aid is something he will have to become accustom. Paul enjoys talking, telling stories and making patients laugh and feel

BADGE PINNING CEREMONY
SEPTEMBER 26, 2017
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good about themselves. Around the station, it is no different. Not a day goes by where guys aren't laughing with Paul.

Above all this, Paul is grateful and fortunate to have a career in the Fire Service at North County Fire. This career has allowed him to raise his family and spend quality time off duty with his girls. The best part about Paul is that he picked well when choosing a wife. He got an outdoor buddy who enjoys adventures as much as he does. Noelle is an expert wedding planner. I am betting most in this room have had Noelle's wedding or special even cakes, flowers or a party planned because of her. Paul has been able to help coach his daughter Paige, to two soccer championships. Paul has been able to help coach his daughter Kailey, win 1st place in the first race she ever ran in High School Track. He has been able to write a #1 best-selling book, starred on a nationwide fishing show on Fox TV and hosts a fishing podcast with over 30 thousand followers.

Moving forward, his goal is to leave the Engineer role better than he found it. He wants to share all his skills and information he has learned with the Firefighter who will be entering the role of Engineer. Paul is a natural teacher and enjoys showing people how to do things and watching others grow and become successful. In conclusion, he is thankful for everyone who played a role in his success.

Joel Hammer:

Joel Hammer has been employed with the North County Fire Protection District since the year 2000. Prior to that, he was an Explorer Scout beginning in 1997. Joel graduated from Crafton Hills 51st fire Academy in San Bernardino County in 2000; he later put himself through Paramedic school here in North San Diego County at Palomar College.

Joel has been an active member in the North County Fire Protection District since his employment. He has led many local fundraisers and public awareness functions. Joel enjoys training and teaching with new employees and is currently the lead cadre member of our Auto Extrication Team.

Joel married to his beautiful wife Kimberly in October of last year. Kim is an occupational therapist and is currently employed in Murrieta. Together they are contracting their own house build west of Murrieta and are looking forward to the move in date the first part of next year.

Joel is also the oldest of four siblings, whose families still work and reside in the District. The Hammer family and his parents have been longtime residents of the Fallbrook area and are happy to call it home.

Joel welcomes the new position with open arms and a chance to add our agency's leadership position. He is looking forward to challenging himself and his crew as our new Captain/Paramedic.

BADGE PINNING CEREMONY
SEPTEMBER 26, 2017
PAGE 3 OF 3

Barry Krumwiede:

Barry Krumwiede began his career at North County Fire in 1994 and holding the positions of Volunteer Firefighter, Reserve Firefighter, Firefighter Paramedic, Engineer and Captain. He was promoted to Battalion Chief September 6th.

He has been involved in various projects, programs and training for the organization through the past 23 years.

He enjoys spending time and traveling with his family.

He looks forward to his new position and is thankful for the opportunity and the challenges that lie ahead.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO AND B/S STEPHEN-PORTER
DATE: SEPTEMBER 26, 2017
SUBJECT: EMPLOYEE RECOGNITION PROGRAM — RECOGNITION OF MEMBERS

ACTION AGENDA

RECOMMENDATION:

Staff recommends the Board recognize the individual(s)/groups to be recognized for their efforts during the Second Quarter of 2017.

BACKGROUND:

In 2007, the Board instituted a Program designed to recognize excellent performance by members of the organization. On a quarterly basis, the Board selects employees to be recognized, based on feedback received during the quarter. The District has been fortunate to receive positive feedback on a number of employees' activities this past quarter, upon which they may make their selection from the individuals and groups below.

SECOND QUARTER RECOGNITION – INFORMATION RECEIVED ON INDIVIDUALS:

For the Second Quarter of 2017, the Board selected the following individuals/crews for their outstanding efforts:

• **MAY 17, 2017 – EMAIL RE: SIDEWALK CPR TRAINING:**

F. Schoenheit	<u>Engine 1111:</u>	<u>Engine 1112:</u>
	J. Bradshaw	A. Fieri
	T. Ruiz	B. Itzaina
	C. Spenser	B. Lian
	<u>Engine 1115:</u>	<u>Squad 1183:</u>
	G. Mann	T. Harrington
	J. Hammer	P. Moritz
	J. Harlin	

• **MARCH 9, 2017 LETTER FROM THE FALLBROOK WOMAN’S CLUB RE: ASSISTANCE WITH ATTIC SALE:**

Captain Choi
 FF/PM Leo Espinoza
 Unidentified Explorers

FISCAL ANALYSIS:

The previous quarter awards are within budgetary standards.

SUMMARY:

The Staff joins the Board in acknowledging the extraordinary efforts of these members.

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1 **August 22, 2017**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:00 p.m.

5 **THE INVOCATION GIVEN BY Chief Marovich.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: Deputy Chief Marovich, D/C Mahr, B/Cs Krumwiede,
12 McReynolds, Schoenheit and Wilson, and members of the public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18
19 **ACTION AGENDA**

20 **CONSENT ITEMS:**

21 2. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JULY 2017**

22 3. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JULY 2017**

23 4. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

24 President Munson inquired whether there were any questions on Consent Items 2-4. There
25 being no discussion, President Munson asked for a motion to approve the Consent Agenda.
26 On a motion by Director Harris, seconded by Director Luevano, the motion to approve the
27 Consent Agenda Items as presented, passed unanimously.

30 **ACTION ITEMS:**

31 5. **REVIEW AND ACCEPT FINANCIAL AUDIT FOR FY 2015/2016 — CHIEF MAROVICH AND**

32 **CHIEF ABBOTT:** Chief Marovich informed the Board the Pun Group Accountants & Advisors
33 conducted the Annual Audit for the District for Fiscal Year ending June 30, 2016. Partner
34 Paul Kaymark was present to review the audit with the Board and provide insight into the
35 financial status of the District. He noted the Finance Department has undergone some major
36 changes to improve procedures. Discussion ensued regarding how the District compares
37 to other Districts, changes in GASB and options and suggestions for improvement. It was
38 noted Management had noted needs for funding of future acquisitions capital equipment for
39 apparatus and facilities and uncertainties with regards ballooning costs due to CalPERS
40 retirement funding. Mr. Kaymark noted they expect to begin the audit for the FY ending
41 June 20, 2017 shortly. On a motion by Vice President Thuner, seconded by Director Harris,
42 the motion to accept the Annual Audit for the FY ending June 20, 2016, passed unanimously.

43 6. **REQUEST TO ESTABLISH A REVENUE MEASURE STUDY AD HOC COMMITTEE — CHIEF**

44 **ABBOTT:** Chief Abbott informed the Board there had been a kick-off meeting with the
45 contractor to discuss the Revenue Measure Study. In attendance were members of the
46 Management Team, Labor and Board President Munson. At the conclusion of the meeting,
47 it was discussed that an Ad Hoc Committee might be useful to help identify what the District
48 should be focusing on for the measure and to provide feedback to SRI Research for their
49 survey. In order facilitate the process, several meetings could be held fairly quickly to
50 provide recommendations before the next full Board meeting. On a motion by Director
51 Harris, seconded by Director Luevano, the motion to appoint Directors Hoffman and
52 Luevano to the Ad Hoc Committee passed unanimously. The Board Secretary to arrange
53 for the meetings as quickly as possible.

54 7. **REVIEW AND APPROVE RESOLUTION 2017-09 ADOPTING A PAY SCHEDULE —**

55 **CHIEF MAROVICH AND CHIEF ABBOTT:** Chief Marovich presented Resolution 2017-11, which
56 memorializes the previously approved salaries of all District employees in to a single
57 document for publication, without reference to other documents, as required by the California
58 Code of Regulations. The changes reflect the MOU formula increase of 4.58% in salaries.

59 On a motion by Director Luevano, seconded by Director Harris, the motion to approve
60 Resolution 2017-11, memorializing District salaries, passed unanimously.

62 DISCUSSION AGENDA

63 8. There are no Discussion Agenda Items for the August 22, 2017 Board Meeting.

64 STANDING DISCUSSION ITEMS:

65 ● LEGAL COUNSEL REPORT: Counsel James presented his letter "Emails and Text
66 Messages on Personal Accounts and Devices May Be Public Records Subject to Disclosure
67 – Part 2." Brief discussion ensued. This is informational only, no action required.

68 ● WRITTEN COMMUNICATIONS: None.

69 ● BOARD RECOGNITION PROGRAM: Brief discussion ensued regarding the items,
70 Informational only, no action required.

71 ● NEWS ARTICLES: Brief discussion ensued regarding articles. This is informational
72 only, no action required.

73 ● COMMENTS:

74 ● STAFF REPORTS/UPDATES:

75 ● STEPHEN ABBOTT, FIRE CHIEF/CEO: Chief Abbott noted he had sponsored another
76 Coffee with the Chief, which went well as similar to last meeting. The turnout was the same
77 as last time, although there had been mailers, signs and announcements in the paper.
78 Discussion ensued regarding placing generic non-disclosable information about call activity
79 in the Village news. Chief Abbott agreed to look into providing this information to them.
80 Chief Abbott noted he will be attending the next Rainbow Board meeting to discuss the
81 ongoing transition. He also noted that Chief Mahr has been accepted to the NFA Executive
82 Officers Training Program. Informational only, no further action required.

83 ● CHIEF OFFICERS AND OTHER STAFF: CHIEF MAHR: Chief Mahr informed the Board that
84 the changes at North Comm with the CAD transition had gone well. The Board may note
85 new numbers on the apparatus. CHIEF MAROVICH: Chief Marovich updated the Board on
86 the expected audit for the FY ending June 2017. He noted the September Board meeting
87 will require then to approve the Final Budget for 2017/18. He also informed the IT transition

88 is going forward with the District moving to Office 365.

89 ● **BOARD: DIRECTOR HARRIS:** Director Harris reminded everyone of the Chamber's First
90 Responder event on September 28th at the Community Center. Please let her know if you
91 will be attending. **DIRECTOR LUEVANO:** Director Luevano expressed concerns for giving
92 more support to the Fire Prevention efforts, especially during abatement season. He has
93 concerns there is a negative perception that the District is not acting on the weed efforts and
94 the negative view by the public. Chief Abbott updated the Board on the District efforts,
95 including the billboard advertisement, CalFIRE involvement with inspections, the contracting
96 for a weed abatement contractor and the development of a database to track repeat
97 offenders. He noted that weed abatement has a very limited budget, discussed the ways
98 other agencies handle this matter and difficulties the District had with the last contract and
99 the communities' dissatisfaction with their action.

100 ● **BARGAINING GROUPS: A/P JONES:** A/P Jones informed the Association had
101 supported a Girl Scout Troop who were working on their Silver Award, where the girls had
102 surveyed, sought donations, purchased and installed CO₂ alarms in 50 homes. In addition,
103 the Association helped support the library with the purchase of children's fire-related books
104 for the mini-station bookshelf. The Association is sponsor the 9/11 hill climb again for the
105 7th year. A/P Jones noted that Labor has been working with the District in an interest-based
106 manner to move the plan for single role medics into transition.

107 ● **PUBLIC COMMENT:** No comments.

109 **CLOSED SESSION**

110 At 6:40 p.m., President Munson inquired whether there was a motion to adjourn to Closed
111 Session. On a motion by Director Luevano, seconded by Director Hoffman to go into Closed
112 Session, President Munson read the items to be discussed in Closed Session and the Open
113 Session was closed. A short break ensued after the reading of the Closed Session Items.
114 At 6:50 p.m., and the Board entered Closed Session to hear:

116 CS-1. ANNOUNCEMENT — PRESIDENT MUNSON: *An announcement regarding the items to be*
117 *discussed in Closed Session will be made prior to the commencement of Closed Session.*

118 CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - NON-SAFETY
119 GROUP NEGOTIATIONS – CHIEF ABBOTT:

120 FFA Non-Safety Group Negotiators DISTRICT NEGOTIATORS:

121 Chief Abbott, District Counsel James

122 CS-3. REPORT FROM CLOSED SESSION — PRESIDENT MUNSON

123 REOPENING OPEN SESSION:

124 On a motion by Director Harris, which was seconded by Vice President Thuner and which
125 passed unanimously, the Board returned Open Session at 7:00 p.m., the following items
126 were reported out to the public:

127 CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - NON-SAFETY
128 GROUP NEGOTIATIONS – CHIEF ABBOTT: On a motion by Director Luevano, seconded by
129 Director Hoffman, the Board approved the Non-Safety Side Letter as presented. The motion
130 passed unanimously.

131 **ADJOURNMENT**

132 A motion was made at 7:05 p.m. by Director Harris and seconded by Vice President Thuner,
133 to adjourn the meeting and reconvene on September 26, 2017, at 17:00. The motion carried
134 unanimously.

135 Respectfully submitted,

136 

138 Loren Stephen-Porter

139 Board Secretary

140
141 Minutes approved at the Board of Director's Meeting on: September 26, 2017

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1 **September 12, 2017**

2 **SPECIAL MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:00 p.m.

5 **THE INVOCATION GIVEN BY CHIEF MAROVICH.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: Deputy Chief Marovich, D/C Mahr, B/Cs McReynolds and
12 Krumwiede and members of the public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 **ACTION AGENDA**

19 2. **REVIEW AND APPROVE REVENUE MEASURE FEASIBILITY ANALYSIS RECOMMENDATIONS**
20 **FROM AD HOC COMMITTEE — CHIEF ABBOTT:** Chief Abbott noted that last month, the Board
21 established an Ad Hoc Committee to discuss the specific details to consider should the
22 District determine to go forward with a revenue request. In order to assist the research
23 team, the Committee reviewed the issues and identified the District needs to provide SRI
24 Research with the necessary information to develop a meaningful survey tool to assess the
25 residents' level of support for a measure. After meeting, Ad Hoc members felt confident that
26 a second meeting would not be required as they identified the following needs.
27 The Committee identified the following needs: First, there is a need for ambulances 3 and
28 4, the third by March 18th and thereafter, the 4th. This is due to the increased call volume,
29 District build-out and added length run time to hospitals. They estimated to cost about

30 \$800,000/year, which includes staffing and equipment for those vehicles. Since EMS is the
31 District's primary service provision and much of the resources have been directed toward
32 continuing support these services, this is felt to be a critical measure. Chief Abbott noted
33 that the EMS service fees do not completely recover the costs related to providing the
34 service and the District has been subsidizing the EMS Program at the expense of other
35 programs. Discussion ensued regarding the anticipated savings the District might expect
36 when going from the classic Paramedic/FF based EMS role to single role, although those
37 savings will be gradual as the SAFER Grant comes to an end and personnel replacements
38 to the single role are made through attrition, which is expected to occur over the next 3-4
39 years.

40 Second, the Ad Hoc Committee discussed the facility maintenance needs, not including
41 replacement of facilities. Chief Abbott noted that current replacement value (CRV) for
42 facilities, not including the new Station 5, is believed to be between \$26 and \$31M, although
43 the final number will be spelled out in the yet-to-be received Facilities Reserve Study, so
44 that amount may vary. At this point, it is estimated that the facilities maintenance is estimated
45 to need between \$600,000 and \$1.2M to keep the facilities from deteriorating further.
46 Recommendations are to reserve a total of 2-4% of the total CRV each year to maintain
47 facilities properly. At this time, the District is only able to reserve \$90,000 for this purpose.
48 Chief Abbott cautioned the Board that these numbers may change based on the outcome of
49 the Study.

50 Chief Abbott also noted that Station 4 is fast reaching the end of its useful life and must be
51 replaced, as repairing or upgrading unit adds no value. The estimated debt service to
52 replace that Station is approximately \$400,000 annually. Discussion ensued regarding
53 contingency replacement funding, how to calculate minimum reserve amounts, reserve
54 amounts now on hand, the ability to obtain funding and the possibility of other unfunded
55 needs. Chief Abbott noted that the Fire Mitigation funding is currently being utilized by the
56 District to pay back the loan on Station 5. The Board asked for a comprehensive Facilities
57 Replacement Plan, such as the District has for Equipment/Vehicles, when all the information
58 is available from the Study.

59 Third, the Board discussed Equipment/Vehicle needs, noting that per the approved Plan,
60 the District needs an ongoing contribution of \$400,000, beginning in FY 2018/2019. At this
61 time, the only money being contributed to that fund is "roll over" money at the end of the FY.
62 Fourth, during the Recession, administrative staff was reduced and the District has long
63 needed the additional staff to fully function and provide optimal customer service. Examples
64 of the impact of inadequate staffing were reviewed. Bringing the administrative staff to a
65 fuller compliment is estimated to cost \$200,000 per year.

66 At the conclusion of the discussion, the Board agreed the minimum necessary in each
67 category would be: [1] Facilities/Equipment: [a] Deferred Maintenance – \$1.2M; [b]
68 Equipment - \$400,000; and [c] Replacement of Station 4 - \$400,000; [2] Staffing: [a] Staffing
69 for the single role ambulances - \$800,000; [b] Administrative Staffing - \$200,000, for a total
70 of \$3M. Discussion ensued regarding whether this would be an ongoing or limited term
71 need. It was noted to return to healthy financial levels and sustain the level of services the
72 communities expect, this would be an ongoing need. Planning for major contingency or
73 emergency funding was discussed, but was not included in these amounts.

74 Discussion ensued that with implementation of the Paramedic Program in 1990, the District
75 did not dedicate additional monies to fund the Program. This resulted in the District
76 subsidizing the EMS Program yearly.

77 Chief Abbott opened the discussion regarding what options could be pursued if a measure
78 did not or could not prevail. Based upon prior discussions, should the District be unable to
79 secure such funding, the Ad Hoc Committee opined that the next most viable course of
80 action would be to reevaluate continuation of ambulance services, which is currently
81 subsidized by the District in the amount of approximately \$400,000-550,000 annually.
82 Ramifications of not continuing the EMS Program through the District would likely result in:
83 longer ambulance response times; reduction in ambulance availability; significant increase
84 in ambulance billing rates; loss of local control; reduction in customer service; reduction in
85 customer satisfaction; and reduced fire coverage due to paramedic engines waiting for
86 ambulances to arrive. Discussion ensued regarding whether this option is a viable
87 alternative.

88 Also reviewed were the measures taken by the District to economize District expenses,
89 including: reduction of work force, conservative compensation wherein individuals are not
90 reaching parity with comparable agencies and moving to a less expensive staffing model,
91 among others.

92 At the conclusion of the discussion, it was the consensus of the Board to have Chief Abbott
93 provide the Board's feedback to SRI Research with the aim of developing a survey
94 instrument, which is to be brought back to the Board for discussion and input prior to being
95 utilized.

96 DISCUSSION AGENDA

97 There are no separate Discussion Items for the September 12, 2017 Board meeting.

- 98 ● **COMMENTS:**
- 99 ● **STAFF REPORTS/UPDATES:** None.
- 100 ● **BARGAINING GROUPS:** No comments.
- 101 ● **PUBLIC COMMENT:** No comments.

102 ADJOURNMENT

103
104 A motion was made at 6:53 p.m. by Vice President Thuner and seconded by Director
105 Luevano, to adjourn the meeting and reconvene on September 26, 2017, at 17:00. The
106 motion carried unanimously.

107 Respectfully submitted,

108
109 

110 Loren Stephen-Porter

111 Board Secretary

112 Minutes approved at the Board of Director's Meeting on: September 26, 2017



NORTH COUNTY FIRE PROTECTION DISTRICT

ADMINISTRATION - BUDGET & FINANCE

TO: BOARD OF DIRECTORS
FROM: DFC CHIEF STEVEN MAROVICH, HR/FS CHERIE JUUL AND CHIEF ABBOTT
DATE: SEPTEMBER 26, 2017
SUBJECT: REVENUE & EXPENDITURES AS OF AUGUST 31, 2017 (17%)

FALLBROOK DIVISION

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes	13,905,000.00	209,859.07	(13,695,140.93)	2%
Ambulance and Collections	1,700,000.00	416,814.19	(1,283,185.81)	25%
GEMT-State Supplement	70,000.00	67,130.02	(2,869.98)	96%
Prevention Fees	130,000.00	44,126.00	(85,874.00)	34%
Tower Lease Agreements	85,000.00	13,204.90	(71,795.10)	16%
Other Revenue Sources	110,000.00	-	(110,000.00)	0%
Interest	25,000.00	9,010.88	(15,989.12)	36%
Rainbow Div Admin Fees	66,250.00	4,166.66	(62,083.34)	6%
Cost Recovery	60,000.00	5,590.00	(54,410.00)	9%
Strike Team Reimbursements	-	-	-	-
Other Reimbursements	413,404.00	-	(413,404.00)	0%
Mitigation Fees & Interest	200,000.00	44,274.00	(155,726.00)	22%
Donations & Grants	745,334.00	124,077.80	(621,256.20)	17%
Annexation fees	-	-	-	-
Transfers & Loans	220,269.00	-	(220,269.00)	0%
Total Revenue:	17,730,257.00	938,253.52	(16,792,003.48)	5%
	Budgeted	Spent	Over/Under	% of Budget
TTL Expenditures YTD thru 8/31/2017	17,730,257.00	3,395,757.64	(14,334,499.36)	19%
Revenue over Expenditures		(2,457,504.12)		

RAINBOW DIVISION

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes	242,000.00	3,894.91	(238,105.09)	2%
Other Revenue	-	-	-	-
Mitigation Fees & Interest		48.32	48.32	-
Grants	37,940.00		(37,940.00)	
Transfers & Loans			-	
Total Revenue:	279,940.00	3,943.23	(275,996.77)	1%
	Budgeted	Spent	Over/Under	% of Budget
Expenditures YTD thru 8/31/2017	297,940.00	32,476.83	(265,463.17)	11%
Revenue over Expenditures		(28,533.60)		

NORTH COUNTY FIRE PROTECTION DISTRICT

Tax Apportionments FY 17-18

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 17/18 NET	FY 17/18 RUNNING	FY 16/17 NET	FY 16/17 RUNNING	
8/31/2016	1	209,859.07	1,331.86	208,527.21	208,527.21	201,672.85	201,672.85	
9/30/2016	2			-	208,527.21	57,578.90	259,251.75	
10/31/2016	3			-	208,527.21	146,620.09	405,871.84	
11/30/2016	4			-	208,527.21	362,089.22	767,961.06	
12/31/2016	5			-	208,527.21	4,460,789.45	5,228,750.51	
1/31/2017	6			-	208,527.21	2,202,909.46	7,431,659.97	
2/28/2017	7			-	208,527.21	467,470.26	7,899,130.23	
3/31/2017				-	-	-	-	
4/30/2017	8			-	208,527.21	3,396,121.20	11,295,251.43	
5/2/2017	9			-	208,527.21	1,588,550.67	12,883,802.10	
5/30/2017	10			-	208,527.21	98,599.64	12,982,401.74	
6/30/2017	11			-	208,527.21	221,071.59	13,203,473.33	
7/31/2017	12			-	208,527.21	40,404.74	13,243,878.07	
TOTAL YTD		209,859.07	1,331.86	208,527.21	208,527.21	201,672.85	201,672.85	
							Net Rev Increase	
							3.40%	

RAINBOW FIRE PROTECTION DISTRICT
Tax Apportionments FY 17-18

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 16/17 NET	FY 16/17 RUNNING	FY 15/16 NET	FY 15/16 RUNNING	
8/31/2016	1	3,894.91	24.72	3,870.19	3,870.19	3,768.39	3,768.39	
9/30/2016	2			-	3,870.19	1,075.88	4,844.27	
10/31/2016	3			-	3,870.19	2,739.49	7,583.76	
11/30/2016	4			-	3,870.19	6,726.65	14,310.41	
12/31/2016	5			-	3,870.19	83,277.20	97,587.61	
1/31/2017	6			-	3,870.19	41,796.29	139,383.90	
2/28/2017	7			-	3,870.19	8,672.05	148,055.95	
3/31/2017				-	3,870.19	-	148,055.95	
4/30/2017	8			-	3,870.19	63,603.65	211,659.60	
5/2/2017	9			-	3,870.19	30,339.83	241,999.43	
5/30/2017	10			-	3,870.19	1,832.79	243,832.22	
6/30/2017	11			-	3,870.19	4,105.73	247,937.95	
7/31/2017	12			-	3,870.19	751.62	248,689.57	
TOTAL YTD		3,894.91	24.72	3,870.19	3,870.19	3,768.39	3,768.39	
							Net Rev Increase	
							2.70%	

**NORTH COUNTY FIRE PROTECTION DISTRICT
AMBULANCE REVENUE FY 2017-2018**

MONTH	CONTRACTUAL		TOTAL		BAD DEBT WRITE-OFFS	REFUNDS	ADJ AR	DEPOSITS RECIEVED	BILLING FEES	FY 17-18		FY 16-17	
	BILLED	WRITE DOWNS	AR FY 17-18	AR FY 16-17						NET REVENUE	NET REVENUE		
7/31/2016	467,059.46	240,104.83	226,954.63	194,455.88	40,150.48	2,862.45	183,941.70	156,437.77	9,026.20	147,411.57	129,619.78		
8/31/2016	453,237.89	264,548.71	188,689.18	206,660.02	21,753.15	2,115.60	164,820.43	177,275.53	10,334.44	166,941.09	157,791.57		
9/30/2016			-	174,865.48			-						
10/31/2016			-	187,346.76			-						
11/30/2016			-	150,270.24			-						
12/31/2016			-	213,013.12			-						
1/31/2017			-	239,099.75			-						
2/28/2017			-	225,731.74			-						
3/31/2017			-	176,896.05			-						
4/30/2017			-	164,116.56			-						
5/31/2017			-	149,843.13			-						
6/30/2017			-	188,377.18			-						
TOTAL:	920,297.35	504,653.54	415,643.81	401,115.70	61,903.63	4,978.05	348,762.13	333,713.30	19,360.64	314,352.66	287,411.35		
					Net AIR Change		-13.05%			New Revenue Change		9.37%	

NORTH COUNTY FIRE PROTECTION DISTRICT MONTHLY INVESTMENT REPORT
--

August 31, 2017

	BALANCE	INTEREST RATE	
FALLBROOK			
County of San Diego/General Fund	206,861.54	0.01%	Operating
County of San Diego/Capital Reserve	377,529.16	0.01%	Capital Reserves
County of San Diego/Fire Mitigation Fund	567,814.73	0.01%	Mitigation Fees
Local Agency Investment Fund	19,024.85	0.78%	LAIF
Workers' Comp JPA	454,177.47	0.26%	PASIS Funds
Bank of America/PASIS	37,465.59	0.01%	
Petty Cash	500.00	0.00%	
First National/Benefit Fund	152,947.91	0.70%	
First National/Payroll	560,671.39	0.70%	
First National/Accounts Payable	172,051.37	0.69%	
First National/Accounts Receivable	144,080.61	0.69%	
Wells Fargo/Accounts Receivable	663,261.65	0.00%	
TOTAL	3,356,386.27		
RAINBOW			
County of San Diego/General Fund	398,343.95	0.01%	Operating
County of San Diego/Fire Mitigation Fund	16,265.52	0.01%	Mitigation
Petty Cash	500.00	0.00%	
TOTAL	415,109.47		

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2016/2017**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue</u>	<u>FY 16/17 Net Revenue</u>
7/31/2017	8,155.00	6,353.32	77.91%	1,270.66	5,082.66	4,877.13
8/30/2017	6,825.00	6,607.50	96.81%	1,321.50	5,286.00	7,592.08
9/30/2017						3,060.00
10/31/2017						6,328.47
11/30/2017						1,616.00
12/31/2017						8,474.40
1/31/2018						5,840.00
2/28/2018						5,802.69
3/31/2018						6,444.74
4/30/2018						7,562.00
5/31/2018						5,310.45
6/30/2018						6,474.10
TOTAL:	14,980.00	12,960.82	86.52%	2,592.16	10,368.66	12,469.21
					Net Rev Increase	-16.85%

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North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Personnel						
00-102-0-5010-01-003	CEO/Fire Chief	13,284.62	26,569.24	172,700.00	146,130.76	15.4%
00-102-0-5010-01-004	Deputy Fire Chief	11,816.62	23,633.24	161,299.00	137,665.76	14.7%
00-104-0-5010-01-009	Division Chief/Operations	11,541.84	23,083.68	153,705.00	130,621.32	15.0%
00-109-0-5010-01-009	Admin BC	-	-	145,610.00	145,610.00	0.0%
00-104-0-5010-01-010	Battalion Chiefs	35,751.97	70,743.74	395,585.00	324,841.26	17.9%
00-104-0-5010-01-011	Captains/Captain Medics	116,441.04	232,653.02	1,557,553.00	1,324,899.98	14.9%
00-104-0-5010-01-012	Engineers/Engineer Medics	103,930.56	207,861.12	1,390,761.00	1,182,899.88	14.9%
00-104-0-5010-01-013	Firefighters/FF Medics	127,744.60	255,735.98	1,096,911.00	841,175.02	23.3%
	TOTAL	420,511.25	840,280.02	5,074,124.00	4,233,843.98	16.6%
PEPRA (Safety)						
00-104-0-5010-01-014	Firefighters/FF Medics	10,757.88	21,515.76	628,592.00	607,076.24	3.4%
	TOTAL SAFETY SALARIES	431,269.13	861,795.78	5,702,716.00	4,840,920.22	15.1%
MISC. (Non-Safety) Salaries						
00-102-0-5010-01-005	Executive Assistant	6,714.00	13,428.00	89,418.00	75,990.00	15.0%
00-102-0-5010-01-007	HR/Finance Specialist	5,684.44	11,368.88	77,593.00	66,224.12	14.7%
00-103-0-5010-01-010	Fire Marshal	8,130.16	16,260.32	108,271.00	92,010.68	15.0%
00-103-0-5010-01-022	Fire Protection Specialist	6,041.92	11,945.46	78,619.00	66,673.54	15.2%
00-108-0-5010-01-018	Mechanic III	6,834.90	13,669.80	91,022.00	77,352.20	15.0%
	TOTAL MISC. (Non-Safety)	33,405.42	66,672.46	444,923.00	378,250.54	15.0%
PEPRA (Non-Safety)						
00-102-0-5010-01-006	HR/Finance Specialist	5,410.54	10,627.80	73,854.00	63,226.20	14.4%
00-102-0-5010-01-025	Administrative Specialist	3,816.12	7,632.24	52,726.00	45,093.76	14.5%
00-108-0-5010-01-029	Mechanic II	5,264.16	10,528.32	70,104.00	59,575.68	15.0%
	TOTAL PEPRA (Non-Safety)	14,490.82	28,788.36	196,684.00	167,895.64	14.6%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Personnel						
SAFER						
00-104-0-5010-01-014	SAFER I	10,757.88	21,515.76	149,981.00	128,465.24	14.3%
00-104-0-5010-01-015	SAFER II	10,606.36	20,047.88	109,175.00	89,127.12	18.4%
00-106-0-5010-01-014	SAFER Salary	6,020.28	12,040.56	120,450.00	108,409.44	10.0%
	TOTAL SAFER	27,384.52	53,604.20	379,606.00	326,001.80	14.1%
LT						
00-106-0-5010-01-000	Regular Salaries	26,681.27	51,008.53	206,424.00	155,415.47	24.7%
	TOTAL LT	26,681.27	51,008.53	206,424.00	155,415.47	24.7%
PART-TIME						
00-103-0-5010-01-023	PT Fire Protection Specialist (PT)	-	-	32,089.00	32,089.00	0.0%
00-103-0-5010-15-000	Admin Assistant (PT)	1,633.73	3,251.48	23,455.00	20,203.52	13.9%
00-103-0-5010-24-000	Fire Svcs Asst/Hydrant Maint	504.01	1,005.39	14,750.00	13,744.61	6.8%
00-105-0-5010-01-000	MSO	2,765.00	5,214.01	38,845.00	33,630.99	13.4%
	TOTAL PART-TIME	4,902.74	9,470.88	109,139.00	99,668.12	8.7%
	TOTAL PERSONNEL	538,133.90	533,718.95	7,039,492.00	6,505,773.05	7.6%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Overtime						
00-102-0-5010-06-000	Overtime/Admin	1,405.32	2,685.78	13,488.00	10,802.22	19.9%
00-103-0-5010-06-000	Overtime/Admin	-	81.50	3,108.00	3,026.50	2.6%
00-103-0-5010-07-000	Overtime/Fire & Arson	-	-	3,108.00	3,108.00	0.0%
00-104-0-5010-02-000	FLSA 56 Hour Adjustment	10,564.04	21,117.92	137,924.00	116,806.08	15.3%
00-104-0-5010-02-001	SAFER I FLSA	219.27	438.54	4,076.00	3,637.46	10.8%
00-104-0-5010-03-000	Overtime Promotional Testing	180.00	180.00	5,532.00	5,352.00	3.3%
00-104-0-5010-04-000	Association Leave	-	-	8,297.00	8,297.00	0.0%
00-104-0-5010-05-000	Overtime/Ambulance Callback	54.33	427.26	3,367.00	2,939.74	12.7%
00-104-0-5010-06-000	Lead Medic	560.00	1,155.60	7,179.00	6,023.40	16.1%
00-104-0-5010-07-000	Overtime/Other	-	-	15,541.00	15,541.00	0.0%
00-104-0-5010-08-000	Rainbow Coverage	-	-	-	-	0.0%
00-104-0-5010-09-000	Overtime/Replacement	79,067.00	143,492.13	606,106.00	462,613.87	23.7%
00-104-0-5010-17-000	Orientation Mentorship	-	-	-	-	0.0%
00-104-0-5010-17-000	Vacancy	9,961.20	19,434.72	-	-	0.0%
00-104-0-5010-09-001	Admin	-	2,807.36	20,488.00	17,680.64	13.7%
00-104-0-5010-11-000	Workers Comp	773.76	773.76	80,000.00	79,226.24	1.0%
00-104-0-5010-10-000	Overtime/Strike Team	134,739.85	149,724.63	-	(149,724.63)	0.0%
00-104-0-5010-15-000	Overtime/Fire Callback	-	-	6,146.00	6,146.00	0.0%
00-105-0-5010-06-000	Overtime/Admin/Other	-	595.20	4,098.00	3,502.80	14.5%
00-106-0-5010-02-000	FLSA 53/56 Hour Adjustment	-	-	14,000.00	14,000.00	0.0%
00-106-0-5010-02-001	SAFER FLSA Adjustment	-	-	7,000.00	7,000.00	0.0%
00-106-0-5010-06-000	Overtime/Full Time Coverage	-	-	15,366.00	15,366.00	0.0%
00-106-0-5010-09-000	Replacement Reserve SL/AL	-	-	21,000.00	21,000.00	0.0%
00-106-0-5010-13-000	Drills & Training	-	-	2,500.00	2,500.00	0.0%
00-106-0-5010-14-000	Overtime Admin - Explorers	236.52	655.26	10,244.00	9,588.74	6.4%
00-107-0-5010-06-000	Communication - Overtime	83.46	83.46	2,060.00	1,976.54	4.1%
00-108-0-5010-06-000	Overtime/Admin	672.84	1,185.48	4,145.00	2,959.52	28.6%
00-109-0-5010-07-000	Overtime/Training	5,224.73	5,659.38	43,537.00	37,877.62	13.0%
Total Overtime		243,742.32	350,497.98	1,038,310.00	687,812.02	33.8%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Other Pay						
00-102-0-5030-45-000	Total Medicare Tax	10,658.84	29,747.82	126,952.00	97,204.18	23.4%
00-102-0-5030-08-000	Total Social Security Tax	249.48	1,067.72	14,235.00	13,167.28	7.5%
00-102-0-5010-16-000	A/L & S/L Reimbursement	-	164,069.18	440,985.00	276,915.82	37.2%
00-104-0-5010-16-000	Holiday Time Adjustment	17,631.80	35,246.72	229,734.00	194,487.28	15.3%
00-104-0-5010-16-001	SAFER I Holiday Time Adjustment	-	-	6,802.00	6,802.00	0.0%
00-102-0-5050-00-000	Total Uniforms	1,465.27	2,016.10	47,950.00	45,933.90	4.2%
00-106-0-5050-00-000	Reserve Uniforms	638.83	1,354.22	8,000.00	6,645.78	16.9%
	Total Other Pay	30,644.22	233,501.76	874,658.00	641,156.24	26.7%
Benefits						
00-102-0-5020-00-000	Retirement (Misc - Classic)	4,182.00	8,350.28	73,013.00	64,662.72	11.4%
00-102-0-5020-00-001	PEPRA Retirement (Misc-PEPRA)	1,001.02	1,987.38	13,587.00	11,599.62	14.6%
00-102-0-5020-00-102	Classic UAL (Misc.)	217,965.00	217,965.00	225,991.00	8,026.00	96.4%
00-102-0-5020-00-103	PEPRA UAL (Misc.)	37.00	37.00	39.00	2.00	94.9%
00-104-0-5020-00-000	Retirement (Safety-Classic)	78,826.14	154,583.32	1,151,503.00	996,919.68	13.4%
00-104-0-5020-00-001	PEPRA (Safety - PEPRA)	10,889.94	21,452.78	80,014.00	58,561.22	26.8%
00-104-0-5020-00-002	SAFER I Retirement	1,109.46	2,218.92	31,478.00	29,259.08	7.0%
00-104-0-5020-00-003	SAFER II Retirement	1,595.42	3,190.84	21,950.00	18,759.16	14.5%
00-104-0-5020-00-102	Classic UAL (Safety)	811,237.00	811,237.00	841,108.00	29,871.00	96.4%
00-104-0-5020-00-103	PEPRA UAL Safety	128.00	128.00	132.00	4.00	97.0%
00-106-0-5020-00-000	Retirement	68.50	1,005.24	26,276.00	25,270.76	3.8%
00-106-0-5020-00-002	SAFER Retirement	464.13	928.26	34,423.00	33,494.74	2.7%
00-102-0-5030-40-000	Flexible Plan Insurance	108,728.21	218,642.67	1,461,420.00	1,242,777.33	15.0%
	Total Benefits	1,236,231.82	1,441,726.69	3,960,934.00	2,519,207.31	36.4%
Workers Compensation						
00-102-0-5100-42-000	Worker's Compensation	504,563.62	138,527.70	590,000.00	451,472.30	23.5%
	Total Worker's Compensation	504,563.62	138,527.70	590,000.00	451,472.30	23.5%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Board Administration						
00-101-0-5010-14-000	Board Members	500.00	900.00	7,500.00	6,600.00	12.0%
00-101-0-5043-00-000	Elections	-	-	-	-	0.0%
00-101-0-5150-00-000	Memberships/Subscriptions	-	750.00	7,900.00	7,150.00	9.5%
00-101-0-5170-72-000	Office Supplies	212.00	212.00	2,000.00	1,788.00	10.6%
00-101-0-5180-83-000	Legal Fees	5,500.50	6,836.56	21,000.00	14,163.44	32.6%
00-101-0-5180-84-000	Negotiations/Labor	-	420.00	4,000.00	3,580.00	10.5%
00-101-0-5190-00-000	Advertising/Legal Notices	-	-	4,000.00	4,000.00	0.0%
00-101-0-5230-30-000	Employee Recognition	74.85	74.85	5,000.00	4,925.15	1.5%
00-101-0-5230-31-000	Meetings and Travel	-	100.00	9,000.00	8,900.00	1.1%
00-101-0-5230-32-000	Community Relations	-	-	150.00	150.00	0.0%
00-101-0-5230-38-000	Professional Development	-	-	2,365.00	2,365.00	0.0%
00-101-0-5340-00-000	Refunds and Interest	769.58	769.58	100,000.00	99,230.42	0.8%
00-101-0-5340-01-000	LAFCO Assessment Fee	9,176.02	9,176.02	7,907.00	(1,269.02)	116.0%
Total Board Administration		16,232.95	19,239.01	170,822.00	151,582.99	11.3%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Administration						
00-102-0-5070-00-000	Ambulance Billing	9,026.20	17,284.02	105,000.00	87,715.98	16.5%
00-102-0-5100-43-000	Unemployment Insurance	-	-	5,000.00	5,000.00	0.0%
00-102-0-5130-66-000	Structures & Grounds	6,782.30	16,887.21	89,000.00	72,112.79	19.0%
00-102-0-5140-01-000	Personnel JPA-Academy	3,000.00	3,000.00	3,000.00	-	100.0%
00-102-0-5145-00-000	Personnel Recruitment	35.97	1,621.57	14,000.00	12,378.43	11.6%
00-102-0-5150-00-000	Memberships/Subscriptions	99.00	1,084.00	4,200.00	3,116.00	25.8%
00-102-0-5170-70-000	County Admin Costs	562.28	2,552.24	190,000.00	187,447.76	1.3%
00-102-0-5170-71-000	Bank Fees	-	207.23	1,000.00	792.77	20.7%
00-102-0-5170-72-000	Office Supplies	546.28	546.28	13,430.00	12,883.72	4.1%
00-102-0-5170-73-000	Postage	255.15	508.81	4,500.00	3,991.19	11.3%
00-102-0-5170-74-000	Printing	519.36	519.36	4,500.00	3,980.64	11.5%
00-102-0-5180-81-000	Auditors	-	12,000.00	13,000.00	1,000.00	92.3%
00-102-0-5180-82-000	Professional Services	11,587.50	23,111.00	93,500.00	70,389.00	24.7%
00-102-0-5180-83-000	Computer Support	7,253.57	21,689.73	128,174.00	106,484.27	16.9%
00-102-0-5180-84-000	Computer Training	-	-	7,800.00	7,800.00	0.0%
00-102-0-5180-85-000	Computer Hardware/Software	425.89	742.99	60,000.00	59,257.01	1.2%
00-102-0-5200-00-000	Rents and Leases - Equipment	2,686.73	3,857.21	16,200.00	12,342.79	23.8%
00-102-0-5221-01-000	Office Furniture & Fixtures	533.37	533.37	6,500.00	5,966.63	8.2%
00-102-0-5230-19-000	Trauma Intervention Program	-	7,257.00	7,257.00	-	100.0%
00-102-0-5230-30-000	Employee Recognition	-	-	3,640.00	3,640.00	0.0%
00-102-0-5230-31-000	Disciplinary Training	-	-	7,257.00	7,257.00	0.0%
00-102-0-5230-37-000	Physicals/Wellness Program	523.42	553.42	33,580.00	33,026.58	1.6%
00-102-0-5230-38-000	Professional Development	2,608.81	2,608.81	16,500.00	13,891.19	15.8%
00-102-0-5230-39-000	Employee Asst. Program	360.00	840.00	7,000.00	6,160.00	12.0%
00-102-0-5230-40-000	Formal Education	-	-	-	-	0.0%
00-102-0-5230-41-000	Meetings and Misc Expense	-	-	5,000.00	5,000.00	0.0%
00-102-0-5230-49-000	PERS Medical Admin Fees	482.35	939.56	5,032.00	4,092.44	18.7%
00-102-0-5260-23-000	Water	3,472.76	4,546.03	23,880.00	19,333.97	19.0%
00-102-0-5260-24-000	Sewer	1,387.87	2,169.62	11,300.00	9,130.38	19.2%
00-102-0-5260-25-000	Trash	706.50	1,413.00	9,500.00	8,087.00	14.9%
00-102-0-5260-26-000	Gas & Electric	4,268.37	6,171.72	25,000.00	18,828.28	24.7%
Total Administration		57,123.68	132,644.18	913,750.00	781,105.82	14.5%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Fire Prevention						
00-103-0-5120-56-000	Hydrants	-	-	14,500.00	14,500.00	0.0%
00-103-0-5150-00-000	Memberships/Subscriptions	430.00	1,775.50	4,000.00	2,224.50	44.4%
00-103-0-5230-30-000	Fire Safety Council	-	-	1,000.00	1,000.00	0.0%
00-103-0-5230-31-000	CERT Program	-	-	1,900.00	1,900.00	0.0%
00-103-0-5230-32-000	Materials/Public Education	792.90	1,318.88	15,000.00	13,681.12	8.8%
00-103-0-5230-34-000	Required Weed Abatement	1,200.00	2,541.29	30,000.00	27,458.71	8.5%
00-103-0-5230-35-000	Investigative Supplies/Equip	-	-	1,500.00	1,500.00	0.0%
00-103-0-5230-36-000	Arson Investigative Training	-	-	1,500.00	1,500.00	0.0%
00-103-0-5230-38-000	Professional Development	875.00	875.00	5,500.00	4,625.00	15.9%
00-103-0-5230-38-001	Formal Education	-	-	3,078.00	3,078.00	0.0%
Total Fire Prevention		3,297.90	6,510.67	77,978.00	71,467.33	8.3%
Emergency Services						
00-104-0-5080-00-000	Emer Incident Meals & Provisions	-	78.57	1,500.00	1,421.43	5.2%
00-104-0-5090-21-000	Kitchen/Janitorial Supplies	744.09	957.34	20,000.00	19,042.66	4.8%
00-104-0-5100-44-000	Facility/Vehicles-Insurance	-	86,525.19	86,000.00	(525.19)	100.6%
00-104-0-5120-12-000	Firefighting Equipment	2,414.81	3,574.90	59,543.00	55,968.10	6.0%
00-104-0-5125-00-000	Map Maintenance Program	3,562.00	3,562.00	13,500.00	9,938.00	26.4%
00-104-0-5150-00-000	Memberships/Subscriptions	-	-	5,600.00	5,600.00	0.0%
00-104-0-5221-00-000	Safety Equipment/PPE	20,873.84	20,873.84	66,750.00	45,876.16	31.3%
00-104-0-5221-01-000	Traffic Contollers	-	15,340.80	-	(15,340.80)	0.0%
00-104-0-5223-00-000	Diaster Preparedness	-	-	2,000.00	2,000.00	0.0%
00-104-0-5230-38-000	Professional Development	-	-	9,000.00	9,000.00	0.0%
Total Emergency Services		27,594.74	127,337.74	263,893.00	136,555.26	48.3%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Emergency Med Services						
00-105-0-5140-00-000	Medical Supplies/Equipment	15,994.77	18,043.39	114,000.00	95,956.61	15.8%
00-105-0-5150-00-000	Memberships/Subscriptions	-	50.00	-	-50.00	0.0%
00-105-0-5180-82-000	Professional Services	-	-	-	0.00	0.0%
00-105-0-5221-00-000	Personal Protective Equipment	-	-	-	0.00	0.0%
00-105-0-5230-32-000	Material	-	1,328.40	1,500.00	171.60	88.6%
00-105-0-5230-33-000	EMS Equipment	-	-	2,000.00	2,000.00	0.0%
00-105-0-5230-34-000	Medical Licensing & Cert	944.50	1,164.00	8,250.00	7,086.00	14.1%
00-105-0-5230-35-000	Defib Maint & Maint Agmt	2,670.87	2,670.87	35,848.00	33,177.13	7.5%
00-105-0-5230-36-000	Elec Data Agmt/Maint	-	-	3,040.00	3,040.00	0.0%
00-105-0-5230-37-000	Equipment Maintenance	-	-	-	0.00	0.0%
00-105-0-5230-38-000	Professional Development	-	-	5,000.00	5,000.00	0.0%
Total Emergency Med Svcs		19,610.14	23,256.66	169,638.00	146,381.34	13.7%
Limited Term						
Firefighters/Volunteers						
00-106-0-5120-12-000	Explorer Materials & Equip	-	2,199.42	-	(2,199.42)	0.0%
00-106-0-5180-82-000	Medical & Pre-Emp Exams	970.00	1,470.00	4,000.00	2,530.00	36.8%
00-106-0-5230-38-000	Professional Development	-	-	1,500.00	1,500.00	0.0%
Total Reserves		970.00	3,669.42	5,500.00	1,830.58	66.7%
Communications						
00-107-0-5060-26-000	Pagers	-	-	-	-	0.0%
00-107-0-5060-27-000	Telephone/Cable TV/IP Tele	6,171.51	14,367.15	72,000.00	57,632.85	20.0%
00-107-0-5060-29-000	Verizon Data	-	-	15,000.00	15,000.00	0.0%
00-107-0-5060-30-000	MDC & AVL Maint Costs	-	-	15,500.00	15,500.00	0.0%
00-107-0-5120-52-000	Radios/Parts & Service	-	-	25,600.00	25,600.00	0.0%
00-107-0-5120-54-000	Alarm Services & Supplies	364.14	364.14	1,500.00	1,135.86	24.3%
00-107-0-5120-56-000	T-1 Phone Line Maintenance	-	2,730.86	4,800.00	2,069.14	56.9%
00-107-0-5120-69-000	RCS 800 MHZ Maint. Fee	5,756.10	8,675.77	37,500.00	28,824.23	23.1%
00-107-0-5150-00-000	Memberships/Subscriptions	234.00	351.00	1,000.00	649.00	35.1%
00-107-0-5180-00-000	Dispatch Services	-	-	314,452.00	314,452.00	0.0%
00-107-0-5230-31-000	Meetings & Travel	-	-	500.00	500.00	0.0%
00-107-0-5230-38-000	Professional Development	-	-	-	-	0.0%
Total Communications		12,525.75	26,488.92	487,852.00	461,363.08	5.4%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
Shop/Maintenance						
00-108-0-5090-22-000	Laundry/Linen Supplies	-	-	1,700.00	1,700.00	0.0%
00-108-0-5090-53-000	Hazmat Disposal & Permits	-	276.11	8,600.00	8,323.89	3.2%
00-108-0-5120-52-000	Parts & Accessories	9,766.68	14,187.15	101,200.00	87,012.85	14.0%
00-108-0-5120-53-000	Fuel	11,794.36	17,712.55	120,000.00	102,287.45	14.8%
00-108-0-5120-54-000	Oils & Lubricants	290.34	290.34	7,000.00	6,709.66	4.1%
00-108-0-5120-59-000	Sublet Repairs	1,216.23	2,075.86	24,000.00	21,924.14	8.6%
00-108-0-5150-00-000	Memberships/Subscriptions	-	-	80.00	80.00	0.0%
00-108-0-5180-52-000	Fleet Maint Software	-	-	3,300.00	3,300.00	0.0%
00-108-0-5220-00-000	Small Tools/Minor Equipment	-	-	4,100.00	4,100.00	0.0%
00-108-0-5230-38-000	Professional Development	-	-	7,000.00	7,000.00	0.0%
00-108-0-5230-39-000	Formal Education	-	-	450.00	450.00	0.0%
	Total Shop/Maintenance	23,067.61	34,542.01	277,430.00	242,887.99	12.5%
Training						
00-109-0-5150-00-000	Memberships/Subscriptions	50.00	50.00	500.00	450.00	10.0%
00-109-0-5230-20-000	Training Materials	178.53	178.53	10,000.00	9,821.47	1.8%
00-109-0-5230-38-000	Professional Development	2,346.00	2,381.00	50,000.00	47,619.00	4.8%
00-109-0-5230-39-000	Formal Education	1,539.00	3,077.50	41,000.00	37,922.50	7.5%
	Total Training	4,113.53	5,687.03	101,500.00	95,812.97	5.6%

North County Fire Protection District

For the First Month Ending August 31, 2017

Account	Description	August Actual	Running Total	Annual Budget	Amount Remaining	% Used
General Fund Reserve						
00-120-0-5400-00-000	Contingency Fund	-	-	190,000.00	190,000.00	0%
00-120-0-5400-02-000	Transfer to Vehicle Reserve	-	-	-	-	0%
00-120-0-5400-03-000	Transfer to Facilities Reserve	-	-	-	-	-
00-120-0-5400-05-000	Equip Reserve - Defib Replacement	-	-	-	-	0%
00-120-0-5400-07-000	Transfer to Equip Reserve - MDC	-	-	-	-	0%
	Total General Fund Reserve	-	-	190,000.00	190,000.00	0%
Capital Expense						
00-200-0-5500-03-000	Building Repairs	-	-	-	-	0%
00-200-0-5500-04-000	Personal Protective Equip	-	-	-	-	0%
00-200-0-5500-05-000	EMS Equipment	-	-	-	-	0%
00-200-0-5500-06-000	Communication Equipment	6,964.42	6,964.42	110,000.00	103,035.58	6%
00-200-0-5500-55-000	Station 5 Loan	-	-	-	-	0%
00-200-0-5500-55-001	Station 5 Loan Payment #1	-	-	182,739.00	182,739.00	0%
00-200-0-5500-55-002	Station 5 Loan Payment #2	116,964.75	116,964.75	235,674.00	118,709.25	50%
00-200-0-5500-59-000	Station 4 Project	-	-	50,000.00	50,000.00	0%
00-200-0-5500-55-003	Admin Payment	-	-	85,751.00	85,751.00	0%
00-200-0-5500-56-000	ECAA/Solar Loan	-	2,199.37	12,575.00	10,375.63	17%
00-200-0-5500-56-001	ECAA/Solar Loan Payment	-	4,032.78	35,729.00	31,696.22	11%
00-200-0-5500-57-000	Hwy 76 Traffic Controllers	-	-	-	-	0%
00-200-0-5500-58-000	Apparatus Loan	-	-	91,324.00	91,324.00	0%
00-200-0-5500-58-001	Emergency Vehicles	4,260.86	16,056.71	603,000.00	586,943.29	3%
	Total Capital Equipment	128,190.03	146,218.03	1,406,792.00	664,214.41	10%
GRAND TOTAL		\$2,846,042.21	\$3,223,566.75	\$17,568,549.00	\$14,344,982.25	18.3%

North County Fire Protection District

For the Second Month Ending August 31, 2017

Account	2017-2018		2017-2018 Annual Budget	Amount Remaining	% Used
	August Actual	2017-2018 Actual			
Rainbow General Fund					
11-000-0-5010-09-000			41,250.00	41,250.00	0%
11-000-0-5050-00-000	2,754.14	3,032.14	23,290.00	20,257.86	13%
11-000-0-5060-27-000			300.00	300.00	0%
11-000-0-5080-00-000			4,000.00	4,000.00	0%
11-000-0-5100-42-000			15,200.00	15,200.00	0%
11-000-0-5100-44-000	-	26,800.00	28,000.00	1,200.00	96%
11-000-0-5120-52-000	3,879.12	3,879.12	13,000.00	9,120.88	30%
11-000-0-5120-54-000	1,036.29	1,562.77	10,000.00	8,437.23	16%
11-000-0-5120-69-000	848.00	1,402.50	8,000.00	6,597.50	18%
11-000-0-5130-00-000	1,474.92	1,585.37	7,500.00	5,914.63	21%
11-000-0-5170-72-000			1,300.00	1,300.00	0%
11-000-0-5180-91-000			1,000.00	1,000.00	0%
11-000-0-5220-00-000			4,000.00	4,000.00	0%
11-000-0-5221-00-000	24,235.04	24,789.95	3,000.00	(21,789.95)	826%
11-000-0-5230-30-000			4,500.00	4,500.00	0%
11-000-0-5230-37-000	3,019.50	3,019.50	12,000.00	12,000.00	0%
11-000-0-5230-37-001	80.00	80.00	500.00	420.00	16%
11-000-0-5240-38-000	141.17	274.93	1,800.00	1,525.07	15%
11-000-0-5260-23-000	51.50	76.43	3,500.00	3,423.57	2%
11-000-0-5260-26-000	2,083.33	4,166.66	25,000.00	20,833.34	17%
11-000-0-5270-00-000	10.44	47.36	3,000.00	2,952.64	2%
11-000-0-5340-00-000	-	-	10,000.00	10,000.00	0%
11-000-0-5400-00-000					
Total Rainbow General Fund	39,613.45	70,716.73	235,140.00	164,423.27	30%

North County Fire Protection District

For the Second Month Ending August 31, 2017

Account	2017-2018		2017-2018 Annual Budget	Amount	
	August Actual	2017-2018 Actual		Remaining	% Used
Rainbow Capital Fund					
1-200-0-5370-00-386			6,000.00	6,000.00	0%
1-200-0-5370-00-387			5,000.00	5,000.00	0%
1-200-0-5420-00-000			38,800.00	38,800.00	0%
1-200-0-5500-02-000	387.33	2,315.79	5,000.00	2,684.21	46%
1-200-0-5500-03-000			-	-	0%
1-200-0-5500-04-000		350.68	5,000.00	5,000.00	0%
1-200-0-5500-06-000			3,000.00	2,649.32	12%
Total Rainbow Capital Fund	387.33	2,666.47	62,800.00	60,133.53	4%

GRAND TOTAL \$ 40,000.78 \$ 73,383.20 \$ 297,940.00 \$ 224,556.80 **24.63%**

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
8/1/2017	170583	City of Oceanside	IT support 8/2017	5,100.00
8/1/2017	FDAC0817-NCTY	Employee Benefit Specialists, Inc.	Dental/Vision/Life/AD&D	8,911.34
8/1/2017	0000240	Galvanized Strategies	Community outreach	2,000.00
8/1/2017	8/1/17-8/31/17	Harry J. Wilson Insurance Center	LTD 08/01/17-08/31/17	993.00
8/1/2017	08/02/17-09/01/17	TIME WARNER CABLE	8/2/17-9/1/17	675.00
8/1/2017	8/2/17-9/1/17 - FIBE	TIME WARNER CABLE	08/02/17-09/01/17	654.72
8/1/2017	95039087	Arrow International	Needles	1,185.25
8/1/2017	431172	Cal-Mesa Steel	Rolled sheet	517.74
8/1/2017	132591	CDCE Engineered Solutions	Intel Core Processor	2,986.67
8/1/2017	18NOCFPDN01	COUNTY OF SAN DIEGO - RCS	Fire Radios 07/2017	6,604.10
8/1/2017	32022083169	DIRECTV	08/01/17-8/31/17	136.98
8/1/2017	808835	LIFE-ASSIST, INC	Medical supplies	2,193.79
8/1/2017	1246791	MYERS-STEVENS & CO. INC.	LTD 08/17 Premium	618.00
8/1/2017	TKT 199	DAN NIETO	Recycling	15.00
8/1/2017	0375488-2793-2	Waste Management	Medical disposal	180.23
8/1/2017	090110604	XEROX - PASADENA	06/30/17-7/21/17	807.11
8/1/2017	090110605	XEROX - PASADENA	06/30/17-7/21/17	382.71
8/2/2017	40033-2	ACTION MAIL	Mlr for Sta 3	792.90
8/2/2017	73918	UNIFORM SPECIALIST/ACE UNIFORMS	DelCastillo - uniform	21.65
8/3/2017	56841389	Linde Gas North America LLC	Oxygen refill	50.73
8/3/2017	56841509	Linde Gas North America LLC	Oxygen refill	50.73
8/3/2017	73957	UNIFORM SPECIALIST/ACE UNIFORMS	Graef - uniform	244.48
8/4/2017	PR AP 8/4/17	FALLBROOK FIREFIGHTERS' ASSN	PR AP 8/4/17	2,394.27
8/4/2017	PR AP 8/4/17 -RESV	FALLBROOK FIREFIGHTERS' ASSN	PR AP 8/4/17	18.72
8/4/2017	PR AP 8/4/17	FIREFIGHTERS LEG. ACTION GRP	PR AP 8/4/17	108.00
8/4/2017	PR AP 8/4/17	NORTH COUNTY FIRE RESERVES	PR AP 8/4/17	37.44
8/4/2017	PR AP 8/4/17	LINCOLN NATIONAL	PR AP 8/4/17	3,687.22
8/4/2017	PR AP 8/4/17	California State Disbursement Unit	PR AP 8/4/17	398.65
8/4/2017	25099	MIRACLE MOBILE AUTO DETAILING	Exterior detail F-250	165.00
8/4/2017	STMT 8/1/2017	MURPHY'S PRINTING	Return envelops/stamps	454.71
8/7/2017	I284564	BESTWAY LAUNDRY SOLUTIONS	Replace fuse	191.00
8/7/2017	IN1152489	MES California	Parkas	1,213.41
8/7/2017	417137541	Physio-Control	Annual service contract FY17/1	360.84
8/7/2017	85543	TelComTec	RNBW-Move computers	145.00
8/7/2017	C59773	VALLEY POWER SYSTEMS, INC	M--O/P Sensrp	46.46
8/8/2017	I284589	BESTWAY LAUNDRY SOLUTIONS	Uninstall chemical pump	144.00
8/8/2017	I284573	BESTWAY LAUNDRY SOLUTIONS	Uninstall chemical pump	184.00

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
8/8/2017	I284572	BESTWAY LAUNDRY SOLUTIONS	Uninstall chemical pump	144.00
8/8/2017	15038	Cal Fire Norco Conservation Camp	Signs/Tags for new unit id	1,246.50
8/8/2017	40448	THE COUNSELING TEAM	Psych - Quevedo	250.00
8/8/2017	07/09/17-08/08/17	AT&T	07/09/17-08/08/17	221.26
8/9/2017	42921	Premier Fitness Service	Sta 4 Bi-annual fitness repair	95.00
8/9/2017	42922	Premier Fitness Service	Sta 5 Bi-annual fitness repair	68.55
8/9/2017	42923	Premier Fitness Service	Sta6 Bi-annual fitness repair	95.00
8/9/2017	42920	Premier Fitness Service	Sta 2 Bi-annual fitness repair	95.00
8/9/2017	42919	Premier Fitness Service	Sta 1 Bi-annual fitness repair	92.37
8/10/2017	IN1153520	MES California	Western Shelters	2,970.35
8/10/2017	7/11/17-8/10/17	RAINBOW MUNICIPAL WATER DIST	7/11/17-8/10/17	251.46
8/10/2017	7/11/17-8/10/17-000	RAINBOW MUNICIPAL WATER DIST	07/11/17-08/10/17	126.36
8/10/2017	7/11/17-8/10/17-5274	RAINBOW MUNICIPAL WATER DIST	07/11/17-08/10/17	14.81
8/10/2017	0000240081017	TIME WARNER CABLE	8/20/17-9/19/17	149.95
8/10/2017	LIC 1101930	Trinity Quik Lube	Repair to 2001 Ford F-150	186.48
8/10/2017	74198	UNIFORM SPECIALIST/ACE UNIFORMS	Choi - uniform	405.82
8/10/2017	BRM REFILL 08/2017	US POSTAL SERVICE	Refill Business reply postage	150.00
8/11/2017	25675	LineGear	Danner Wildland shoes	1,077.45
8/11/2017	STMT 8/11/17	POSTAL ANNEX #25	Postage	105.15
8/11/2017	809	RIDEOUT ELECTRIC	Shop/Rnbw electric	576.85
8/12/2017	1206907484	Citrix Systems, Inc	GoTo Mtg 8/12/17-9/11/17	117.00
8/12/2017	74267	UNIFORM SPECIALIST/ACE UNIFORMS	Roque - uniform	244.48
8/13/2017	0303906081317	TIME WARNER CABLE	8/22/17-9/21/17	598.74
8/14/2017	268	Fallbrook Overhead Doors and Entry Gates	Sta. 1 gate repair	125.00
8/14/2017	40530	THE COUNSELING TEAM	Employee Support Svcs 07/17	360.00
8/15/2017	0000245	Galvanized Strategies	Community Outreach	2,000.00
8/15/2017	STMT 08/15/17	FALLBROOK OIL COMPANY	Fuel 08/01/17-8/15/17	3,464.92
8/15/2017	IN1154764	MES California	Junkin-Military Basket	836.15
8/15/2017	9310B	JIM'S SIGN SHOP	Reflective # 1103 to 1104	30.00
8/15/2017	STMT 8/31/17	KEN GRODY FORD CARLSBAD	MX parts	348.58
8/15/2017	433008722	NIGEL FRANK INT'L USA	GP consulting services	747.50
8/15/2017	433009123	NIGEL FRANK INT'L USA	GP consulting services	325.00
8/15/2017	7/25/17-8/24/17-001	RAINBOW MUNICIPAL WATER DIST	7/25/17-8/24/17	177.34
8/15/2017	7/25/17-8/24/17-003	RAINBOW MUNICIPAL WATER DIST	7/25/17-8/24/17	61.14
8/16/2017	NIETO 2352.36	US BANK GOVERNMENT SERVICES	Gasket/Hose/Flat Glass	2,352.36
8/16/2017	MANN 24.46	US BANK GOVERNMENT SERVICES	Strike Team - meal	24.46
8/16/2017	WEAVER 554.91	US BANK GOVERNMENT SERVICES	Safety Equipment	554.91

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
8/16/2017	SWANGER317.10	US BANK GOVERNMENT SERVICES	Dell Comp for Sta 1	317.10
8/16/2017	DECAMP 152.83	US BANK GOVERNMENT SERVICES	Strike Team - meals/fuel	152.83
8/16/2017	62407859	OCCUPATIONAL HEALTH CENTERS OF CA	Nieto DOT Phys,	77.50
8/17/2017	JVS9184	CDW GOVERNMENT, INC.	(1) yr Sub L&P PO 18-026	256.34
8/17/2017	7/18/17-8/17/17-000	RAINBOW MUNICIPAL WATER DIST	7/18/17-8/17/17	1,190.76
8/17/2017	95680	DIGITAL DEPLOYMENT, INC.	Web support	275.00
8/17/2017	74379	UNIFORM SPECIALIST/ACE UNIFORMS	Hager - uniform	175.91
8/18/2017	PR AP 8/18/17	LINCOLN NATIONAL		3,574.55
8/18/2017	FFA 8/18/17	FALLBROOK FIREFIGHTERS' ASSN	FFA PR AP 8/18/17	2,394.27
8/18/2017	FBK FFA RESV 8/18/17	FALLBROOK FIREFIGHTERS' ASSN	FFA PR AP - RESERVES 8/18/17	18.72
8/18/2017	FLAG PR AP 8/18/17	FIREFIGHTERS LEG. ACTION GRP	FLAG PMT PR AP 8/18/17	108.00
8/18/2017	RESV DUES 8/18/17	NORTH COUNTY FIRE RESERVES	PR AP - RESV DUES 8/18/17	37.44
8/18/2017	DYE GARNISH 8/18/17	California State Disbursement Unit	DYE GARNISHMENT 8/18/17	398.65
8/18/2017	AUTO DETAIL 8/17	MIRACLE MOBILE AUTO DETAILING	Vehicle detail	465.00
8/18/2017	74430	UNIFORM SPECIALIST/ACE UNIFORMS	McReynolds - uniform	473.92
8/18/2017	74453	UNIFORM SPECIALIST/ACE UNIFORMS	D. Ayers - uniform	392.24
8/18/2017	74412	UNIFORM SPECIALIST/ACE UNIFORMS	J. Garcia - uniform	393.86
8/19/2017	74454	UNIFORM SPECIALIST/ACE UNIFORMS	Rivera - uniform	128.28
8/20/2017	07H0030618029	READY FRESH	7/21/17-8/20/17	201.82
8/20/2017	07H9901381948	READY FRESH	7/21/17-8/20/17	38.78
8/20/2017	07H0030602940	READY FRESH	7/21/17-8/20/17	7.53
8/20/2017	7/20/17-8/20/17-122	SDG&E	7/20/17-8/20/17	129.51
8/20/2017	7/20/17-8/20/17-390	SDG&E	7/20/17-8/20/17	822.11
8/20/2017	9791331056	VERIZON WIRELESS	7/21/17-8/20/17	1,967.09
8/20/2017	9791331057	VERIZON WIRELESS	07/21/17-08/20/17	1.76
8/20/2017	MEDIC RENEW 17-19	GREG WILSON	Medic renew 17-19	242.50
8/21/2017	INV01112001	KNOX COMPANY	Front Cover/Board rekey	173.14
8/21/2017	7/21/17-8/21/17-871	SDG&E	7/21/17-8/21/17	29.47
8/21/2017	74485	UNIFORM SPECIALIST/ACE UNIFORMS	Prieto - uniform	393.81
8/22/2017	7/24/17-8/22/17-657	SDG&E	7/24/17-8/22/17	27.77
8/22/2017	7/24/17-8/22/17-183	SDG&E	7/24/17-8/22/17	72.63
8/22/2017	7/24/17-8/22/17-782	SDG&E	7/24/17-8/22/17	222.78
8/22/2017	7/24/17-8/22/17-986	SDG&E	7/24/17-8/22/17	608.66
8/22/2017	7/24/17-8/22/17-716	SDG&E	7/24/17-8/22/17	20.52
8/22/2017	7/24/17-8/22/17-322	SDG&E	7/24/17-8/22/17	22.09
8/22/2017	74551	UNIFORM SPECIALIST/ACE UNIFORMS	Martinez - uniform	391.69
8/22/2017	74545	UNIFORM SPECIALIST/ACE UNIFORMS	DelCastillo - uniform	128.22

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
8/23/2017	132676	CDCE Engineered Solutions	(1) Interl-Core Processor	2,836.67
8/23/2017	132681	CDCE Engineered Solutions	Adaptors/Ports	1,141.08
8/23/2017	7/26/17-8/23/17-000	FALLBROOK PUBLIC UTILITY DISTR	07/26/17-08/23/17	89.22
8/23/2017	7/26/17-8/23/17-001	FALLBROOK PUBLIC UTILITY DISTR	7/26/17-8/23/17	489.40
8/23/2017	GFOA 08/2017	Cherie Juul	Mileage to SAN	56.10
8/23/2017	7/25/17-8/23/17-533	SDG&E	7/25/17-8/23/17	13.39
8/23/2017	7/25/17-8/23/17-080	SDG&E	7/25/17-8/23/17	120.86
8/23/2017	74574	UNIFORM SPECIALIST/ACE UNIFORMS	Weissmann - uniform	397.10
8/23/2017	74588	UNIFORM SPECIALIST/ACE UNIFORMS	Krumwiede - uniform	281.34
8/23/2017	74599	UNIFORM SPECIALIST/ACE UNIFORMS	S. Rees - uniform	392.77
8/24/2017	7/25/17-8/24/17-000	RAINBOW MUNICIPAL WATER DIST	7/25/17-8/24/17	28.70
8/25/2017	462046-00	DUO-SAFETY LADDER CORP.	Lock Housing repair kit	19.15
8/25/2017	5581	Total Compensation Systems, Inc.	GASB45 Valuation 1st install	1,650.00
8/25/2017	74698	UNIFORM SPECIALIST/ACE UNIFORMS	Coy - uniform	392.67
8/26/2017	3370	ArchiveSocial	Archive social media 8/17-8/18	2,388.00
8/29/2017	MERTZ FFI + ADD-ON	STATE FIRE TRAINING	Mertz - FFI + Add-on	80.00
8/30/2017	STMT 08/2017	D.F. Cleaning Service	Janitorial svc 08/2017	400.00
8/31/2017	LC17-27	Auditor and Controller - County of San Diego	LAFCO FY 17-18	9,176.02
8/31/2017	FY17-18	CO. OF SAN DIEGO, DEH	RNBW Fuel DEH 8/17-8/18	547.00



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT FIRE CHIEF/CEO
DATE: September 26, 2017
SUBJECT: STANDING ITEM: POLICIES AND PROCEDURES

1. None.

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NORTH COUNTY FIRE PROTECTION DISTRICT

ADMINISTRATIVE SERVICES

TO: BOARD OF DIRECTORS
FROM: DEPUTY CHIEF MAROVICH AND CHIEF ABBOTT
DATE: SEPTEMBER 26, 2017
SUBJECT: FY 17/18 FINAL BUDGET ADOPTION

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors approve the following:

- FY17/18 Final Budget during the Public Hearing, set for September 26, 2017 at 5:15 p.m. time certain;
- Adopt Resolution 2017-12;
- Approve the transfer of \$500,000 to Vehicle Reserves.

DISCUSSION:

Attached are the final documents for the FY17/18 Final Budget submitted for the Board's approval. The detailed Budget in its entirety is presented as an attached document. Over the last Fiscal Year and on into FY17/18, the District has continued to experience a steady recovery of property tax revenue as a result of the economic recovery. The Final Budget presented herein reflects a balanced spending plan for the upcoming Fiscal Year that will allow the District to meet routine operational needs. Certain line items have been added this year so that the District may gain a clearer sense of the factors influencing its financial position.

FISCAL ANALYSIS:

Revenue: The District realized a 4.4% increase in last year's property tax funding over the previous year and is budgeting an increase in property tax of approximately \$454,428, which represents a 3% increase. The balance of increase in revenue is directly related to increase in ambulance revenue, the final reimbursement from BR1164 and Federal monies received for the SAFER I & II and ambulance grants.

Expenses: The 5% increase in salaries over last year's Budget is a direct reflection of a few factors:

- Increase in positions due to new hires that are offset by the SAFER grants.
- Pay increase reflected in Budget per contractual basis.

The 16% increase in Operations is attributed to several factors:

- 102 Administrative reflects an increase in IT expense for transition from Oceanside;
- 102 Administrative cost for professional services to include Facility Reserve Consultants and GEMT Audit;
- 107 Communication cost for 800 MHz backbone cost;
- 107 Communication increase in dispatching services due to call volume and per call cost growth.

Due to the closure of the hospital and increase in transport mileage, the Budget reflects one new ambulances. To maintain existing fleet, it is necessary to replace a Command vehicle and BR114.

The Budget reflects a \$685,000 rollover from unexpended funds from apparatus. After the planned expenditures for the current year, the remainder is deposited into Vehicle Reserve Account.

SUMMARY:

Staff presents the attached Final Budget for adoption as presented.



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2017-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, APPROVING THE BUDGET FOR FISCAL TAX YEAR 2017/2018

WHEREAS, the Board of Directors of the North County Fire Protection District has heretofore adopted a Preliminary Budget in accordance with Uniform Accounting Procedures of the Administrative Code of the State of California, and

WHEREAS, said Board has held a Public Hearing and made appropriate deductions, increases and deletions, and

WHEREAS, said Board must adopt a Final Budget pursuant to Section 13906, Health and Safety Code, State of California.

NOW, THEREFORE, the Board of Directors of the North County Fire Protection District does hereby find, resolve, order and determine as follows:

SECTION 1: The Budget of Fiscal Tax Year 2017/2018 attached hereto, is hereby approved and adopted.

SECTION 2: The sum of \$ **13,905,000** is required to be raised for said Budget by property taxes, with a total of **\$18,525,578** from all revenue sources, for the purpose of operation and maintenance of the North County Fire Protection District for the Fiscal Tax Year of 2017/2018. Further, the Board has determined said amount is necessary to provide the same level of fire protection actually provided by FY 1977/78. The Board has also determined that said amount meets the intent and provisions of SB 154, Article 3, Section 162746 (a) (1).

SECTION 3: The Board Secretary is hereby authorized and directed to file a certified copy of this Resolution with the Auditor and Controller of the County of San Diego at 1600 Pacific Highway, San Diego, California 92101.

APPROVED, ADOPTED AND SIGNED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **26th day of September 2017**, by the following **Roll Call Vote**:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Kenneth Munson, Board President



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2017-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY
FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF
CALIFORNIA, APPROVING THE BUDGET FOR FISCAL TAX YEAR 2017/2018

ATTEST:

I **HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **26th day of September 2017**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **26th day of September 2017**.

Loren A. Stephen-Porter
Board Secretary

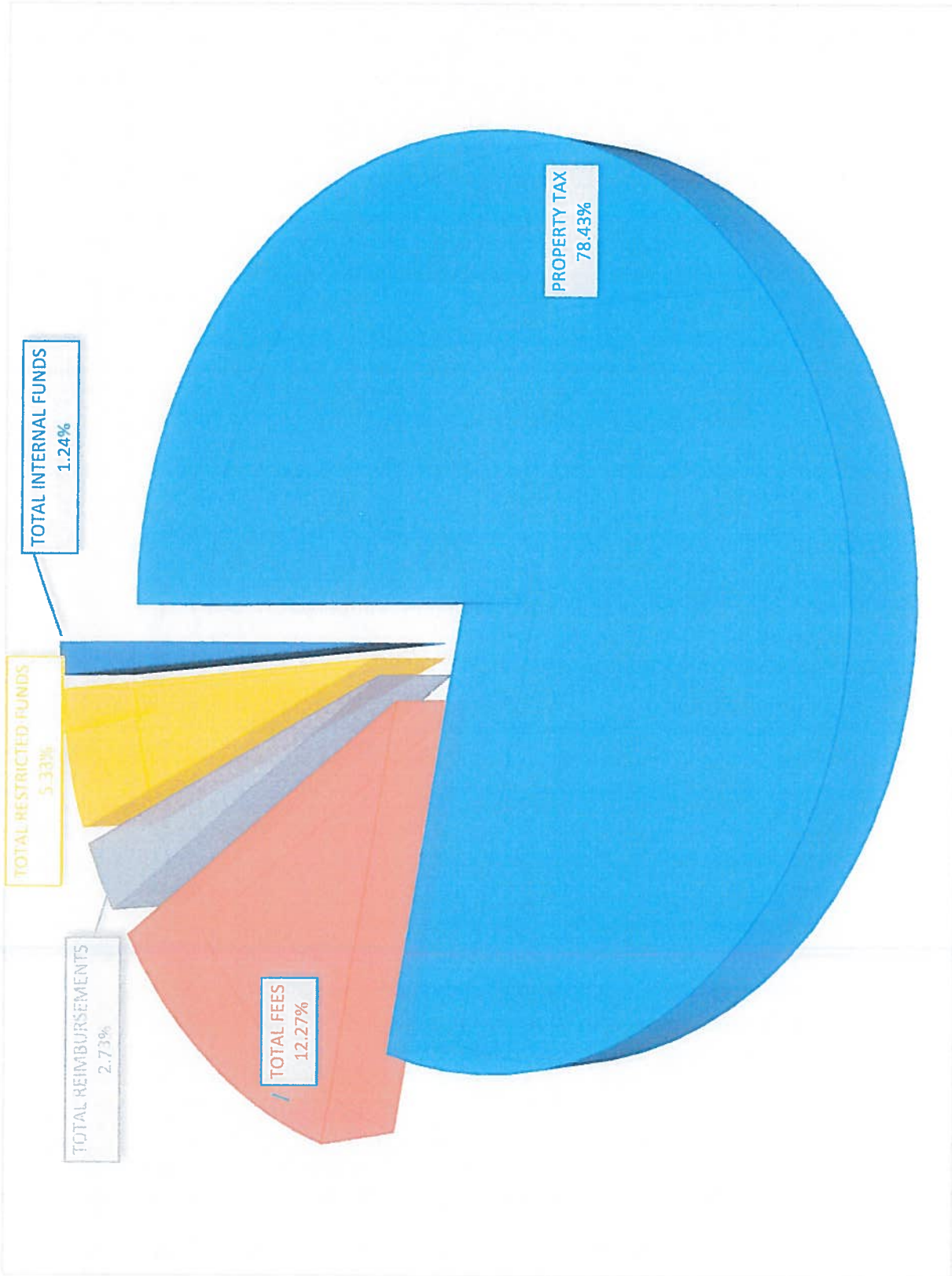
Official Seal

**NORTH COUNTY FIRE
PROTECTION DISTRICT**



FINAL BUDGET FY 2017-2018

REVENUE SUMMARY

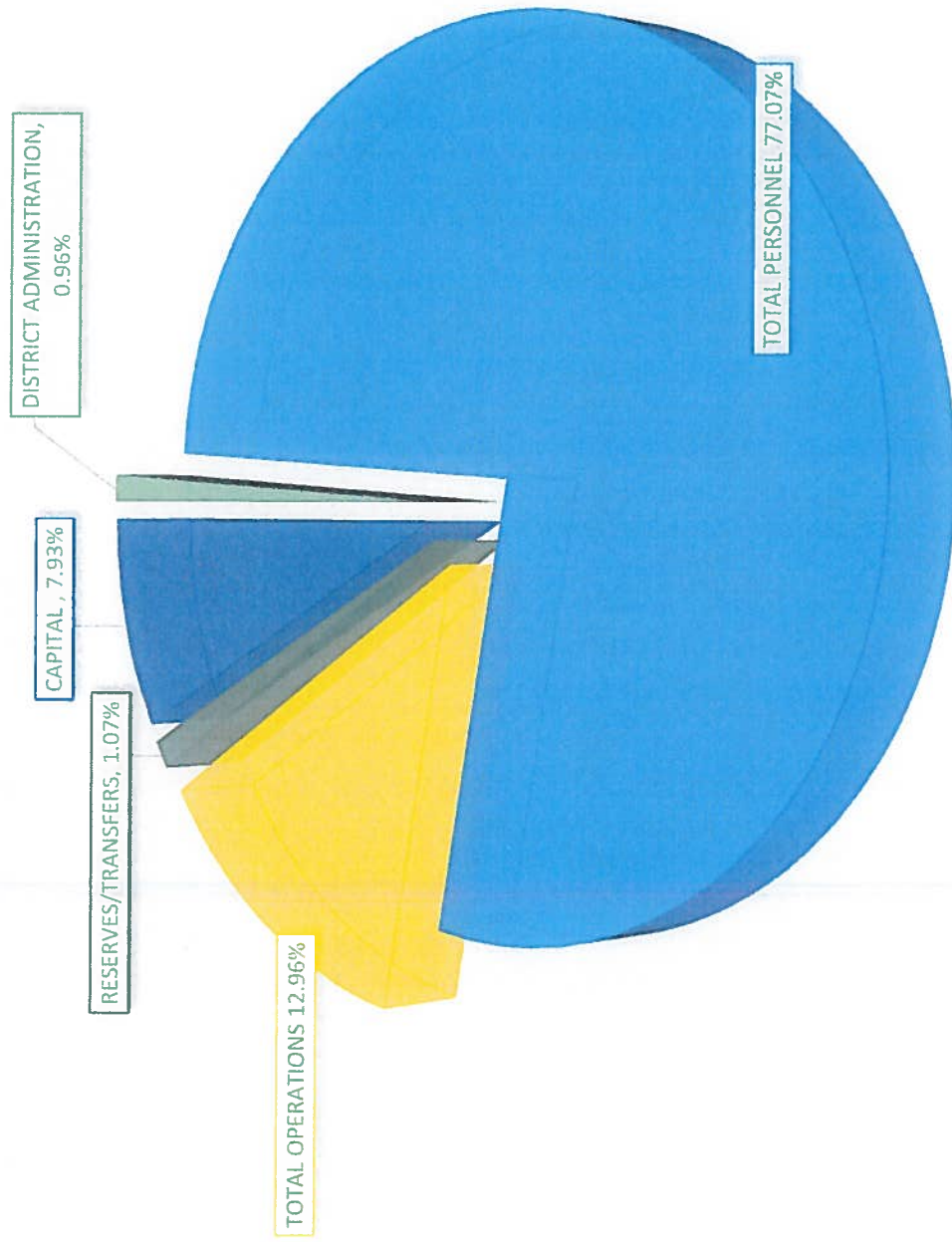


EXPENSE SUMMARY

Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
District Administration		161,791	160,723	170,822	170,822	9,031	
TOTAL		161,791	160,723	170,822	170,822	9,031	
Personnel							
	Salaries	6,834,260	6,840,279	7,039,494	7,175,807	136,313	Payraise
	Overtime	1,111,399	1,366,573	1,038,310	909,242	(129,068)	
	Other Pay	866,819	963,729	874,657	1,016,195	141,538	
	Benefits	3,989,629	3,777,701	4,122,642	3,989,985	(132,657)	
	Workers Comp.	500,000	406,348	590,000	590,000	-	
TOTAL		13,302,107	13,354,629	13,665,102	13,681,228	16,125	
Operations							
	102	881,253	958,305	913,750	1,006,358	92,608	
	103	53,700	46,649	77,978	77,978	-	
	104	226,500	229,703	263,893	265,293	1,400	
	105	171,148	163,428	169,638	169,638	-	
	106	8,100	5,603	5,500	5,500	-	
	107	455,237	413,583	487,852	522,902	35,050	
	108	266,015	236,141	277,430	277,430	-	
	109	101,500	86,076	101,500	101,500	-	
TOTAL		2,163,453	2,139,488	2,297,541	2,426,599	129,058	
Reserves/Transfers							
		175,000	-	190,000	690,000	500,000	
TOTAL		175,000	-	190,000	690,000	500,000	
TOTAL GENERAL FUND		15,802,351	15,654,841	16,323,465	16,968,649	654,214	
Capital							
		1,435,218	658,475	1,406,792	1,556,929	(28,426)	
TOTAL EXPENDITURES		17,237,569	16,313,316	17,730,257	18,525,578	625,787	

Final Budget FY 17-18

EXPENSE SUMMARY



PERSONNEL

Dept	Account	Line Item	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes	
			OVERTIME						
102	5010-06	Overtime/Admin	13,167	9,600	13,488	13,770	282	PAY RAISE	
103	5010-06	Overtime/Admin	3,034	3,663	3,108	3,173	65		
103	5010-07	Overtime/Fire & Arson	3,034	161	3,108	3,173	65		
104	5010-02	FLSA 56 Hour Adjustment	255,171	246,597	137,924	140,805	2,881		
104	5010-02-001	SAFER I FLSA	5,612	1,982	4,076	4,161	85		
104	5010-03	Overtime Promotional Testing	4,387	1,597	5,532	5,647	115		
104	5010-04	Association Leave	-	-	8,297	8,470	173		
104	5010-05	Overtime/Ambulance Callback	3,287	3,062	3,367	3,438	71		
104	5010-06	Lead Medic	7,008	5,852	7,179	7,329	150		
104	5010-07	Overtime/Other	15,171	31,893	15,541	15,866	325		
104	5010-08	Rainbow Coverage	-	-	-	-	-		
104	5010-09	Overtime/Replacement	591,669	425,070	606,106	470,610	(135,496)		
104	5010-12	Orientation/Mentorship	-	-	-	-	-		
104	5010-17	Vacancy	-	127,469	-	-	-		
104	5010-09-001	Admin	20,228	8,396	20,488	20,916	428		
104	5010-11	Workers Comp	76,050	90,589	80,000	80,000	-		
104	5010-10	Overtime/Strike Team	-	329,364	-	-	-		
104	5010-15	Overtime/Fire Callback	1,011	4,806	6,146	6,275	129		
105	5010-06	Overtime/Admin/Other	8,034	2,506	4,098	4,183	85		
106	5010-02	FLSA 53/56 Hour Adjustment	14,000	13,081	14,000	14,000	-		
106	5010-02-001	SAFER FLSA Adjustment	7,000	9,644	7,000	7,000	-		
106	5010-06	Overtime/Full Time Coverage*	25,000	-	15,366	15,687	321		
106	5010-09	Replacement Reserve SL/AL	-	1,614	21,000	21,000	-		
106	5010-13	Drills & Training	5,000	1,008	2,500	2,500	-		
106	5010-14	Overtime/Admin-Explorers	5,000	8,302	10,244	10,458	214		
107	5010-06	Communication - Overtime	2,011	2,344	2,060	2,103	43		
108	5010-06	Overtime/Admin	4,046	865	4,145	4,231	86		
109	5010-07	Overtime/Training	42,479	37,108	43,537	44,447	910		
TOTAL			1,111,399	1,366,573	1,038,310	909,242	(129,068)		

PERSONNEL

Dept	Account	Line Item	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
OTHER PAY								
102	5030-45	Total Medicare Tax	101,747	110,484	126,952	129,411	2,459	
102	5030-08	Total Social Security	7,330	3,525	14,235	14,357	122	
102	5010-16	AIL & S/L Reimbursement	465,244	574,288	440,985	575,000	134,015	Less use of leave.
104	5010-16	Holiday Time Adjustment	222,551	213,464	229,734	234,533	4,799	
104	5010-16-001	SAFER I Holiday Time Adjust.	9,747	3,332	6,802	6,944	142	
102	102-5050	Total Uniforms	49,100	52,504	47,950	47,950	-	
106	5050-00	Reserve Uniforms	11,100	6,131	8,000	8,000	-	
TOTAL			866,819	963,729	874,658	1,016,195	141,537	
BENEFITS								
102	5020-00	Retirement (Misc. - Classic)	122,414	90,122	73,013	74,538	1,525	PAY RAISE
102	5020-00-001	PEPRA Retirement (Misc.)	3,610	2,049	13,587	13,871	284	
102	5020-00-102	Classic UAL (Misc.)	206,561	199,255	225,991	225,991	-	
102	5020-00-103	PEPRA UAL (Misc.)	15	15	39	39	-	
104	5020-00	Retirement (Safety - Classic)	1,024,922	1,076,395	1,151,503	1,175,559	24,056	
104	5020-00-001	PEPRA (Safety - PEPRA)	81,228	32,194	80,014	81,685	1,671	
104	5020-00-002	SAFER II Retirement	34,676	15,661	31,478	32,135	657	
104	5020-00-003	SAFER I Retirement	14,559	5,457	21,950	22,409	459	
104	5020-00-102	Classic UAL (Safety)	1,149,987	1,109,146	841,108	841,108	-	
104	5020-00-103	PEPRA UAL Safety	47	46	132	132	-	
106	5020-00	Retirement	31,027	9,000	26,276	26,276	-	
106	5020-00-002	SAFER Retirement	14,904	4,150	34,423	34,822	399	
108	5020-00	Retirement	15,730	13,765	-	-	-	
102	5030-40	Flexible Plan Insurance	1,289,949	1,220,445	1,623,128	1,461,420	(161,708)	Decrease in insurance rate.
TOTAL			3,989,629	3,777,701	4,122,642	3,989,985	(132,657)	
WORKERS COMPENSATION								
102	5100-42	Worker's Compensation	500,000	406,348	590,000	590,000	-	Planned settlements.

DEPARTMENT 101 - BOARD ADMINISTRATION

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
101	5010-14	Board Members	5,500	5,400	7,500	7,500	-	
101	5043-00	Elections	250	-	-	-	-	
101	5150-00	Memberships/Subscriptions	7,419	7,584	7,900	7,900	-	
101	5170-72	Office Supplies	2,000	1,064	2,000	2,000	-	
101	5180-83	Legal Fees	15,000	27,049	21,000	21,000	-	
101	5180-84	Negotiations/Labor	4,000	7,410	4,000	4,000	-	
101	5190-00	Advertising/Notices	3,500	2,489	4,000	4,000	-	
101	5230-30	Employee Recognition	5,000	2,567	5,000	5,000	-	
101	5230-31	Meetings/Travel	9,000	3,048	9,000	9,000	-	
101	5230-32	Community Relations	150	-	150	150	-	
101	5230-38	Professional Development	2,365	4,004	2,365	2,365	-	
101	5340-00	Refunds and Interest	100,000	92,140	100,000	100,000	-	
101	5340-01	LAFCO Assessment Fee	7,607	7,967	7,907	7,907	-	
TOTAL			161,791	160,723	170,822	170,822	-	

DEPARTMENT 102 - ADMINISTRATION

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
	102 5070-00	Ambulance Billing	88,500	108,179	105,000	110,000	5,000	Increase due to call volume
	102 5100-43	Unemployment Insurance	5,000	7,841	5,000	5,000	-	
	102 5130-66	Structures & Grounds	60,000	61,041	89,000	89,000	-	
	102 5140-01	Personnel/JPA Academy	3,000	3,000	3,000	3,000	-	
	102 5145-00	Personnel Recruitment	14,213	18,319	14,000	14,000	-	
	102 5150-00	Memberships/Subscriptions	4,200	3,150	4,200	4,200	-	
	102 5170-70	County Admin Costs	185,798	172,481	190,000	190,000	-	
	102 5170-71	Bank Fees	1,000	373	1,000	1,000	-	
	102 5170-72	Office Supplies	9,000	11,554	13,430	13,430	-	
	102 5170-73	Postage	4,500	4,091	4,500	4,500	-	
	102 5170-74	Printing	4,500	1,984	4,500	4,500	-	
	102 5180-81	Auditors	12,500	19,650	13,000	28,500	15,500	Two audits + single yr aud.
	102 5180-82	Professional Services	68,300	122,046	93,500	148,500	55,000	GEMT audits & Reserve Study
	102 5180-83	Computer Support	124,000	121,936	128,174	145,282	17,108	Server Backup System
	102 5180-84	Computer Training	7,800	4,260	7,800	7,800	-	
	102 5180-85	Computer Hardware/Software	28,500	21,057	60,000	60,000	-	
	102 5200-00	Rents and Leases/Equipment	105,000	145,138	16,200	16,200	-	Escrow payment
	102 5221-01	Office Furniture/Supplies	6,500	1,548	6,500	6,500	-	
	102 5230-19	Trauma Interventions Program	7,257	7,257	7,257	7,257	-	
	102 5230-30	Employee Recognition	3,640	3,040	3,640	3,640	-	
	102 5230-31	Disciplinary Training	7,000	-	7,257	7,257	-	
	102 5230-37	Physicals/Wellness Program	33,580	23,249	33,580	33,580	-	
	102 5230-38	Professional Development	11,500	21,130	16,500	16,500	-	
	102 5230-39	Employee Asst Program	7,000	6,300	7,000	7,000	-	
	102 5230-40	Formal Education	10,000	-	-	-	-	
	102 5230-41	Meetings and Misc. Expenses	-	-	5,000	5,000	-	
	102 5230-49	PERS Medical Admin Fees	4,965	5,228	5,032	5,032	0	
	102 5260-23	Water	16,000	23,147	23,880	23,880	-	
	102 5260-24	Sewer	8,500	8,882	11,300	11,300	-	
	102 5260-25	Trash	9,500	8,473	9,500	9,500	-	
	102 5260-26	Gas & Electric	30,000	23,951	25,000	25,000	-	
	TOTAL		881,253	958,305	913,750	1,006,358	92,608	

DEPARTMENT 103 - FIRE PREVENTION

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
103	5120-56	Hydrants	14,500	20,710	14,500	14,500	-	
103	5150-00	Memberships/Subscriptions	3,200	3,998	4,000	4,000	-	
103	5230-30	Fire Safety Council	1,000	1,000	1,000	1,000	-	
103	5230-31	CERT Program	1,900	-	1,900	1,900	-	
103	5230-32	Materials/Public Education	15,000	14,296	15,000	15,000	-	
103	5230-34	Required Weed Abatement	5,000	137	30,000	30,000	-	
103	5230-35	Investigative Supplies	3,000	130	1,500	1,500	-	
103	5230-36	Arson Investigative Training	1,500	20	1,500	1,500	-	
103	5230-38	Professional Development	6,500	4,648	5,500	5,500	-	
103	5230-39	Formal Education	2,100	1,710	3,078	3,078	-	
TOTAL			53,700	46,649	77,978	77,978	-	

DEPARTMENT 104 - EMERGENCY SERVICES

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
104	5080-00	Emerg. Incident Meals/Provisions	1,500	621	1,500	1,500	-	
104	5090-21	Kitchen/Janitorial Supplies	19,000	23,825	20,000	20,000	-	
104	5100-44	Facility/Vehicle Insurance	73,000	66,851	86,000	87,400	1,400	Insurance on Admin build.
104	5120-12	Firefighting Equipment	54,000	61,250	59,543	59,543	-	
104	5125-00	Map Maintenance Program	13,500	8,080	13,500	13,500	-	
104	5150-00	Memberships/Subscriptions	4,500	6,343	5,600	5,600	-	
104	5221-00	Safety Equipment/PPE	55,000	53,744	66,750	66,750	-	
104	5221-01	Traffic Controllers	-	6,151	-	-	-	
104	5223-00	Disaster Preparedness	2,000	493	2,000	2,000	-	
104	5230-38	Professional Development	4,000	2,346	9,000	9,000	-	
TOTAL			226,500	229,703	263,893	265,293	1,400	

DEPARTMENT 105 - EMERGENCY MEDICAL SERVICES

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
105	5140-00	Medical Supplies/Equipment	114,000	120,476	114,000	114,000	-	
105	5150-00	Memberships/Subscriptions	-	314	-	-	-	
105	5180-82	Professional Services	-	-	-	-	-	
105	5221-00	Personal Protective Equipment	-	-	-	-	-	
105	5230-32	Material	1,500	1,426	1,500	1,500	-	
105	5230-33	EMS Equipment	2,000	601	2,000	2,000	-	
105	5230-34	Medical Licensing/Certs	10,000	4,456	8,250	8,250	-	
105	5230-35	Defib Maint & Maint Agreement	35,848	34,549	35,848	35,848	-	
105	5230-36	Elec Data Agreement/Mgmt	2,800	-	3,040	3,040	-	
105	5230-37	Equipment Maintenance	-	-	-	-	-	
105	5230-38	Professional Development	5,000	1,606	5,000	5,000	-	
TOTAL			171,148	163,428	169,638	169,638	-	

Final Budget FY 17-18

DEPARTMENT 106 - LIMITED TERM FIREFIGHTERS/VOLUNTEERS

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
106	5120-12	Explorer/Materials & Equip	2,000	2,199	-	-	-	
106	5180-82	Medical & Pre-Emp Exams	5,600	2,244	4,000	4,000	-	
106	5230-38	Professional Development	500	1,160	1,500	1,500	-	
TOTAL			8,100	5,603	5,500	5,500	-	

DEPARTMENT 107 - COMMUNICATIONS

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
107	5060-26	Pagers	300	118	-	650	650	
107	5060-27	Telephone/Cable TV/ IPTele	71,270	58,374	72,000	72,000	-	
107	5060-29	Verizon Data	12,000	371	15,000	15,000	-	
107	5060-30	MDC & AVL Maint Cost	15,500	13,840	15,500	15,500	-	
107	5120-52	Radios/Parts & Service	25,600	20,045	25,600	20,000	(5,600)	
107	5120-54	Alarm Services & Supplies	1,500	924	1,500	1,500	-	
107	5120-56	T-1 Phone Line Maintenance	500	-	4,800	4,800	-	
107	5120-69	RCS 800 MHZ Maint Fee	37,500	29,018	37,500	77,500	40,000	Inc. on fees for backbone
107	5150-00	Memberships/Subscriptions	1,000	1,327	1,000	1,000	-	
107	5180-00	Dispatch Services	289,567	289,567	314,452	314,452	-	
107	5230-31	Meetings & Travel	500	-	500	500	-	
107	5230-38	Professional Development	-	-	-	-	-	
TOTAL			455,237	413,583	487,852	522,902	35,050	

DEPARTMENT 108 - SHOP/MAINTENANCE

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
108	5090-22	Laundry/Linen Supplies	3,400	-	1,700	1,700	-	
108	5090-53	Hazmat Disposal & Permits	8,600	6,161	8,600	8,600	-	
108	5120-52	Parts & Accessories	92,000	96,735	101,200	101,200	-	
108	5120-53	Fuel	120,000	106,992	120,000	120,000	-	
108	5120-54	Oils & Lubricants	7,000	5,868	7,000	7,000	-	
108	5120-59	Sublet Repairs	24,000	11,091	24,000	24,000	-	
108	5150-00	Memberships/Subscriptions	80	147	80	80	-	
108	5180-52	Fleet Maint Software	3,235	-	3,300	3,300	-	
108	5220-00	Small Tools/Minor Equipment	4,100	3,056	4,100	4,100	-	
108	5230-38	Professional Development	3,600	6,091	7,000	7,000	-	
108	5230-40	Formal Education			450	450	-	
TOTAL			266,015	236,141	277,430	277,430	-	

DEPARTMENT 109 - TRAINING

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
109	5150-00	Memberships/Subscriptions	500	-	500	500	-	
109	5230-20	Training Materials	10,000	8,812	10,000	10,000	-	
109	5230-38	Professional Development	41,000	43,867	50,000	50,000	-	
109	5230-39	Formal Education	50,000	28,396	41,000	41,000	-	
TOTAL			101,500	86,076	101,500	101,500	-	

Final Budget FY 17-18

RESERVE FUNDS

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Prelim Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
120	5400-00	Contingency Fund	175,000	-	190,000	190,000	-	
120	5400-02	Transfer to Vehicle Reserve	-	-	-	500,000	500,000	Deferred expenditures
120	5400-03	Transfer to Facilities Reserve	-	-	-	-	-	
120	5400-05	Transfer to Equip Reserve/Defib	-	-	-	-	-	
120	5400-07	Transfer to Equip Reserve/MDC	-	-	-	-	-	
TOTAL			175,000	-	190,000	690,000	500,000	

CAPITAL EQUIPMENT

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	FY 17/18 Budget	Prelim Budget FY 17/18	Final Budget FY 17/18	Prelim/Final Variance	Notes
200	5500-03	Building Repairs	-	-	-	-	125,000	125,000	Jorgensen's list
200	5500-04	Personal Protective Equip	-	-	-	-	-	-	
200	5500-05	EMS Equipment	29,839	29,573	-	-	-	-	
200	5500-06	Communication Equipment	85,000	59,569	110,000	110,000	70,000	(40,000)	moved to 107 line item
200	5500-55-001	Station 5 Loan #1 Payment	182,739	182,739	182,739	182,739	182,739	-	
200	5500-55-002	Station 5 Loan #2 Payment	235,674	237,671	235,674	235,674	235,674	-	
200	5500-55-003	Other Interest Expense	-	583	-	-	-	-	
200	5500-59	Station 4 Project	250,000	-	50,000	50,000	50,000	-	
200	5500-59-001	Admin Building Payment	-	-	-	85,751	85,751	0	Purchase of the building
200	5500-56	ECAA Solar Loan	12,575	2,199	12,575	12,575	12,575	-	
200	5500-56-001	ECAA/Solar Loan Payment	35,729	4,033	35,729	35,729	35,729	-	
200	5500-57	Hwy 76 Traffic Controllers	2,000	-	-	-	-	-	
200	5500-58	Apparatus Loan	45,662	40,106	91,324	91,324	91,324	-	
200	5500-58-001	Emergency Vehicles	556,000	102,003	603,000	603,000	668,137	65,137	Ambulance purchase
	TOTAL		1,435,218	658,475	1,406,792	1,406,792	1,556,929	150,137	

RAINBOW DIVISION

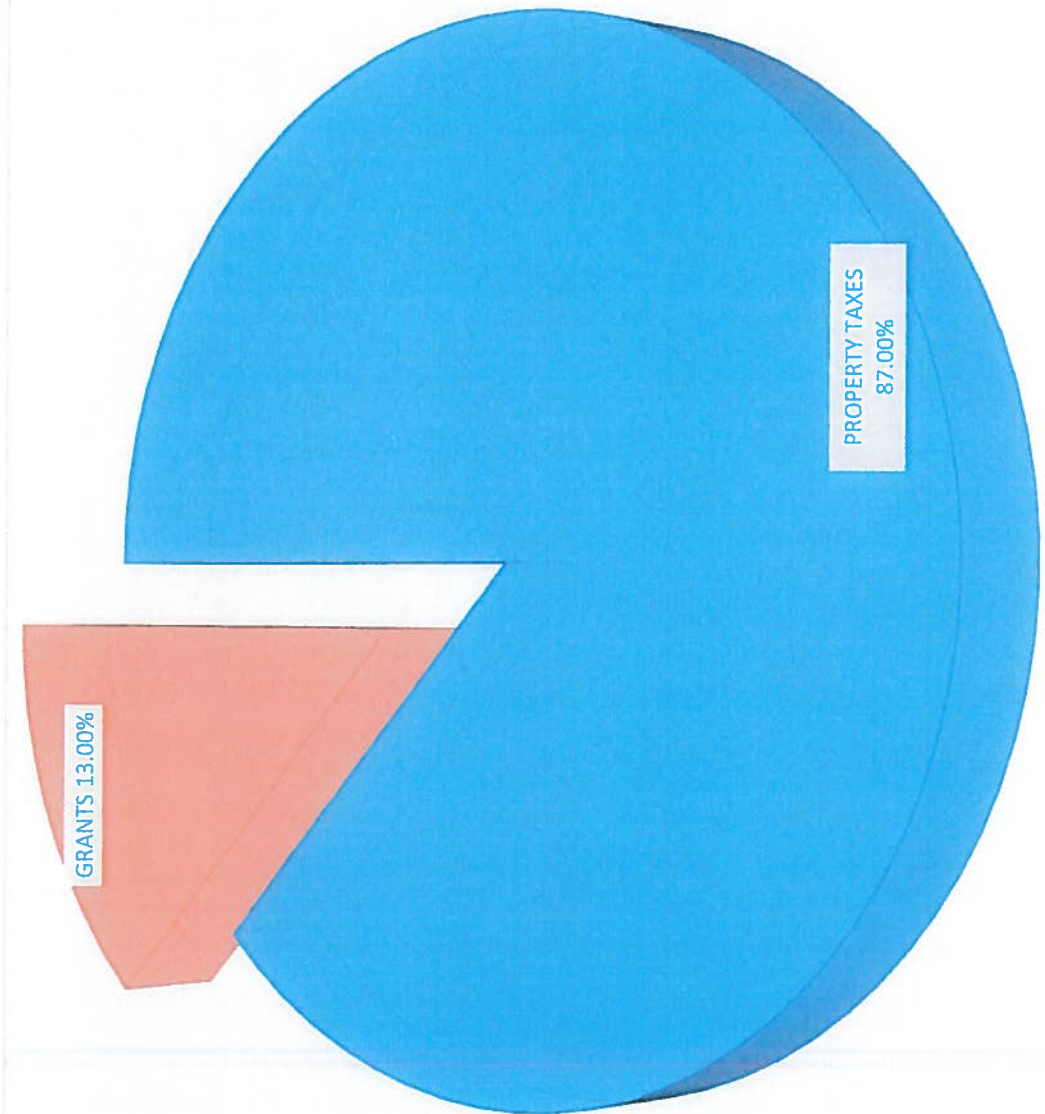


FINAL BUDGET FY 2017-2018

RAINBOW - REVENUE

Funding Source	Final Budget FY 16/17	YTD thru 6/30/2017	Preliminary Budget FY 17/18	Final Budget FY 17/18	Prelim/Final Variance	Notes
Property Taxes	242,000	253,394	260,000	260,000	-	
Other Revenue Sources					-	
Mitigations Fees & Interest	1,000	220			-	
Grants		8,500	37,940	37,940	-	
TOTAL GENERAL FUND REVENUE	243,000	262,114	297,940	297,940	-	
Capital Reserve					-	
Vehicle Reserve					-	
Trans from FMF	10,000				-	
Gen Fund Rollover					-	
TOTAL INTERNAL FUNDS	10,000	0	0	0	-	
GRAND TOTAL ALL SOURCES	253,000	262,114	297,940	297,940	0	

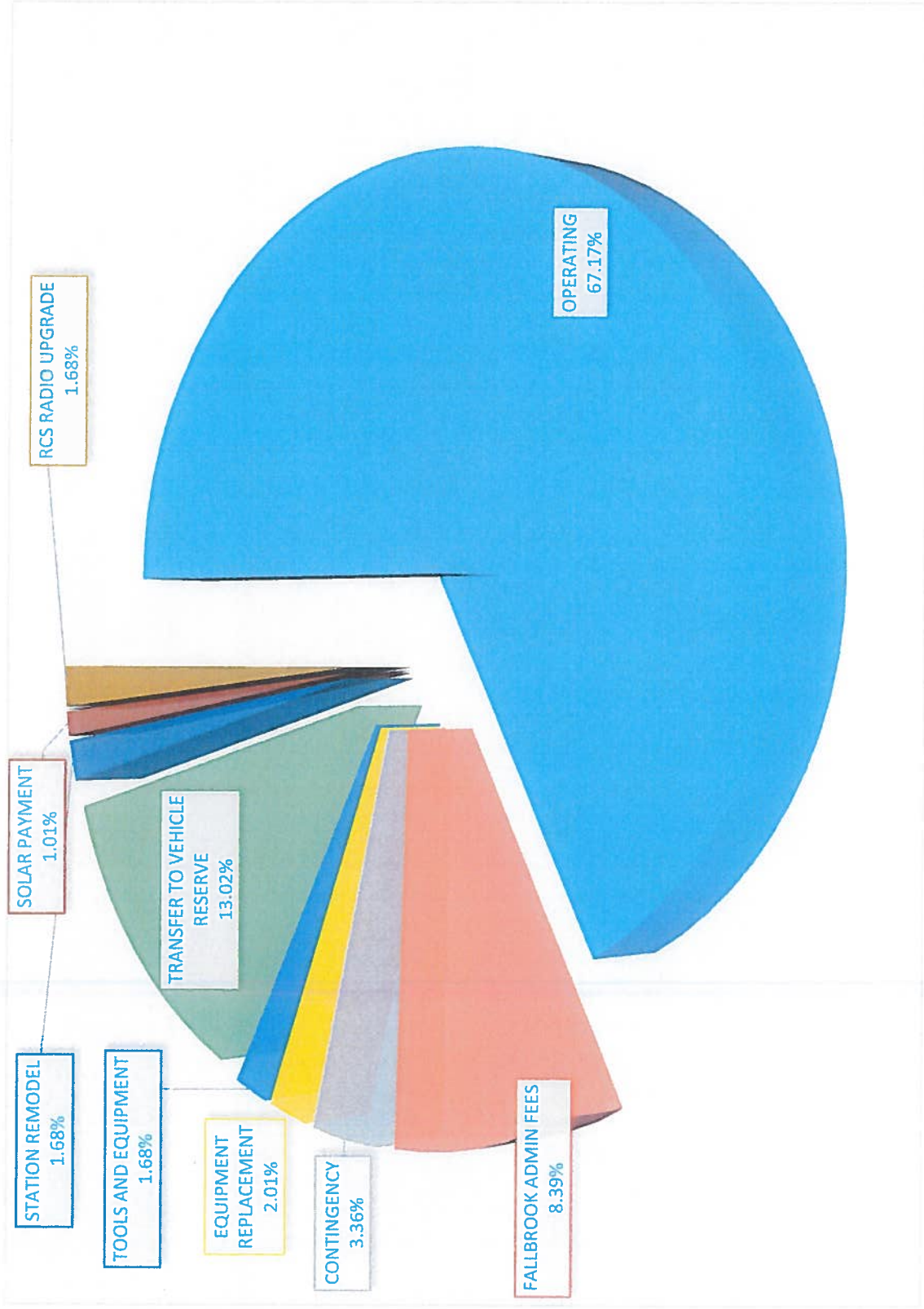
RAINBOW - REVENUE



RAINBOW - EXPENDITURES SUMMARY

Department	Final Budget FY 16/17	YTD thru 6/30/2017	Preliminary Budget FY 17/18	Final Budget FY 17/18	Prelim/Final Variance	Notes
Operating	137,200		200,140	200,140	-	
Fallbrook Admin Fees	25,000	25,000	25,000	25,000	-	
Contingency	10,000		10,000	10,000	-	
TOTAL GENERAL FUND	172,200	25,000	235,140	235,140	-	
Equipment Replacement	6,000	88	6,000	6,000	-	
Tools and Equipment	5,000	2,975	5,000	5,000	-	
Transfer to Vehicle Reserve	38,800	0	38,800	38,800	-	
Station Remodel	10,000	11,043	5,000	5,000	-	
Solar Payment	3,000	0	3,000	3,000	-	
MDC Replacement	3,000	0	0	0	-	
RCS Radio Upgrade	15,000	0	5,000	5,000	-	
TOTAL CAPITAL	80,800	14,106	62,800	62,800	-	
TOTAL EXPENDITURES	253,000	39,106	297,940	297,940	-	

RAINBOW -EXPENDITURES



RAINBOW - EXPENDITURES

Dept	Account	Description	Final Budget FY 16/17	YTD thru 6/30/2017	Preliminary Budget FY 17/18	Final Budget FY 17/18	Prelim/Final Variance	Notes
11	5010-09	Salary	20,600	22,490	41,250	41,250	-	Lead medic and SAFER capt.
11	5050-00	Uniforms	0	6,934	23290	23290	-	Station uniforms and PPE
11	5060-27	Telephone & Pagers	300	300	300	300	-	
11	5080-00	Emergency Incident/ Meals	4,000	1,059	4,000	4,000	-	
11	5100-42	Workers Comp	15,200	15,958	15,200	15,200	-	
11	5100-44	Insurance	27,300	26,800	28,000	28,000	-	
11	5120-52	Repair/Parts & Service	13,000	13,367	13,000	13,000	-	
11	5120-54	Motor Fuel/Lubricant	10,000	6,807	10,000	10,000	-	
11	5120-69	RCS 800 Mhz Maint Fee	8,000	6,485	8,000	8,000	-	
11	5130-00	Maint Structure/Grounds	7,500	7,726	7,500	7,500	-	
11	5170-72	General Office Expense	1,500	418	1,300	1,300	-	
11	5180-91	Unscheduled Expenditures	1,000	0	1,000	1,000	-	
11	5220-00	Small Tools/Equipment	4,000	145	4,000	4,000	-	
11	5221-00	Safety Equipment	0	54	3,000	3,000	-	
11	5230-30	Employee Recognition Program	4,500	2,416	4,500	4,500	-	Includes \$2060 for SCBA's
11	5230-37	Wellness Program	12,000	14,499	12,000	12,000	-	
11	5230-37-01	Physicals	0	3,529	15,000	15,000	-	Backgrounds and physicals
11	5240-38	Professional Development	0	40	500	500	-	
11	5260-23	Utilities-Water	1,800	1,715	1,800	1,800	-	
11	5260-26	Utilities-Gas & Electric	3,500	1,838	3,500	3,500	-	
11	5270-00	Fallbrook Services	25,000	25,000	25,000	25,000	-	
11	5340-00	Refunds & Interest	3,000	2,978	3,000	3,000	-	
11	5400-00	Contingency	10,000	960	10,000	10,000	-	
TOTAL			172,200	161,519	235,140	235,140	-	

Final Budget FY 17-18

RAINBOW - CAPITAL EQUIPMENT

Dept	Account	Description	Preliminary Budget FY 17/18	YTD thru 6/30/2017	Preliminary Budget	Final Budget FY 17/18	Prelim/Final Variance	Notes
200	5370-00-386	Equipment Replacement	6,000	88	6,000	6,000	-	
200	5370-00-387	Tools & Equipment	5,000	2,975	5,000	5,000	-	
200	5420-00-000	Transfer to Vehicle Reserve	38,800	-	38,800	38,800	-	
200	5500-02-000	Station Remodel	10,000	11,043	5,000	5,000	-	
200	5500-06-000	Solar Payment	3,000	-	3,000	3,000	-	
200	5500-03-000	MDC Replacement	3,000	-	-	-	-	
200	5500-04-000	RCS Radio Upgrade	15,000	-	5,000	5,000	-	
TOTAL			80,800	14,106	62,800	62,800	-	

The San Diego Union-Tribune

Bill To:
NORTH COUNTY FIRE DISTRICT - CU00468990
330 S Main Ave
Fallbrook, CA 92028-2938

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, 330 S. Main Avenue, Fallbrook, California, County of San Diego, has adopted the District's Preliminary Budget. The Budget is available for inspection by interested persons and taxpayers at the Administrative Offices, located at 330 S. Main Avenue, Fallbrook, California and will remain so available until the final hearing hereon.

NOTICE IS FURTHER GIVEN that the BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT will conduct a Public Hearing on **TUESDAY, SEPTEMBER 26, 2017, AT A TIME CERTAIN OF 5:15 P.M.** at the Fallbrook Public Utility District, 990 E. Mission Road, Fallbrook, California, to consider **ADOPTION OF THE FY 2017/2018 FINAL BUDGET.** Any interested person or taxpayer may appear at the said time and place and be heard regarding the increase, decrease or omission of any item of the Budget, or for the including of any additional items.

BY ORDER OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT.

Loren Stephen-Porter
Board Secretary

June 27, 2018

5052181

The San Diego Union-Tribune

Bill To:
NORTH COUNTY FIRE DISTRICT - CU00468990
330 S Main Ave
Fallbrook, CA 92028-2938

This space is for the County Clerk's Filing Stamp

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF ILLINOIS
County of Cook**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of

Proof of Publication of

See Attached

The San Diego Union Tribune

Formerly known as the North County Times and UT North County and which newspaper has been adjudicated as a newspaper of general circulation by the Superior Court of the County San Diego, State of California, for the City of Oceanside and the City of Escondido, Court Decree numbers 172171, 171349, for the County of San Diego that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of the said newspaper and not in any supplement thereof on the following dates, to-wit:

Jul 01, 2017; Jul 08, 2017

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Chicago, Illinois on this
10th day of July, 2017


Taylor Wash
Legal Advertising

5052181



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF ABBOTT
DATE: SEPTEMBER 26, 2017
SUBJECT: RECOMMENDATION FOR REVISIONS TO THE BOARD RECOGNITION PROGRAM

ACTION AGENDA

RECOMMENDATION:

That the Board approve the recommendations for changes to the Board Recognition Program as presented.

BACKGROUND:

In July of 2009, the Board reviewed and made modification to the Program that had been in existence since March of 2007. The Program was intended to provide recognition directly to individual employees and groups of employees, permitting the Board to provide employee recognition more frequently than once per year. The Recognition Program covers all levels within in the organization, including Volunteers.

The Program allows the Board Members to review all non-confidential forms of acknowledgement received by the District. This includes correspondence from public, supervisors and coworkers, as well as notices of outstanding performance employees may receive. On a quarterly basis, the Board Members selects three employees or teams/crews to be acknowledged. Individual members have received a \$50 award and teams/crews receive a \$75 award. This amount has not been raised since 2009.

DISCUSSION:

Since 2009, the Board has varied the number of awards given in any quarter, sometimes giving more or less that the targeted three awards per quarter, but generally keeping within the Program guidelines of twelve (12) awards per year.

At a recent Board meeting, the Board requested the Program be revisited with suggestions to modify to permit and increased amount of amounts per quarter and an increase in the award amount for Teams/Crews.

RECOMMENDATION FOR REVISIONS TO THE BOARD RECOGNITION PROGRAM

SEPTEMBER 26, 2017

Page 2 of 2

To address those interests, the following recommendations are made:

1. Continue with the monthly input to the Board, the quarterly awards and acknowledgments as the Program is currently constituted.
2. Increase number of award per quarter to up to four (4). Board Members, may from time-to-time, award more than four awards in a quarter, but the amount is not to exceed sixteen (16) awards in any calendar year.
3. Permit the award of "Team" awards for teams or crews who have been acknowledged together to be increased from \$75 per award to \$100. When a "Team" award is made, the monetary portion of the award will be provided to the ranking officer (e.g. Captain), who will determine with the Team input, how to utilize the award on behalf of the Team/Crew.
4. The amount awarded to individuals who are selected will continue to be \$50.

FISCAL ANALYSIS:

Under the current Program, the Program has the potential to impact the District between \$600-900 per year. With the proposed changes, the fiscal impact to the District would be increased to \$800-1600 per year. This amount should be covered under the currently budgeted amounts for Employee Recognition.

SUMMARY:

Staff recommends continuing flex of the number of awards per quarter, increasing the number of awards to sixteen per year and increasing the amount of the Team awards as proposed, to provide acknowledgment of the outstanding efforts by the recognized individuals and teams.



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF ABBOTT
DATE: SEPTEMBER 26, 2017
SUBJECT: CAPITAL PLAN REPLACEMENT/RESERVE STUDY

DISCUSSION AGENDA

BACKGROUND:

At the Regular May 2017 Board Meeting, the Board awarded a contract for development of a Capital Plan Replacement/Reserve Study. The purpose of this Study was to identify the short and long-term needs for the District's facilities.

DISCUSSION:

This Report provides an overview of the current condition of all District facilities, with the exception of Station 5 (as it is a new facility) and the new Administrative Building (as we paid for a separate report as part of our due diligence). It identifies both short term repairs requiring attention, as well as funding recommendations for long-term capital repairs and/or replacement. There are a number of significant findings in this report; a synopsis of the key highlights includes:

- The Current Replacement Value (CRV) for all facilities covered under this report is \$31.7M and 37.7M for all District facilities.
- The current NCFPD Funding Plan (0.3% of CRV) is not sustainable. Funding at significantly less than a minimum level of operating expense, project expense and capital expense will cause an exponential increase in the deferred maintenance and accelerated deterioration of the real estate assets. Maintenance should be funded at 1 to 1.5% of CRV to keep pace with the "general facility deterioration rate" of 1.5%.
- Fire Station 4 in all system elements is within 2 years of reaching a nominal service life. Fixing, repairing and minor capital replacement adds no significant value to the structure other than livability.
- Despite the current funding level, with the exception of Station 4, the remaining District stations have "good" to "fair" Facility Condition Indices (FCIs), meaning that existing maintenance programs have minimized deterioration.

FISCAL IMPACT:

Seven of the eleven facilities owned by the District either have or will have reached their end of useful life within the next 2-5 years, representing a CRV of approximately \$21M (\$26M including replacement of Station 4 with a modern facility). If the District were to completely replace these existing facilities (versus selective major remodel), the debt service would equate to approximately \$1.1M-\$1.6M annually for a 30-year term.

Addressing the priority 1 & 2 Accumulated Deferred Maintenance (ADM) of \$282,504 and re-setting the assumed annual sustainment funding to 3% of CRV, would significantly change the ADM and begin to build a reserve in year two of the planning horizon, with an "excellent" FCI at the end of the 30-year planning cycle. Given the total short-term facility needs of \$21M-\$26M however, annual sustainment funding of 3% CRV would not meet the District's immediate needs without significant alteration of current standards (e.g. use of temporary facilities), or significant investment into facilities that have surpassed their end of useful life.

Additionally, this Study recommends budgeting up to 1.5% of CRV or \$475,387 annually for maintenance. The District currently sets aside approximately \$90,000 for this purpose. As part of this year's Budget, Staff has allocated \$125,000 in rollover funds toward the "Priority 1" repairs identified in this report, as well as retaining a part-time Facilities Maintenance position to facilitate these repairs. While the District cannot rely on rollover funds to sustain ongoing needs, this is a starting point and beginning next year, we could choose to allocate FMF funds toward the "Priority 2" repairs exercising, the recently approved "payback option."

SUMMARY:

The Capital Plan Replacement/Reserve Study provides the District with the information necessary to prioritize and complete needed repairs, as well as quantify long-term facility funding needs.

DISCUSSION QUESTIONS:

1. Is there any additional information the Board would like at this point in time relative to the District's facilities?
2. Over what timeframe would the Board like to see development of a funding mechanism for this plan? By next fiscal year; upon completion of Priority 1 & 2 repairs in two years, etc.?
3. Would the Board like to explore alternative options for satisfying future facility needs? This could include retention of architects for detailed analysis of existing facilities for renovation vs. replacement and/or exploration of alternative facility types. If so, over what period of time?

North County Fire Protection Fire District
Capital Plan/Replacement Reserve Study
September 12, 2017



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SECTION I – EXECUTIVE SUMMARY



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SECTION I – EXECUTIVE SUMMARY

In June of 2017, Jorgensen conducted facility condition assessment data collection at North County Fire Protection District. The scope of the work encompassed 11 architectural units totaling approximately 42,780 square feet of facility space. The detailed results of this FCA are contained in Sections III through IV of the present report. The executive summary that is provided herein summarizes the results of the District study, including high-level analyses, opinions of probable costs, and other interpretations based on first-hand observations and econometric analysis.

Each of the District’s facilities under the scope of work was assessed for deficiencies and the overall usability and reliability of eight of the building systems. These systems (as well as the excluded interior finishes and business unit support equipment) are defined in the table below.

<i>System Element</i>	<i>Systems Descriptions</i>
SITE	Site: Landscaping, irrigation systems, site utilities (i.e., gas mains, water and sewer mains, electrical service), rail spurs, and pavements adjacent to and constructed as part of the facility (i.e., sidewalks, parking lots, access roads) security and site lighting.
STRUC	Structure: Wall and column foundations, superstructure, slabs and floors including pits and covers. Structural mezzanine framing and slabs. Basement walls and damp-proofing.
EXT	Exterior: Non-structural exterior wall construction, steel stud and dryvit, face brick veneer, stone veneer, siding (metal, fiberglass, etc.). Exterior coatings, and sealants, windows, and doors, louvers, grilles, screens, and awnings.
ROOF	Roofing: Insulation, vapor retarders, roof coverings, metal roofing, roof openings, skylights, gutters, and flashing.
HVAC	HVAC Systems: Heat, ventilating and air conditioning systems including controls; solar energy equipment, exhaust fans, or other mechanical equipment associated with indoor air quality.
PLUMB	Plumbing Systems: Water and sewer systems, including pumps and plumbing fixtures, fire protection piping and pumps, process piping systems (natural gas, compressed air, chilled water, medical gases, etc.).
CONV	Conveyance Systems: Elevators, escalators, cranes, hoists, wheelchair, dumbwaiter, turntable, or other lifting mechanisms.



The seven systems elements were each assigned an objectively-defined condition code (1-5) that reflects its overall condition and usability. These codes are defined in the table below.

<i>Condition Code Definitions</i>		
<i>Rating</i>	<i>Status</i>	<i>Description</i>
5	Excellent	Condition and appearance are as new with no defects; only normal scheduled maintenance is required.
4	Good	Superficial wear and tear, minor defects, minor signs of deterioration to surface finishes are present, but the unit or system does not require major maintenance. No major defects exist. System functions normally.
3	Fair	Some minor repairs and some infrequent larger repair may be required. The system is occasionally unable to function as intended. Deteriorated surface finishes require attention; services are functional, but deferred maintenance work may exist.
2	Poor	A significant number of major defects exists. Excessive wear and tear is clearly visible. The system is obsolete or does not fully functional or services are frequently failing. Repair parts are not easily obtainable. The unit or system may not meet all codes.
1	Bad	Major repair or replacement is required to restore function. System or asset has failed. Unsafe to use.

The application of these condition codes to the various systems elements within the North County Fire Protection District’s Fallbrook portfolio is presented in the table below. As the accompanying table further demonstrates, in addition to scoring each of the eight systems elements, the Consultant has provided an overall score for the facility as a whole. This overall score is not a simple average of each of the eight systems scores, but rather is derived from a parametric model that weights the system according to the percentage of the total replacement cost that each represents relative to the facility as a whole. Thus, for example, one facility may be associated with more complex mechanical system, while another is associated with very basic systems. The condition score for “HVAC” would then be weighted proportionately greater in the former than in the latter.





The condition codes for most of the District's Fallbrook facilities fall into the range of 3.0-3.5 (fair). The score for each of these appear in the summary tables below.

Facility or Structure	Condition Code
FS 1	
SITE	4.0
STRUC	4.0
EXT	4.0
ROOF	3.3
MECH	2.8
ELEC	3.0
PLUMB	2.5
Maint Fac	
SITE	3.8
STRUC	4.0
EXT	4.0
ROOF	2.8
MECH	3.3
ELEC	2.8
PLUMB	3.5
Roy Noon	
SITE	3.5
STRUC	3.5
EXT	2.0
ROOF	2.5
MECH	2.8
ELEC	3.8
PLUMB	3.5
Storage Bldg	
SITE	3.8
STRUC	2.8
EXT	3.5
ROOF	3.5
MECH	3.5
ELEC	4.0
Comm Annex	
SITE	3.0
STRUC	3.0
EXT	3.5
ROOF	2.0
MECH	3.5
ELEC	3.5

Facility or Structure	Condition Code
FS 2	
SITE	3.8
STRUC	3.8
EXT	3.5
ROOF	3.5
MECH	3.3
ELEC	3.5
PLUMB	2.5
FS 3	
SITE	3.8
STRUC	4.0
EXT	3.8
ROOF	4.0
MECH	4.0
ELEC	4.0
PLUMB	4.0
FS 4	
SITE	3.8
STRUC	3.5
EXT	3.0
ROOF	2.0
MECH	3.3
ELEC	3.5
PLUMB	3.8
FS 6	
SITE	3.3
STRUC	4.0
EXT	3.0
ROOF	3.0
MECH	3.3
ELEC	3.8
PLUMB	3.8
Rainbow Tng	
SITE	3.3
STRUC	3.8
EXT	3.5
ROOF	2.5
MECH	3.0
ELEC	3.8

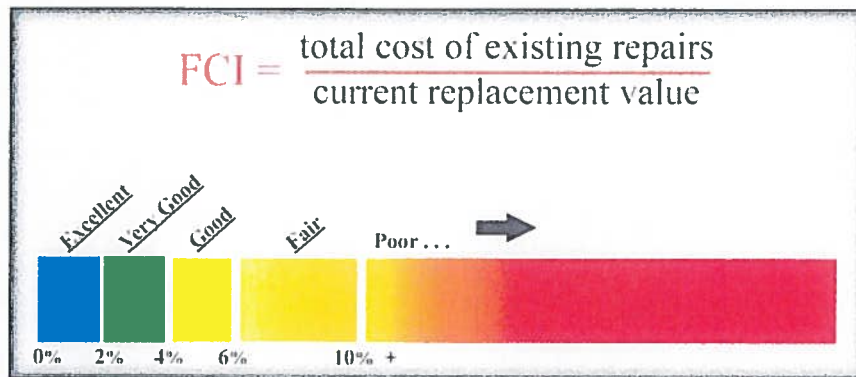




The identification of deficiencies resulted in the generation of some 66 projects that total \$282,504 in probable costs. These projects have been further prioritized according to their urgency and have been assigned to suggested funding years 1-3 (\$124,022), and 4-6 (\$158,481).

The Consultant’s opinions of these probable costs are based on a variety of methods that reflect the complex nature of the District’s facilities, the environment of North County Fire Protection District Fallbrook, the local market conditions, and input from District staff regarding the applicability of other factors. Standard industry costing references often served as the starting point in developing budgetary estimates. The opinions of probable cost for many of these deficiencies generally follow a methodology that is based on key observable features.

The Facility Condition Index (FCI) represents a standard means of assessing the relative condition of buildings, systems, and assets among geographically-dispersed sites. The metric is a ratio of the accumulated deferred



maintenance (ADM), as derived through a parametric model, to the building’s current replacement value (CRV). The resulting percentage expresses the deficit (deferred repairs and maintenance) against the building’s value. The lower the FCI, the better is the building's condition. The calculated CRV for the facilities within the scope of the project is \$31.6 MM.

As determined through a parametric model customized to North County Fire Protection District’s Fallbrook facilities, the total value for the current observed accumulated deferred maintenance (ADM) is \$ 282,504 observed ADM. The total of the opinions of probable cost, as laid out further above, typically represents a portion of the total ADM and provides the District with greater granularity into much of what comprises the ADM. The total calculated FCI (ADM/CRV) for the buildings ranges from approximately 1.4% to 9.3%, which correspond respectively to “excellent” and “fair” on the FCI scale.





The chart below summarizes the FCI results according to building within the North County Fire Protection District’s Fallbrook portfolio, along with econometrically derived ADM values (as contrasted with observed ADM values).

Bldg	GSF	Date of Construction	CRV	ADM	FCI
FS 1	7,700	1963	\$6,275,110	\$274,850	4.4%
Maint Fac	9,700	2008	\$3,599,103	\$119,130	3.3%
Roy Noon	1,000	1968	\$481,092	\$44,822	9.3%
Storage Bldg	4,300	1968	\$1,342,757	\$40,676	3.0%
Comm Annex	980	1968	\$353,917	\$27,959	7.9%
FS 2	4,000	1963	\$1,603,218	\$30,189	1.9%
FS 3	5,100	2008	\$6,695,379	\$92,329	1.4%
FS 4	4,100	1979	\$5,612,401	\$314,901	5.6%
FS 6	4,400	1982	\$4,982,320	\$176,638	3.5%
Rainbow Tng	1,500	1982	\$747,148	\$15,257	2.0%

Given current industry-accepted spend rates and modeling scenarios for North County Fire Protection District, an annual spend of 2% to 4% of the current replacement value (CRV) of the District’s Fallbrook facilities is typically required. Based on the CRV, the minimum suggested annual spend should fall between approximately **\$630,000** and **\$1,270,000** under this approach for year 1.

The Consultant has also provided the District with two alternate scenarios that target different forward average FCIs (82%, 50%, and 20%)—both higher and lower averages that may hinge upon economics and the District’s strategic financial goals. While the lowest of these at 20% may seem high, and is considered to be “poor” on the FCI scale, it is not uncommon. At the present funding level of 0.3% over the 30-year period, the condition index reaches an unacceptable level of 82%. The current NCFD funding plan is not sustainable. Funding the portfolio at significantly less than a minimum level of operating expense project expense, and capital expense will result in an exponential increase in the deferred maintenance and accelerated deterioration of the real estate assets.

In conversation with the District, the question was raised as to the impact of providing sustainment funding at the upper end of the suggested funding range of 2% to 4% of the Current Replacement Value. Re-setting the assumed sustainment funding to 3% of Current Replacement Value would significantly change the accumulated deferred maintenance, and begin to build a reserve in year 2 of the planning horizon.





The Consultant has presented three long-range funding scenarios. Scenario 1 is the current funding plan and results in a FCI of 93% at the end of the 30-year planning horizon. Scenario 1 assumes the sustainment funding continues at approximately 0.3% of the Current Replacement Value of the portfolio.

Scenario 2 increases the annual funding and produces a FCI of approximately 50% at the end of the 30-year planning horizon. The assumed sustainment funding rate is approximately 1% percent of the Current Replacement Value.

Scenario 3 increases the annual funding level and produces a FCI of approximately 20% at the end of the planning horizon. The assumed funding rate in scenario 3 is 2.5% of the Current Replacement Value.



SECTION II – INTRODUCTION, GENERAL OVERVIEW OF THE REPORT AND METHODOLOGY



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SECTION II – INTRODUCTION, GENERAL OVERVIEW OF THE REPORT AND METHODOLOGY

The Facility Condition Assessment (FCA) is a key to establishing a strategic capital replacement plan and to identifying systems that require repair, renovation, repositioning, and replacement. In effect, the FCA answers the fundamental questions: how do I know what my facilities portfolio currently looks like, and how do I know what investments will be required in the future? The specific benefits of a Facility Condition Assessment are numerous and, among them, include the following:

- ✓ The results provide the objective basis for the deliberate allocation of financial resources to maintain the fixed asset portfolio, balancing risk and return.
- ✓ Done properly, the FCA provides senior executives with a non-technical perspective on the financial aspects of the impact of multiple capital and expense funding scenarios.
- ✓ The process provides an evaluation of facilities and establishes condition benchmarks.
- ✓ The field survey identifies potential issues requiring correction, thereby preventing premature deterioration, possible damage to adjacent assets, or total failure of the components.
- ✓ The cost estimates provide direct input into multi-year budgets for capital renewal, preventive maintenance, and repairs.
- ✓ The assessments extend asset lifecycles by identifying minor repair needs before they develop into more serious problems.
- ✓ The report provides a repository of photographic and descriptive records of the facilities and their general conditions.

The accompanying FCA prepared for the North County Fire Protection District is organized toward providing strategic facilities and financial planners with an objective method for comparing the associated conditions of the various buildings that comprise the facilities under the District's purview and a probable cost forecast for a thirty-year outlook. The FCA provides managers with an essential tool to remain a strategically-oriented operation with a clearly articulated, long-range plan that directly supports the mission critical operations of the District.



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Behind the accompanying high-level analyses lie probable cost estimates that relate to individual capital repair and replacement and expense project work, photographic documentation of defects and general facility conditions. Where applicable, the assessment team has also noted routine maintenance deficiencies.

The ***Systems Description*** (Section III) defines the numerical condition code criteria applied to each of the various facilities systems associated with each building (HVAC, electrical, roof, etc.). In addition to the numerical code, a high-level observational narrative is applied to each building system, describing significant deficiencies and general conditions. An overall condition code also accompanies each building as a composite whole of the codes applied to the various associated systems calculated as a weighted average that is dependent on the overall profile of the particular structure. These allow managers 1) to compare conditions of individual systems within a particular building, as well as with other similar systems associated with other buildings in the portfolio, and 2) to compare a composite building condition with that of any other building within the District's portfolio. Photographic documentation of general existing conditions and equipment/feature specific conditions are also contained in this section.

The ***Opinions of Probable Costs and Funding Models*** (Section IV) discusses the calculation of the FCIs, the deficiencies identified through field observation, and the econometric modelling for each structure. As an industry best practice—one employed by many other public and private sector entities—the FCI provides the District with a potential objective means to benchmark against other real estate portfolios. The FCI differs from the condition codes (see ***Systems Descriptions*** above) in that it reflects a greater level of objectivity, accounting for both the replacement value and the capital and expense project needs. Like the condition codes, however, the FCI allows intra-portfolio comparative analyses.

Two methods of examining deferred maintenance are addressed. The first is based on direct field observation, gathering a list of identified deficiencies, prioritizing these based on the level of urgency, and developing line-item costing developed from industry-standard resources, from the Consultant's own experience as a performing contractor, and, importantly, from direct input from District's facilities engineering staff. The value of the project list lies in its utility as a planning tool for District engineering staff, yielding specific insight into the scope of required remediation work and a timeline for performing this work according to age-cohorts.



The other method of assessing deferred maintenance is one based on an econometric model derived from the FCI and the District's current reinvestment funding levels. The advantage of the econometric model lies in the ability to tie funding levels to targeted FCIs over a thirty-year horizon.

The section on *Qualifications and Limiting Conditions (Section VI)* provides information on factors that may have impacted the site survey or the various associated calculations. These may include ongoing project work, refurbishments, or other extenuating circumstances.

Appendix A is a summary spreadsheet of remediation projects identified by direct field observation. The line-item cost estimates incorporate known "up-stream" and "down-stream" impacts.

Finally, it should be born in mind that the present report is intended to provide a baseline for facility conditions and an initial outlook for capital and expense planning. The Consultant can provide training to the District's facilities staff to periodically update the data and provide current information for strategic planners. The present report is, therefore, a living document that will require the proper attention in order for it to remain a current snapshot of the District's facilities and to retain its value as a strategic planning tool.

DATA COLLECTION AND METHODOLOGY

The opinions and calculations that are provided in the present report are based on a combination of first-hand field inspections, review of documentation provided by the District, and interviews with various stake-holders. Jorgensen facility professionals conducted field inspections of the facilities beginning June of 2017 with attention to the mechanical equipment, electrical systems, plumbing, building core and shell—at both the systems level and the component level. These inspections provided the raw data for the analyses that follow.



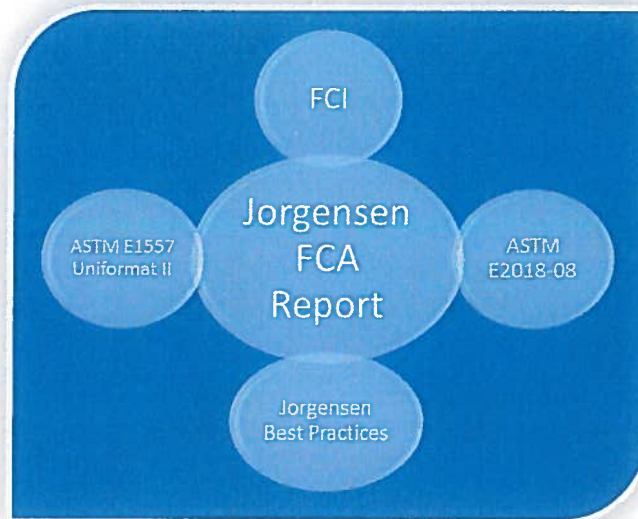
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The manipulation of these data into the FCA process fundamentally incorporates four key guiding features that provide the methodological structure and rigor. These are:

- ✓ ASTM E2018-08 “Standard Guide for Property Condition Assessments: Baseline Condition Assessment Process;”
- ✓ ASTM Standard E1557 “Standard Classification for Building Elements and Related Site Work,” also known as “UNIFORMAT II;”
- ✓ Facility Condition Index, and
- ✓ Jorgensen FCA Best Practices.



Two of these features are derived from ASTM (American Society for Testing and Materials – International). Among other things, ASTM provides sets of internationally recognized industry standard practices and is the largest and most readily recognized organization for producing standards.

Relevant herein is Standard E2018-08 “Standard Guide for Property Condition Assessments: Baseline Condition Assessment Process,” which pertains specifically to the facility condition assessment process, and which outlines the following objectives and ground rules for the baseline Facility Condition Assessment:

(1) to define good commercial and customary practice for the [FCA] of primary commercial real estate improvements; (2) facilitate consistent and pertinent content in [FCA reports]; (3) develop pragmatic and reasonable recommendations and expectations for site observations, document reviews and research associated with conducting [FCAs] and preparing [FCA reports]; (4) establish reasonable expectations for [FCA reports]; (5) assist in developing an industry baseline standard of care for appropriate observations and research; and (6) recommend protocols for consultants for communicating observations, opinions, and recommendations in a manner meaningful to the user.



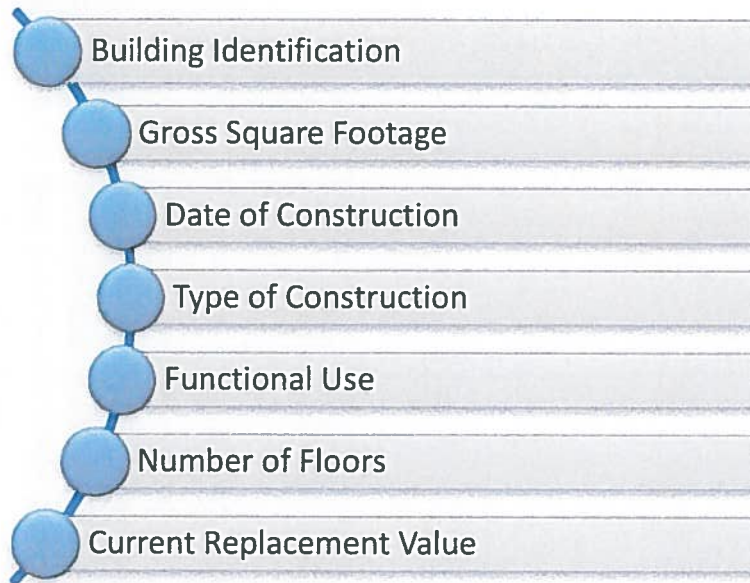
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Employing these guiding principles ensures that the FCA report represents a current industry best practice and that its results will be comparable to other such reports across the industry. ASTM Standard E1557 “Standard Classification for Building Elements and Related Site Work,” also known as “UNIFORMAT II,” is also relevant here.

UNIFORMAT II defines a standard classification for all building elements and related site work. The system relates to the specific facility elements included on the comprehensive baseline FCA. These include the following:



The inclusion of these standards into the baseline Facility Condition Assessment ensures that the findings and recommendations are consistent with a consensus set of “good commercial and customary practice in the United States of America” and provides a minimum level of information to develop pragmatic and reasonable recommendations and expectations for site observations, document reviews, and research associated with the FCA.

The Facility Condition Index (FCI), developed by the National Association of Colleges and University Business Officers (NACUBO) represents another industry best practice. The FCI is a valuable tool for objectively comparing geographically-dispersed facilities and is widely used not only among institutes of higher learning, but also throughout a variety of other industries and corporations, such as Toyota Motor Sales, Google, the City of Placentia, the University of Massachusetts Medical School and Hospital, Hoag Memorial Hospital, among many others.



Other Jorgensen Best Practices have been developed as a result of several decades of performing FCAs in the public and private sectors. Among these are the application of condition codes (see above *Systems Descriptions*) and an independent methodology for estimating remaining equipment life cycles that considers use, the associated micro-climate, and other impacting factors. Condition codes represent a method for rating the overall reliability of a piece of equipment, mechanical or electrical system, or core and shell system. The application is based on the observed presence of defects or on the frequency of reported failures.

The independent estimate of the remaining useful life is based on a combination of first-hand observation of the operation of the mechanical equipment balanced with the Whitestone mean estimate for useful life expectancy drawn from the manufacturer. Whereas Whitestone indicates that the equipment has far exceeded the mean estimated life span, first-hand observation of the equipment's operation, its observable condition, and reports of its reliability serve to inform the Consultant's independent estimate for remaining useful life, termed the "lifecycle re-set." Combined with other standards and best practices, the methodology ensures that the present FCA provides the Hospital with the highest quality and most methodologically rigorous studies that the industry currently offers.

PROJECT SCOPE

The accompanying capital plan/replacement reserve study encompasses the targeted North County Fire Protection District properties listed within the RFP. These include five fire stations, one maintenance facility, and five accessory building facilities totaling approximately 42,780 square feet of space. The facilities assessed for the North County Fire Protection District are:

FIRE STATION #1	315 EAST IVY STREET
MAINTENANCE FACILITY	315 EAST IVY STREET
ROY NOON MEETING HALL	231 EAST HAWTHORNE
STORAGE BUILDING	EAST HAWTHORNE & NORTH ORANGE
COMMUNICATIONS ANNEX	550 EAST IVY STREET
FIRE STATION #2	2180 WINTERWARM DRIVE
FIRE STATION #3	4157 OLIVE HILL ROAD
FIRE STATION #4	4375 PALA MESA DRIVE
FIRE STATION #6	2309 RAINBOW VALLEY BOULEVARD
RAINBOW TRAINING ANNEX	2309 RAINBOW VALLEY BOULEVARD



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SECTION III – SYSTEMS DESCRIPTIONS



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SECTION III – SYSTEMS DESCRIPTIONS

SYSTEMS OVERVIEW

The ASTM UNIFORMAT II is the baseline document for Jorgensen’s proprietary approach to organizing site features and equipment into an integrated system for inspection and survey. The facilities divide into a series of eight essential building systems, each of which is defined in the table below. The accumulation of these systems comprises the facility as a whole—apart from any user operations equipment. Where applicable, the field data collection teams gathered information on each of these essential systems. This data forms the basis of the high-level analyses that follow.

<i>System Element</i>	<i>Systems Descriptions</i>
SITE	Site: Landscaping, irrigation systems, site utilities (i.e., gas mains, water and sewer mains, electrical service), rail spurs, and pavements adjacent to and constructed as part of the facility (i.e., sidewalks, parking lots, access roads) security and site lighting.
STRUC	Structure: Wall and column foundations, superstructure, slabs and floors including pits and covers. Structural mezzanine framing and slabs. Basement walls and damp-proofing.
EXT	Exterior: Non-structural exterior wall construction, steel stud and dryvit, face brick veneer, stone veneer, siding (metal, fiberglass, etc.). Exterior coatings, and sealants, windows, and doors, louvers, grilles, screens, and awnings.
ROOF	Roofing: Insulation, vapor retarders, roof coverings, metal roofing, roof openings, skylights, gutters, and flashing.
HVAC	HVAC Systems: Heat, ventilating and air conditioning systems including controls; solar energy equipment, exhaust fans, or other mechanical equipment associated with indoor air quality.
ELEC	Electrical Systems: Electrical service and distribution within five feet of the facility, lighting, communications systems (phone, LAN), security and fire protection wiring and controls, UPS systems and lightning protection systems.
PLUMB	Plumbing Systems: Water and sewer systems, including pumps and plumbing fixtures, fire protection piping and pumps, process piping systems (natural gas, compressed air, chilled water, medical gases, etc.).
CONV	Conveyance Systems: Elevators, escalators, cranes, hoists, wheelchair, dumbwaiter, turntable, or other lifting mechanisms.



CONDITION CODES DEFINED

The condition codes provide a convenient means of communicating the current condition and reliability of a given feature. Based on established criteria, condition codes have been assigned to individual equipment units (HVAC and PLUMB; see *Appendix A*) at the component-level and to all systems as a whole at the systems-level. As appears in the current section, the condition code references the overall condition of the system as a whole, rather than of a particular piece of equipment or portion of a system feature.

Where systems-level condition codes have been applied to the HVAC and PLUMB (i.e., water heaters, pumps, etc.), the Consultant’s assessment leans on condition component-level codes applied to the individual mechanical units as a means of objectifying the assessment. The systems-level condition codes, however, do not necessarily represent strict arithmetic averages of equipment-level condition codes, but, rather, also take into account the unit’s size, areas served, and overall functionality of the system as additional evaluative factors.

The condition codes applied at the component-level and at the systems-level are defined below:

<i>Condition Code Definitions</i>		
<i>Rating</i>	<i>Status</i>	<i>Description</i>
5	Excellent	Condition and appearance are as new with no defects; only normal scheduled maintenance is required.
4	Good	Superficial wear and tear, minor defects, minor signs of deterioration to surface finishes are present, but the unit or system does not require major maintenance. No major defects exist. System functions normally.
3	Fair	Some minor repairs and some infrequent larger repair may be required. The system is occasionally unable to function as intended. Deteriorated surface finishes require attention; services are functional, but deferred maintenance work may exist.
2	Poor	A significant number of major defects exists. Excessive wear and tear is clearly visible. The system is obsolete or does not fully functional or services are frequently failing. Repair parts are not easily obtainable. The unit or system may not meet all codes.
1	Bad	Major repair or replacement is required to restore function. System or asset has failed. Unsafe to use.
0	Non-existent	System does not exist within the facility





SYSTEMS CONDITION CODES BY BUILDING

The accompanying tables show the condition codes applied to each essential building system within each of the buildings. Weighted averages of the eight systems that comprise each building are also provided. This weighted average is based on parametric models that have been developed for each of the buildings and that assign a particular value to each system as a percentage of the facility as a whole. The summarized results allow one to compare the overall condition of a particular system associated with a particular building with that of any other building within the portfolio.

Moreover, the overall conditions of each building may also be compared with one another. The application of the condition codes provides an added dimension to the high-level overview of the District's facilities.

Facility or Structure	Condition Code
FS 1	
SITE	4.0
STRUC	4.0
EXT	4.0
ROOF	3.3
MECH	2.8
ELEC	3.0
PLUMB	2.5
Maint Fac	
SITE	3.8
STRUC	4.0
EXT	4.0
ROOF	2.8
MECH	3.3
ELEC	2.8
PLUMB	3.5
Roy Noon	
SITE	3.5
STRUC	3.5
EXT	2.0
ROOF	2.5
MECH	2.8
ELEC	3.8
PLUMB	3.5
Storage Bldg	
SITE	3.8
STRUC	2.8
EXT	3.5
ROOF	3.5
MECH	3.5
ELEC	4.0
Comm Annex	
SITE	3.0
STRUC	3.0
EXT	3.5
ROOF	2.0
MECH	3.5
ELEC	3.5

Facility or Structure	Condition Code
FS 2	
SITE	3.8
STRUC	3.8
EXT	3.5
ROOF	3.5
MECH	3.3
ELEC	3.5
PLUMB	2.5
FS 3	
SITE	3.8
STRUC	4.0
EXT	3.8
ROOF	4.0
MECH	4.0
ELEC	4.0
PLUMB	4.0
FS 4	
SITE	3.8
STRUC	3.5
EXT	3.0
ROOF	2.0
MECH	3.3
ELEC	3.5
PLUMB	3.8
FS 6	
SITE	3.3
STRUC	4.0
EXT	3.0
ROOF	3.0
MECH	3.3
ELEC	3.8
PLUMB	3.8
Rainbow Trg	
SITE	3.3
STRUC	3.8
EXT	3.5
ROOF	2.5
MECH	3.0
ELEC	3.8



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SYSTEMS DESCRIPTIONS AND OBSERVATIONS

The following sub-sections provide a systems-level analysis of the essential building systems associated with each of the building units that comprise the North County Fire Protection District facilities. The sub-sections describe the make-up of the systems and provide a high-level look at the principal deficiencies that also characterize them.



Section III – Systems Description

Building Information

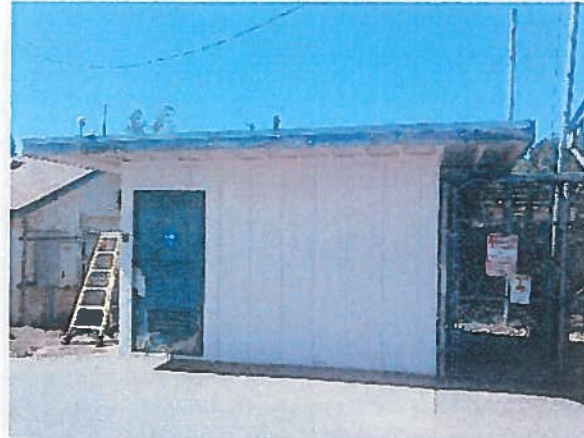
Building Name: Communications Annex
 (Northeast Building)

Address: 550 East Ivy Street, Fallbrook,
 CA 92028

Gross Square Footage: 360 SF

Construction Date: 1968

Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Long asphalt driveway and asphalt parking. Short rock barrier wall. Chain-link fence with rolling gate entrance.	· Moderate cracking and settlement observed in asphalt driveway.	3
STRUC	Masonry structure with wood roof framing. Masonry is in good condition.	· Some roof sheathing and fascia board appeared weathered and/or rotted	3
EXT	Painted masonry with a wood door.	· Wood door has deteriorated significantly	3.5
ROOF	Built-up pitch and pea gravel aggregate	· Roof is aged with notable degradation	2
HVAC	Small portable AC unit	· No permanent AC installed, which would be more appropriate	3.5
ELEC	Houses communication equipment, though basic electrical system for building itself.	· No significant deficiencies were observed	3.5

North County Fire Protection District
Capital Plan Replacement Reserve Study 2017
Communications Annex, Northeast Building



System	System Description	Deficiencies	Condition Code
PLUMB	N/A	N/A	0
CONV	N/A	N/A	0



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Photo 1 Communications Annex – Concrete along curb with spalls and cracks



Photo 2 Communications Annex – Moderate cracking in asphalt driveway



Photo 3 Communications Annex – Rotted fascia board



Photo 4 Communications Annex – Rotted and warped sheathing at roof corner



Photo 5 Communications Annex – Front door exhibiting heavy degradation.

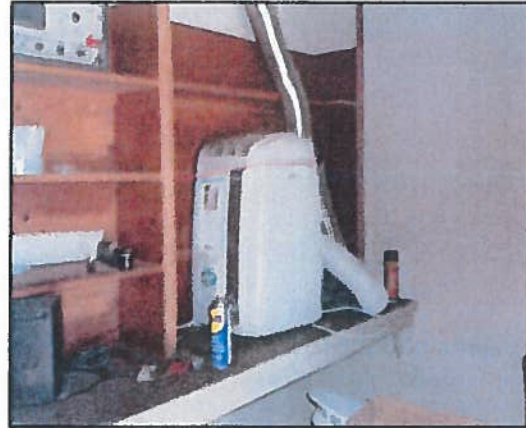


Photo 6 Communications Annex – Small portable AC not adequate for safety and durability.



Photo 7 Communications Annex – Roofing material is aged and in poor condition with advanced degradation at perimeters.



Section III – Systems Description

Building Information

Building Name: Communications Annex
 (Generator Building)

Address: 550 East Ivy Street, Fallbrook,
 CA 92028

Gross Square Footage: 620 SF

Construction Date: 1968

Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	(See Communications Annex Bldg. #1)	(See Communications Annex Bldg. #1)	3
STRUC	Concrete-sealed adobe structure with wood roof framing.	<ul style="list-style-type: none"> Roof fascia and rafter tails are weathered, cracked and damaged Soffit boards appeared aged and slightly warped 	3
EXT	Painted stucco. Metal clad wood double door. Penetrations in walls for cabling and conduit.	<ul style="list-style-type: none"> Wood door has deteriorated somewhat and louvers are bent 	3.5
ROOF	Pitched roof with 3-tab asphalt composition shingles.	<ul style="list-style-type: none"> Roof is in poor condition with worn and missing asphalt shingles 	2
HVAC	Two (2) split system AC's; condition appeared poor-fair. (No access provided to the indoor fan/coil units within small server room.) Ventilation for generator area consists of two (2) ceiling mounted exhaust fans.	<ul style="list-style-type: none"> Split systems are aged Split system condensers' plastic pads are rotted and broken and need to be replaced Refrigeration tubing needs re-insulating Exhaust fans would not run during inspection 	2.25



System	System Description	Deficiencies	Condition Code
ELEC	Building houses an emergency generator, though basic electrical system for building itself. Generator is an Onan 10KW, circa 1995 and is in fair condition	No significant deficiencies were observed	3
PLUMB	N/A	N/A	0
CONV	N/A	N/A	0

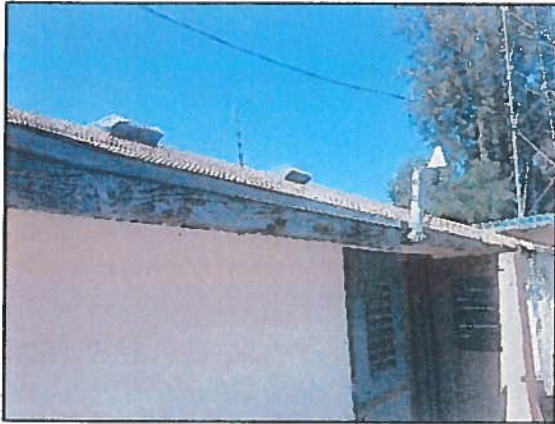


Photo 1 Communications Annex – Facia showing severe weathering



Photo 2 Communications Annex – Visible deterioration along roof decking edge where fascia board is missing



Photo 3 Communications Annex – Aged fascia boards



Photo 4 Communications Annex – Minor cracking within wall penetration seal



Photo 5 Communications Annex – Roof covering with missing shingles and visible wear



Photo 6 Communications Annex – Exhaust fans that would not start



Section III – Systems Description

Building Information

Building Name: Fire Station #1
 Address: 315 East Ivy Street,
 Fallbrook, CA 92028
 Gross Square Footage: 7,700 SF
 Construction Date: 1962
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Mostly comprised of concrete driveway, flatwork and concrete and asphalt parking. Landscaping in good general condition. Chain-link fence with motorized swinging gate. Flag pole and fireman statue.	<ul style="list-style-type: none"> Sections of asphalt parking show moderate cracking. Concrete driveway is mild to moderately cracked and spalled. Southside retaining wall is mildly-moderately cracked 	4
STRUC	Masonry structure with wood roof framing.	<ul style="list-style-type: none"> No significant deficiencies were observed 	4
EXT	Mostly painted masonry. Steel framed windows. Six (6) motorized overhead garage doors with louvers between. Wood overhang at northeast porch in fair condition.	<ul style="list-style-type: none"> Wood shade wall weathered and in poor condition 	4



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System	System Description	Deficiencies	Condition Code
ROOF	Urethane foam system with elastomeric seal and sand aggregate. Life-cycle remaining (LCR) is 10-15 yrs.	<ul style="list-style-type: none"> · Multiple small holes and some general weathering · Skylight perimeters need sealing. · Water stains in ceiling tile indicate leaking at southwest section · Gutters need cleaning 	3.25
HVAC	Mechanical equipment consists of four (4) split system HVAC units (5, 4, 4, & 1.5 ton) with FAU and fan coil units, one vehicle exhaust system, one small aluminum generator exhaust fan, and a ceiling-hung gas unit heater. Split system HVAC condensers and general exhaust fan range from poor to fair conditions; LCR is 3-5 years for these units. Vehicle exhaust system with filter bank is fair-good condition.	<ul style="list-style-type: none"> · One FAU (gas furnace) is aged in poor condition with LCR estimated at 1-3 yrs · Ceiling-hung heater appears in fair condition with some light surface rust 	2.75
ELEC	Typical electrical system plus two (2) backup generators on site. There is a 60 KW Kohler generator not in service (formerly served 3 modular bldgs.) and, within an enclosure, a large 125 KW Kohler with a diesel engine and day tank.	<ul style="list-style-type: none"> · No significant visible deficiencies, though system is fairly aged 	3
PLUMB	Typical plumbing fixtures, including restroom showers. Cast iron piping system. Mop sink. Two domestic hot water heaters, 40 and 5 gal.	<ul style="list-style-type: none"> · Drainage issues reported as well as general deterioration of cast iron piping due to age. 	2.5
CONV	N/A	N/A	0



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Photo 1 Fire Station 1 – Cracking at front driveway



Photo 2 Fire Station 1 – Cracking at driveway/parking area



Photo 3 Fire Station 1 – Retaining wall cracks



Photo 4 Fire Station 1 – Faded parking striping/marking



Photo 5 Fire Station 1 – Shade wall showing deterioration



Photo 6 Fire Station 1 – Siding on south side with weathering and mild stucco spalling



Photo 7 Fire Station 1 – Hole in south side soffit



Photo 8 Fire Station 1 – Peeling paint along base of exterior wall

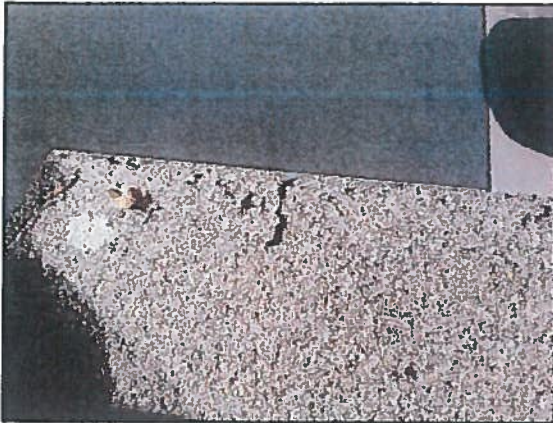


Photo 9 Fire Station 1 – Holes and mild some deterioration of foam roofing



Photo 10 Fire Station 1 – Signs of poor roof drainage



Photo 11 Fire Station 1 – Failed seal around skylight

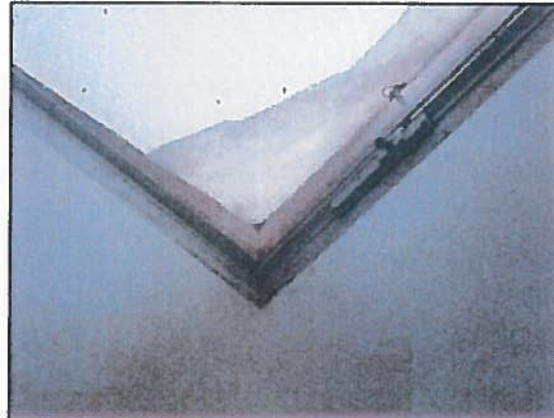


Photo 12 Fire Station 1 – Interior damage from water intrusion around skylight

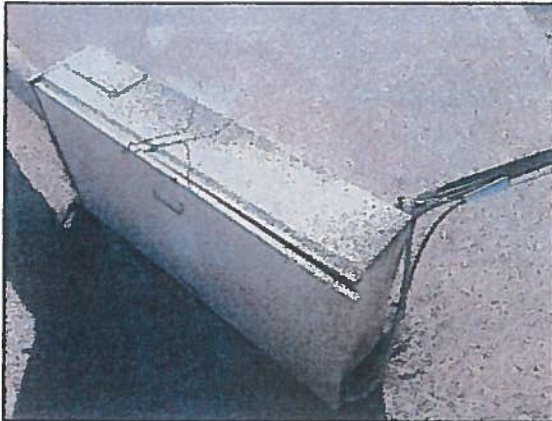


Photo 13 Fire Station 1 – Large junction box door is broken



Photo 14 Fire Station 1 – Water-damage ceiling tile due to leaking



Section III – Systems Description

Building Information

Building Name: Fire Station # 2
 Address: 2180 Winterwarm Drive,
 Fallbrook, CA 92028
 Gross Square Footage: 4,000 SF
 Construction Date: 1963
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Concrete driveway and parking. Irrigated landscaping in good condition. Fence with motorized swinging gate entrance. Flag pole at front. Above-ground fuel dispensing tank by back driveway. Wood shed on site appeared in good condition.	· Mostly minor-severity cracking found in concrete driveway	3.75
STRUC	Masonry with wood roof framing.	· No significant deficiencies were observed	3.75
EXT	Painted masonry, four (4) overhead doors (3 motorized) with louvers in between, wood doors, wood and aluminum framed windows.	· Surfaces of roof beam ends show some weathering.	3.5



System	System Description	Deficiencies	Condition Code
ROOF	Architectural asphalt shingle roofing.	<ul style="list-style-type: none"> Roofing needs minor spot patching and debris removal 	3.5
HVAC	Propane tank located on site. Mechanical systems consist of two (2) split system HVAC units located at grade level; equipment is in fair condition with LCR estimate of 5-7 years and needs clean up. Vehicle exhaust/tail pipe system also included, with a Plymo vent and filter bank located on the roof.	<ul style="list-style-type: none"> Split system FAU in equipment room needs rodent proofing/screening repair at outside air vent (#241). Vehicle exhaust needs sealant at exposed ducting 	3.25
ELEC	Typical electrical system plus backup generator on site and photovoltaic cell panels located on roof. Generator is a Kohler 10-20KW, L.P. fueled, in fair condition.	<ul style="list-style-type: none"> Generator exhibits rust at base of metal exterior 	3.5
PLUMB	Typical plumbing fixtures, including kitchen sink, bathroom sinks, commodes and showers. Cast iron piping. Fire sprinklers throughout building. Septic system on site. Domestic hot water heater located in equipment room.	<ul style="list-style-type: none"> Piping system is aged Fire sprinkler piping on building exterior exhibits some corrosion Septic system reportedly has drainage issues 	2.5
CONV	N/A	N/A	0

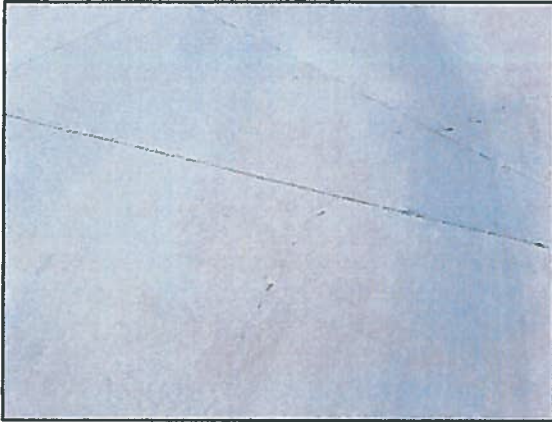


Photo 1 Fire Station 2 – Cracking in driveway concrete



Photo 2 Fire Station 2 - Mild weather at end of exposed beam



Photo 3 Fire Station 2 – Mild wood damage at soffit corner



Photo 4 Fire Station 2 - Mild rusting at exterior door louver



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Photo 5 Fire Station 2 – Minor spot patching needed at roofing



Photo 6 Fire Station 2 – Debris buildup on roof

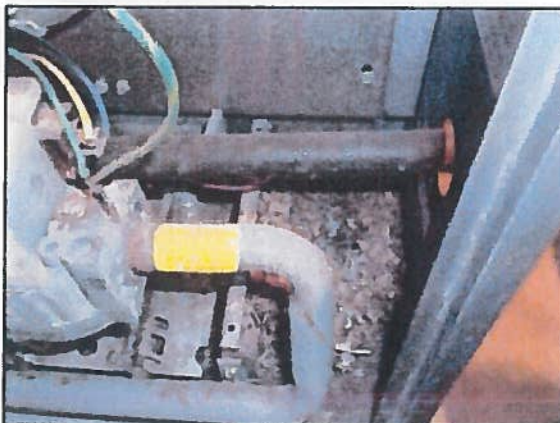


Photo 7 Fire Station 2 – Evidence of rodent nesting in FAU



Photo 8 Fire Station 2 - Penetration in equipment room vent

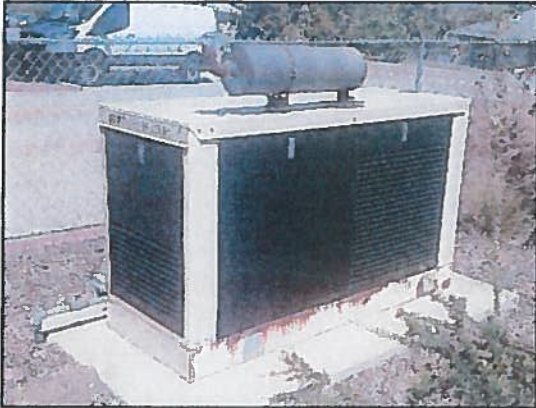


Photo 9 Fire Station 2 – Rusting at base of generator exterior

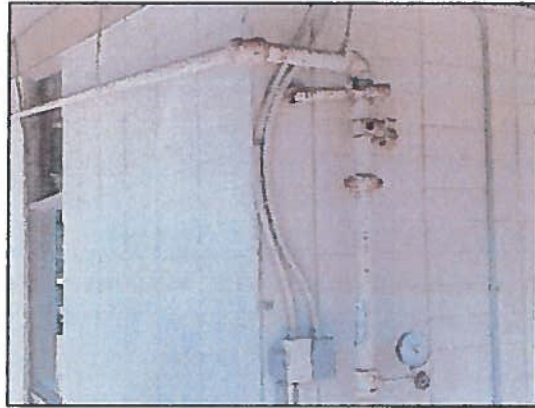


Photo 10 Fire Station 2 - Corrosion on fire protection piping

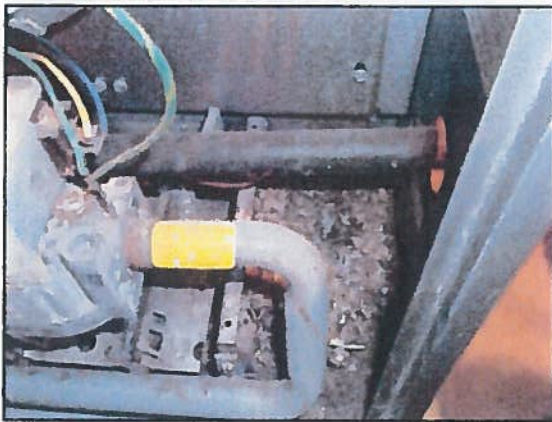


Photo 11 Fire Station 2 – Evidence of rodent nesting in FAU



Photo 12 Fire Station 2 - Split system of 2001 manufacture



Photo 13 Fire Station 2 – Compressed air system shows little usage



Photo 14 Fire Station 2 - Exhaust/Tail pipe system exposed ducting sealant failing



Section III – Systems Description

Building Information

Building Name: Fire Station # 3
 Address: 4157 Olive Hill Road, Fallbrook, CA 92028
 Gross Square Footage: 5,100 SF
 Construction Date: 2008
 Construction/Renovation History:
 Remodeled in 2005



System	System Description	Deficiencies	Condition Code
SITE	Asphalt driveway leading to Station in poor condition. Concrete driveway on front and back of building. Asphalt parking in back with steel parking cover. Fence with motorized gate at back entrance. Landscaping around building in good general condition. Concrete patio area in back and walkways at side. Signage and flag pole. Wood shed appeared in mostly good condition. Above-ground fuel dispensing tank located on back driveway.	<ul style="list-style-type: none"> Asphalt driveway is in poor condition with severe cracking and some spalling Asphalt parking show minor cracking that has developed or become exposed since last seal treatment Minor cracks and spalls in concrete driveways 	3.75
STRUC	Wood framed, residential-style building.	<ul style="list-style-type: none"> No significant deficiencies were observed 	4
EXT	Painted stucco walls. Steel doors, wood and glass door, and a sliding glass door. Four (4) motorized overhead doors. Wood overhang at back patio.	<ul style="list-style-type: none"> Wood overhang in fair-poor condition with some visible weathering and deterioration 	3.75



System	System Description	Deficiencies	Condition Code
ROOF	Concrete tile pitched roofing. Flat section is multi-ply with cap sheet asphalt composition material with paint applied over.	No significant deficiencies were observed	4.25
HVAC	Two (2) package HVAC units mounted on roof (5 & 2.5 ton, both with economizers), and a vehicle/tail pipe exhaust system, Plymo vent. All equipment is in good condition.	No significant deficiencies were observed	4
ELEC	Exterior building lighting. Emergency generator located on site, a Kohler 10-15KW. Photovoltaic cell panels on roof of back parking cover.	No significant deficiencies were observed	4
PLUMB	Typical kitchen and restroom plumbing fixtures, including showers. Domestic hot water heater. Mop sink. Fire sprinklers throughout building.	No significant deficiencies were observed	4
CONV	N/A	N/A	0



Photo 1 Fire Station 3 – Cracks in concrete driveway and severe cracking and spalling of street asphalt along driveway



Photo 2 Fire Station 3 – Cracks in back driveway concrete



Photo 3 Fire Station 3 – Crack sealant in asphalt parking area has failed in some areas and new, mild cracks seem to have formed.



Photo 4 Fire Station 3 – Crack at top of back retaining wall

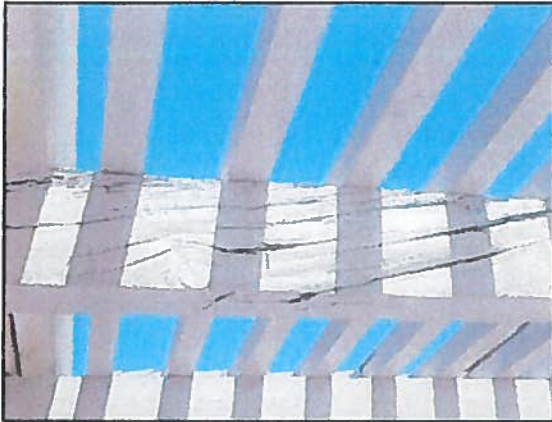


Photo 5 Fire Station 3 – Weathered and damaged area of patio overhang



Photo 6 Fire Station 3 – Faded and flaking parking area asphalt seal coat and striping

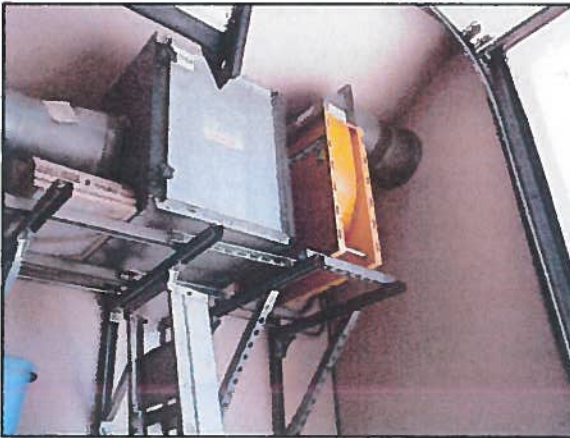


Photo 7 Fire Station 3 – Vehicle/Tail pipe exhaust system in good condition



Photo 8 Fire Station 3 – Emergency generator is in good condition



Section III – Systems Description

Building Information

Building Name: Fire Station # 4
 Address: 4375 Pala Mesa Drive,
 Fallbrook, CA 92028
 Gross Square Footage: 4,100 SF
 Construction Date: 1979
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Concrete driveway and parking. Minimal landscaping in good condition. Signage and flag pole. Above-ground fuel dispensing tank by front driveway. Steel storage container and small storage shed. Chain-link fence with motorized gate entrance.	<ul style="list-style-type: none"> Severe cracking seen in northeast area of concrete driveway Metal storage container and shed are partially rusted 	3.75
STRUC	Manufactured firehouse construction with an attached wood-framed garage.	<ul style="list-style-type: none"> Firehouse subfloor seems somewhat loose and sagging 	3.5
EXT	Painted wood siding. Ramp and two stairs to exterior doors. Window frames possibly painted aluminum. Metal overhangs on east and west sides with corrugated roofs.	<ul style="list-style-type: none"> Ramps, stairs and handrails are in need of repair Overhang is heavily loaded with pine needles/debris and damage has occurred 	3



System	System Description	Deficiencies	Condition Code
ROOF	Firehouse roof material is 3-tab asphalt composition shingle. Garage roofing is architectural asphalt composition shingles	· Aside from a recently replaced section, asphalt shingles are aged and visibly worn	2
HVAC	System includes a package HVAC unit (RHEEM, 4-ton) in fair condition and exterior wall-mounted vehicle/tail pipe exhaust system with filter box.	· Clean up of package unit is needed, including coils	3.25
ELEC	Emergency generator on south side of site is a Kohler rated at 20KW. Exterior building lighting. Remaining system is common building electrical.	· No significant deficiencies were observed	3.5
PLUMB	Common building plumbing fixtures. Piping material unknown. Domestic hot water heater (50 gal) in exterior closet.	· No significant deficiencies were observed	3.75
CONV	N/A	N/A	0



Photo 1 Fire Station 4 – Cracks and spalls along east edge of concrete driveway



Photo 2 Fire Station 4 – Moderate severity cracks and spalls throughout a large percentage of driveway



Photo 3 Fire Station 4 – Ramp for front door showing wearing and tear



Photo 4 Fire Station 4 – Front ramp railing paint is failing and outdoor carpeting is highly worn

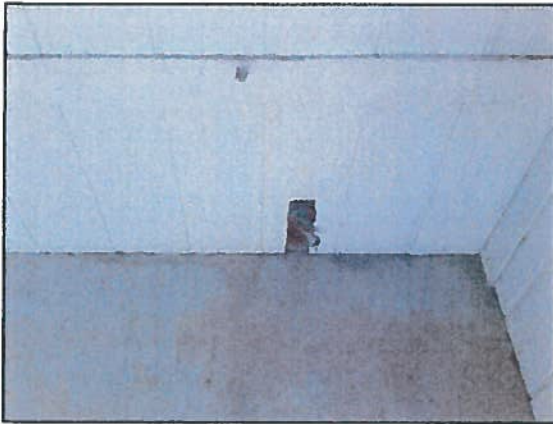


Photo 5 Fire Station 4 – Sealed penetration with partial deterioration

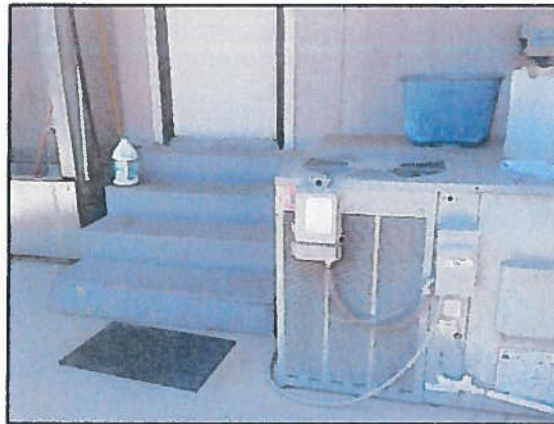


Photo 6 Fire Station 4 – Back door steps in need of repair and railing for safety

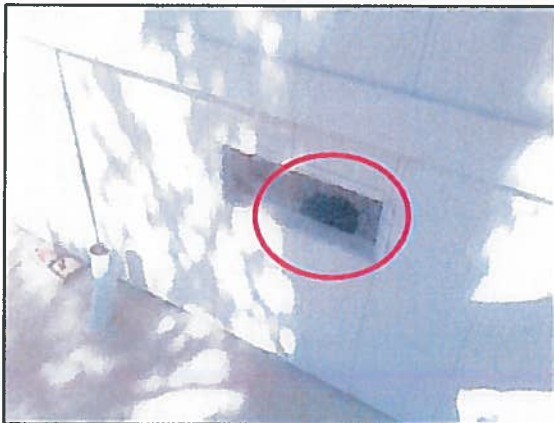


Photo 7 Fire Station 4 – Hole in screen allowing point-of-access for pests



Photo 8 Fire Station 4 – Damaged side door landing railing



Photo 9 Fire Station 4 – Stairs to side door with damage and highly worn carpeting

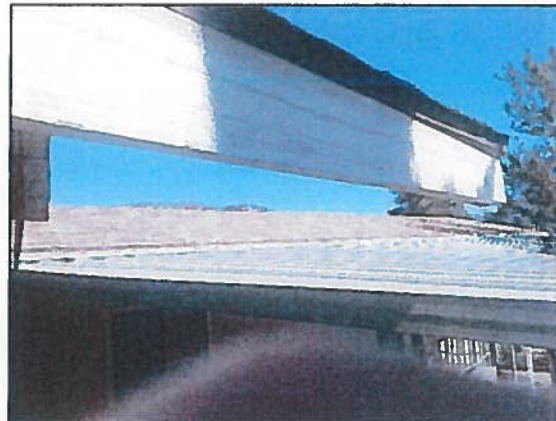


Photo 10 Fire Station 4 – Light cracking and weathering of fascia board on west side of garage



Photo 11 Fire Station 4 – Chipped and damaged wood door to garage



Photo 12 Fire Station 4 – Some visible wear on siding within garage, apparently due to reported roof leak



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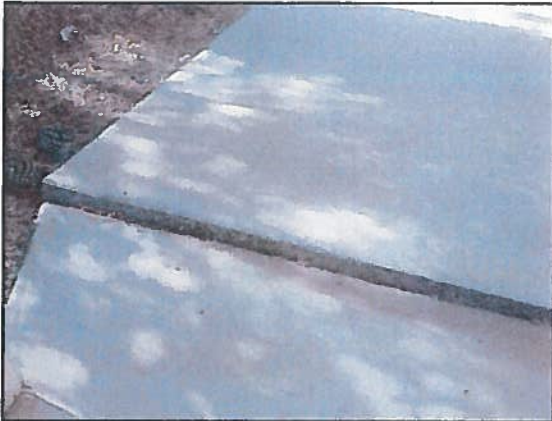


Photo 13 Fire Station 4 – Heaving walkway slab on west side of building



Photo 14 Fire Station 4 – Questionable overhang transition on west side where possible damage/displacement has occurred



Photo 15 Fire Station 4 –Damage/displacement of overhang gutter on west side



Photo 16 Fire Station 4 – Asphalt shingle roof with worn shingle, loss of aggregate and some missing tabs.



Photo 17 Fire Station 4 – Stains around vent suggest inadequate air filtration



Section III – Systems Description

Building Information

Building Name: Fire Station # 6
 Address: 2309 Rainbow Valley
 Boulevard, Fallbrook, CA 92028
 Gross Square Footage: 4,400 SF
 Construction Date: 1982
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Concrete driveway and parking. Landscaping in fair-good condition and includes trees with minimal shrubbery and gravel. Signage and flag pole at front. Above-ground fuel dispensing tank by back driveway. Old fire siren tower abandoned in place between Station and training building.	<ul style="list-style-type: none"> Notable cracking and heaving in concrete parking area on south side Fuel tank lacks protective barriers and spill containment 	3.25
STRUC	Wood-framed building	<ul style="list-style-type: none"> No significant deficiencies were observed 	4
EXT	Painted wood panel siding. Wood hollow doors. Six (6) motorized overhead doors. Aluminum and possibly vinyl window frames.	<ul style="list-style-type: none"> Several overhead door belt/chain operators need service 	3



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System	System Description	Deficiencies	Condition Code
ROOF	Architectural asphalt composition shingle roofing.	<ul style="list-style-type: none"> Some spot patching needed Tree trimming and clean up needed at several locations Gutters filled with debris 	3
HVAC	Split system HVAC (Trane, 3-ton), ceiling-hung gas unit heater in the garage area and wall-mounted vehicle/tail pipe exhaust system with filter box.	<ul style="list-style-type: none"> Outdoor condensing unit has been damaged by vehicle parking Heavy tree/landscape debris around condensing unit Unit heater is aged but appears operational 	3.25
ELEC	Backup generator in front of building. Generator is a Kohler 10-15 KW, L.P. fueled. Photovoltaic panels on west half of roof. Remaining system is typical electrical.	<ul style="list-style-type: none"> Base of generator exterior is rusted 	3.75
PLUMB	Common building plumbing fixtures, including kitchen sink, bathroom sinks, commodes and showers. Septic system on site, relatively new. Piping material unknown. Fire sprinklers. Tank-less hot water heater.	<ul style="list-style-type: none"> No significant deficiencies were observed 	3.75
CONV	N/A	N/A	0



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Photo 1 Fire Station 6 – Cracked asphalt section of driveway



Photo 2 Fire Station 6 – Cracks in concrete parking area



Photo 3 Fire Station 6 – Rusted and blocked end of fire sprinkler drain



Photo 4 Fire Station 6 – Minor fascia board dislocation



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Photo 5 Fire Station 6 – Area of asphalt shingle roofing in need of patching



Photo 6 Fire Station 6 – Tree overgrowth onto roof

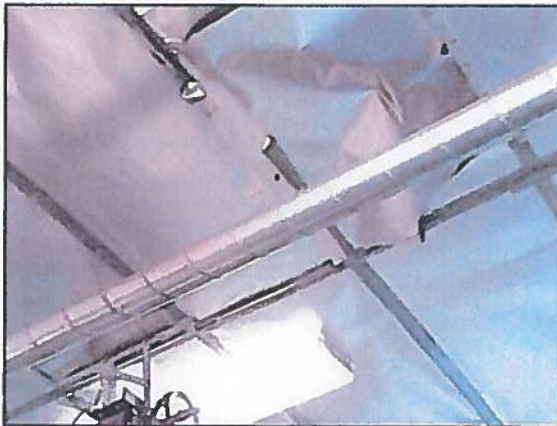


Photo 7 Fire Station 6 – Example of some damaged ceiling sheet insulation

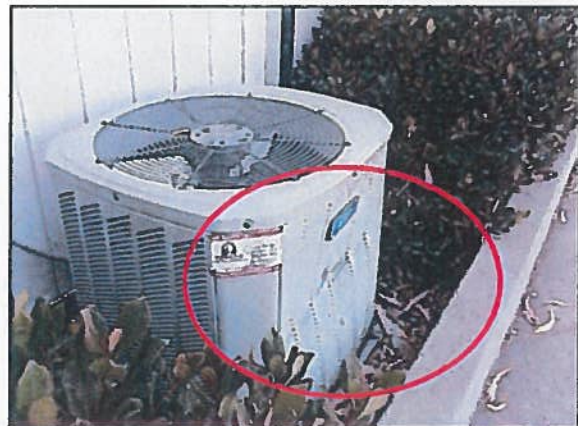


Photo 8 Fire Station 6 – Condensing unit with impact damage



Photo 9 Fire Station 6 – Rust damage beginning



Photo 10 Fire Station 6 – Belt/chain operators service neglected



Section III – Systems Description

Building Information

Building Name: Maintenance Facility
 Address: 315 East Ivy Street, Fallbrook, CA 92028
 Gross Square Footage: 9700 SF
 Construction Date: 2008
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Concrete pavement driveway and parking. Covered parking behind building. Chain-link fence around site. Some landscaping, which is in fair condition.	<ul style="list-style-type: none"> Some minor cracking and spalling as well as expansion joint seal failure 	3.75
STRUC	Masonry and steel structure.	<ul style="list-style-type: none"> Top of exterior stairwell column has spalled concrete, allowing for possible water intrusion into column Efflorescence in wall near southwest corner, likely due to reported roof leaks 	4
EXT	Unpainted masonry walls. Windows appeared to be painted aluminum. Steel, glass and storefront doors. Four (4) motorized overhead doors.	<ul style="list-style-type: none"> Roof access door sticks Specialty contractor for routine maintenance of overhead doors recommended. 	4



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System	System Description	Deficiencies	Condition Code
ROOF	Roofing material is a multi-ply with cap sheet asphalt composition.	<ul style="list-style-type: none"> Major spot patching is needed at roof drain, perimeter, and skylight areas Coping joints at exterior wall tops need sealant Previous roof leaks reported 	2.75
HVAC	Three (3) medium-sized aluminum acorn-type, belted general exhaust fans, a vehicle exhaust/tail pipe system with steel centrifugal fan, three (3) ceiling-hung gas infrared task heaters, and a small split system HVAC with a ceiling air handler that serves the breakroom. Conditions of equipment range from fair to good.	<ul style="list-style-type: none"> Exhaust fans need clean up and belt service Vehicle exhaust needs sealant at exposed ducting, a sheet metal shroud added over the flex joint and rust inhibiting paint Split system refrigeration tubing insulation outdoors needs to be replaced and UV protected 	3.25
ELEC	Typical building electrical plus backup generator near building and photovoltaic panels over metal parking canopy. Exterior building lighting.	<ul style="list-style-type: none"> West wall power is reportedly lost during heavy rains, though breakers do not trip. 	2.75
PLUMB	Typical restroom plumbing fixtures, include a shower. Eye-wash station. Fire sprinklers and fire dept. connection. Oil-water separator on site.	<ul style="list-style-type: none"> No significant deficiencies were observed 	3.5
CONV	N/A	N/A	0

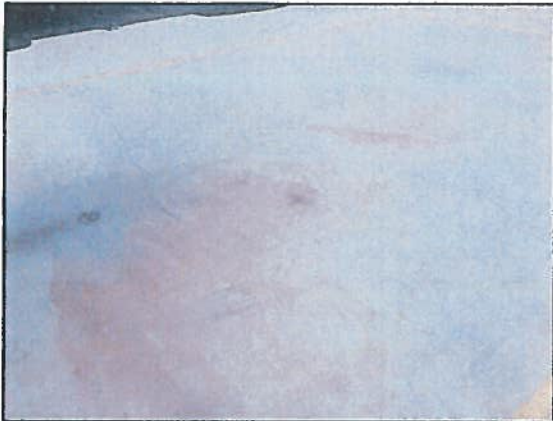


Photo 1 Maintenance Facility – Thin cracks and some staining on back concrete driveway

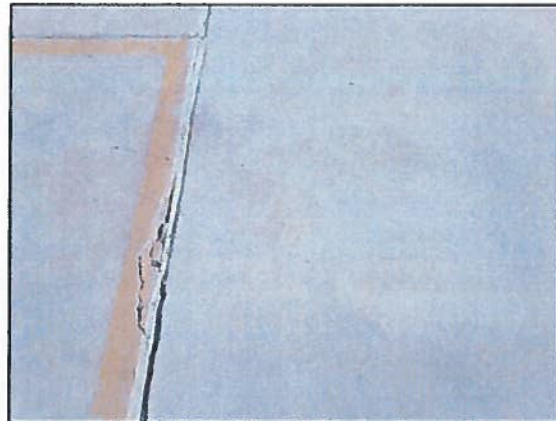


Photo 2 Maintenance Facility – Small spalls in concrete driveway



Photo 3 Maintenance Facility – Concrete driveway expansion joint seal failure and faded striping

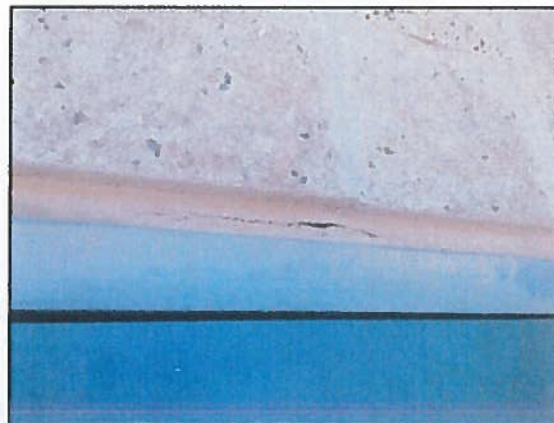


Photo 4 Maintenance Facility – Mild joint seal wear over back exterior door



Photo 5 Maintenance Facility – Damage to exterior staircase column shell



Photo 6 Maintenance Facility - Cracked and spalled top of exterior staircase column

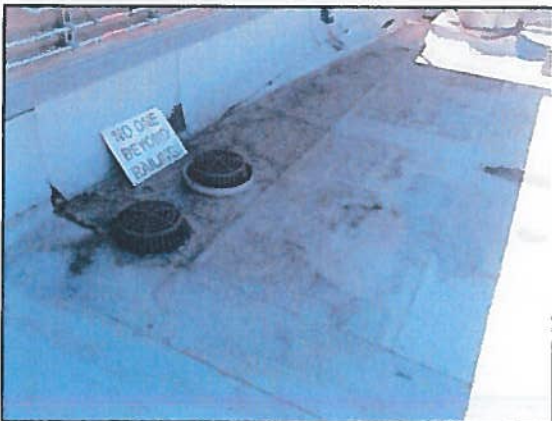


Photo 7 Maintenance Facility – Damaged roof membrane around drains

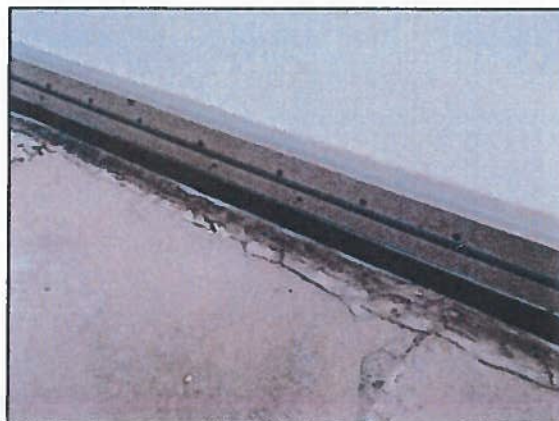


Photo 8 Maintenance Facility – Cracking around roof skylight

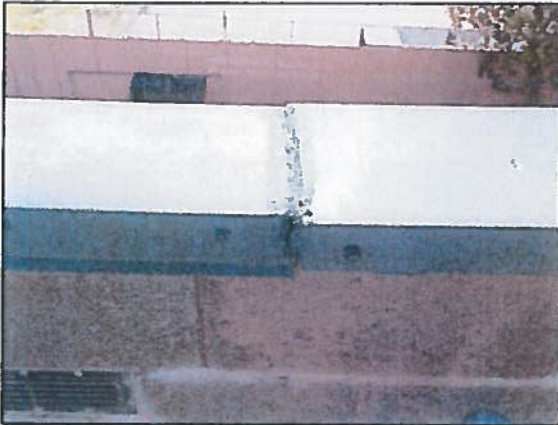


Photo 9 Maintenance Facility – Failing coping joint sealant



Photo 10 Maintenance Facility – Ceiling damage due to previous roof leak



Photo 11 Maintenance Facility – Block wall efflorescence likely due to moisture infiltration



Photo 12 Maintenance Facility – Exhaust flex joint in need of shroud



Photo 13 Maintenance Facility – Exhaust fan exterior exhibiting surface rust



Photo 14 Maintenance Facility – Duct join in need of cover



Photo 15 Maintenance Facility – The refrigeration tubing insulation outdoors needs to be replaced and UV protected



Photo 16 Maintenance Facility - The low roof section acorn exhaust fan failed a run test. This ventilates the Electric Room and Air Compressor Room



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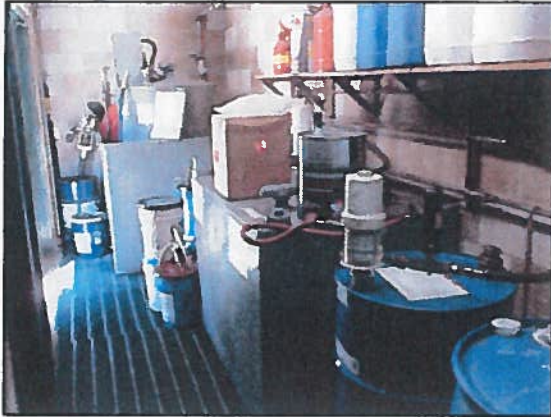


Photo 17 Maintenance Facility – The waste oil, lube and reel equipment room needs to be ventilated by a small exhaust system

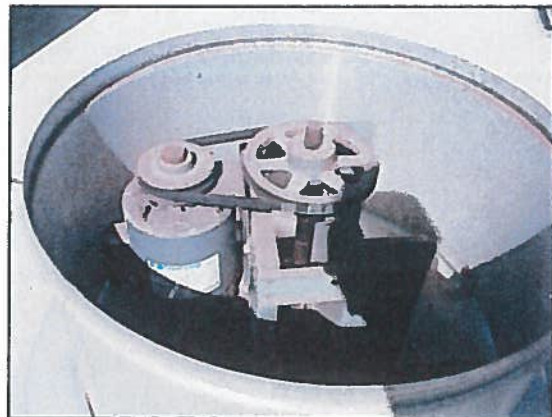


Photo 17 Maintenance Facility – The three (3) exhaust fans need clean up and belt service



Section III – Systems Description

Building Information

Building Name: Rainbow Training Annex
 Address: 2309 Rainbow Valley Boulevard,
 Fallbrook, CA 92028
 Gross Square Footage: 1,500 SF
 Construction Date: 1982
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	(See Fire Station #4)	(See Fire Station #4)	3.25
STRUC	Manufactured steel and wood structure.	<ul style="list-style-type: none"> No significant deficiencies were observed Roof structure allows for ponding 	3.75
EXT	Painted wood panel siding with trim, heavy steel doors, and windows that appeared to have coated aluminum frames.	<ul style="list-style-type: none"> No significant deficiencies were observed 	3.5
ROOF	Roofing material appeared to be polyester material impregnated with mobile home coating over top of the original metal roofing	<ul style="list-style-type: none"> Numerous problem areas are present with bituminous peel and stick patched over 	2.0
HVAC	Two (2) end wall-mounted package HVAC units. One unit is newer while other seemed to be original to building with LCR estimate of 3-5 yrs.	<ul style="list-style-type: none"> Condensate drain lines need to be extended downward at both units to prevent further water damage to building exterior 	3
ELEC	Basic electrical distribution, wiring and lighting.	<ul style="list-style-type: none"> Panel board located in office behind wall fixture difficult to access 	3.75
PLUMB	N/A	N/A	0
CONV	N/A	N/A	0



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Photo 1 Rainbow Training Annex – Minor water damage to siding due to package unit condensate dripping



Photo 2 Rainbow Training Annex – Thru-wall package HVAC unit condensate drain lines need to be extended to prevent further water damage to wall



Photo 3 Rainbow Training Annex – Roof in poor condition with visible patches and evidence of ponding



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Section III – Systems Description

Building Information

Building Name: Roy Noon Meeting Hall
 Address: 231 East Hawthorne, Fallbrook, California 92028
 Gross Square Footage: 1,000 SF
 Construction Date: 1968
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Concrete and asphalt pavement as well as gravel. Metal storage containers on site.	<ul style="list-style-type: none"> Front concrete driveway is severely cracked and spalled Metal storage containers are corroding 	3.5
STRUC	Wood structure with brick chimney, sealed with stucco.	<ul style="list-style-type: none"> No significant deficiencies were observed 	3.5
EXT	Wood shingle siding. Old chimney covered over with concrete and painted.	<ul style="list-style-type: none"> Shake siding is very weather and missing some shingles Stucco around chimney is cracked 	2
ROOF	Architectural asphalt composition shingles	<ul style="list-style-type: none"> Asphalt shingles are very worn, with missing shingles 	2.5
HVAC	One package HVAC unit (3 ton)	<ul style="list-style-type: none"> No significant deficiencies were observed 	2.75
ELEC	Typical building electrical.	<ul style="list-style-type: none"> No significant deficiencies were observed 	3.75
PLUMB	Basic system with cold water only, toilet, and sinks.	<ul style="list-style-type: none"> Water pressure is notably high 	3.5
CONV	N/A	N/A	0



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Photo 1 Roy Noon Meeting Hall – Heavy cracking, spalling and settlement at small section of front driveway



Photo 2 Roy Noon Meeting Hall – Cracks throughout front driveway

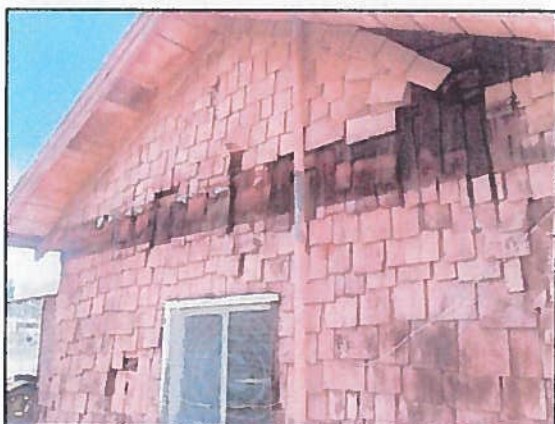


Photo 3 Roy Noon Meeting Hall – Shake siding in poor condition with missing shingles



Photo 4 Roy Noon Meeting Hall – Back door swelling and, peeling particularly at base



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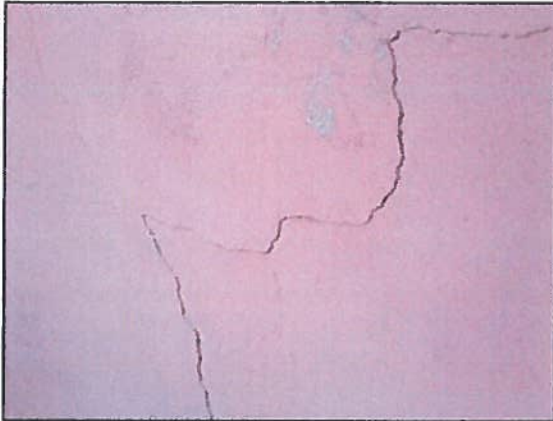


Photo 5 Roy Noon Meeting Hall – Cracking within stucco over old chimney



Photo 6 Roy Noon Meeting Hall – Rot and deterioration along edge of roof decking and visible weathering in rafter tails

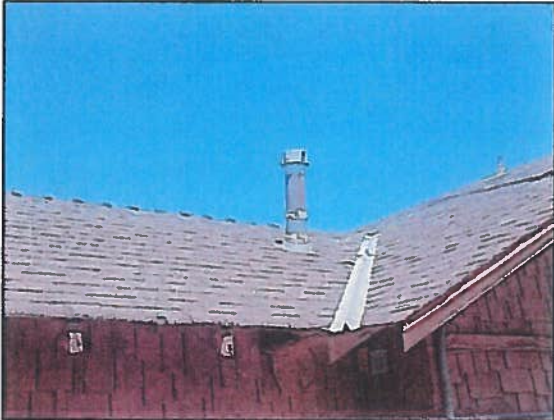


Photo 7 Roy Noon Meeting Hall – Worn asphalt shingle roofing



Section III – Systems Description

Building Information

Building Name: Storage Building
 Address: East Hawthorne and North Orange, Fallbrook, California 92028
 Gross Square Footage: 4,300 SF
 Construction Date: 1968
 Construction/Renovation History: N/A



System	System Description	Deficiencies	Condition Code
SITE	Concrete driveway.	<ul style="list-style-type: none"> Driveway has mild-moderate cracking 	3.75
STRUC	Adobe brick and wood structure. Wood roof framing.	<ul style="list-style-type: none"> Adobe brick exhibits significant cracking and garage pillar and southwest corner Section of missing brick due to settlement or impact damage at southwest corner Wood weathered and moldy in spots. concrete floor cracks 	2.75
EXT	Painted adobe and sections of wood panel siding. Four small overhead doors. Metal door and double door.	<ul style="list-style-type: none"> Wall paint is cracked at various locations 	3.5



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System	System Description	Deficiencies	Condition Code
ROOF	Metal corrugated roof panels.	· No significant deficiencies were observed	3.5
HVAC	Small thru-wall AC unit serving the EMS Supply Room, reportedly not in use.	· No significant deficiencies were observed	3.5
ELEC	Basic electric distribution, wiring and lighting.	· No significant deficiencies were observed	4
PLUMB	N/A	N/A	0
CONV	N/A	N/A	0



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Photo 1 Storage Building – Moderate cracking throughout concrete driveway



Photo 2 Storage Building – Damaged southwest wall corner due to either settle or vehicle impact



Photo 3 Storage Building – Large crack through section of adobe block between overhead doors



Photo 4 Storage Building – View of cracking on interior side of damaged wall corner



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Photo 5 Storage Building – Some damage to base of exterior double door

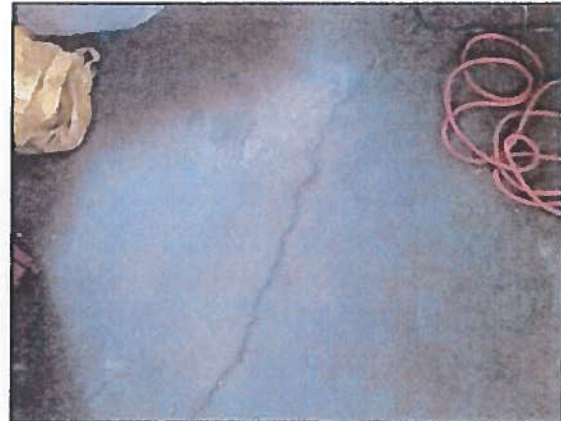


Photo 6 Storage Building – Minor cracking in building floor slab



Photo 7 Storage Building – Unit is not in service at this time. Life Cycle estimated at 7-10 years



SECTION IV – OPINIONS OF PROBABLE COST AND FUNDING MODELS



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SECTION IV – OPINIONS OF PROBABLE COST AND FUNDING MODELS

North County Fire Protection District has requested a thirty-year outlook for its facilities costs. The current section of the report discusses the opinions of probable costs for the long-term outlook derived through two related, industry-recognized methodologies:

- Field-observed evidence of deferred maintenance and facility deterioration prioritized for the near-term years (year cohorts 1-3, 4-6).
- The development of a customized econometric model derived from the District’s unique physical and use-related facility profile, its current FCI, and its current reinvestment strategy to project ongoing costs for both the near-term years and outlying years.

As will be evident in the sub-sections that follow, the field data collection process is effective in gleaning detailed information regarding the current condition of the District facilities, from which one can generate costing information with a high degree of granularity. This granularity is in the form of defined projects with detailed scopes of work to address recorded deferred maintenance items. Prioritized, these projects deliver managers a partial road map for remediation and maintenance efforts required to preserve the facilities. A summary list of these projects appears in the **Appendix**.

Reflecting observed deficiencies noted during field data collection, each of these projects has been assigned a priority code that is based on the urgency of the repair, replacement, or remediation. Definitions of the Project Priority codes appear in the accompanying table.

<i>Project Priority</i>	
No.	Definitions
1	Currently Critical: Conditions that require action within 1-3 years to restore the facility's normal operations, stop accelerated deterioration, or correct a cited safety hazard.
2	Potentially Critical: Conditions that if not corrected within 4-6 years will become critical. Intermittent interruptions are currently possible, along with rapid deterioration and potential safety hazards.



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The budgetary cost estimates themselves employ a combination of approaches that reflect the complex nature of the facilities at North County Fire Protection District, and local market conditions. Many of the pricing estimates began with industry-standard R.S. Means costing data, GSA schedules, or other industry-recognized sources, that have been normalized for Southern California.

Many of the identified projects possess a more complex and less typical nature, for which R.S. Means and other sources provide no preliminary data. For these, the Consultant has applied its own experience as a performance contractor and called on its own network of independent contractor resources to more accurately inform the budgetary data provided.

THE ECONOMETRIC MODEL FOR THE NORTH COUNTY FIRE PROTECTION DISTRICT

As not all remediation efforts can be readily identified through non-invasive field observation, the Consultant has relied on an econometric model that is founded on an industry best practice methodology, one that incorporates the unique nature of the District's facilities. *Limited baseline data were available for the present study.* As a result, gross square footage, construction dates, and current replacement values were estimated using available information, reference sources, and interviews with NCFD personnel.

The projection of associated costs has been generated through a customized econometric model. The econometric model is specific to North County Fire Protection District and takes into account the unique nature of the District's facilities portfolio, the current conditions and maintenance backlog, and any historical costing data provided to the Consultant by the District. The opinions of probable cost are based upon an econometric representation of eight variables used in two different models. The models are used to produce projections of renewal capital and accumulated deferred maintenance.

The Consultant has employed the following variables in the economic projections:

B_n ≡ Accumulated deferred maintenance (ADM) at the end of year n

V_n ≡ Current Replacement Value (CRV) at the end of year n

$$V_n = (V_{n-1})(1+I_n+G_n)$$

I_n ≡ Inflation rate in year n

D_n ≡ Backlog deterioration rate in year n

P_n ≡ Plant deterioration rate in year n

G_n ≡ Average facility growth rate in year n

F_n ≡ Planned funding in year n



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The variables are derived from a number of independent sources, including R.S. Means, Whitestone Research, the Bureau of Labor Statistics, Congressional Budget Office, the Engineering News Record, and seminal research on facility O&M cost modeling.¹ The Accumulated Deferred Maintenance (backlog) Model is:

$$B_n = (B_{n-1})(1+I_n+D_n)+[(V_n)(P_n)]-F_n$$

The Capital Renewal Funding Model is:

$$F_n = (B_{n-1})(1+I_n+D_n)+[(V_n)(P_n)]-B_n$$

The current replacement values (CRV) for the District's facilities (those falling under the present assessment) is defined as the cost to replace the facility in-kind and appear in the chart on the following page. While many of these values were provided to the Consultant by the District, others that were not available (in red type) were derived utilizing other sources. The use of the CRV is integral to the econometric model and the establishment of a baseline for the ratio of deferred maintenance to the value of the associated facilities. These values are presented in the table below and, as necessary, have been adjusted for inflation to current 2017 values.

INTRODUCTION

The North County Fire District partial real estate portfolio was evaluated using a combination of Facility Condition Assessment, (FCA), and developing an econometric model for the partial portfolio.

Limited data was available as a starting point for the study. As a result, gross square footage, construction dates, and current replacement values were estimated using available data, reference sources, and interviews with NCFD personnel.

¹¹¹ Kaiser, Harvey H. *Mortgaging the Future: The Cost of Deferring Maintenance*. American Association of Physical Plant Administrators; Washington, D.C., 1979. Pindyck, Robert S. and Daniel L. Rubinfeld. *Econometric Models & Economic Forecasts*; McGraw-Hill; New York, 1990.



Table 1 presents the summary data for the portfolio.

Bldg	GSF	Date of Construction	CRV	ADM	FCI
FS 1	7,700	1963	\$6,275,110	\$274,850	4.4%
Maint Fac	9,700	2008	\$3,599,103	\$119,130	3.3%
Roy Noon	1,000	1968	\$481,092	\$44,822	9.3%
Storage Bldg	4,300	1968	\$1,342,757	\$40,676	3.0%
Comm Annex	980	1968	\$353,917	\$27,959	7.9%
FS 2	4,000	1963	\$1,603,218	\$30,189	1.9%
FS 3	5,100	2008	\$6,695,379	\$92,329	1.4%
FS 4	4,100	1979	\$5,612,401	\$314,901	5.6%
FS 6	4,400	1982	\$4,982,320	\$176,638	3.5%
Rainbow Tng	1,500	1982	\$747,148	\$15,257	2.0%

Table 1: NCFD Summary Data

“CRV” represents the Current Replacement Value, or the cost to reconstruct the structure, “like for like”, with no changes from the replaced structure, or change in functionality.

“ADM” is the accumulated deferred maintenance. Deferred maintenance is the dollar value of maintenance, repair, or replacement activities required, but not accomplished. With respect to NCFD, deferred maintenance was evaluated using both field observations and modeling. The modeling methodology takes into account the assumed value of the structure or CRV and a generally accepted percentage of the CRV as appropriate to maintain the structure at a defined service level, availability, or value (“asset preservation”). The typical range for asset preservation is 2% to 4% of CRV.

The FCI is “Facility Condition Index”, a common metric for quickly establishing the relative physical condition of a structure. The FCI only addresses the structure and major building elements such as roof, exterior finishes, plumbing system, electrical system, site work, vertical and horizontal transportation equipment, and interior finishes. The latter two elements were not evaluated in the NCFD project. The FCI is calculated by dividing the deferred maintenance by the current replacement value.

The NCFD FCI data is presented in Figure 1.

In evaluating the capital and operating expense history of NCFD, the generally accepted renewal, replacement, or refurbishment spend is typically allocated to operating expenses “OpEx”, project expenses or “ProEx”, and capital expenses or “CapEx”.



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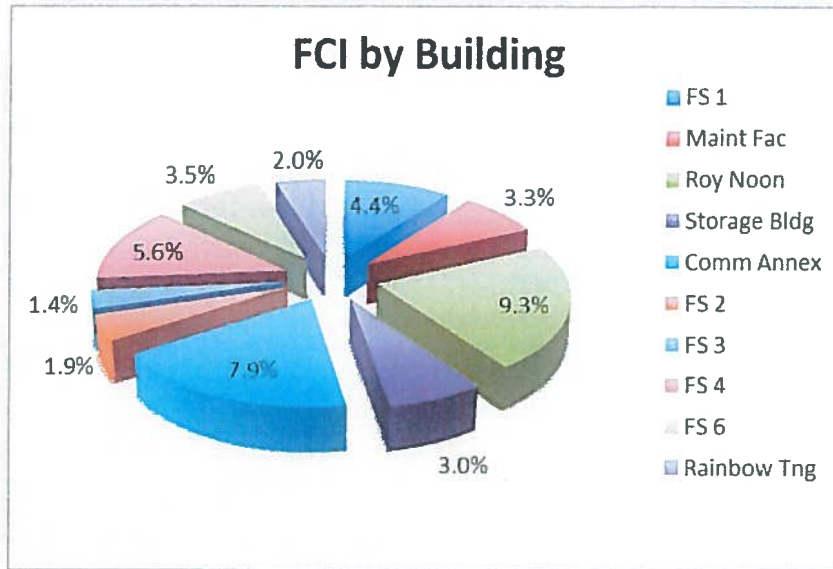


Figure 1: Facility Condition Index by Building

Capital expenses are typically “big ticket” items the value of which is at or exceeds the organization’s threshold for physical assets requiring capitalization.

Operating expenses are typically the day-to-day costs associated with running the facility. Typically operating expenses or “OpEx” would include costs and expenses directly related to the maintenance and repair of the facility. OpEx would not include labor. Expenses such as service contracts for building systems, repairs and minor replacements, exterior and interior maintenance painting, plumbing system maintenance and repairs, roof repairs, glass repairs, and the like.

Project expenses are the middle ground between operating expenses and capital expenses. Too big or too infrequent to be considered normal, and too small to be capitalized.



Using the industry-standard rule-of-thumb of 2% to 4% of CRV for a reinvestment rate, the theoretical spend profile for NCFD is presented in Table 2.

	OpEx		ProEx		CapEx		Low	High
FS 1	\$25,100	\$62,751	\$56,476	\$62,751	\$43,926	\$125,502	\$125,502	\$251,004
Maint Fac	\$14,396	\$35,991	\$32,392	\$35,991	\$25,194	\$71,982	\$71,982	\$143,964
Roy Noon	\$1,924	\$4,811	\$4,330	\$4,811	\$3,368	\$9,622	\$9,622	\$19,244
Storage Bldg	\$5,371	\$13,428	\$12,085	\$13,428	\$9,399	\$26,855	\$26,855	\$53,710
Comm Annex	\$1,416	\$3,539	\$3,185	\$3,539	\$2,477	\$7,078	\$7,078	\$14,157
FS 2	\$6,413	\$16,032	\$14,429	\$16,032	\$11,223	\$32,064	\$32,064	\$64,129
FS 3	\$26,782	\$66,954	\$60,258	\$66,954	\$46,868	\$133,908	\$133,908	\$267,815
FS 4	\$22,450	\$56,124	\$50,512	\$56,124	\$39,287	\$112,248	\$112,248	\$224,496
FS 6	\$19,929	\$49,823	\$44,841	\$49,823	\$34,876	\$99,646	\$99,646	\$199,293
Rainbow Tng	\$2,989	\$7,471	\$6,724	\$7,471	\$5,230	\$14,943	\$14,943	\$29,886
	0.004	0.01	0.009	0.01	0.007	0.02	0.020	0.040
	Low	High	Low	High	Low	High	Low	High
	Operating Expense		Project Expense		Capital Expense		Total Annual Spend	
	\$126,770	\$316,924	\$285,232	\$316,924	\$221,847	\$633,849	\$633,849	\$1,267,698

Table 2: Theoretical Annual Funding

In constructing the econometric model for NCFD, the NCFD furnished budget data for FY16/17 and FY17/18 indicates the operating budget for the portfolio will be approximately \$97.5K with no capital funding (for facilities) enumerated.

The difference each year between the suggested funding level and the actual funding level will create additional deferred maintenance. As the older deferred maintenance “ages”, at an average rate of 2% annually, coupled with the general facility deterioration rate of approximately 1.5% annually, the contribution to sustainment funding must grow at a greater rate.



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Graphically the relationship between deferred maintenance required funding and projected funding is presented in Figure 2.

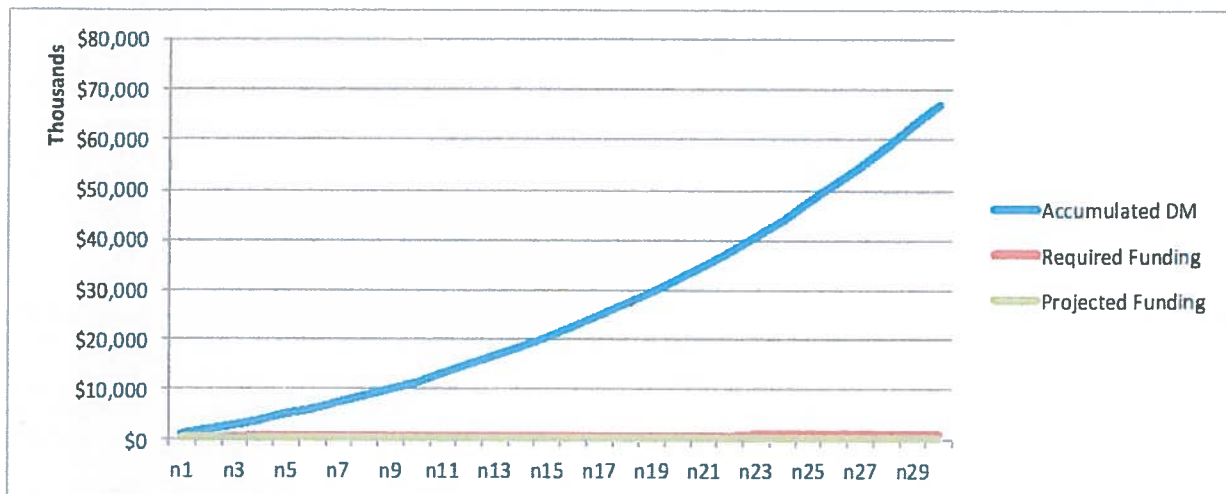


Figure 2: Accumulated DM v. Required Funding v. Projected Funding

Over a 30-year modeling horizon, the difference between the modeled funding level at 1.5% (of CRV), and the existing funding level of approximately 0.3% (of CRV) will produce values of \$14.7MM estimated ADM (at the 0.3% rate), and \$2.2 MM (at the 1.5% rate), and produce a likely \$12.5 MM difference in the calculated deferred maintenance.

The Facility Condition Index will rise from an acceptable 1% to 82%, a FCI significantly beyond the tear-down point. Should the Facility Condition Index reach the 82% point, the building would be essentially uninhabitable. The 82% FCI indicates that eighty-two cents of each dollar of current replacement value is deferred maintenance. Deferred maintenance being repairs or replacements that should have been accomplished but have not.

The current funding pattern is not sustainable beyond the FY19/20 budget period.

CALCULATED VERSUS OBSERVED DEFERRED MAINTENANCE

Table 3 presented the calculated deferred maintenance versus observed deferred maintenance.

The difference between the two values stems from the fundamental differences in methodologies for determining deferred maintenance.



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The calculated value is derived from a parametric approach. It is assumed that a condition code applied to the current replacement value of equipment, (or system, or building) represents a value less than “brand new”. Each decrease in a condition code, from 5 as “brand new” to 1 as “not operable” represents a percentage value of the CRV and is considered to be deferred maintenance.

The observed value is the observed deficiency with applied budgetary estimate plus contingency.

Both the calculated deferred maintenance estimate and observed deferred maintenance estimate result from the Facility Condition Assessment, a non-invasive process.

Bldg	Nominal SL	Construction	Year	RSL	Calculated	Priority 1&2	Diff
FS 1	40	1963	2017	-14	\$274,850	\$59,109	\$215,741
Maint Fac	50	2008	2017	41	\$119,130	\$15,364	\$103,766
Roy Noon	40	1968	2017	-9	\$44,822	\$34,845	\$9,977
Storage Bldg	50	1968	2017	1	\$40,676	\$24,668	\$16,009
Comm Annex	40	1968	2017	-9	\$27,959	\$34,017	\$6,058
FS 2	40	1963	2017	-14	\$30,189	\$46,000	\$15,811
FS 3	40	2008	2017	37	\$92,329	\$3,125	\$89,205
FS 4	40	1979	2017	2	\$314,901	\$39,158	\$275,743
FS 6	40	1982	2017	5	\$176,638	\$6,095	\$170,543
Rainbow Tng	40	1982	2017	5	\$15,257	\$20,125	\$4,868

Table 3: Calculated and Observed Deferred Maintenance (Revised)

The current project uses the Observed Deferred Maintenance as the basis for modeling the funding needs. For the District’s long-term planning purpose, the “Priority 1 & 2” column in the table above, totaling approximately \$282,000 is used as the basis for the starting ADM.

LONG-TERM FUNDING PLAN

The current NCFD funding plan is not sustainable. Funding the portfolio at significantly less than a minimum level of operating expense, project expense, and capital expense will cause an exponential increase in the deferred maintenance and accelerated deterioration of the real estate assets.

The Consultant developed a funding plan composed of three scenarios at different funding levels.

The original Scenario 1 is basically the current funding plan and results in a FCI of 93% at the end of the 30-year planning horizon. The large contributor to the difference, 80% in the current plan versus 93% in the scenario 1 plan, is the change in the assumed rate of inflation in the period 2022 to 2046.



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Scenario 1 assumes the sustainment funding continues at approximately 0.3% of the Current Replacement Value of the portfolio.

Scenario 2 increases the annual funding and produces a FCI of approximately 50% at the end of the 30-year planning horizon. The assumed sustainment funding rate is approximately 1% of the Current Replacement Value.

Scenario 3 increases the annual funding level and produces a FCI of approximately 20% at the end of the planning horizon. The assumed funding rate in scenario 3 is 2.5% of the Current Replacement Value.

Graphically the model is presented in Figure 3 on the following page.

FOCUS ON REVISING SCENARIO 1

In conversation with the District, the question was raised as to the impact of providing sustainment funding at the upper end of the suggested funding range of 2% to 4% of the Current Replacement Value.

Re-setting the assumed sustainment funding to 3% of Current Replacement Value would significantly change the accumulated deferred maintenance, and begin to build a reserve in year 2 of the planning horizon.

In the revised Scenario 1 funding plan, the terminal FCI will effectively be 0%.

Table 3 presents a comparison of the terminal Facility Condition Indices for the original Scenario 1 funding plan, and the revised Scenario 1 funding plan.

	Investment Funding	Terminal FCI
Current Funding	0.3%	80%
Scenario 1	0.31%	93%
Revised Scenario 1	3%	-2%
Scenario 2	1.5%	50%
Scenario 3	2.5%	20%

Table 3: Funding Scenarios Comparison



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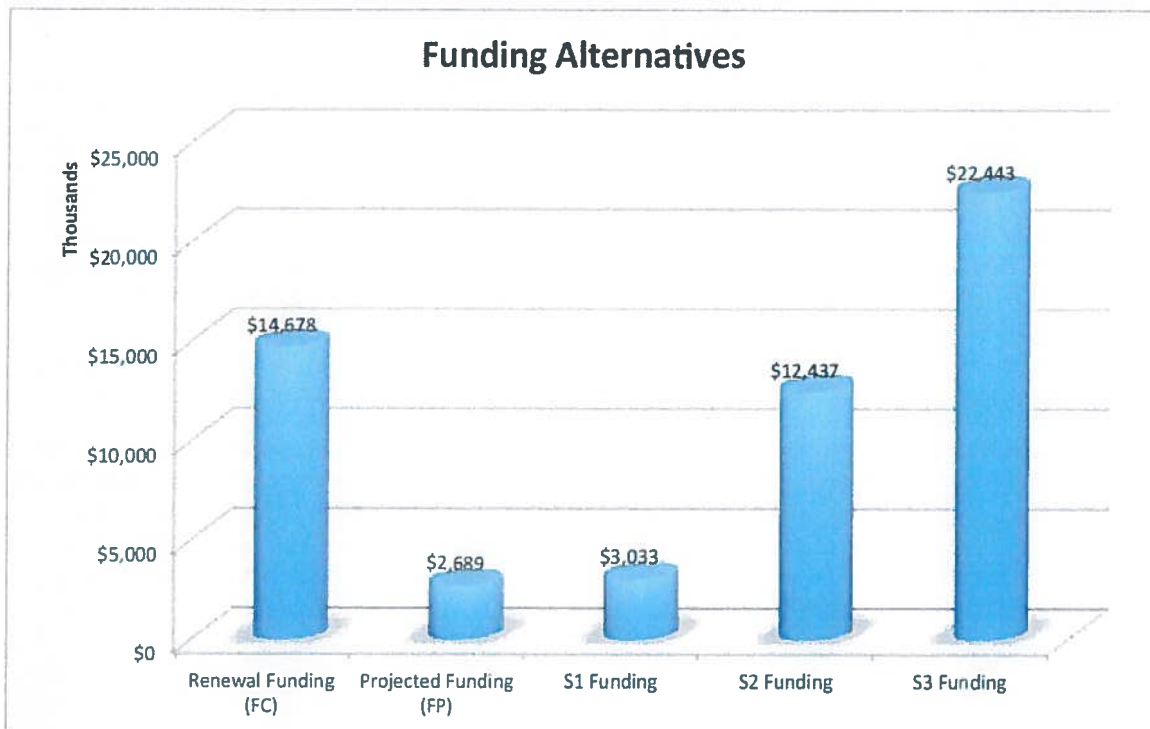


Figure 3: NCFD Funding Scenarios (revised)



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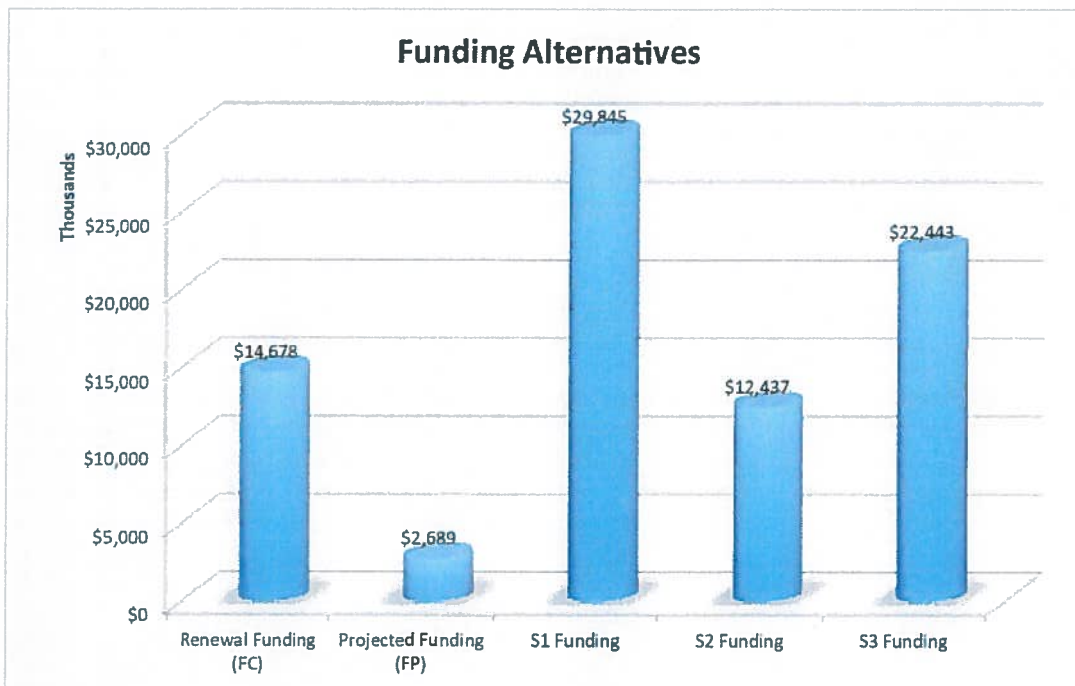


Figure 4: Renewal Funding Scenarios (revised)

The Consulting team recognizes the difficulty in attaining a sustainment funding increase of approximately 461% (\$2,688,997 to \$12,436,657) over the 30-planning horizon.

The gradual increase in projected funding over the 30-year planning horizon is driven by projections of forward inflation rates.

At the present funding level over the 30-year period, the condition index reaches an unacceptable level of 80%.

Even at the Scenario 3 funding level, the FCI reaches 20%, still quite high, but not unheard of.



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REMAINING SERVICE LIFE AND SERVICE LIFE EXTENSION

NCFD has expressed interest in the evaluation of service life, remaining service life, and recommendations for service life extension.

Bldg	Nominal SL	Construction	GSF	RSL	Priority 1&2	SL Extension Recommendations
FS 1	40	1963	7,700	-14	\$59,109	roof, plumbing, HVAC, site work, exterior
Maint Fac	50	2008	9,700	41	\$15,364	roof, HVAC, exterior, electrical
Roy Noon	40	1968	1,000	-9	\$34,845	exterior, HVAC, electrical
Storage Bldg	50	1968	4,300	1	\$24,668	structural, exterior, roof, HVAC
Comm Annex	40	1968	980	-9	\$34,017	roof, exterior, HVAC
FS 2	40	1963	4,000	-14	\$46,000	HVAC, electrical, plumbing
FS 3	40	2008	5,100	37	\$3,125	exterior, site work
FS 4	40	1979	4,100	2	\$39,158	HVAC, interior, roof, site work, exterior
FS 6	40	1982	4,400	5	\$6,095	site work, exterior, structural, electrical
Rainbow Tng	40	1982	1,500	5	\$20,125	roof, HVAC, condensate drain

Table 5 summarizes known information relating to the structures within the scope of the evaluation.

With the exception of Fire Station 4, the modular building, the project recommendations generated from the field work, represent high priority repairs or replacements that will add some value to the structure, value being extending the nominal service life.

Replacements for mechanical equipment (HVAC) typically re-starts the nominal service life "clock" for that system element. The same theory carries through to all other system elements.

Fire Station 4 in all system elements is within 2 years of reaching a nominal service life. Fixing, repairing, and minor capital replacement adds no significant value to the structure other than livability.

Fire Stations 1 and 2, although beyond a nominal service life based on data available to the Consultant should have the nominal service life re-set using any other refurbishment, replacement, or renovation historical data.



The following table outlines the year by year funding requirements according to the adopted scenario and FCI

Year	Budget Period	CRV (V)	ADM (B)	FCI	Renewal Funding (F _c)	Projected Funding (F _p)	Increase or Decrease in DM	F _p % of CRV	Fc Low	Fc High
n ₉	FY16/17	\$31,692,444	\$282,500	1%	\$475,387	\$97,500	\$377,887	0.003	\$633,849	\$1,267,698
n ₁₀	FY17/18	\$32,421,370	\$1,145,096	4%	\$486,321	\$97,793	\$388,528	0.003	\$648,427	\$1,296,855
n ₁₁	FY18/19	\$33,361,590	\$2,057,733	6%	\$500,424	\$98,086	\$402,338	0.003	\$667,232	\$1,334,464
n ₁₂	FY19/20	\$34,329,076	\$3,028,400	9%	\$514,936	\$98,380	\$416,556	0.003	\$686,582	\$1,373,163
n ₁₃	FY20/21	\$35,324,619	\$4,059,829	11%	\$529,869	\$98,675	\$431,194	0.003	\$706,492	\$1,412,985
n ₁₄	FY21/22	\$36,349,033	\$5,154,867	14%	\$545,236	\$98,971	\$446,264	0.003	\$726,981	\$1,453,961
n ₁₅	FY22/23	\$37,548,352	\$6,316,477	17%	\$563,228	\$99,268	\$463,960	0.003	\$750,971	\$1,501,942
n ₁₆	FY23/24	\$38,787,654	\$7,552,109	19%	\$581,815	\$99,566	\$482,249	0.003	\$775,753	\$1,551,506
n ₁₇	FY24/25	\$40,067,646	\$8,865,392	22%	\$601,015	\$99,865	\$501,150	0.002	\$801,953	\$1,602,706
n ₁₈	FY25/26	\$41,389,879	\$10,260,115	25%	\$620,848	\$100,164	\$520,684	0.002	\$827,798	\$1,655,595
n ₁₉	FY26/27	\$42,755,745	\$11,740,231	27%	\$641,336	\$100,465	\$540,871	0.002	\$855,115	\$1,710,230
n ₂₀	FY27/28	\$44,167,960	\$13,308,854	30%	\$663,572	\$100,768	\$562,804	0.002	\$884,022	\$1,776,846
n ₂₁	FY28/29	\$45,628,076	\$15,070,282	33%	\$687,660	\$101,074	\$586,586	0.002	\$914,129	\$1,855,258
n ₂₂	FY29/30	\$47,138,722	\$17,030,919	36%	\$713,602	\$101,382	\$612,220	0.002	\$945,456	\$1,946,906
n ₂₃	FY30/31	\$48,699,520	\$19,196,964	39%	\$741,400	\$101,692	\$639,708	0.002	\$978,113	\$2,052,821
n ₂₄	FY31/32	\$50,312,000	\$21,575,910	43%	\$771,056	\$102,004	\$669,052	0.002	\$1,012,200	\$2,174,404
n ₂₅	FY32/33	\$51,977,788	\$24,175,710	47%	\$802,269	\$102,317	\$700,952	0.002	\$1,047,826	\$2,312,052
n ₂₆	FY33/34	\$53,697,497	\$26,902,392	50%	\$834,643	\$102,634	\$732,009	0.002	\$1,085,104	\$2,466,626
n ₂₇	FY34/35	\$55,471,619	\$29,763,021	53%	\$868,280	\$102,953	\$763,327	0.002	\$1,124,093	\$2,638,844
n ₂₈	FY35/36	\$57,299,466	\$32,763,086	57%	\$903,183	\$103,274	\$795,909	0.002	\$1,164,804	\$2,829,044
n ₂₉	FY36/37	\$59,181,844	\$35,907,029	61%	\$939,358	\$103,597	\$829,761	0.002	\$1,207,347	\$3,037,844
n ₃₀	FY37/38	\$61,119,382	\$39,199,746	64%	\$976,800	\$103,922	\$864,878	0.002	\$1,251,732	\$3,264,820
n ₃₁	FY38/39	\$63,113,690	\$42,647,847	67%	\$1,015,507	\$104,249	\$901,258	0.002	\$1,298,069	\$3,511,387
n ₃₂	FY39/40	\$65,164,388	\$47,257,924	71%	\$1,055,580	\$104,578	\$938,002	0.002	\$1,346,276	\$3,777,658
n ₃₃	FY40/41	\$67,272,186	\$52,036,677	74%	\$1,097,417	\$104,909	\$975,508	0.002	\$1,396,363	\$4,063,421
n ₃₄	FY41/42	\$69,437,194	\$57,089,706	77%	\$1,140,918	\$105,242	\$1,014,676	0.002	\$1,448,440	\$4,370,316
n ₃₅	FY42/43	\$71,660,000	\$62,423,011	79%	\$1,185,583	\$105,577	\$1,055,006	0.002	\$1,502,527	\$4,700,043
n ₃₆	FY43/44	\$73,941,312	\$68,042,816	82%	\$1,231,512	\$105,914	\$1,100,598	0.002	\$1,558,634	\$5,053,377
n ₃₇	FY44/45	\$76,280,665	\$73,954,567	84%	\$1,278,715	\$106,253	\$1,147,462	0.002	\$1,616,761	\$5,430,638
n ₃₈	FY45/46	\$78,677,664	\$80,166,816	86%	\$1,327,192	\$106,594	\$1,195,598	0.002	\$1,676,928	\$5,833,166
n ₃₉	FY46/47	\$81,122,900	\$86,685,316	88%	\$1,376,945	\$106,937	\$1,245,008	0.002	\$1,739,155	\$6,261,621



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S1 Funding	S1 Change in ADM	S1 ADM	S1 FCI	S2 Funding	S2 Change in ADM	S2 ADM	S2 FCI	S3 Funding	S3 Change in ADM	S3 ADM	S3 FCI
\$98,247		\$282,500	1%	\$316,924		\$282,500	1%	\$633,849		\$282,500	1%
\$100,506	\$385,814	\$1,153,023	4%	\$324,214	\$162,107	\$929,316	3%	\$648,427	-\$162,107	\$605,102	2%
\$103,421	\$397,003	\$2,074,397	6%	\$333,616	\$166,808	\$1,613,112	5%	\$667,232	-\$166,808	\$944,583	3%
\$106,420	\$408,516	\$3,051,792	9%	\$343,291	\$171,645	\$2,338,414	7%	\$686,582	-\$171,645	\$1,304,533	4%
\$109,506	\$420,363	\$4,087,800	12%	\$353,246	\$176,623	\$3,107,141	9%	\$706,492	-\$176,623	\$1,685,896	5%
\$112,682	\$432,553	\$5,185,120	14%	\$363,490	\$181,745	\$3,921,291	11%	\$726,981	-\$181,745	\$2,089,654	6%
\$116,401	\$446,828	\$6,348,292	17%	\$375,486	\$187,743	\$4,783,672	13%	\$750,971	-\$187,743	\$2,516,106	7%
\$120,242	\$461,573	\$7,582,587	20%	\$387,877	\$193,938	\$5,698,699	15%	\$775,753	-\$193,938	\$2,968,427	8%
\$124,210	\$476,805	\$8,891,433	22%	\$400,676	\$200,338	\$6,668,910	17%	\$801,353	-\$200,338	\$3,447,862	9%
\$128,309	\$492,540	\$10,278,404	25%	\$413,899	\$206,949	\$7,696,948	19%	\$827,798	-\$206,949	\$3,955,707	10%
\$132,543	\$508,793	\$11,747,233	27%	\$427,557	\$213,779	\$8,785,574	21%	\$855,115	-\$213,779	\$4,493,314	11%
\$137,021	\$525,558	\$13,297,015	30%	\$441,764	\$220,927	\$9,939,204	23%	\$883,217	-\$220,927	\$5,076,456	12%
\$141,739	\$542,837	\$14,918,902	33%	\$456,522	\$228,502	\$11,169,404	25%	\$912,004	-\$228,502	\$5,705,384	13%
\$146,694	\$560,642	\$16,624,848	36%	\$471,836	\$236,513	\$12,481,341	27%	\$941,377	-\$236,513	\$6,380,257	14%
\$151,894	\$578,985	\$18,420,008	39%	\$487,711	\$244,969	\$13,864,261	29%	\$971,334	-\$244,969	\$7,102,981	15%
\$157,346	\$597,869	\$20,301,644	42%	\$504,154	\$253,979	\$15,331,285	31%	\$1,001,873	-\$253,979	\$7,874,731	16%
\$163,058	\$617,297	\$22,275,972	45%	\$521,171	\$263,664	\$16,888,920	33%	\$1,033,584	-\$263,664	\$8,698,097	17%
\$169,038	\$637,373	\$24,450,260	48%	\$538,769	\$273,943	\$18,544,163	35%	\$1,066,467	-\$273,943	\$9,574,811	18%
\$175,294	\$658,000	\$26,832,664	51%	\$556,955	\$284,845	\$20,304,808	37%	\$1,100,522	-\$284,845	\$10,506,634	19%
\$171,834	\$639,606	\$24,444,764	49%	\$541,196	\$278,108	\$19,226,664	36%	\$1,085,913	-\$278,108	\$9,830,935	18%
\$177,925	\$661,684	\$26,151,170	52%	\$556,891	\$293,479	\$20,337,479	38%	\$1,131,652	-\$293,479	\$10,848,145	20%
\$184,383	\$701,955	\$31,882,653	64%	\$687,113	\$361,204	\$24,644,204	46%	\$1,476,696	-\$361,204	\$14,891,176	25%
\$189,425	\$737,181	\$34,249,801	67%	\$718,676	\$379,676	\$26,672,903	47%	\$1,527,300	-\$379,676	\$16,460,034	26%
\$195,646	\$774,184	\$37,157,233	69%	\$746,868	\$399,808	\$28,786,077	48%	\$1,578,214	-\$399,808	\$18,058,418	27%
\$202,244	\$812,971	\$40,713,861	72%	\$787,115	\$421,389	\$31,034,389	50%	\$1,665,133	-\$421,389	\$19,885,133	28%
\$208,918	\$853,572	\$45,422,476	74%	\$830,793	\$445,716	\$33,519,716	51%	\$1,781,988	-\$445,716	\$21,342,267	29%
\$215,709	\$898,090	\$50,694,233	77%	\$879,796	\$473,901	\$36,201,793	53%	\$1,934,460	-\$473,901	\$23,031,181	30%
\$222,824	\$855,355	\$50,134,258	70%	\$1,078,179	\$0	\$31,828,987	44%	\$1,796,965	-\$718,786	\$12,753,108	18%
\$230,177	\$883,582	\$53,750,450	72%	\$1,113,759	\$0	\$33,957,523	46%	\$1,856,265	-\$742,506	\$13,509,634	18%
\$237,773	\$912,740	\$57,550,714	75%	\$1,150,513	\$0	\$36,191,880	47%	\$1,917,522	-\$767,009	\$14,302,202	19%
\$245,619	\$942,861	\$61,543,261	78%	\$1,188,480	\$0	\$38,536,725	49%	\$1,980,800	-\$792,320	\$15,132,368	19%
\$253,725	\$973,975	\$65,736,644	80%	\$1,227,700	\$0	\$40,996,917	50%	\$2,046,166	-\$818,466	\$16,001,749	20%



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SECTION V – QUALIFICATIONS AND LIMITING CONDITIONS



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Eighteen years in facilities management with FCA experience working with clients such as Toyota Motor Sales, Hood College, Hoag Hospital, the City of San Marcos, the College of Charleston, and the Port Authorities of Long Beach and of Los Angeles, the Cities of Encinitas and Placentia, and the County of Santa Barbara.

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Over thirty years of experience as an HVAC technical engineer working with numerous Jorgensen Facilities Services clients in Southern California. Tobin frequently functions as a consultant on Jorgensen's FCAs and has experience with the Cities of Encinitas and Placentia, the County of Santa Barbara, the College of Charleston, the Port Authorities of Long Beach and Los Angeles, and Hoag Hospital.

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Forty-three years in energy and utility program management, with involvement in many of Jorgensen's facilities management and consulting engagements including Toyota Motor Sales, DigitalGlobe, and LPL Financial among many others. He also served as Managing Director for the California Energy Coalition.



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REPORT AUTHORS:

Jack Jorgensen, Justin May, James Smith, Roy Jorgensen Associates, Inc. The outcomes of this report are based on our document review, discussions with managers and technical staff of North County Fire Protection District, a survey of the facilities, and Jorgensen’s extensive experience in the maintenance management and facility condition assessments. The survey included visual inspection only. No finishes were removed or excavation performed to expose hidden conditions. No testing was performed as part of the inspection. The Opinions of Probable Costs are intended for budgetary use only and do not represent actual bids for this work.



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APPENDIX – PROJECT LISTING



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Project No.	Asset Description	Deficiency	Project Description	Bid/ Name/Address	System Element	Priority	Estimated Base Cost	Contingency (15%)	Total Project Budget
CB1-1	asphalt driveway	weathering and cracking including alligator cracking	prep and seal cracking; seal coat of asphalt pavement	Communications Annex Bldg #1 (Northeast Bldg)	SITE	1	\$ 7,000	\$ 1,050.00	\$ 8,050.00
CB1-2	concrete along curbing	cracking and spalling	remove and replace sections of severely affected concrete	Communications Annex Bldg #1 (Northeast Bldg)	SITE	2	\$ 400	\$ 60.00	\$ 460.00
CB1-4	roof system and frame	boards of roof decking have wood rot and deterioration; fascia boards are heavily weathered, built-up pitch and pea gravel is degraded	remove roof decking and fascia boards; prep, patch as needed, and repaint roof members; replace decking, fascia and roof system	Communications Annex Bldg #1 (Northeast Bldg)	ROOF STRUC	1	\$ 4,480	\$ 672.00	\$ 5,152.00
CB2-1	roof system and frame	rafter tails are deteriorating; fascia board is heavily weathered; roof decking appears somewhat aged; asphalt shingle are worn with loose/missing shingles	remove roof covering and inspect decking and framing; repair/replace sheathing and framing as needed (cost estimate excludes extensive repair); replace fascia and roof system, including exhaust vents	Communications Annex Bldg #2 (Generator Bldg)	ROOF STRUC	1	\$ 6,300	\$ 945.00	\$ 7,245.00
CB2-2	metal-clad wood door	louvers are bent and slightly damaged; paint is aged and faded	replace louvers; prep and repaint door to enhance lifecycle	Communications Annex Bldg #2 (Generator Bldg)	EXT	2	\$ 400	\$ 60.00	\$ 460.00
CB2-3	exhaust fans	exhausts fans do not function	replace exhaust fans	Communications Annex Bldg #2 (Generator Bldg)	HVAC	1	\$ 2,900	\$ 300.00	\$ 2,300.00
CB2-4	outdoor condensing units	plastic parts are rotted and broken and need to be replaced and the refrigeration tubing re-insulated.	repair units	Communications Annex Bldg #2 (Generator Bldg)	MECH	1	\$ 1,000	\$ 150.00	\$ 1,150.00
CB2-5	outdoor condensing units	units are fairly aged	replace units	Communications Annex Bldg #2 (Generator Bldg)	MECH	2	\$ 8,000	\$ 1,200.00	\$ 9,200.00
FS#1-1	foam roof system	a few small areas with perforations and/or cracks; perimeter of skylights need sealing; evidence of ponding at southwest section; water stained tiles under south-west section indicate leaking	apply Elastomeric sealer to problem areas	Fire Station #1	ROOF	1	\$ 3,000	\$ 450.00	\$ 3,450.00
FS#1-10	bidg. drainage line	cost from plumbing reportedly has drainage issues	replace drainage line using trenchless replacement method, if possible (cost est. for trenchless, scope uncertain)	Fire Station #1		2	\$ 22,500	\$ 3,375.00	\$ 25,875.00
FS#1-2	split system HVAC condensers and general exhaust fan	equipment range from poor-fair conditions	replace HVAC condensers	Fire Station #1	MECH	2	\$ 18,000	\$ 2,700.00	\$ 20,700.00
FS#1-3	FAU (gas furnace)	one of three is aged in poor condition	replace furnace	Fire Station #1	MECH	1	\$ 3,000	\$ 450.00	\$ 3,450.00
FS#1-4	concrete driveway	cracking and small spalls on both sides of garage	clean, prep and seal cracks; patch spalls	Fire Station #1	SITE	1	\$ 450	\$ 67.50	\$ 517.50
FS#1-5	parking striping	some striping is faded/fading	restripe parking areas	Fire Station #1	SITE	1	\$ 619	\$ 92.81	\$ 711.53
FS#1-6	exterior walls/soffit	wood siding along west side of roof weathered; holes and small damage in exterior walls in and around roof soffit; peeling exterior wall paint at base	replace exterior wood siding; touchup small exterior wall defects	Fire Station #1	EXT	2	\$ 1,680	\$ 252.00	\$ 1,932.00
FS#1-7	exterior wood screen wall	screen wall on southeast side is weathered and partially deteriorated	replace wood screen wall	Fire Station #1	EXT	2	\$ 1,500	\$ 225.00	\$ 1,725.00
FS#1-8	interior electrical	exposed wiring in fitness and small restroom	cover/patch and paint areas of exposed wiring	Fire Station #1	EXT/INT	1	\$ 160	\$ 22.50	\$ 172.50
FS#1-9	site concrete retaining wall	vertical cracking; surface stained and slightly worn	prep wall and seal cracks, recommended; prep and resoil surface (cost excl.)	Fire Station #1	SITE	1	\$ 500	\$ 75.00	\$ 575.00
FS#2-1	two (2) split system HVAC units	need screen repair/clean up	repair screens and clean	Fire Station #2	MECH	1	\$ 1,500	\$ 225.00	\$ 1,725.00
FS#2-2	two (2) split system HVAC units	equipment is in fair condition with LCR estimate of 5-7 yrs	replace units	Fire Station #2	MECH	2	\$ 15,000	\$ 2,250.00	\$ 17,250.00
FS#2-3	site electric generator	needs rust treatment of base rails	prep and treat rust with paint	Fire Station #2	ELEC	1	\$ 1,500	\$ 225.00	\$ 1,725.00
FS#2-4	asphalt shingle roof	needs minor spot patching and debris removal	patch and clean roof	Fire Station #2	MECH	1	\$ 3,000	\$ 450.00	\$ 3,450.00
FS#2-5	bidg. drainage line	drainage issues to septic tank reported	replace drainage line up to septic tank (scope uncertain)	Fire Station #2		2	\$ 19,000	\$ 2,850.00	\$ 21,850.00
FS#3-1	back patio overhang	weathered and rotted wood	remove and replace wood members with rot or moderate to severe weathering; prep, patch as needed, and repaint overhang to protect against weathering	Fire Station #3	EXT	2	\$ 2,280	\$ 342.00	\$ 2,622.00
FS#3-2	asphalt parking	thin cracks, some where previous seal has faded	prep and seal all exposed cracks in order to prolong asphalt life	Fire Station #3	SITE	1	\$ 227	\$ 34.05	\$ 261.05
FS#3-3	parking striping	faded/fading striping	restripe back parking area	Fire Station #3	SITE	1	\$ 210	\$ 31.50	\$ 241.50
FS#4-1	wood door to garage (side door)	chipped, weathered and damaged door and trim	replace wood door and trim	Fire Station #4	EXT	2	\$ 950	\$ 142.50	\$ 1,092.50
FS#4-10	trunkhouse subfloor and carpet	subfloor has loose and slightly deformed areas	repair wood subfloor (scope uncertain); carpet replacement recommended (cost excl.)	Fire Station #4	STRUC	1	\$ 3,500	\$ 525.00	\$ 4,025.00

Appendix - NCFPD Project Listing

Project No.	Asset Description	Deficiency	Project Description	Bldg. Name/Address	System Element	Priority	Estimated Base Cost	Contingency (15%)	Total Project Budget
FS#4-12	concrete driveway	severe cracking along east edge of driveway, outside entrance gate; moderate cracking and spalling elsewhere	prep and seal cracks, where not severe, and patch spalls	Fire Station #4	SITE	1	\$ 900	\$ 135.00	\$ 1,035.00
FS#4-13	garage asphalt shingle roof	large section recently replaced due to heavy leakage at exterior wall line; remaining area is in poor-fair condition and LCR estimated at 3-5 yrs.	replace roofing	Fire Station #4	ROOF	2	\$ 7,000	\$ 1,050.00	\$ 8,050.00
FS#4-14	modular bldg asphalt shingle roof	conditions are poor-fair with LCR estimate of 2-4 yrs.	replace roofing	Fire Station #4	ROOF	1	\$ 7,000	\$ 1,050.00	\$ 8,050.00
FS#4-15	package HVAC unit	fairly aged with LCR estimate is 3-5 yrs	replace unit	Fire Station #4	MECH	2	\$ 7,000	\$ 1,050.00	\$ 8,050.00
FS#4-2	garage polished concrete floor	thin cracking and small spalls; evidence of poor drainage around uncovered floor drain	prep and seal cracks with flexible sealant; patch spalls; replace drain cover	Fire Station #4	STRUC/INT	1	\$ 1,400	\$ 210.00	\$ 1,610.00
FS#4-3	entrance door ramp	railing finish is worn as is ramp flooring	replace damage front section of plywood; prep and repaint ramp plywood; replace outdoor carpeting; prep and repaint railing	Fire Station #4	EXT	1	\$ 800	\$ 120.00	\$ 920.00
FS#4-4	exterior door stairs and landing	stairs trim and carpeting is damaged and very worn; railing is bent and damaged	repair stairs; replace outdoor carpeting; replace railing	Fire Station #4	EXT	1	\$ 1,100	\$ 165.00	\$ 1,265.00
FS#4-5	exterior door wood stairs	wood stairs are weathered and damaged; no railing	replace wood stairs to exterior kitchen door; install railing for one side of stairs	Fire Station #4	EXT	1	\$ 600	\$ 90.00	\$ 690.00
FS#4-6	exterior wood siding and fascia	various small areas of wood exterior are either worn, loose or weathered	repair areas of wood exterior with visible defects and prep and paint/spot paint as needed	Fire Station #4	EXT	1	\$ 1,500	\$ 225.00	\$ 1,725.00
FS#4-8	small storage shed	shed is rusted and door does not function correctly	replace storage shed	Fire Station #4	SITE BUS E	2	\$ 800	\$ 120.00	\$ 920.00
FS#4-9	steel storage container	container exhibits some corrosion damage at roof	prep and patch and/or rust treatment paint affected areas	Fire Station #4	SITE BUS E	1	\$ 1,500	\$ 225.00	\$ 1,725.00
FS#6-1	wood siding	small percentage of blistering and peeling paint	prep and paint affected areas as needed	Fire Station #6	EXT	1	\$ 1,500	\$ 225.00	\$ 1,725.00
FS#6-3	garage concrete floor	thin cracks	prep and seal cracks with flexible sealant	Fire Station #6	STRUC/INT	1	\$ 1,200	\$ 180.00	\$ 1,380.00
FS#6-4	south exterior wall	during heavy rains, water infiltrates through the base of the wall where water apparently pools	inspect and seal base of south wall; redistribute dirt along wall to discourage pooling; install drainage piping (recommended)	Fire Station #6	EXT	1	\$ 500	\$ 75.00	\$ 575.00
FS#6-5	sm emergency generator	rust stop treatment is needed at base rail area	treat rust on exterior	Fire Station #6	ELEC	1	\$ 1,500	\$ 225.00	\$ 1,725.00
FS#6-6	concrete driveway	cracking due to tree heaving as well as settlement at the south parking area; mild-moderate cracking at back driveway	prep and seal cracks, where not severe, and patch small spalls	Fire Station #6	SITE	1	\$ 600	\$ 90.00	\$ 690.00
MB-1	vehicle exhaust/air pipe system	needs sealant at exposed ducting; a sheet metal shroud added over the flex joint and rust inhibiting paint	repair exhaust unit	Maintenance Building	MECH	1	\$ 1,500	\$ 225.00	\$ 1,725.00
MB-2	multi-ply roofing with asphalt composition cap sheet	major spot patching is needed at roof drain, perimeter and skylight areas	repair multi-ply flat roof	Maintenance Building	ROOF	1	\$ 7,000	\$ 1,050.00	\$ 8,050.00
MB-3	small split system HVAC	refrigeration tubing insulation outdoors needs to be replaced and UV protected	repair split system	Maintenance Building	MECH	1	\$ 500	\$ 75.00	\$ 575.00
MB-4	roof door	door sticks in frame	repair door fit to avoid access/safety issue	Maintenance Building	EXT	1	\$ 400	\$ 60.00	\$ 460.00
MB-5	exit signs	units do not illuminate	replace batteries and/or units (cost est.) for safety	Maintenance Building	ELEC	1	\$ 660	\$ 99.00	\$ 759.00
MB-6	electrical distribution	electrical distribution within west wall loses power during heavy storms, though breakers do not trip	inspect electrical system and make necessary repairs to ensure reliability and safety (scope unknown)	Maintenance Building	ELEC	1	\$ 2,000	\$ 300.00	\$ 2,300.00
MB-7	2nd floor exterior door	door hardware seemed to stick	repair door hardware	Maintenance Building	EXT	1	\$ 200	\$ 30.00	\$ 230.00
MB-8	exterior staircase pillar	pillar along corner of staircase has cracked and flaking concrete at top	prep and reseal top of pillar with concrete to prevent water infiltration damage	Maintenance Building	EXT	1	\$ 600	\$ 90.00	\$ 690.00
MB-9	concrete pavement	mild-severity cracks and small spalls; expansion joint filler missing in some areas	prep and seal concrete with flexible sealant; patch spalls; replace expansion joint filler	Maintenance Building	EXT	1	\$ 500	\$ 75.00	\$ 575.00
RNMH-1	wood shingle siding	wood shingles on exterior walls have deteriorated	replace all shake siding	Roy Noon Meeting Hall	EXT	1	\$ 13,200	\$ 1,980.00	\$ 15,180.00
RNMH-2	stucco-finished chimney	moderate cracks throughout stucco	prep and seal cracks with (sanded) flexible sealant; prep and repaint stucco	Roy Noon Meeting Hall	EXT	1	\$ 400	\$ 60.00	\$ 460.00
RNMH-3	two (2) exterior wood doors	back doors are cracking, swelling and peeling at base	replace doors	Roy Noon Meeting Hall	EXT	2	\$ 1,200	\$ 180.00	\$ 1,380.00
RNMH-4	package HVAC unit	RHEEM 3-ton capacity unit is manufactured in 2001 and in poor-fair condition	replace unit	Roy Noon Meeting Hall	MECH	2	\$ 7,000	\$ 1,050.00	\$ 8,050.00

Appendix - NCFPD Project Listing

Project No.	Asset Description	Deficiency	Project Description	Bldg. Name/Address	System Element	Priority	Estimated Base Cost	Contingency (15%)	Total Project Budget
RNMH-5	asphalt composition shingle roof	roof is in fair-poor condition	replace roofing	Roy Noon Meeting Hall	ROOF	2	\$ 7,000	\$ 1,050.00	\$ 8,050.00
RNMH-8	metal storage containers	spots of rust deterioration	spot patch	Roy Noon Meeting Hall	SITE/BUS E	1	\$ 1,500	\$ 225.00	\$ 1,725.00
SB-1	adobe brick structure	southwest corner has notable staircase cracks and a large section of missing/damaged adobe brick, garage pillar exhibits a significant crack near the base	inspect structure further in order to determine severity of settlement and/or impact damage relating to structural integrity; prep and seal crack with concrete; prep and replace missing section of wall corner (scope unknown)	Storage Building	STRUC	1	\$ 10,000	\$ 1,500.00	\$ 11,500.00
SB-2	adobe wall exterior paint	paint is cracking and flaking in various spots, particularly on the west wall	prep and repaint adobe brick in order to preserve brick	Storage Building	EXT	2	\$ 9,000	\$ 1,350.00	\$ 10,350.00
SB-3	adobe wall exterior paint	paint is cracking and flaking in various spots, particularly on the west wall	prep and spot paint adobe brick	Storage Building	EXT	1	\$ 350	\$ 52.50	\$ 402.50
SB-4	wood exterior windows	windows are highly weathered with some cracks and damaged	replace wood windows	Storage Building	EXT	2	\$ 2,100	\$ 315.00	\$ 2,415.00
TB-1	flat roof	appears to be polyester material impregnated with mobile home coating over top of original metal roofing; numerous problem areas are present with bituminous peel and stick patched over; structural repair or an entire roof over would be needed	replace roofing system	Training Building	ROOF	1	\$ 10,000	\$ 1,500.00	\$ 11,500.00
TB-2	wall-mounted package HVAC unit	older unit of original construction with fair conditions and LCR estimate of 3-5 yrs	replace unit (\$6,000 - \$7,000)	Training Building	MECH	2	\$ 7,000	\$ 1,050.00	\$ 8,050.00
TB-3	wall-mounted package HVAC units	condensate drain lines need to be extended downward at both units to prevent further water damage to building exterior	modify condensate drain	Training Building	MECH	1	\$ 500	\$ 75.00	\$ 575.00
Grand Total							\$ 245,656	\$ 36,848	\$ 282,504

Appendix - NCFPD Project Listing

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TELEPHONE
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September 1, 2017

Board of Directors North County Fire Protection District

Re: General Counsel Board Report for September 2017

Emails and Text Messages on Personal Accounts and Devices May be Public Records Subject to Disclosure – Part 3

Next Steps for Public Agencies

Moving forward following the decision, California special districts and other public agencies may wish to consider adopting or updating district policies to address the following issues:

- Whether district officials and employees may use personal accounts or devices to conduct public business and, if so, what steps officials and employees should take to copy those records into the district's records management system.
- Develop procedures for how district officials and employees will locate and produce potentially responsive records on personal devices and accounts when the district is responding to a CPRA request or such records.
- Ensure that the district's records retention policies address various categories of public records that might be transmitted on personal accounts or devices.

Special districts should carefully consider the information technology implications of any new or revised policies to ensure such policies are technologically feasible. In addition, districts should keep in mind that policy changes like those described above may trigger meet and confer obligations with employee organizations.

CPRA litigation can be costly to public agencies – especially because an agency must pay a requesting party's attorney fees if that party wins a lawsuit regarding public records access and disclosure. For that reason, districts should carefully review their policies and consider training or re-training staff on CPRA obligations and records-related policies to avoid potential CPRA liability in the future.

Practical Challenges

The *San Jose* case did not involve, and the Court did not address, numerous practical issues that special districts will have to evaluate when applying the Court's decision into everyday policies and procedures. For example: (1) what happens when an official or employee refuses to search in his or her personal cell phone or email account when otherwise required to do so by a CPRA request, or (2) how should public agencies handle communications on personal accounts and/or devices of former or departing officials and employees?

The *San Jose* decision will undoubtedly have a significant impact on how California's special districts and other public agencies handle CPRA requests.

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Public agency representatives should consult with legal counsel about this decision for purposes of complying with CPRA obligations, determining how to adopt or update internal records policies, and training staff on any new or changed policies.

ROBERT H. JAMES, Attorney at Law



Robert H. James, General Counsel for the
North County Fire Protection District

RHJ/klm
cc: Chief Steve Abbott



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
DATE: SEPTEMBER 26, 2017
SUBJECT: WRITTEN CORRESPONDENCE

- **WRITTEN COMMUNICATION:** None.
- **BOARD RECOGNITION PROGRAM:** None.

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CalPERS rejects pension COLA cap

By Adam Ashtonaashton@sacbee.com

The state's largest pension fund on Tuesday shot down a pitch from a Republican lawmaker who wants it to study how much money it could save by cutting benefits for retired public workers.

Sen. John Moorlach of Orange County in July wrote letters to CalPERS board members – Richard Costigan and Dana Hollinger – making two touchy requests for the pension fund.

In one, Moorlach wanted CalPERS to estimate how much money it could save by temporarily suspending cost-of-living adjustments for retirees. CalPERS has different retirement plans that allow cost-of-living adjustments of [2 to 5 percent for its pensioners](#).

In the other, Moorlach asked CalPERS to look at reducing benefits for current workers and retirees by moving them into the less generous plans public agencies began offering in 2013, after Gov. Jerry Brown signed a pension reform law.

Moorlach [submitted bills this year](#) that would have carried out those ideas, but they died in the Democratic-controlled Legislature. A dozen local government leaders attended this week's CalPERS meeting and implored the fund to study Moorlach's requests.

They say they're struggling with fast-rising pension costs, which could double over the next five years in some communities, and they want the information so they can negotiate contract changes with their unions.

"None of us are interested in negotiating with our bargaining units for something that takes away from them and doesn't solve the problem," said Phil Wright, West Sacramento's human resources director.

City governments have drawn attention to their pension costs since CalPERS last year voted to lower its expected investment return rate, compelling government agencies to [kick in more money for their employee retirement plans](#).

"It's a fire station. It's all of my parks and recreation and all of my library," said Lodi City Manager Steve Schwabauer, who expects his city's pension costs to rise from today's \$6.5 million to \$13 million by 2022.

A group of state union leaders countered that both of Moorlach's requests contemplate

changes that would undo pension benefits that were promised to current workers and retirees. That means the proposals violate the so-called “California rule,” the legal precedent that makes pension promises virtually untouchable.

“You should not be doing research on things that are just plain illegal,” Jai Sookprasert, a lobbyist for the California State Employees Association, told the board.

CalPERS in the past has looked at how suspending cost-of-living adjustments would affect the pension fund. Freezing them would improve pension plans for public safety employees by up to 18 percent, and for other employees by up to 15 percent, according to CalPERS.

Today, CalPERS is considered underfunded because it has about 68 percent of the assets it would need to pay all of the benefits it owes immediately. That number sets off alarms for Moorlach and others who worry public agencies won’t be able to make good on their debts.

“We’re 32 percent off,” said Hollinger, who has asked CalPERS actuaries to study how cost-of-living adjustments affect the fund. “I’m worried about the future of all our hard-working constituents who earned a pension. I want to make sure the money is there for them.”

The CalPERS board did not vote on responding to Moorlach. Instead, a majority of members criticized the requests, making clear that a motion to respond to Moorlach would fail. Several CalPERS members and union advocates suggested the data would be used one day in a political campaign targeting public employee pensions.

“I love data, but I’m not sure I want to help write the bullet point for the initiative,” said J.J. Jelincic, member of the California Public Employees’ Retirement System Board of Administration.

Added CalPERS President Rob Feckner: “We’re being asked to fund somebody else’s pet project.”

San Diego Prepping for Severe Fire Season

DAVID GARRICK ON SEP 19, 2017

SOURCE: MCCLATCHY



A San Diego Fire Department helicopter drops water on a hot spot near Escondido, CA, during the massive area wildfires of 2007.

Photo credit: Randy Pench/Sacramento Bee/MCT

Sept. 18--With Southern California's traditional wildfire season about to begin, San Diego officials say Santa Ana winds could whip up severe local firestorms fueled by dead trees from the drought and excessive brush from last winter's heavy rains.

"I've been doing this nearly 40 years and I don't know that I've seen the fuel as stricken and as in dire need of moisture as it is now," San Diego Fire Chief Brian Fennessy told the City Council's public safety committee on Monday.

Fennessy said other reasons for concern are that significant rain isn't expected until after November, and that forecasters predict humidity will also be low this year.

Reasons for optimism, he said, are tropical weather in recent weeks that brought moisture to communities on the coast and rain to inland areas.

In addition, lessons learned during the 2003 and 2007 wildfires have put San Diego in better position regarding staffing, equipment and efforts to limit flammable brush in wildland-urban interface zones.

Other fire officials across the region have painted a less dire picture of the upcoming fire season than Fennessy, declining to characterize the level of risk as higher than a typical year.

But even the most optimistic officials warn that powerful Santa Ana winds could create blazes too large and formidable for firefighters to contain.

Fennessy said he expects local fire risk, which he characterized as the region's No. 1 threat, to continue rising in coming years.

"The reality is the climate has changed, the fuels are drier, the fire spread is faster and the threat to life and property has never been greater," said Fennessy. "We must prepare for earthquakes, terrorism -- you name the emergency -- but if you look over history, the property loss, the life loss has largely occurred during wildland fires."

The key difference this year, Fennessy said, is thick brush and grass in many areas because of the heavy rains from last November through April.

He said fires could start in such brush or grass and spread into thicker brush and decaying trees that have been dead and bone dry since a multi-year drought ended last year.

To fight wildfires, San Diego has 82 traditional fire engines, 21 ladder trucks and 12 off-road engines tailored specifically for wildfires.

The Fire Department also has added -- since the 2003 and 2007 fires -- two special state fire engines, two helicopters that can drop 375 gallons of water and a "water tanker" funded by San Diego Gas & Electric with a 2,600-gallon capacity.

"It is a giant helicopter that drops huge amounts of water and foam," Fennessy said.

The city also began in 2007 inspecting each of the roughly 45,000 houses located inside the wildland-urban interface, to make sure excess brush and other fire are limited or removed.

The program's seven employees allow the city to visit about 13,000 homes per year, requiring between three and four years to inspect every home at least once.

Deputy Chief Doug Perry said an additional eight workers, which the department has previously requested, would allow the city to inspect every home in the city at least once every 18 months.

San Diego may also benefit during this fall's fire season from California's commitment to "mutual aid," where firefighters from other areas come to San Diego to fight major fire and vice versa.

But Fennessy said the program's benefits to San Diego are limited by geography and many departments deciding to offer up fewer firefighters to ensure that there is enough on hand if a fire breaks out locally.

"Where we are challenged is we live in the cul de sac of the state," he said, noting that mutual aid can essentially only come to San Diego on Interstate 5 or 15 but the city is surrounded on three sides by a desert, a foreign country and the ocean.

He said San Diego has been sending fewer firefighters in recent years to fight fires in other areas, because they might suddenly be needed here if a local wildfire breaks out.

"We are very judicious about what we send out of the city," Fennessy said.

Local residents are encouraged to create a household disaster plan that covers use of fire extinguishers, evacuation routes and related issues. Details are available at sandiego.gov/fire.

Deputy Chief Perry said it's crucial that residents evacuate immediately when instructed by law enforcement.

"Your house is replaceable -- you and your family aren't," he said.

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North County Fire Protection District special meeting on revenue measure likely this month

Joe Naiman

The North County Fire Protection District board will likely have a special meeting later this month regarding a potential revenue measure.

NCFPD staff issued request for proposals for a revenue measure feasibility analysis and public opinion survey in May, and during the June 27 regular meeting, the board voted 3-1, with Ken Munson opposed and Ruth Harris absent, to authorize a contract with David Taussig and Associates. The Aug. 22 board meeting created an ad hoc committee of board members and NCFPD staff to define specific objectives to be achieved by a revenue measure.

“The revenue measure could be a Community Facilities District; it could be a general obligation bond’ it could be a benefit assessment,” NCFPD Fire Chief Steve Abbott said.

All three of those measures would increase property taxes for NCFPD landowners. A general obligation bond would involve a vote of all registered voters within the district, and a two-thirds majority would be needed for passage. A Community Facilities District or a benefit assessment would involve a landowner vote and would require a simple majority for passage.

“The district has only explored something like this once before, and that was back in the mid-80s,” Abbott said.

When the Fallbrook Fire Protection District became the North County Fire Protection District in 1986, the district provided fire protection service only. Paramedic service was added in 1990, which increased personnel by 25 percent, but no new revenue source was provided.

“Our services have become strained with the hospital closure and with the insurance reimbursements not what they used to be,” Abbott said.

Before the closure of Fallbrook Hospital in December 2014, most patients transported by NCFPD ambulances were taken to that hospital. The closure of Fallbrook Hospital has required transport to hospitals further away, which has increased mileage for NCFPD ambulances and also increased the travel time for NCFPD staff.

The insurance reimbursement rate has declined in recent years from approximately 70

percent to approximately 50 percent, and changing demographics in the community have increased the ratio of calls during a year from 70 to 100 per 1,000 population.

North County Fire Protection District special meeting on revenue measure likely this month added by [Joe Naiman](#) on September 15, 2017

[View all posts by Joe Naiman →](#)

Joe has been a professional journalist since 1985. He is also the author or co-author of three published books.

FRHD to host two community forums on public meeting space, urgent care services Sept. 27 and 28

Newsroom

FALLBROOK – The Fallbrook Regional Health District, which recently voted unanimously to sell the former Fallbrook Hospital, will host two separate community forums to discuss potential uses for public meeting space and an open dialog about urgent care services.

The community forum on public meeting space will take place on Wednesday, Sept. 27 followed by the urgent care services community forum on Thursday, Sept. 28. Both meetings will happen from 1:30 p.m. to 2:30 p.m. at the Fallbrook Library, 124 S. Mission Road. For more information on the community forums, contact pknox@fallbrookhealth.org.

“During our recent public meetings on the sale of the former hospital, two questions often came up: ‘Can the district create a public meeting space?’ and ‘Can we expand urgent care services beyond what’s already being provided?’” said executive director Bobbi Palmer. “The Fallbrook Regional Health District wants these two community forums to serve as an open dialog to revisit both topics and allow us drill down to some more specifics.”

On Sept. 27, district staff will lead discussions around some possible uses already mentioned at public meetings including, health center activities, non-profit business meetings, computer lab and support groups.

“The Fallbrook Regional Health District agrees the community could benefit from more public meeting space,” Palmer said. “We welcome any and all ideas on how to best serve our residents.”

While the Sept. 28 meeting will focus on any improvements or expansion upon urgent care services in the Fallbrook Regional Health District area. Currently, local urgent care services available at A+ Urgent Care, Fallbrook Medical Center/ Urgent Care and Fallbrook Family Health Center include: complete laboratory services, electrocardiograms, primary care for adults and children, preventative and restorative dental care for adults and children, minor surgical procedures, prenatal and maternal services, health education, teen counseling, child health and disability program,

optometry, and well baby and well child exams.

“Our urgent care clinics accept virtually all programs and even offer sliding-fee scale for those without coverage,” Palmer said. “Patients care ranges from preventative care and prenatal to even electrocardiograms and sprains. We want nothing but the best for our community and welcome ideas to improve our urgent care services.”

The voter-approved special district collects roughly \$1.6 million annually to cover health care provider shortages, uninsured Californians, patients with low or fixed incomes, and underserved populations.

Since 2000, the district community health contracts have supported more than 270 health programs offering no-cost services for the North San Diego County unincorporated communities of Bonsall, Del Luz, Fallbrook and Rainbow.

In the last five years, the District granted about \$3 million in health services benefiting the public.

GOVERNMENT

Board of Supervisors Approve Fallbrook Road Improvements



By **Gig Conaughton**, County of San Diego Communications Office
Sep. 13, 2017 | 2:31 PM

San Diego County Supervisors unanimously approved two projects Wednesday expected to spend roughly \$2.5 million to ease traffic on two of Fallbrook’s busiest roads and make it safer for drivers, pedestrians, bike riders, parents and students at two schools.

The first \$1 million project will widen and add new left-turn only, right-turn only and through lanes to Stage Coach Lane as it approaches Reche Road. Reche is home to two

schools, Live Oak Elementary and Potter Junior High. The schools generate lots of vehicles and pedestrian traffic.

The second \$1.52 million project will ease congestion in front of the schools themselves by widening parts of the road, creating a left-turn pocket at Live Oak, installing sidewalks and improving pedestrian crosswalks.

The new dedicated turn lanes and installation of an upgraded traffic light at intersection of Stage Coach Lane and Reche Road will help keep traffic from jamming up along Stage Coach Lane, where drivers currently have to wait in line while motorists ahead of them wait to turn against coming traffic to get onto Reche Road.

Improving the intersection has been identified by Fallbrook's planning advisory group as priority for several years.

The intersection improvements are being paid for with Transnet funds. Transnet is the countywide half-cent sales tax that helps pay for regional transportation projects.

The \$1.52 million for the Reche Road improvements will be paid for by revenue from the federal Active Transportation Program.

The Board of Supervisors' voted Wednesday to advertise and subsequently award contracts for the two projects. Both are expected to begin construction this winter and to be completed by next summer.



Gig Conaughton is a communications specialist with the County of San Diego Communications Office.
Contact

RELATED STORIES



As U.S. Economy Improves, Cities May Be Headed for Another Downturn

Cities still haven't recovered from the recession, and a new report concludes that they might instead be sliding into another "fiscal contraction."

BY: [Liz Farmer](#) | September 12, 2017

Cities may be facing a new period of economic stress – even as the national economy continues to improve.

According to a [National League of Cities \(NLC\) report](#) released on Tuesday, municipal finance officers are expecting minimal growth this year -- less than 1 percent -- after dealing with slower revenue growth last year. If that happens, NLC Research Director Christiana McFarland says it would “be the first time we are seeing two consecutive years of slowing growth since the start of the recession.”

The report also reveals a decline in public officials' confidence in their cities' finances. This year, 69 percent said they are better able to meet the financial needs of their communities – down from at least 80 percent in each of the last three years.

This all may be “the start of fiscal contraction” for municipalities, the report concludes, and city revenues may never fully recover from the recession before the next economic downturn hits.

The wary outlook this year comes after a disappointing 2016. Last year, city revenues were expected to [finally rebound](#) from the Great Recession. But the reality fell short: City revenues (accounting for inflation) reached just under 98 percent of what they were in 2006 -- the year before the recession started. While property tax revenue increased by a healthy 4.3 percent, sales and income tax revenue growth were slower than normal.

Now, city officials are expecting much lower rates of growth in property tax revenue -- 1.6 percent for fiscal 2017 -- and budgeted for an outright decline in sales and income tax revenues.

The fiscal recovery for cities has been extraordinarily slow compared to previous recessions. It has been 11 fiscal years and counting, which is how long the recovery period was for the prior two recessions *combined*.

Meanwhile, the national economy has improved. This divergence, says the report, is a signal that city fiscal structures need to be modernized. The report notes that cities have had a “patchwork” approach to generating more revenue in this period of constraints.

Fees have become the dominant choice to find new revenue but, unlike property taxes, they can be a volatile and therefore unpredictable revenue stream. Additionally, many cities have state-imposed caps on how much they can raise property taxes. When that's maxed out, they often turn to raising the sales tax. But as more major retailers close their doors and more people buy goods and services online (which is often sales tax-free shopping), the sales tax is capturing less and less economic activity.

“The drastic economic and technological changes occurring in the most recent recovery period, as well over the past 30 years, point to the imperative to re-examine the field's conventional thinking about the ability of city finances to buffer against economic downturns and to capture revenue growth during periods of economic expansion,” says the report.

There is the chance that -- given their failed expectations last year -- city finance officers are being overly conservative for 2017. The report, which surveyed 19,000 cities, towns and villages, notes that actual revenues are likely to be greater than what was budgeted.

Still, the noted drop in city finance officers' confidence gives reason for pause. That metric has “historically tracked well with more quantitative fiscal measures,” says the report, and has tended to tick down during periods



California Special
Districts Association
Districts Stronger Together

e-News



Controller Announces Improvements to Mandatory Financial Reports

Last week, the State Controller's Office (SCO) issued a letter to all special districts providing advanced notice that annual special district financial transaction report (FTR) forms have been revised as part of a year-long process to improve the value, accuracy, and standardization of the information that is made available to the public. The SCO collaborated with a working group of local governments and CSDA in its designing of the new forms.

Specifically, the SCO's effort sought to incorporate the most recent government accounting standards, conform to generally accepted accounting principles, and improve compliance with government codes. This comprehensive review and revision of the FTR accomplishes precisely what the Little Hoover Commission recently called for as Recommendation 8 within its report, [Special Districts: Oversight & Transparency](#).

Changes to the FTR will be reflected in the next round of reporting, which reflects the 2016-17 fiscal year and is due to the SCO January 31, 2018. In addition to its [September 8 letter](#) to all special district fiscal officers, the SCO has posted the [revised forms and instructions](#) to its website and will be providing additional information in October 2017. CSDA is also in the process of organizing a question and answer webinar with the SCO for January 2018.

CSDA began working with the SCO toward the improvement of FTRs over a year ago, and was pleased to nominate several CSDA members to serve on the SCO's working group this year. Participants included:

- Bernadette Robertson, Financial Reporting Manager, Metropolitan Water District
- Joana Belanger, Administrative Services Manager, South Placer Municipal Utility District
- Steve Heide, Finance Manager, Chino Valley Fire District

In addition to this initial update, the SCO intends to continually revise the FTR forms and instructions as needed to ensure accuracy and consistency following future Governmental Accounting Standards Board pronouncements.

In conjunction with the revised FTR, the SCO is also moving to a web-based reporting platform for the 2016-17 reporting year. As with the FTR working group,

CSDA was pleased to nominate several members who are now helping the SCO test its new platform prior to its launch.

CSDA applauds the proactive steps State Controller Betty Yee is taking to ensure the public receives the most accurate and useful information about special districts, and to help special districts report their financial information to the State in the most efficient and effective manner. Moreover, CSDA appreciates Controller Yee's partnership with the local government community to ensure a collaborative process and successful outcome.

For more information, read the [September 8, 2017 letter](#) from the State Controller. If you have any questions regarding the changes, please contact the SCO's Special Districts Reporting Unit by telephone at (916) 327-1017 or by email at SDsupport@sco.ca.gov.

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)



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9/11 Memorial Hill Climb honors fallen and promotes unity

Tom Ferrall



Participants in last year's 9/11 Memorial Hill Climb make their way up Monserate Mountain. Shane Gibson photo

Hundreds of hikers will scale Monserate Mountain the morning of Sept. 9 as participants in the seventh annual 9/11 Memorial Hill Climb, an event that honors firefighters and law enforcement officers who gave their lives trying to rescue people in the World Trade Center immediately following the Sept. 11 terrorist attacks on the Twin Towers in New York City in 2001.

An informational flyer promoting the 9/11 Memorial Hill Climb, a fundraiser that benefits the National Fallen Firefighters Foundation and Homes for Our Troops, states "we climb because they climbed."

The Fallbrook Firefighters Association organizes the 9/11 Memorial Hill Climb. John Choi, an associate member of the Fallbrook Firefighters Association Local 1622 and a Fire Captain Paramedic with North County Fire Protection District, said the climb fosters patriotism and unity.

“The people that come to this event are patriots,” said Choi. “They believe in not being destroyed or discouraged by the things that happen to our nation. They believe in standing together. The slogan that came out of 9/11 was ‘United We Stand.’ Now more than ever – we’re such a divided nation – we need to go back to United We Stand. Whether good or bad, we need to stand together as a nation and we need to help each other.”

Choi noted how citizens across the country have rallied to help those in need in the Hurricane-ravaged areas of Texas.

“This is where Americans shine – standing up for each other,” said Choi. “We stand up for the entire nation, but we need to stand up for each other more than anything.”

The 2016 hill climb attracted 338 participants and Choi is hoping for a bigger turnout this year. The hike is three miles long and takes most people a little more than an hour to complete, according to Choi.

“I have 500 completion medals that we had made so we want at least 500 to come out,” said Choi. “Everyone can go at their own speed.”

All hikers are given an ID tag – it includes a photo and name of a first responder that died at the World Trade Center – to take with them up the hill to an elevation of 1,500 feet, which represents the height of the Twin Towers.

“When they went up the towers many of them knew that they weren’t going to come home, and they still went up,” said Choi. “We’re finishing the climb for them.”

Sixty people from law enforcement and 343 people from firefighting agencies died in the rescue effort.

“That’s 403 tags that I need carried up,” said Choi. “So last year, even though 338 (hikers) is a lot people, that meant 65 people didn’t get carried up.”

There is a \$50 registration fee to participate in the climb but Choi said the fee is really a donation.

“That \$50 is going to benefit Homes for Our Troops, which has built four houses here in Fallbrook for our wounded service members, and the National Fallen Firefighters Foundation, which has helped countless families of firefighters that died in the towers,” said Choi.

Choi encourages everyone – even those that don’t hike – to go to the Monserate Mountain Trail (Stewart Canyon Road, just east of I-15 in Fallbrook) for the remembrance.

“Whether you hike or not, come out and support the event,” said Choi. “It’s a really patriotic event...a powerful event.”

Choi conducts an opening ceremony that he says he keeps short because he knows people are hyped up to get on the mountain. A color guard is present and a moment of silence is held for all the victims of 9/11.

“We take time to remember the event,” said Choi. “We count the timeline, we talk about what happened on that day and the series of things that occurred. And we also talk about what we were as Americans and how we came together and how we need to remember that. We need to remember that we need to go back to being the slogan, United We Stand.”

All the state flags and military flags are put up at the event, and 16 American flags are reserved for service members to carry up to the top of the mountain.

“These American flags represent all the brave men and women who have died in service to our nation,” said Choi. “That (the flag) is the ID tag we carry for all those who gave their lives in military service.”

People attending this year’s 9/11 Memorial Hill Climb will have the chance to take an up close look at the New York Fire Department’s Rescue 5, a truck that was damaged by falling debris from the towers. The truck serves as a traveling memorial and the names of the 11 firefighters from Rescue 5 that died during the rescue efforts are written on the side of the rig.

Vendors will also be present at the 9/11 Memorial Hill Climb, including Juice Wave, a food truck that figures to be popular since it will be serving up organic smoothies. A fundraising raffle will also be conducted.

Choi said events like the 9/11 Memorial Hill Climb are important because they make a statement.

“9/11 threatened the very fabric of our freedom,” said Choi. “But when we all come together and do this kind of event and have a ceremony, it tells the world it hasn’t shaken us and as a nation we’re going to continue to be free and continue to be united.”

More than 7,500 firefighters are battling 25 large wildfires in California

By Hilton

More than 7,500 firefighters are battling 25 large wildfires in California.

In wildland areas, grinding and welding operations require a permit and 10 feet of clearance. Keep a shovel and a fire extinguisher ready to use. Don't drive your vehicle onto dry grass or brush. Hot exhaust pipes and mufflers can start fires that you won't even see – until it's too late. Visit ReadyForWildfire.org to learn more about being prepared for wildfires. Get ready for wildfire with the new [CAL FIRE app](#) available on Android and iPhone. For current fire information, visit www.fire.ca.gov.

****CAL FIRE Incidents****

Margarita Fire, San Luis Obispo County NEW

Santa Margarita Lake Rd. & W. Pozo Rd., 7 miles SE of Santa Margarita

☆ 120 acres, 30% contained

☆ Structures threatened

Parkfield Fire, Fresno County NEW

Hwy 198 & Mineral Springs Rd., 9 miles west of Coalinga

☆ 70 acres brush, 30% contained

Peak Fire, Mariposa County ([more info...](#)) NEW

Indian Peak Rd & Usona Rd, 9 miles southeast of Mariposa

☆ 650 acres, 20% contained

☆ Evacuations in the fire area

☆ Continued structures threatened

Border Fire, San Diego County ([more info...](#)) FINAL

Marron Valley Rd & Border Rd, Marron Valley

· 130 acres, 100% contained

Pleasant Fire, Nevada County ([more info...](#))

Highway 49 & Pleasant Valley Road, 1 mile south of North San Juan

State DPA, SRA, Nevada-Yuba-Placer Unit

· 392 acres, 90% contained

Ponderosa Fire, Butte County ([more info...](#))

Ponderosa way & Lumpkin road, 2 miles NW of Forbestown

· 4,016 acres, 68% contained

· [46 structures destroyed \(32 residences and 14 outbuildings\), damage assessment ongoing](#)

****Unified Command****

Helena Fire, Trinity County ([more info...](#))

Hwy 299 near town of Helena, 5 miles NW of Junction City

Unified Command CAL FIRE and USFS

· 8,940 acres, 14% contained

· 133 structures destroyed (72 residences and 61 outbuildings), 8 structures damaged

· Structure threat and evacuations orders remain in effect

Salmon August Complex Fire, Siskiyou County ([more info...](#))

Bear Wallow Pk., Marble Mountain Wilderness, 5 miles W of Etna

Unified Command CAL FIRE and USFS

· 48,889 acres, 14% contained

Pier Fire, Tulare County ([more info...](#))

Highway 190 at Wishon, 7 miles east of Springville

Unified command CAL FIRE, USFS, and Tulare County Fire

· [17,418 acres, 10% contained](#)

· [Continued structure threat](#)

· Mandatory evacuation orders remain in place

Palmer Fire, Riverside County ([more info...](#))

Oak Valley Pkwy & Palmer Ave., west of Beaumont

Unified Command CAL FIRE and Redlands City

- 3,800 acres, 50% contained
- Evacuation orders and warnings in place

Mission, Vegetation Fire, Madera County ([more info...](#)) NEW

Mission Dr. & Italian Bar Rd., 2 miles east of North Fork

Unified command CAL FIRE and Sierra National Forest

- 650 acres grass and brush, 0% contained
- Evacuation orders in place for Cascadel Woods area

****Local Incidents****

La Tuna Fire, Los Angeles County ([more info...](#))

Lowell Av & I-210, Verdugo Hills, Los Angeles City

Unified Command Burbank and LA City, Glendale

- 7,003 acres, 30% contained

Ballybunion Fire, Santa Clara County NEW

Ballybunion Ct, Gilroy

- 75 acres, 0% contained

****Federal Incidents****

Mills Fire, Plumas County ([more info...](#)) NEW

US Forest Service – Plumas National Forest

- 79 acres, 20% contained

Caldwell Fire, Kern County ([more info...](#))

US Forest Service – Sequoia National Forest

- 1,135 acres, 61% contained

Railroad Fire, Madera County ([more info...](#))

US Forest Service – Sierra National Forest

- 9,790 acres, 23% contained

Slinkard Fire, Mono County ([more info...](#))

Antelope Fire Protection District/Owens Valley District BLM

- 9,093 acres, 49% contained

· Structures threatened

South Fork Fire, Mariposa County ([more info...](#))

Yosemite National Park

· 7,200 acres, 47% contained

Eclipse Complex (CA-KNF-6098), Siskiyou County ([more info...](#))

US Forest Service – Klamath National Forest

· 80,503 acres, 25% contained.

Bradley Fire, Siskiyou County ([more info...](#))

US Forest Service – Shasta-Trinity National Forest

· 54 acres, 60% contained

Young Fire, Siskiyou County ([more info...](#))

US Forest Service – Six Rivers National Forest

· 2,500 acres

Warner Mountain Lightning, Modoc County, ([more info...](#))

US Forest Service – Modoc National Forest

· 210 acres

Empire Fire, Mariposa County ([more info...](#))

Yosemite National Park

· 4,914 acres, 55% contained

Orleans Complex, Siskiyou County ([more info...](#))

US Forest Service – Six Rivers National Forest

· 17,330 acres, 51% contained

Clear Fire, Siskiyou County ([more info...](#))

US Forest Service – Klamath National Forest

· 6,701 acres, 77% contained

Whittier Fire, Santa Barbara County ([more info...](#))

US Forest Service – Los Padres National Forest

· 18,430 acres, 87% contained

In wildland areas, grinding and welding operations require a permit and 10 feet of clearance. Keep a shovel and a fire extinguisher ready to use. Don't drive your vehicle onto dry grass or brush. Hot exhaust pipes and mufflers can start fires that you won't even see – until it's too late. Visit ReadyForWildfire.org to learn more about being prepared for wildfires. Get ready for wildfire with the new [CAL FIRE app](#) available on Android and iPhone. For current fire information, visit www.fire.ca.gov.



AB-979 Local agency formation commissions: district representation. (2017-2018)

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Date Published: 09/02/2017 04:00 AM

Assembly Bill No. 979

CHAPTER 203

An act to amend Sections 56332 and 56332.5 of the Government Code, relating to local government.

[Approved by Governor September 01, 2017. Filed with Secretary of State
September 01, 2017.]

LEGISLATIVE COUNSEL'S DIGEST

AB 979, Lackey. Local agency formation commissions: district representation.

Existing law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, provides for the selection of representatives of independent special districts on each local agency formation commission by an independent special district selection committee pursuant to a nomination and election process. Existing law requires the executive officer of the commission to call and hold a meeting of the special district selection committee upon, among other things, receipt of a written request by one or more members of the selection committee, as specified.

This bill would additionally require the executive officer to call and hold a meeting of the special district selection committee upon the adoption of a resolution of intention by the committee relating to proceedings for representation of independent special districts upon the commission pursuant to specified law. The bill would also require the executive officer to call and hold a meeting of the special district selection committee upon receipt of a written request by one or more members of the selection committee notifying the executive officer of the need to appoint a member representing independent special districts to an oversight board of a successor agency to a dissolved redevelopment or community development agency. By increasing the duties of the executive officer, this bill would impose a state-mandated local program.

If the independent special district selection committee has determined to conduct business by mail or if the executive officer determines that a meeting of the special district selection committee, for the purpose of appointing the special district members or filling vacancies, is not feasible, existing law requires the executive officer to conduct the business of the committee, including elections, by mail in accordance with specified procedures. Existing law, for an election pursuant to these procedures to be valid, requires that at least a quorum of the special districts submit valid ballots.

This bill, for a vote on special district representation to be valid, would require that at least a quorum of the special districts submit valid ballots. The bill would require the selection committee, by majority vote of those district representatives voting on the issue, to either accept or deny representation.

Existing law requires the commission, if it does not have representation from independent special districts on January 1, 2001, to initiate proceedings for representation of those districts upon the commission if requested by independent special districts. Existing law, upon receipt of resolutions proposing representation of independent special districts upon the commission by a majority of the independent special districts within a county, requires the commission to adopt a resolution of intention and specifies the procedures for those proceedings.

This bill would instead require the commission to adopt a resolution of intention upon either the receipt of a written request by one or more members of the selection committee representing districts having 10% or more of the assessed value of taxable property within the county or the adoption of a resolution by the commission proposing representation of special districts upon the commission.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 56332 of the Government Code is amended to read:

56332. (a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to participate in a meeting or election of the independent special district selection committee, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer or his or her alternate as designated by the governing body. Members representing a majority of the eligible districts shall constitute a quorum.

(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances:

(1) Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the commission.

(2) Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission.

(3) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(4) Upon the adoption of a resolution of intention pursuant to Section 56332.5.

(5) Upon receipt of a written request by one or more members of the selection committee notifying the executive officer of the need to appoint a member representing independent special districts on an oversight board pursuant to paragraph (3) of subdivision (j) of Section 34179 of the Health and Safety Code.

(c) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. Service on the commission by a regular district member shall not disqualify, or be cause for disqualification of, the member from acting on proposals affecting the special district on whose legislative body the member serves. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves.

(d) If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.

(e) A majority of the independent special district selection committee may determine to conduct the committee's business by mail, including holding all elections by mailed ballot, pursuant to subdivision (f).

(f) If the independent special district selection committee has determined to conduct the committee's business by mail or if the executive officer determines that a meeting of the special district selection committee is not feasible, the executive officer shall conduct the business of the committee by mail. Elections by mail shall be conducted as provided in this subdivision.

(1) The executive officer shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. If two or more candidates are nominated, the executive officer shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible district.

(3) The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, the executive officer, with prior concurrence of the presiding officer or his or her alternate as designated by the governing body, may transmit materials by electronic mail.

(4) If the executive officer has transmitted the call for nominations or ballots by electronic mail, the presiding officer, or his or her alternate as designated by the governing body, may respond to the executive officer by electronic mail.

(5) Each returned nomination and ballot shall be signed by the presiding officer or his or her alternate as designated by the governing body of the eligible district.

(6) For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be elected, unless another procedure has been adopted by the selection committee. Any nomination and ballot received by the executive officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the executive officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. The executive officer shall announce the results of the election within seven days of the date specified.

(7) For a vote on special district representation to be valid, at least a quorum of the special districts must submit valid ballots. By majority vote of those district representatives voting on the issue, the selection committee shall either accept or deny representation.

(8) All election materials shall be retained by the executive officer for a period of at least six months after the announcement of the election results.

(g) For purposes of this section, "executive officer" means the executive officer or designee as authorized by the commission.

SEC. 2. Section 56332.5 of the Government Code is amended to read:

56332.5. (a) If the commission does not have representation from independent special districts on or before January 1, 2001, the commission shall initiate proceedings for representation of independent special districts upon the commission if either of the following occur:

(1) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(2) Upon adoption of a resolution by the commission proposing representation of special districts upon the commission.

(b) The commission, at its next regular meeting, shall adopt a resolution of intention. The resolution of intention shall state whether the proceedings are initiated by the commission or by an independent special district or districts, in which case, the names of those districts shall be set forth. The commission shall order the executive officer to call and give notice of a meeting of the independent special district selection committee to be held

within 15 days after the adoption of the resolution in order to determine whether independent special districts shall accept representation on the commission and appoint independent special district representation pursuant to Section 56332.

SEC. 3. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.



California

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AB-1194 Elections: local bond measures: tax rate statement. (2017-2018)

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Date Published: 08/21/2017 02:00 PM

AMENDED IN SENATE AUGUST 21, 2017

AMENDED IN ASSEMBLY MAY 30, 2017

AMENDED IN ASSEMBLY MAY 02, 2017

AMENDED IN ASSEMBLY APRIL 19, 2017

AMENDED IN ASSEMBLY MARCH 16, 2017

CALIFORNIA LEGISLATURE— 2017-2018 REGULAR SESSION

ASSEMBLY BILL

No. 1194

**Introduced by Assembly Member Dababneh
(Principal coauthor: Assembly Member Cooley)
(Coauthor: Assembly Member Harper)**

February 17, 2017

An act to amend Section 9401 of the Elections Code, relating to elections.

LEGISLATIVE COUNSEL'S DIGEST

AB 1194, as amended, Dababneh. Elections: local bond measures: tax rate statement.

Existing law requires local government agencies, when submitting for voter approval bond measures that will be secured by an ad valorem tax, to provide the voters, along with a sample ballot, a statement that includes estimates of tax rates and debt service in connection with the ~~measure~~ *measure, including estimates of the tax rates required to fund the bond issue during the first fiscal year after the first sale of the bonds and the first fiscal year after the last sale of the bonds*. This statement must be included in voter information guides for those bond measures, as specified.

This bill would require the statement to ~~also~~ include an estimate of the average annual tax rate required to fund the proposed bond measure for the duration of its debt service, and to identify the final fiscal year in which the tax is anticipated to be collected. By expanding the scope of information that local government agencies must provide in the statement, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs

mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 9401 of the Elections Code is amended to read:

9401. (a) In connection with each bond issue specified in Section 9400, a statement shall be mailed to the voters with the sample ballot for the bond election. The statement required by this section shall be filed with the elections official conducting the election not later than the 88th day before the election, and shall include all of the following:

(1) The best estimate from official sources of the average annual tax rate that would be required to be levied to fund that bond issue over the entire duration of the bond debt service, based on assessed valuations available at the time of the election or a projection based on experience within the same jurisdiction or other demonstrable factors. The estimate shall also identify the final fiscal year in which the tax is anticipated to be collected.

~~(2) The best estimate from official sources of the tax rate that would be required to be levied to fund that bond issue during the first fiscal year after the first sale of the bonds based on assessed valuations available at the time of the election or a projection based on experience within the same jurisdiction or other demonstrable factors.~~

~~(3) The best estimate from official sources of the tax rate that would be required to be levied to fund that bond issue during the first fiscal year after the last sale of the bonds if the bonds are proposed to be sold in series, and an estimate of the year in which that rate will apply, based on assessed valuations available at the time of the election or a projection based on experience within the same jurisdiction or other demonstrable factors.~~

~~(4)~~

(2) The best estimate from official sources of the highest tax rate that would be required to be levied to fund that bond issue, and an estimate of the year in which that rate will apply, based on assessed valuations available at the time of the election or a projection based on experience within the same jurisdiction or other demonstrable factors.

~~(5)~~

(3) The best estimate from official sources of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold. The estimate may include information about the assumptions used to determine the estimate.

(b) In addition, the statement may contain a declaration of policy of the legislative or governing body of the applicable jurisdiction, proposing to use revenues other than ad valorem taxes to fund the bond issue, and the best estimate from official sources of these revenues and the reduction in the tax rate levied to fund the bond issue resulting from the substitution of revenue.

(c) The words "tax rate" as used in this chapter means tax rate per one hundred dollars (\$100) of assessed valuation on all property to be taxed to fund a bond issue described in Section 9400.

SEC. 2. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

PUBLIC SAFETY

Upgraded Paramedic Services Extended to More Rural Communities



Firefighter Paramedic Brenton Rowell from the Mt. Laguna County Fire Station is completing his morning checks of the Advanced Life Support gear.

By [Yvette Urrea Moe](#), County of San Diego Communications Office

Sep. 1, 2017 | 10:36 AM

A person suffering cardiac arrest or going into anaphylactic shock will receive immediate treatment from responding firefighter paramedics who were recently added to existing fire engine service in five communities.

“This completes County Fire’s upgrade from basic to advanced life support services in our full-time County fire stations in rural communities,” said Tony Mecham, County Fire chief and CAL FIRE Unit Chief. “Firefighter paramedics will now be responding to calls and can administer lifesaving medications as needed.”

The addition of 24-hour paramedic engine services to Harbison Canyon, Mount Laguna, Sunshine Summit, Shelter Valley and Palomar Mountain brings this capability to 15 fire stations under the County Fire umbrella. Other communities that have welcomed similar new service since early 2014 include Julian, Jacumba, Descanso, Otay, Ocotillo Wells, Jamul, Lake Morena, Intermountain, Deerhorn Valley, and Pine Valley.

The advanced life support service, the highest level of pre-hospital care, is part of a comprehensive boost to the overall emergency medical services and fire coverage to residents in the County's rural areas. Previously, all paramedic support was performed by private ambulance service, which in some cases may have been stationed 30 minutes away.



Firefighter Paramedic Ruben Vazquez of the Sunshine Summit County Fire Station takes inventory of his medications box.

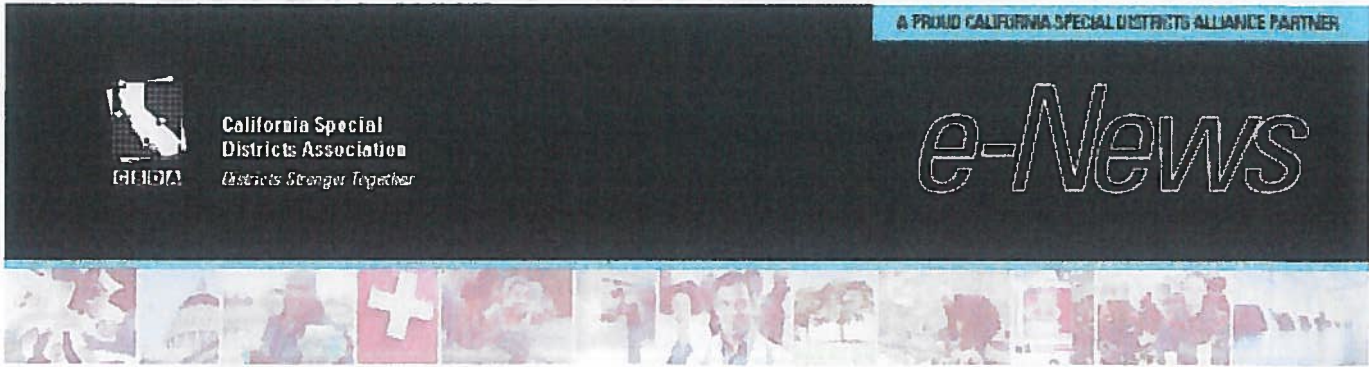
Part of the need for the improvement is due to a large jump in population in rural communities, which includes seasonal visitors to those communities.

“This provides a better level of service for all the travelers not just the residents,” said Herman Reddick, County Fire group program manager.

The County Fire stations hired new firefighter paramedics and purchased cardiac monitors, defibrillators and lifesaving medications such as those used for people who are having an acute allergic reaction or who are in cardiac arrest. Firefighter paramedics can also put in breathing tubes and administer pain medications to injured patients, said County Fire Capt. Jared Andrade.

Additionally, patients will be able to receive a sophisticated level of emergency medical services including a variety of medications, intravenous therapy, breathing treatments, and advanced cardiac procedures.

The firefighter paramedics will be doing assessment and treatment, but transport to



CSDA-Sponsored Legislation, Assembly Bill 979 (Lackey) Becomes Law

On September 1, 2017, Governor Jerry Brown signed [Assembly Bill 979](#) into law. AB 979, authored by Assemblymember Tom Lackey and co-sponsored by CSDA and the California Association of Local Agency Formation Commissions, improves the process for special districts seeking

representation on a Local Agency Formation Commission (LAFCO).

The new law will take effect on January 1, 2018. Under AB 979, districts can take a simple majority vote on LAFCO representation where previous law required a majority of special districts in the county to pass board resolution within a one year period to obtain representation.

CSDA thanks all our members who sent letters of support to the Legislature and the Governor requesting passage of the bill. Grassroots support was invaluable in the passage of AB 979.

You can find the full text of the bill [here](#). If you have any questions on AB 979, please contact Rylan Gervase at rylang@csda.net

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)



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**AB-979 Local agency formation commissions: district representation. (2017-2018)**

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Date Published: 09/02/2017 04:00 AM

Assembly Bill No. 979**CHAPTER 203**

An act to amend Sections 56332 and 56332.5 of the Government Code, relating to local government.

[Approved by Governor September 01, 2017. Filed with Secretary of State September 01, 2017.]

LEGISLATIVE COUNSEL'S DIGEST

AB 979, Lackey. Local agency formation commissions: district representation.

Existing law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, provides for the selection of representatives of independent special districts on each local agency formation commission by an independent special district selection committee pursuant to a nomination and election process. Existing law requires the executive officer of the commission to call and hold a meeting of the special district selection committee upon, among other things, receipt of a written request by one or more members of the selection committee, as specified.

This bill would additionally require the executive officer to call and hold a meeting of the special district selection committee upon the adoption of a resolution of intention by the committee relating to proceedings for representation of independent special districts upon the commission pursuant to specified law. The bill would also require the executive officer to call and hold a meeting of the special district selection committee upon receipt of a written request by one or more members of the selection committee notifying the executive officer of the need to appoint a member representing independent special districts to an oversight board of a successor agency to a dissolved redevelopment or community development agency. By increasing the duties of the executive officer, this bill would impose a state-mandated local program.

If the independent special district selection committee has determined to conduct business by mail or if the executive officer determines that a meeting of the special district selection committee, for the purpose of appointing the special district members or filling vacancies, is not feasible, existing law requires the executive officer to conduct the business of the committee, including elections, by mail in accordance with specified procedures. Existing law, for an election pursuant to these procedures to be valid, requires that at least a quorum of the special districts submit valid ballots.

This bill, for a vote on special district representation to be valid, would require that at least a quorum of the special districts submit valid ballots. The bill would require the selection committee, by majority vote of those district representatives voting on the issue, to either accept or deny representation.

Existing law requires the commission, if it does not have representation from independent special districts on January 1, 2001, to initiate proceedings for representation of those districts upon the commission if requested by independent special districts. Existing law, upon receipt of resolutions proposing representation of independent special districts upon the commission by a majority of the independent special districts within a county, requires the commission to adopt a resolution of intention and specifies the procedures for those proceedings.

This bill would instead require the commission to adopt a resolution of intention upon either the receipt of a written request by one or more members of the selection committee representing districts having 10% or more of the assessed value of taxable property within the county or the adoption of a resolution by the commission proposing representation of special districts upon the commission.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 56332 of the Government Code is amended to read:

56332. (a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to participate in a meeting or election of the independent special district selection committee, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer or his or her alternate as designated by the governing body. Members representing a majority of the eligible districts shall constitute a quorum.

(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances:

(1) Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the commission.

(2) Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission.

(3) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(4) Upon the adoption of a resolution of intention pursuant to Section 56332.5.

(5) Upon receipt of a written request by one or more members of the selection committee notifying the executive officer of the need to appoint a member representing independent special districts on an oversight board pursuant to paragraph (3) of subdivision (j) of Section 34179 of the Health and Safety Code.

(c) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. Service on the commission by a regular district member shall not disqualify, or be cause for disqualification of, the member from acting on proposals affecting the special district on whose legislative body the member serves. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves.

(d) If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.

(e) A majority of the independent special district selection committee may determine to conduct the committee's business by mail, including holding all elections by mailed ballot, pursuant to subdivision (f).

(f) If the independent special district selection committee has determined to conduct the committee's business by mail or if the executive officer determines that a meeting of the special district selection committee is not feasible, the executive officer shall conduct the business of the committee by mail. Elections by mail shall be conducted as provided in this subdivision.

(1) The executive officer shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. If two or more candidates are nominated, the executive officer shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible district.

(3) The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, the executive officer, with prior concurrence of the presiding officer or his or her alternate as designated by the governing body, may transmit materials by electronic mail.

(4) If the executive officer has transmitted the call for nominations or ballots by electronic mail, the presiding officer, or his or her alternate as designated by the governing body, may respond to the executive officer by electronic mail.

(5) Each returned nomination and ballot shall be signed by the presiding officer or his or her alternate as designated by the governing body of the eligible district.

(6) For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be elected, unless another procedure has been adopted by the selection committee. Any nomination and ballot received by the executive officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the executive officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. The executive officer shall announce the results of the election within seven days of the date specified.

(7) For a vote on special district representation to be valid, at least a quorum of the special districts must submit valid ballots. By majority vote of those district representatives voting on the issue, the selection committee shall either accept or deny representation.

(8) All election materials shall be retained by the executive officer for a period of at least six months after the announcement of the election results.

(g) For purposes of this section, "executive officer" means the executive officer or designee as authorized by the commission.

SEC. 2. Section 56332.5 of the Government Code is amended to read:

56332.5. (a) If the commission does not have representation from independent special districts on or before January 1, 2001, the commission shall initiate proceedings for representation of independent special districts upon the commission if either of the following occur:

(1) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(2) Upon adoption of a resolution by the commission proposing representation of special districts upon the commission.

(b) The commission, at its next regular meeting, shall adopt a resolution of intention. The resolution of intention shall state whether the proceedings are initiated by the commission or by an independent special district or districts, in which case, the names of those districts shall be set forth. The commission shall order the executive officer to call and give notice of a meeting of the independent special district selection committee to be held

within 15 days after the adoption of the resolution in order to determine whether independent special districts shall accept representation on the commission and appoint independent special district representation pursuant to Section 56332.

SEC. 3. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.

LEGAL ALERTS | AUG 29, 2017

Taxes By Voter Initiative Not Restricted By Article XIII C of the California Constitution

California Supreme Court Holds That Article XIII C Does Not Restrict Initiative Power To Impose Taxes



The power of the initiative is the power of the electorate to propose new laws subject to approval by voters. Filed yesterday, *California Cannabis Coalition v. City of Upland et al.* looks at the interplay between the initiative power and

restrictions imposed by California Constitution article XIII C. The California Supreme Court has held that Article XIII C, which limits local governments' ability to adopt new or increased general or special taxes, does not constrain voters' power to raise taxes by statutory initiative. Rather, voters may impose taxes via initiative by complying with Article II, sections 8 and 11 of the California Constitution, and the California Elections Code (starting with section 9200). In holding that the initiative is "one of the most precious rights of our democratic process," the Court found that Article XIII C serves only as a limitation on local governments, and not on the voters' ability to impose taxes via initiative.

This case reinforces the importance of the initiative power under the California Constitution, and the role of the court to ensure that this power is not curtailed without the express intent to do so by the voters themselves. Looking forward, local agencies may see voter initiatives in which the electorate, as part of a new or different set of regulations, seeks to impose new taxes without the restrictions imposed on local agencies to take the same action. This could include, for example, further expansion of commercial cannabis businesses like dispensaries throughout California, despite bans put in place by the relevant jurisdiction.

Article XIII C, section 2 of the California Constitution was adopted by California voters in 1996 as a part of Proposition 218 and curtails the ability of local governments to impose taxes, assessments, and fees and charges. Among

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other things, it requires general tax elections to be “consolidated with a regularly scheduled general election for members of the governing body of the local government, except in cases of emergency declared by a unanimous vote of the governing body.” Special taxes may be presented to the voters at any election.

In *California Cannabis Coalition v. City of Upland et al.*, voters in the City of Upland proposed an initiative to repeal an existing City ordinance banning medical marijuana dispensaries. The initiative, if adopted, would have imposed new regulations permitting and establishing standards for up to three dispensaries within the City, as well as imposing a \$75,000 annual “licensing and inspection fee” on the dispensaries. In compliance with the Elections Code sections governing initiatives, proponents circulated a petition and obtained signatures from at least 15 percent of the voters within the City after filing a notice of intent with the City. Pursuant to Section 9214 of the Elections Code, the City was obliged to either adopt the initiative without alteration, immediately order a special election or order an agency report and, once the report was presented, adopt the initiative or order a special election.

The City ordered a joint agency report to be prepared which showed, among other things, that the \$75,000 annual fee would generate income in excess of the costs of regulating a dispensary, and would thus generate revenue for general governmental purposes. The report further found that this excess amount (approximately \$15,000) was a general tax. The report then concluded that, with this general tax in the initiative, the initiative could not be voted on during a special election as required under the Elections Code but rather, had to be submitted to the voters at the next general election. The City Council received the report and submitted the initiative to the voters in November 2016, the next general city election. A nonprofit corporation that drafted the initiative filed a petition for writ of mandate, arguing that Article XIII C was inapplicable because the annual fee was not imposed by a local government. The initiative was not approved by the voters, however, the Court determined that the case was not moot and decided the legal issues related to the initiative power and Article XIII C.

The California Supreme Court agreed with the Plaintiff, holding that Article XIII C was enacted to restrict only the local governments' ability to impose taxes, and not to restrict the voters' initiative power. The Supreme Court relied on prior decisions finding that procedural requirements imposed on local governments do not constrain the voters' initiative power without evidence that this was the intended purpose, emphasizing the democratic interest in protecting the voters' initiative power with as few restrictions as possible. Conversely, the California Supreme Court looked to the legislative history and plain language of Article XIII C. Article XIII C, section 2 refers specifically to “local government” in providing for restrictions to adoption or increases of taxes, which is defined in Article XIII C, section 1. Though the City argued that “local

Report #239, August 2017

Special Districts: Improving Oversight & Transparency

Press Release

FOR IMMEDIATE RELEASE

August 30, 2017

For Additional Information Contact:

Carole D'Elia, Executive Director

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Commission Calls for Special District Reforms

The Little Hoover Commission, in a report sent Wednesday to Governor Brown and the Legislature, recommended several measures to strengthen oversight of California's 2,071 independent special districts. The state should eliminate unnecessary hurdles for district dissolutions and consolidations to improve service delivery, expand transparency by requiring every district to have a website with basic information and standardize current reporting requirements on revenues, expenditures and reserves, according to the Commission's report, *Special Districts: Improving Oversight & Transparency*.

"Special districts are the most common form of government in California, yet because there are so many performing so many different types of services, it is hard to draw conclusions on whether taxpayers would be better served if various districts merged or consolidated," said Commission Chairman Pedro Nava. "Current local government oversight of these districts is working in many places, but not all corners of California. To that end we are recommending some legislative changes that should lead to improved service delivery and greater efficiency."

Special districts are the workhorses of government in California, providing vital services ranging from fire protection to water, cemeteries to sewers. Often it is special districts on the front lines of adapting to climate change and the Commission's study focused on the important role districts can play in both planning for change and educating their constituents. The Commission spent a year investigating whether California taxpayers are well-served by this little-understood layer of bureaucracy. While they vary greatly in size and in services provided, some common themes emerged.

The Commission found that the 58 Local Agency Formation Commission charged with oversight are not uniformly effective at initiating dissolutions and consolidations when necessary to improve service delivery and efficiency. The Commission recommends several legislative modifications to strengthen these local bodies as well as a small one-time funding injection to initiate the most urgent dissolutions and consolidations, something that should save taxpayer dollars in the long run.

Also in its review, the Commission found it difficult to find basic information on all special districts. The Commission recommended requiring every special district to maintain a website outlining how to participate decision making and an easy guide to revenue resources and expenditures, plus a published policy for financial reserves.

Additionally, the Commission focused on one type of district – healthcare districts – particularly those that no longer operate hospitals. It found this segment needs to evolve to a modern preventative healthcare mode as some healthcare districts have. As a start, the Commission recommends updating the outdated practice act that governs these districts.

The Little Hoover Commission is a bipartisan and independent state agency charged with recommending ways to improve the efficiency and effectiveness of state programs. The Commission's recommendations are submitted to the Governor and the Legislature for their consideration and action. For a copy of the report, visit the Commission's website: www.lhc.ca.gov.

Swarm of bees attack students at Potter Junior High School

Newsroom

FALLBROOK – A swarm of bees attacked a group of students at Potter Junior High School today, leaving nearly a dozen of the youngsters nursing one or more stings.

The victims were taking part in a physical-education class at about 9:30 a.m. when they ran near a beehive they did not know was there, prompting the insects to go after them, North County Fire Protection District spokesman John Buchanan said.

After escaping the swarm, the 11 stung youngsters went to the school nurse's office for first-aid. From there, two were taken to a hospital for evaluation of possible allergic reactions to the bugs' venom.

School staffers cordoned off the area around the hive and called in a bee-eradication service to remove the colony of insects from the Reche Road campus, Buchanan said.

[bee attack](#)

LEGAL ALERTS | AUG 18, 2017

Fire Protection Districts' Authority to Enforce State Fire Marshal Standards and Regulations Reiterated in California AG Opinion

Local Agencies' Broad Authority Emphasized



The California Attorney General has reiterated fire protection districts' broad authority to enforce building standards and regulations disseminated by the State Fire Marshal, including for residential occupancies and designated

licensed facilities, in an opinion published last month. In [Opinion No. 16-801](#), the Attorney General's Office responded to a question from Shasta County Counsel regarding the authority of fire protection districts to enforce building standards and regulations of "R-3 dwellings," as defined under the California Building Code.

R-3 dwellings include a wide swath of residential occupancies, from single-family homes to similar structures that are licensed for operation as daycare centers or addiction recovery centers. The clarification came in response to an interpretation of Health and Safety Code section 13146 that would have limited authority to enforce standards and regulations for R-3 dwellings to city or county officials and prohibit such enforcement by fire protection district chiefs.

The Attorney General found this interpretation unpersuasive. The statute in question, according to the AG, "provides organizational direction" for local agencies to work in concert on matters of fire safety, and should not be read as a limitation on the authority of fire protection districts and their chiefs.

The opinion describes the existing statutory support permitting local agencies to enforce state standards and regulations related to fire protection, suppression and prevention based on the agency's own specific circumstances. It also emphasizes the opportunity available to all local agencies that provide fire protection services to work with other local communities to ensure such services

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Judges: Reject SDG&E bid to charge customers for \$379 million in wildfire costs

By **Jeff McDonald**, www.sandiegouniontribune.com

August 23rd, 2017

Almost 10 years after wildfires ravaged San Diego's backcountry, killing three people and destroying more than 2,500 homes and outbuildings, two judges have recommended rejection of San Diego Gas & Electric's request to bill customers \$379 million for the costs of three fires sparked by utility lines.

The recommendation was handed down by California Public Utilities Commission administrative judges six months after two public hearings in San Diego into SDG&E's cost-recovery plan.

A special committee may consider the finding in closed session later this year, and any binding decision must be approved by the full commission.

SDG&E on Wednesday strongly disagreed with the proposed judgment, a setback in the company's years-long effort to recoup costs from the wildfires that were not covered by insurance and other payments.

SDG&E said in a statement that "despite having a safe system the wildfires that occurred were due to circumstances beyond SDG&E's control.

"This is a preliminary decision and is not supported by the evidence," the

utility added. “It also is not consistent with the determination made by federal regulators who reviewed the same facts. We plan to vigorously challenge it.”

The judges, S. Pat Tsen and Sasha Goldberg, said the utility failed to show that it acted reasonably in managing its equipment in the run-up to the Witch, Rice and Guejito fires. All three conflagrations were started when power lines ignited nearby brush, investigations showed.

Two state investigations also found SDG&E failed to properly maintain its equipment. Specifically, the company did not adequately trim tree branches and other vegetation within close reach of electrified wires.

The utility disputed that in its response Wednesday.

“We design, operate and maintain our system at or above standards,” the company said.

Utility lawyers argued that the hot, dry temperatures and gusty winds could not be predicted — a claim the judges did not embrace.

In their 68-page opinion issued late Tuesday evening, the judges said “SDG&E fails to show how the wind and weather conditions impacted its operation and management of its facilities involved in the 2007 Wildfires. We find SDG&E’s management and control of its facilities prior to the 2007 Wildfires imprudent.”

Don Kelly of the nonprofit Utility Consumers’ Action Network, a San Diego nonprofit that presented testimony in opposition to the SDG&E rate request, praised the initial decision from the regulatory judges.

“UCAN believes the proposed decision’s findings are strongly supported by the evidence produced, including the testimony from UCAN’s weather experts,” Kelly said. “We support the (judges’) conclusions and will be urging the commission to adopt the proposed decision.”

The Witch, Guejito and Rice fires were among a rash of wildfires that erupted in San Diego County — and across California — in October 2007.

As many as 500,000 local residents were forced to evacuate, with thousands of those seeking temporary shelter at Qualcomm Stadium. The Witch Fire, which started near Santa Ysabel on Oct. 21, was the most devastating of the blazes, burning nearly 200,000 acres, killing two people and destroying 1,650 structures.

In their ruling, the judges countered SDG&E’s arguments for passing along the wildfire-related costs to its customer base. The judges noted that utility officials waited more than six hours to de-energize the transmission line blamed for starting the Witch Fire.

“The commission is not persuaded that SDG&E utilized good utility practice when it allowed 3 faults to occur within a span of 3.5 hours, on a line with a history of 9 faults in a 24-year period,” the decision said.

“Multiple faults on (Transmission Line) 637 on a single day during a Red Flag Warning should have been more concerning to SDG&E.”

The judges also said SDG&E did not do enough to prevent the Guejito Fire, which broke out in San Pasqual Valley on the same day and then merged with the Witch Fire. The combined wildfire jumped Interstate 15 and continued west.

“SDG&E cannot just point to its Corrective Maintenance Program to show it fulfilled its duty to be a reasonable and prudent manager,” the ruling said. “SDG&E did not utilize good utility practice when it failed to discover the (Rule) 3.3 clearance violation after conducting what it purported to be thorough patrol and visual inspections” before the fire.

The Rice Fire started near Fallbrook on the same day when power lines contacted extremely dry brush. Investigators found a tree had not been properly trimmed even though the utility knew the trimming was overdue. The Rice Fire eventually destroyed 200-plus homes.

“SDG&E fails to explain why it ignored its own contractor’s recommendation to trim (the area) within 0 to 3 months of” the inspection, the judges wrote. “Furthermore, SDG&E’s utilization of its Vegetation Management Program does not absolve SDG&E of its responsibility to act reasonably in light of specific information. Because SDG&E had labeled (the tree) as a fast grower, SDG&E should have trimmed (it) before October 22, 2007.”

The utility paid more than \$2 billion in settlements and other costs in the aftermath of the wildfires, although it never admitted any liability.

Insurance covered approximately \$1.1 billion of that amount and SDG&E accepted a \$444 million settlement from Cox Communications, which operated equipment found to have contributed to the emergency.

SDG&E also received some payments from the Davey tree-trimming company and an electrical contractor.

The insurance and settlements left SDG&E with about \$379 million in

outstanding costs it said it should be allowed to collect from ratepayers. It was the only company that sought to charge customers for wildfire-related expenses.

“The costs for liabilities, including losses not covered by insurance or settlement claims, are ordinarily approved for inclusion in utility rates,” the company argued in commission filings.

But testimony also showed that SDG&E responded differently to the 2007 wildfire threat than it had in 2003, when the Cedar Fire headlined an earlier spree of wildfires that ripped across the region under the same kind of weather conditions that were present in 2007.

According to SDG&E executive Lee Schavrien, the company did not set up an emergency operations center in 2007 as it had four years earlier, even though they knew about the wildfire threat posed by triple-digit temperatures and Santa Ana winds.

He also acknowledged that SDG&E never conducted an internal investigation into what specifically started the Witch, Guejito and Rice fires. Instead, Schavrien cited weather conditions and said the city and county of San Diego could have maintained better-funded and better-performing fire agencies.

Five years after the fires, SDG&E agreed to pay \$27 million to settle a lawsuit filed by the city of San Diego and \$24.5 million to San Diego County to resolve a similar complaint.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
DATE: SEPTEMBER 26, 2017
SUBJECT: COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **STEPHEN ABBOTT, FIRE CHIEF/CEO:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: STEPHEN ABBOTT, FIRE CHIEF/CEO
DATE: SEPTEMBER 26, 2017
SUBJECT: CLOSED SESSION

CS-1. There are no Closed Sessions Items for the September 26, 2017 Board Meeting.

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