



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

APRIL 30, 2008
5:00 p.m.

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC ACTIVITIES AGENDA

- 1.0. **PUBLIC COMMENT** (pgs. 1)
 - *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 7, ¶ B, Sub-paragraph. 3).*
- 2.0. Second Quarter FY 2007/2008 Review of Board Recognition Program — Chief Metcalf (pgs. 2-16)
 - Review and award quarterly awards for District employees.

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

- 3.0. Approve Regular Board Meeting Minutes, March 2008 (pgs. 17-23)
 - *Standing Item: Review and approve minutes from the March 2008 meeting as presented.*
- 4.0. Approve Financial Report March 2008 (pgs. 24-31)
 - *Standing Item: Review and approve Financial Report for March 2008 as presented.*
- 5.0. Approve Policies and Procedures (pgs. 32-62)
 - *Standing Item:*
 - Ratification of Governance Policy Review: No changes.
 - Uniforms and Grooming Policy: Multiple revisions to policy for changes for all categories.
 - Use or Disclosure of Health Care Information: Modified policy to reflect restriction on use of camera and photographs.

Note: This agenda was posted at the entrance of North County Fire Protection District, Fallbrook Public Utility District and Roy Noon Meeting Hall April 24, 2008. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 24 hours prior to the meeting at (760) 723-2012.



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

APRIL 30, 2008

PAGE 2 OF 3

- 6.0. Review and Approve Emergency Service Overtime Tracking Report for the Third Quarter 2007/2008 (pgs. 63-67)
 - *Quarterly Report: Review and approve Report for the Third Quarter 2007/2008 as presented. Report reflects overtime expenditures totals for the Third Quarter were 7.57% above the budgeted amounts, with the District receiving \$348,270.00 in reimbursement for Strike Team and Rice Fire participation.*
- 7.0. Review Emergency Statistics Report – Third Quarter FY 2007/2008 (pgs. 67-72)
 - *Quarterly Report: Demonstrates a minor increase of 2.59 % (26 calls) in activity over during the period of measurement.*
- 8.0. Review Training Report – Third Quarter FY 2007/2008 (pgs. 73-75)
 - *Quarterly Report: Demonstrating career staff exceeded required training hours for the Third Quarter of FY 2007/2008.*
- 9.0. Review Fire Prevention Report – Third Quarter FY 2007/2008 (pgs. 76-86)
 - *Quarterly Report: Notable in this Third Quarter Report for FY 2007/2008: a downturn in Building Permits, Plan Review, Inspections and Mitigation Fees; annual occupancy inspections increased, with 357 performed this quarter.*
- 10.0. Review Customer Satisfaction Survey Program Results – First Quarter 2008 (pgs. 87-95)
 - *Quarterly Report: First 2008 quarterly report continues to demonstrate that the emergency delivery services meet the customers' expectations.*
- 11.0. Review and Approve Minutes of North County Fire Protection District's Health and Safety Committee for First Quarter Meetings for 2008 (pgs. 96-101)
 - *Quarterly Report: The First Quarterly report for 2008 demonstrating compliance with Senate Bill 198, with a savings of \$10,679 in the Districts Insurance due to District participation in the Credit Incentive Program.*
- 12.0. Review Maintenance Division Report – Third Quarter FY 2007/2008 (pgs. 102-103)
 - *Quarterly Report: Fiscal review demonstrates 136 vehicle repair hours, with an additional 545 hours attributed to the Rice Fire.*

ACTION ITEMS:

- 13.0. Review and Approve Biennial Review and Amendment to the Conflict of Interest Code for North County Fire Protection District — Chief Metcalf (pgs. 104-109)
 - Review and approve amendment for correction of job titles and the addition of the Maintenance Supervisor.

DISCUSSION AGENDA

- 14.0. None (pgs. 110)

STANDING DISCUSSION AGENDA:

LEGAL COUNSEL REPORT:

- “New Family Leave Requirements” (pgs. 111-112)



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

APRIL 30, 2008

PAGE 3 OF 3

WRITTEN COMMUNICATION (pgs. 113-120):

1. Annual Report 2006/2007 for Trauma Intervention Program (pgs. 114-117)
2. Letter of March 5, 2008 re: Independent Audit of Special Districts (pgs. 118-119)
3. Letter of March 24, 2008 re: Annual Pancake Breakfast (pgs. 120)

NEWS ARTICLES: As attached (pgs. 121-158)

COMMENTS:

1.0. STAFF REPORTS/UPDATES (pgs. 159):

- 1.1. Bill Metcalf, Fire Chief/CEO
- 1.2. Chief Officers

2.0. BOARD

- 3.0. **BARGAINING GROUPS**
- 4.0. **PUBLIC COMMENT**

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6 (pgs. 160)

Management Group Negotiations – Chief Metcalf

MANAGEMENT GROUP NEGOTIATORS:

NCFPD MANAGEMENT GROUP

DISTRICT NEGOTIATORS:

CHIEF METCALF
DISTRICT COUNSEL JAMES

2. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6

Non-Safety Group Negotiations – Chief Metcalf

NON-SAFETY GROUP NEGOTIATORS

DISTRICT NEGOTIATORS:

CHIEF METCALF
DISTRICT COUNSEL JAMES

3. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6

Management Group Negotiations – Chief Metcalf

SAFETY GROUP NEGOTIATORS

DISTRICT NEGOTIATORS:

CHIEF METCALF
DISTRICT COUNSEL JAMES

4. PERFORMANCE REVIEW – Government Code § 54957

CHIEF METCALF

PRESIDENT HARRIS

ADJOURNMENT