



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JANUARY 22, 2008

5:00 p.m.

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC ACTIVITIES AGENDA

1.0. PUBLIC COMMENT:

Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 7, ¶ B, Sub-paragraph. 3). (pgs. 1)

➤ Special Presentation by Danni Fieri and her Second Grade Class

2.0. First Quarter Review of Board Recognition Program — Chief Metcalf (pgs. 2)

➤ *Review and award quarterly awards for District employees.*

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

3.0. Approve Regular Board Meeting Minutes, December 11, 2007 (pgs. 3-11)

➤ *Standing Item: Review and approve minutes from the December 2007 meeting as presented.*

4.0. Approve Financial Report December 2007 (pgs. 12-18)

➤ *Standing Item: Review and approve Financial Report for December 2007 as presented.*

Note: This agenda was posted at the entrance of North County Fire Protection District, Fallbrook Public Utility District and Roy Noon Meeting Hall on January 18, 2008. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 24 hours prior to the meeting at (760) 723-2012.



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- 5.0. Approve Policies and Procedures – (pgs.19-30)
 - *Standing Item: Updated Job Descriptions to Reflect task currently being performed:*
 - *Administrative Specialist*
 - *Finance Specialist*
 - *Payroll Specialist*
- 6.0. Review and Approve Overtime Tracking Report for the Second Quarter 2007/2008 (pgs. 31-35)
 - *Standing Item: Review and approve Report for the Second Quarter 2007/2008 as presented. Report reflects overtime expenditures totals for the Second Quarter were at 61.33%, which is 11.33% above 50% of the budget, with \$64,832.00 in reimbursement and an additional \$315,165.00 reimbursement expected in the Third Quarter.*
- 7.0. Review and Approve Emergency Statistics Report – Second Quarter FY 2007/2008 (pgs. 36-40)
 - *Quarterly Report: Review and approve Report for the Second Quarter 2007/2008 as presented. Demonstrates an increase of 30.27% in total activity over during the period of measurement, predominantly due to the Rice Fire Incident.*
- 8.0. Review and Approve Training Report – Second Quarter FY2007/2008 (pgs. 41-43)
 - *Quarterly Report: Review and approve Report for the Second Quarter 2007/2008 as presented. Demonstrating staff achieved 100% of required training hours.*
- 9.0. Review and Approve Fire Prevention Report – Second Quarter FY 2007/2008 (pgs. 44-48)
 - *Quarterly Report: Review and approve Report for the Second Quarter 2007/2008 as presented. Building permits and occupancy were down from last year at this time, but inspections were increased due to the revamped Engine Company Inspection Program; weed abatement process continues to keep violations low, with Fire Safe Council obtaining a grant for the same; the District has been involved with substantial fire awareness training since the Rice Fire Incident.*
- 10.0. Review and Approve Customer Satisfaction Survey Program Results – Fourth Quarter 2007 (pgs. 49-56)
 - *Quarterly Report: Review and approve Report for the Fourth Quarter 2007 as presented. Final 2007 quarterly report continues to reflect customer satisfaction is at a high level, increases in the Service and Sympathy Card activities.*
- 11.0. Review and Approve Annual Health and Safety Report – Year 2006 (pgs. 57-81)
 - *Annual Report: Review and approve Annual Report in order to continue participation in SDRMA's Credit Incentive Program.*
- 12.0. Review and Approve Maintenance Division Report – Second Quarter FY 2007/2008 (pgs. 82-84)
 - *Quarterly Report: Review and approve Report for the Second Quarter 2007/2008 as presented. Fiscal review demonstrates a \$32,586.46 increase in revenue over the previous quarter.*



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ACTION ITEMS:

- 13.0. **Public Hearing Date/Time Certain, January 22, 2008 at 5:25 p.m.** — To Adopt the California Fire Code, with 2007 amendments, Ordinance Number 2007-03 (pgs.85-130)
- *Final reading and hearing for adoption Ordinance 2007-3.*
- 14.0. **Public Hearing Date/Time Certain, January 22, 2008 at 5:35 p.m.** — To Adopt the International Urban-Wildland Interface Code with Local Amendments (pgs. 131-197)
- *Final reading and hearing for adoption Ordinance 2007-2.*

DISCUSSION AGENDA

- 15.0. None (pgs. 198)

STANDING DISCUSSION ITEMS:

LEGAL COUNSEL REPORT:

- 1.0. "Due Process in Public Employment: Thirty-Two Years After Skelly v. State Personnel Board, Part 3" (pgs. 199-201)

WRITTEN COMMUNICATION: (pgs. 202-212)

WRITTEN COMMUNICATION:

- Fire Victim Rebuild Conceptual Policy
- Summary of Legislative Changes to Cortese-Knox-Hertzberg Act Effective January 1, 2008
- Open Letter to County Investment Pool Participants from the County Treasurer-Tax Collector

BOARD RECOGNITION PROGRAM:

- Notice of Outstanding Performance
- Aeromedical Transport Utilization – a Job Well Done

NEWS ARTICLES: As attached. (pgs. 213-264)



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COMMENTS:

- 1.0. **STAFF REPORTS/UPDATES** (pgs. 265)
 - 1.1. Bill Metcalf, Fire Chief/CEO
 - 1.2. Chief Officers
- 2.0. **BOARD**
- 3.0. **BARGAINING GROUPS**
- 4.0. **PUBLIC COMMENT**

CLOSED SESSION

1. **POTENTIAL LITIGATION** — GOVERNMENT CODE SECTION 54956.9 (B)(1) — CHIEF METCALF (PGS. 266)
2. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE — GOVERNMENT CODE 54957**
 - The Board Will Meet In Closed Session To Discuss The Appointment, Evaluation Of Performance Or Dismissal Of A Public Employee Or To Hear Complaints Or Charges Brought Against That Employee By Another Unless The Employee Requests A Public Hearing.
DISTRICT COUNSEL JAMES
3. **CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6**
Management Group Negotiations – Chief Metcalf
MANAGEMENT GROUP NEGOTIATORS:
NCFPD MANAGEMENT GROUP
DISTRICT NEGOTIATORS:
CHIEF METCALF
DISTRICT COUNSEL JAMES
4. **CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6**
Non-Safety Group Negotiations – Chief Metcalf
DISTRICT NEGOTIATORS:
NON-SAFETY GROUP NEGOTIATORS
CHIEF METCALF
DISTRICT COUNSEL JAMES
5. **CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6**
Safety Group Negotiations – Chief Metcalf
DISTRICT NEGOTIATORS:
SAFETY GROUP NEGOTIATORS
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ADJOURNMENT