



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JANUARY 26, 2010

5:00 p.m.

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK, CALIFORNIA**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

1. **PUBLIC COMMENT** (pgs. 1-2) :

- *Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public, but not an item on the agenda. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 7, ¶ B, Subpara. 3).*

2. **BOARD RECOGNITION PROGRAM — CHIEF METCALF** (pgs. 3-10)

- *Review and select employees for quarterly awards.*

ACTION AGENDA

● **CONSENT ITEMS:**

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

3. **APPROVE REGULAR BOARD MEETING MINUTES, DECEMBER 2009** (pgs.11-18)

- *Standing Item: Review and approve minutes from the December 2009 meeting as presented.*

Note: This agenda was posted at the entrance of North County Fire Protection District, Fallbrook Public Utility District and Roy Noon Meeting Hall January 22, 2010. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 24 hours prior to the meeting at (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 315 E. Ivy Street, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfireprotectiondistrict.org>, subject to the Staff's ability to post the documents before the meeting."



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4. **REVIEW AND APPROVE FINANCIAL REPORT DECEMBER 2009** (pgs.12-26)
➤ Standing Item: Review and approve Financial Report for December 2009 as presented.
5. **REVIEW AND APPROVE POLICIES AND PROCEDURES** (pgs. 27-28)
➤ Standing Item: None
6. **REVIEW AND APPROVE OVERTIME TRACKING REPORT FOR THE SECOND QUARTER 2009/2010** (pgs.29-34)
➤ Standing Item: Review and approve Report for the Second Quarter 2009/2010 as presented. Report reflects overtime expenditures totals for the Second Quarter were at 49.5%, which is 0.5% below the second quarter budgeted amounts.
7. **REVIEW AND APPROVE ANNUAL EMERGENCY STATISTICS REPORT** (pgs. 35-40)
➤ Quarterly Report: Review and approve Report as presented. Demonstrates: a decrease of 14 medically related activities, a decrease of 82 fire related activities and an increase of 27 "other related" activities, with an overall decrease of 69 incidents in FY 2009/2010 as compared to the 2008/2009 FY.
8. **REVIEW AND APPROVE CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — FOURTH QUARTER 2009** (pgs. 41-50)
➤ Quarterly Report: Review and approve Report for the Fourth Quarter 2009 as presented. Final 2009 quarterly report continues to reflect customer satisfaction is at a high level, increases in the Service and Sympathy Card activities.
9. **REVIEW AND ADOPT ANNUAL HEALTH AND SAFETY REPORT — YEAR 2009** (pgs. 51-60)
➤ Annual Report: Review and Adopt Annual Report in order to continue participation in SDRMA's Credit Incentive Program.
- **ACTION ITEMS:**
10. **REVIEW AND APPROVE THE ANNUAL AUDIT FOR FISCAL YEAR 2009-2010 - DEPUTY CHIEF TORCHIA, F/S TIMMERS AND CHIEF METCALF** (pgs. 61-121)
➤ Annual Report: Staff from Hosaka, Nagel and Company will be present to give an overview of the audit.
11. **REVIEW AND APPROVE DESTRUCTION OF DOCUMENTS — D/C MOREL** (pgs.122-123)
➤ Annual Action: Review and approve destruction of documents per adopted schedule.
12. **REVIEW AND APPROVE MID-YEAR BUDGET REVIEW AND ADJUSTMENTS — CHIEF METCALF** (pgs. 124-125)
➤ New Item: Presentation review and approval of proposed modifications to budget to balance budget for remainder of Fiscal Year.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

13. There are no discussion items for the January 26, 2010 meeting. (pgs. 125a/b)



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- **STANDING DISCUSSION ITEMS:**

All items listed under the Standing Discussion Items are presented every meeting

- **LEGAL COUNSEL REPORT:**

“Local Government Agency’s Decision To Layoff Firefighters Is Not Subject To Bargaining Under Meyers-Milias-Brown Act.” (pgs.126-127)

- **WRITTEN COMMUNICATION:** (pgs. 128-135)

December 4, 2009 RE:

- Hiring of FF/PM Michael Benoit

- **BOARD RECOGNITION PROGRAM:**

December 29, 2009 Letter:

- Medical Aid – Matt Lindsey and Joe Harlin

January 1, 2010 Newspaper Comment:

- John Buchanan as PIO and Coordinator for Every 15 Minutes

November 4, 2009 Wow Memo: CPR Save

- E-1111 Crew: Capt. Krumwiede, Eng. McKnight, FF/PM Bracci;

- MA-1191: FF/PM Choi, RFF Ramierz

- **December 9, 2009 Letter re:** Fall assist.

- **NEWS ARTICLES:** As attached (pgs. 136-177).

- **COMMENTS/QUESTIONS:** (pgs. 178-179)

- **STAFF:**

- Update on Construction Status — Deputy Chief Torchia

- Chief Metcalf

- Senior Staff

- Board

- Bargaining Groups

- Public Comment



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CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in closed session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 et. seq.

1. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6**
Management Group Negotiations – Chief Metcalf (pgs. 180-181)
MANAGEMENT GROUP NEGOTIATORS: NCFPD MANAGEMENT GROUP
DISTRICT NEGOTIATORS: CHIEF METCALF
DISTRICT COUNSEL JAMES
2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6**
Non-Safety Group Negotiations – Chief Metcalf
NON-SAFETY GROUP NEGOTIATORS
DISTRICT NEGOTIATORS: CHIEF METCALF
DISTRICT COUNSEL JAMES
3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6**
Safety Group Negotiations – Chief Metcalf
SAFETY GROUP NEGOTIATORS
DISTRICT NEGOTIATORS: CHIEF METCALF
DISTRICT COUNSEL JAMES

ADJOURNMENT