



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

MAY 26, 2009

5:00 p.m.

**NORTH COUNTY FIRE PROTECTION DISTRICT
ROY NOON MEETING HALL
231 EAST HAWTHORNE STREET
FALLBROOK, CALIFORNIA**

CALL TO ORDER

ROLL CALL

INVOCATION BY CHAPLAIN DAVE HELMAN

PLEDGE OF ALLEGIANCE

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

1. **Public Comment** (Pgs. 1-2):

- *Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.).*

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

2. **APPROVE REGULAR BOARD MEETING MINUTES, APRIL 2009** (Pgs.3-10)

- *Standing Item: Review and approve minutes from the April 2009 meeting as presented.*

3. **APPROVE FINANCIAL REPORT APRIL 2009** (Pgs. 11-18)

- *Standing Item: Review and approve Financial Report for April 2008 as presented.*

4. **RATIFICATION OF GOVERNANCE POLICY REVIEW** (Pgs. 19-36)

- *Standing Item: Approve Policies and Procedures Housekeeping changes to Board of Directors Operations.*

Note: This agenda was posted at the entrance of North County Fire Protection District, Fallbrook Public Utility District and Roy Noon Meeting Hall May 21, 2009. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 24 hours prior to the meeting at (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfireprotectiondistrict.org>, subject to the Staff's ability to post the documents before the meeting."



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ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence precisely at the time announced in the Agenda.

5. **REVIEW AND APPROVE IDENTITY PROGRAM AND RESOLUTION 2009-08 — B/C ABBOTT** (Pgs. 37-72)
 - *New Item: Review and approve Federally required Identity Theft Program and its attachments, including:*
 - *Resolution 2009-08*
 - *Identity Theft Program Policy*
 - *Letter of Notification*
 - *Red Flag Detection & Response "Tip Sheet Policy*
 - *HIPAA Business Associate Agreement*
 - *Employee Orientation Program*

6. **REVIEW AND APPROVE RESOLUTION 2009-06 RE: EXTREME FISCAL HARDSHIP — CHIEF METCALF** (Pgs. 73-78)
 - *New Item: Review and Approve Resolution expressing the Board's position on local property tax revenue.*

7. **SET PUBLIC HEARING DATE/TIME CERTAIN AUGUST 18, 2009 — ESTABLISHMENT OF EQUIPMENT PLAN FOR THE FEE MITIGATION PROGRAM WITH ADOPTION OF RESOLUTION 2009-10 (5:25 P.M.) — D/C MOREL** (Pgs. 79-80)
 - *Annual Item: Set date and time certain on August 18, 2009 for hearing.*

8. **REVIEW AND ADOPTION RESOLUTION 2009-07 RE: CALPERS RESOLUTION 2.7% AT 55 FOR NON-SAFETY** (Pgs. 81-88)
 - *Follow-up Item: Review and approve last Resolution (2009-07) finalizing 2.7% at 55 for Non-Safety Members.*

9. **REVIEW AND APPROVE RECOMMENDATION TO HOLD AMBULANCE BILLING FEES AT THE CURRENT BILLING RATE — B/C ABBOTT** (Pgs. 89-90)
 - *Annual Item: Review and approve recommendation to keep ambulance billing fees at the current rate.*

10. **Review and Approve Contract for Geotechnical Services for Stations 4 and 5 — Deputy Chief Torchia** (Pgs. 91-142)
 - *New Item: Review and approve contract for Geotechnical Services with Geocon Incorporated*

11. **REVIEW AND APPROVE SALE OF SURPLUS PROPERTY — DEPUTY CHIEF TORCHIA** (Pgs. 143-144)
 - *Recurring Item: Review and declare property surplus and authorize the sale of the same per policy.*



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DISCUSSION AGENDA

No action shall be undertaken on any Discussion Item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

12. **Review of Draft Preliminary Budget – Chief Metcalf, Deputy Chief Torchia and FS Timmers** (Pgs. 145-148)

➤ *Annual Item: Review and discuss Preliminary Budget. Approval of Preliminary Budget in June.*

STANDING DISCUSSION ITEMS:

All items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:**

“City Does Not Engage In Improper Campaign Activities Where Information About Ordinance Is Disseminated Via Internet, Newsletter And Flyer.” (Pgs. 149-150)

- **WRITTEN COMMUNICATION** (Pgs.151-168):

- Letter from FDAC to Governor Schwarzenegger: No Shift of Local Property Taxes
- May 13, 2009 Letter from League of Cities re: Opposition to Borrowing Revenue
- May 6, 2009 Letter from Kevin Jefferies re: Cuts to CalFIRE
- Notice of June 1, 2009 Public Hearing re: Water Supply & Availability Workshop
- May 5, 2009 Letter from League of Cities re: Proposal to Borrow Local Taxes
- May 4, 2009 Letter re: Donation of Polling Site
- April 21, 2009 Letter re: Every 15 Minutes Program
- Local Governing Financing

- **BOARD RECOGNITION PROGRAM:**

- April 27, 2009 Letter from Foundation for Senior Care: Paws in the Park

- **NEWS ARTICLES:** As attached (Pgs. 169-214).

- **COMMENTS/QUESTIONS** (Pgs. 215-216):

- Staff:

- Report on Standards of Cover Progress
- Chief Metcalf
- Senior Staff

- Board
- Bargaining Groups
- Public Comment



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CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 et. seq.

1. **PERFORMANCE REVIEW – Government Code § 54957** (Pgs. 216-217)

DISTRICT COUNSEL JAMES

ADJOURNMENT