

1 July 26, 2011

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Thuner called the meeting to order at 17:00.

5 **THE INVOCATION GIVEN BY CHIEF ABBOTT.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Hooper, Munson, Schaden and Thuner.

9 **Absent:** Director Harris

10 **Staff Present:** Deputy Chief Torchia, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: B/C Abbott and Lucore, D/C Lane, F/S Timmers and
12 members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Thuner addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment section was closed.

18 2. **AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF METCALF AND B/S STEPHEN-**
19 **PORTER:** Ms. Stephen-Porter presented the report to the Board for their selection of
20 employees for the quarter. The Board identified three groups to honor for Board awards,
21 including: April 15, 2011 – Intubation Rescue: Engine 1111: Captain Delgado, Engineer
22 Mattarollo, FF/PM Lain; MA 1191: FF/PM Iglesias and RFF Gonzalez. May 3, 2011 –
23 Paws in the Park Event: Explorers for their assistance at the event. June 6, 2011 –
24 Choking Save: E-1111: Captain Rees, Engineer Woods, FF/PM Krenz; MA-1191: FF/PM
25 Craven and RFF Ruiz. On a motion by Vice President Munson, which was seconded by
26 Director Hooper, the motion to recognize these individuals was approved as presented.

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ACTION AGENDA

CONSENT ITEMS:

3. APPROVE REGULAR BOARD MEETING MINUTES, JUNE 2011
4. REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2011
5. REVIEW AND ACCEPT POLICIES & PROCEDURES
6. REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT
7. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS

President Thuner inquired whether there were any questions on Items 3-7. Although there were no questions on Items 3-7, Director Hooper noted the outstanding comments received in the Customer Service Surveys. In addition, he noted all three shifts had increased their participation in the Service Card Program. President Thuner requested that the Overtime Report be modified to demonstrate a comparison of the Overtime by Type expanded by more than one year. On a motion by Director Hooper, seconded by Director Schaden, all items were approved as presented, with the motion passed unanimously.

ACTION ITEMS:

8. REVIEW AND MAKE RECOMMENDATION RE: STATE RURAL FIRE FEE — DIRECTOR HOOPER: The Board thanked Director Hooper for bringing the item to the Board for review. Director Hooper requested the Board consider the issues and asked to direct Chief Metcalf to communicate the Board's concerns to the appropriate individuals. His concerns were that the District's service communities would view the new fee as a triple tax on services already being provided, without any additional benefits to the communities. Discussion ensued regarding the impact to the District over time if there was a needed for the District to approach the communities for specific bonding or other funding. The Board discussed making it clear to Legislators and the media, and to use other educational efforts to explain the impact of the fee, as well as the Board's concerns on the wellbeing of the District and service communities. The Village News article on the new fee, noting Chief Metcalf's concerns, was reviewed by the Board. On a motion by Director Hooper, seconded by

59 Director Schaden, a motion was unanimously approved to have Chief Metcalf
60 communicate the Board's opposition to the fee and imposition of AB29X1 as per the Board
61 recommendation, with the addition that communications should be signed by the Board
62 President.

63 **DISCUSSION AGENDA**

64 **9. DISCUSSION AND OVERVIEW OF STATUS OF MAINTENANCE FOR FIRE STATIONS —**

65 **DEPUTY CHIEF TORCHIA:** Chief Torchia introduced the report to the Board, noting that each
66 year the District undertakes an annual inspection of all facilities prior to adoption of the
67 yearly budget. This year it was accomplished in April. After the review, the Facilities
68 Group prioritizes the work, dependent upon needs and available funds. He noted the
69 issues for this year were outlined on page 66 of the Board packet. Chief Torchia informed
70 the Board that Station 3 and the Maintenance Facility are in good repair and do not require
71 improvements. The Group has determined not to do any further work on Station 5 other
72 than necessary items, as the construction on the new Station 5 will be starting soon.
73 Stations 1, 2 and 4 have a number of items to be repaired, which are included in the
74 outline. Chief Torchia discussed the rationale behind the action and expenditures on page
75 66. The Board discussed using more of the Facilities Reserve, to make bigger
76 investments into the three Stations, noting that further new construction would likely be
77 indefinitely postponed. Discussion ensued regarding the amount of funds needed to
78 accomplish the list and the remaining Reserve amounts. The Board asked Chief Torchia
79 to develop a plan for consideration that would address these items and would allow for
80 completion of the work at each Station. The Board may consider spending a larger
81 amount of the Reserves to address the problems on a more permanent basis. The Board
82 requested that the Plan consider that each station be done start to finish, rather than
83 multiple ongoing projects.
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85 **STANDING DISCUSSION ITEMS:**

86 ● **LEGAL COUNSEL REPORT:** Counsel James presented his letter "Public Agencies
87 should Examine Workplace Violence Policies" was presented to the Board, with brief

88 discussion. This is informational only, no action required.

89 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued. Informational only, no
90 action required.

91 ● **BOARD RECOGNITION PROGRAM:** See Item #2.

92 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
93 only, no action required.

94 ● **COMMENTS:**

95 ● **STAFF REPORTS/UPDATES:**

96 ● **UPDATE ON STATION CONSTRUCTION:** Chief Torchia informed the Board of the status
97 of Station 5 building project. Chief Torchia informed the Board the approval through the
98 County is approximately 1 week away. The District has received a letter of variance for the
99 driveways, which are slightly closer together than the required distance. The architect has
100 related there have been a few comments from the County, but they expect to handle them
101 expeditiously. Chief Torchia informed the Board the District would be issuing a Request
102 for Qualifications for contractors to pre-qualify bidders. This would assist with expediting
103 the bidding process. Informational only, no further action required.

104 ● **BILL METCALF, FIRE CHIEF/CEO:** None.

105 ● **CHIEF OFFICERS: D/C LANE:** D/C Lane informed the Board that the District has four
106 employees on the Eagle Fire and one on an Overhead assignment. At this time, the fire is
107 forty-five percent contained, with the expectation of full containment within the next several
108 days. When checking in with the District, he noted everyone has reported they are fine,
109 although they are in rough terrain, being flown in and sleeping on the fire lines. D/C Lane
110 also reported that he is working with San Diego, Orange and Riverside Counties, as well
111 as Camp Pendleton, to improve management of and response to mutual threat zones.

112 **D/C MOREL:** D/C Morel reported that a longstanding access issue in the Tumblecreek
113 Road area had been resolved with an Opticom installation, improving access through to
114 Reche Road. **F/S TIMMERS:** F/S Timmers report the District audit is scheduled for August
115 14th and 15th. Informational only, no further action required.

116 ● **BOARD: VICE PRESIDENT MUNSON:** Vice President Munson inquired now many
117 individuals followed the North County Fire Protection District Twitter site, opining it was a
118 useful tool. **DIRECTOR HOOPER:** Director Hooper gave an overview of the last North
119 Comm JPA meeting, noting the negotiations had been accomplished. He informed the
120 Board of the progress of the Heartland/Rancho Dispatch merger, noting Lesli Wilson will
121 be running both sections. **PRESIDENT THUNER:** President Thuner informed the Board she
122 would not be in attendance at the August Board meeting, Vice President Munson will
123 preside.

124 ● **BARGAINING GROUPS:** None.

125 ● **PUBLIC COMMENT:** No comments.

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127 **CLOSED SESSION**

128 There are no Closed Session items for the Board Meeting on July 26, 2011.

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130 **ADJOURNMENT**

131 A motion was made at 6:00 p.m. by Director Hooper and seconded by Director Schaden to
132 adjourn the meeting and reconvene on August 16, 2011, at 17:00. The motion carried
133 unanimously.

134 Respectfully submitted,

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137 Loren Stephen-Porter

138 Board Secretary

139 Minutes approved at the Board of Director's Meeting on: August 16, 2011

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