

1 **July 27, 2010**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Thuner called the meeting to order at 17:00.

5 **THE INVOCATION GIVEN BY CHIEF METCALF.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL: Present:** Directors Harris, Hooper, Munson, Schaden and Thuner.

8 **Absent:** None.

9 **Staff Present:** Chief Metcalf, Attorney James and Board Secretary Stephen-
10 Porter. In the audience were: Deputy Chief Torchia, D/C Morel, Administrative Captain
11 Lucore, F/A Timmers and members of the public and Association.

12
13 **PUBLIC ACTIVITIES AGENDA**

14 1. **PUBLIC COMMENT:** President Thuner addressed the audience and inquired whether
15 there were any public comments regarding items not on the Agenda. There being no public
16 comment, the public comment time was closed.

17 2. **SECOND QUARTER 2010 REVIEW OF BOARD RECOGNITION PROGRAM — CHIEF METCALF AND**
18 **B/S STEPHEN-PORTER:** E/A Stephen-Porter presented the report to the Board noting the
19 individuals who had been mentioned for recognition. On a motion by Director Munson, which
20 was seconded by Director Hooper, the Board unanimously approved the following individuals
21 for recognition at the August 2010 meeting: Brian MacMillan, Eddie Jones and Gregg
22 Holdridge. E/A Stephen-Porter to follow-up with an invitation to the awardees.

23
24 **ACTION AGENDA**

25 **CONSENT ITEMS:**

26 3. **APPROVE REGULAR BOARD MEETING MINUTES, JUNE 2010**

27 4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2010**

28 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

- 29 6. REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT
30 7. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS
31 8. REVIEW AND ACCEPT MAINTENANCE DIVISION REPORT

32 President Thuner inquired whether there were any questions on Items 3-8. There being none,
33 she asked for a motion to approve the consent agenda items. On a motion by Vice President
34 Harris to approve Items 3-8, which was seconded by Director Schaden, the motion passed
35 unanimously.

36 **ACTION ITEMS:**

37 9. REVIEW AND APPROVE PROPOSED CSDA BYLAW CHANGES — CHIEF METCALF: Chief
38 Metcalf presented the changes to the Board for review, noting these had been sent earlier for
39 the Board's review. He noted most of the changes were housekeeping or had to do with how
40 voting was accomplished. On a motion by Director Munson, which was seconded by Director
41 Hooper, the Board unanimously voted to support the revisions to the bylaws.

42 10. REVIEW AND CAST VOTE FOR DIRECTOR OF CSDA SEAT REPRESENTING REGION 6 — CHIEF
43 METCALF: Chief Metcalf presented the voting for the open Director seat for the CSDA Board
44 for Region 6. After brief discussion, Director Hopper made a motion to cast the District's vote
45 for Vice President Harris, which was seconded by Director Munson. The motion passed
46 unanimously.

47 11. REVIEW, RATIFY AND MAKE FINDING THAT DISTRICT'S CONFLICT OF INTEREST CODE MEETS
48 THE DETERMINATION THAT "NO AMENDMENT IS REQUIRED" — CHIEF METCALF: Chief Metcalf
49 presented the report noting that the District Counsel had recommended no change to the
50 Conflict of Interest Code as it meets the current requirements. On a motion by Vice President
51 Harris, which was seconded by Director Schaden, the motion to make the determination that
52 the District's Code meets the requirements of the State's Code of Conflict and does not need
53 amendment, passed unanimously.

54
55 **DISCUSSION AGENDA**

56 12. There are no Discussion Items for the Regular Board Meeting for
57 July 27, 2010.

58 **STANDING DISCUSSION ITEMS:**

59 ● **LEGAL COUNSEL REPORT:** Counsel James presented his letter “Tuning In to Your
60 Employees: Video Surveillance in the Workplace.” Brief discussion ensued regarding how
61 video surveillance may be used, noting that if there were a need, a policy on its use would be
62 of paramount importance. This is informational only, no action required.

63 ● **WRITTEN COMMUNICATIONS:** Chief Metcalf discussed the opportunity for Board
64 members to participate in the CSDA committee process. He noted they are seeking members
65 with an interest to serve on committees. Chief Metcalf informed the Board that CSDA does not
66 fund participation, although they meet only 2 times per year. The status of the State Budget
67 was discussed and its impact on the District. Informational only, no further action required.

68 ● **BOARD RECOGNITION PROGRAM:** The information submitted was reviewed with brief
69 discussion. Informational only, no further action required.

70 ● **NEWS ARTICLES:** Chief Metcalf directed the Board’s attention to the funding set aside
71 for the Regional Fire Authority. He noted the Board of Supervisors has designated
72 approximately 5 million dollars to be used mainly for training or equipment for volunteers. In
73 addition, the Board gave the CAO ninety days to develop a recommendation on how to best
74 spend these funds. How that will be accomplished is still undecided. Director Hooper inquired
75 whether the funding would result in fewer dispatch centers as called out in the study. Chief
76 Metcalf noted that there would not be enough funds to do that at this time. Informational only,
77 no further action required.

78 ● **COMMENTS:**

79 ● **STAFF REPORTS/UPDATES:**

80 ● **UPDATE ON STATION CONSTRUCTION:** Deputy Chief Torchia informed the Board that there
81 have been two meetings of the Fire Station Design Group, including one with the Architect.
82 The next meeting is planned for August 3rd, at which time they will be discussing the needs for
83 the Station room-by-room. Chief Torchia will also be meeting with the Bonsall Planning
84 Committee to ensure the Planning Group’s requirements are understood. The civil engineers
85 have also started working on a survey and topographical mapping. Deputy Chief Torchia
86 hopes to have something for the Board to review in October for the loan. With regards to Hwy

87 76 planning, the EIR has not been published yet and the District has been informed it has been
88 delayed until September. Informational only, no further action required.

89 ● **BILL METCALF, FIRE CHIEF/CEO:** Chief Metcalf informed the Board the 4TH of July
90 celebration was successful, and in particular, recognized the Fire Prevention Staff, including
91 FPO Patty Koch, A/C Brandon Lucore and D/C Sid Morel, as well as many others. He thanked
92 the Explorers for their role as flag presenters. Chief Metcalf noted that he has met with
93 management the Naval Weapons Station, who wants to have a close working relationship with
94 NCFPD. They have invited the District to share in their training; he also met with the new Fire
95 Chief at Pendleton. Chief Metcalf presented an update on the actions that have been
96 occurring since the District chose not to renew the contract for coverage east of Hwy 76. He
97 noted he was approached by a consultant for Four S Ranch to talk about ways for the District
98 to work with developers to provide coverage out in that area, including the development of a
99 Community Assessment and Service Districts. Discussion ensued regarding the developments
100 in the area and their impact on the District, now and in the future. Chief Metcalf noted that
101 with the retirement of Engineer Montante, the District has one vacancy for engineer, which will
102 be filled by FF/PM Fieri. This will result in two current FF/PM vacancies. Interviews for these
103 positions will take place within the next week to select the new employees. Chief Metcalf
104 informed the Board that D/C Morel had finished his Chief Officer Certification. Chief Metcalf
105 reminded the Board regarding the updated Board meeting dates in August and October.
106 NCFPD Informational only, no further action required.

107 ● **CHIEF OFFICERS:** Chief Morel provided an overview of the 4th of July event, thanking
108 Rainbow volunteers, Ham operators and others who participated in the oversight.

109 ● **BOARD:** No comments.

110 ● **BARGAINING GROUPS:** No comments.

111 ● **PUBLIC COMMENT:** No comments.

112 **CLOSED SESSION**

113 At 5:35 p.m., President Thuner inquired whether there was a motion to adjourn to closed
114 session. Director Schaden moved to go to closed session after a short break, which was
115 seconded by Director Munson, which motion was passed unanimously. At 5:45 p.m., the

116 Board entered Closed Session to hear:

117 1. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957- CHIEF METCALF**

118 **DISTRICT COUNSEL JAMES**

119 • **REOPENING OPEN SESSION:**

120 On a motion by Director Schaden, which was seconded by Director Munson and which passed
121 unanimously, the Board returned open session at 7:30 p.m., the following items were reported
122 out to the public:

123 1. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957- CHIEF METCALF**

124 **DISTRICT COUNSEL JAMES**

125 No reportable items.

126 **ADJOURNMENT**

127 A motion was made at by Director Munson and seconded by Director Hooper, to adjourn the
128 meeting and reconvene on, August 17, 2010, at 17:00. The motion carried unanimously.

129 Respectfully submitted,

130 
131 _____

132 Loren Stephen-Porter

133 Board Secretary

134

135 Minutes approved at the Board of Director's Meeting on: August 17, 2010

136

137

138

139

140

141

142

143

144