

1 **May 27, 2008**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Harris called the meeting to order at 5:03 p.m.

5 **THE INVOCATION GIVEN DEPUTY CHIEF GLASGOW.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL: Present:** Directors Harris, Olson and Thuner.

8 **Absent:** Directors Graham and Munson.

9
10 **ALSO PRESENT:** Chief Metcalf, Deputy Chief Glasgow, Attorney James and Board Secretary
11 Loren Stephen-Porter. In the audience were: Division Chiefs Goldberg and Morel, Battalion
12 Chiefs Abbott, Lane and Stevens, F/A Timmers, FF Association members and members of the
13 public.

14 **PUBLIC ACTIVITIES AGENDA**

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16 1. **PUBLIC COMMENT:** President Harris addressed the audience and inquired whether there
17 were any public comments regarding items not on the Agenda. There being no public
18 comment, the public comment time was closed.

19 2. **INTRODUCTION OF CSDA SCHOLARSHIP WINNER – MIRNA CHAVARRIA – CHIEF METCALF:**
20 Chief Metcalf noted that each year the District partners with FPUD and the Conservation
21 District to selection a student to recommend for scholarship. This year, the Districts chose
22 Mirna Chavarria to submit for scholarship and she was selected. In addition, Ms. Chavarria's
23 essay was selected for submission to the State level CSDA competition. Although Ms.
24 Chavarria could not attend, congratulations were extended.

25 3. **EMPLOYEE OATH OF OFFICE — CHIEF METCALF:** Chief Metcalf presented Susan Kettner to
26 the Board as the newest member of the District. She will be serving in the Prevention Bureau
27 as the Administrative Specialist. Ms. Kettner was selected over many other qualified
28 applicants. As the most publically involved member of the District, Ms. Kettner will be the new
29 “face” of North County Fire Protection District. Ms. Kettner was sworn-in and pinned by family
30 members.

ACTION AGENDA

CONSENT ITEMS:

4. APPROVE REGULAR BOARD MEETING MINUTES, APRIL
5. APPROVE FINANCIAL REPORT APRIL 2008
6. APPROVE POLICIES AND PROCEDURES

President Harris inquired whether there were any questions regarding Consent Agenda items 4-6. There being no discussion, President Harris asked for a motion to approve the consent agenda. On a motion by Director Olson to approve Items 4-6 as they were presented, which was seconded by Director Thuner, the motion passed unanimously.

ACTION ITEMS:

7. NOMINATIONS TO THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) AND THE LAFCO SPECIAL DISTRICTS ADVISORY COMMITTEE – CHIEF METCALF: Chief Metcalf presented the opportunity for the Board to make a recommendation for LAFCO seats, noting the District is well represented with the existing members. It was the consensus of the Board not to offer a nomination for the upcoming election.
8. SET PUBLIC HEARING DATE/TIME CERTAIN AUGUST 26, 2008 — FOR ADOPTION OF UPDATED FIRE PREVENTION FEES AND ORDINANCE 2008-01 (5:15 P.M.) AND ESTABLISHMENT OF EQUIPMENT PLAN FOR THE FEE MITIGATION PROGRAM WITH ADOPTION OF RESOLUTION 2008-03 (5:25 P.M.) — D/C MOREL: Chief Metcalf noted this is a ministerial act of setting a hearing date for the two hearings for the establishing of prevention fees and fee mitigation plan adoption. On a motion by Director Olson, which was seconded by Director Thuner, the Board unanimously approved setting the two hearing dates as proposed.

DISCUSSION AGENDA

9. REVIEW OF DRAFT PRELIMINARY BUDGET – CHIEF METCALF, DEPUTY CHIEF GLASGOW AND BOOKKEEPER TIMMERS: Chief Metcalf presented the preliminary budget draft to the Board, reviewing the yearly process. Chief Metcalf noted that the anticipated revenue is close to the predicted amounts. In addition, he noted several shortfalls, including ambulance revenue, developer fees and construction fees. It is anticipated there will be a 3% growth in the next

61 fiscal year, with an expectation of a continued revenue decline in the coming months. Chief
62 Metcalf lauded Staff on controlling their proposed expenditures and budgeting efforts in this
63 fiscal year. He noted there would be some increasing in the coming year in operating costs,
64 especially in the area of fuel. He noted the coming budget does not anticipate in new
65 expenditures. Priorities for the coming year were discussed, with it being noted the coming
66 year demonstrates a maintenance budget. President Harris inquired why there was a need for
67 a new staff vehicle which was not in the budget or fleet plan. D/C Morel explained that as of
68 now, there are three inspectors and only two vehicles. Although the staff tries to share the
69 vehicles and schedule judiciously, the lack of sufficient vehicles is cutting down their
70 effectiveness. In addition, it was noted there were six VHF radios added. B/C Stevens
71 informed the Board this addition was included to meet the new FCC standard and these six
72 represent an incremental phasing-in over the years. As the program is federally mandated, he
73 is hoping to obtain grant funding. This report is informational only, no action is required.

74 75 **STANDING DISCUSSION ITEMS:**

76 77 **LEGAL COUNSEL REPORT:**

78 Counsel's report on "Constitutional Law" was presented to the Board with brief discussion
79 regarding the changes in the law for drug testing of safety individuals. This report is
80 informational only, no action is required.

81 **WRITTEN COMMUNICATION:**

- 82 ➤ AB 38 – Legislation Merges Office of Emergency Services & Office of Homeland Security
- 83 ➤ May 2, 2008 Letter from Rally for Children
- 84 ➤ May 7, 2008 Letter from Community Member
- 85 ➤ Invitation to Retirement Party
- 86 ➤ May 6, 2008 Memo re: FF/PM Recruitment
- 87 ➤ May 6, 2008 Memo re: Deputy Fire Chief Recruitment

88 Chief Metcalf informed the Board that under AB 38, the Office of Emergency Services and
89 Homeland Security will be merged, with hopes of consolidating efforts. Informational only, no
90 action required.

91 2. Board Recognition Program:

- 92 ➤ April 22, 2008 Letter from City of Murrieta re: Participation in Memorial Service
- 93 ➤ April 29, 2008 Letter re: Station 4 (B) Assistance
- 94 ➤ May 8, 2008 Memo re: Burn Institute Fund Raiser
- 95 ➤ May 16, 2008 Memo re: John Buchanan
- 96 ➤ May 22, 2008 Email re: Medical Assistance

97 The Board took note of the various information regarding recognized individuals. Informational
98 only at this time, no action required.

99 **NEWS ARTICLES:** Chief Metcalf directed the Board's attention to several articles. Brief
100 discussion ensued. This is informational only, no action required.

101 **COMMENTS:**

102 1. **STAFF REPORTS/UPDATES:**

103 1.1. **CHIEF METCALF:** Chief Metcalf updated the Board on Grant activities, noting that D/C
104 Goldberg is committed to searching for grant opportunities. He noted that the District had
105 received \$28,000.00 from the McCormick foundation to provide for barricade product, which
106 will be made available to public and placed on apparatus. He noted that District negotiations
107 are continuing, with another meeting pending. The Standards of Cover study is underway,
108 with the Staff having a face-to-face meeting with the Consultant Stu Gary to review preliminary
109 results. Based on the feedback, he will revise and add information as requested. B/S
110 Stephen-Porter is working on a date for a workshop for the Board. Chief Metcalf noted that he
111 had invited Chief Gary Fisher from Vista to be present during the preliminary results meeting,
112 looking for opportunities to cooperate with their agency. Chief Metcalf invited Board members
113 to the Classic Car Show where the FF Association will be serving breakfast and lunch at their
114 main fundraiser for the year. Possible Board candidates were discussed with it being noted
115 that Mike Crain and Fred Luevano were present in the audience.

116 **CHIEF OFFICERS:** **B/C Abbott:** B/C Abbott informed the Board that on June 21st, there would be
117 a Cancer Walk for Life, at which the District would be providing free CPR training. B/C Abbott
118 emphasized how important CPR could be, noting a recent CPR save with the assistance of
119 Station 4. B/C Abbott encouraged individuals to look for fliers that are coming out for details.

121 Deputy Chief Glasgow: Chief Glasgow noted that the recruitments continue with four offers
122 made to reserves and the hiring of two FF, Ben Lian and Dan Sahagun. The new Deputy
123 Chief, Jon Torchia, is slated to start on June 9, 2008. In addition, Captain Brandon Lucore has
124 been chosen to serve as Administrative Captain, picking up the reins of A/C Strikwerda's work
125 on GIS mapping and the Senior Volunteer program. He noted that Association President
126 Steven Marovich was promoted to Captain and will taking Captain Lucore's vacated position.

127 B/C Lane: B/C Lane informed the Board that as a result of a donation from the October fire
128 siege, the District was able to fund two days of emergency training for safety driving. He noted
129 this presented a unique opportunity for staff, allowing them to test driving skills in a safe
130 environment. D/C Morel: D/C Morel informed the Board the Fire Safe Council had received
131 another large grant, \$250,000.00, which will be used for weed abatement. In addition, the
132 annual District weed abatement letter is scheduled for release in the last week of May. D/C
133 Morel noted the letter will be sensitive to the individuals who may have been harmed in the
134 Rice fire, taking a more educational approach this year. He noted that CERT had received
135 another large grant, resulting in the program being able to purchase another trailer.

136 2. **BOARD**: Director Olson: Director Olson commended President Harris for her
137 involvement with the Association at the Classic Car show.

138 3. **BARGAINING GROUPS**: No comments.

139 4. **PUBLIC COMMENT**: No comments.

141 **CLOSED SESSION**

142 **ENTERING CLOSED SESSION:**

143 At 5:45 p.m., President Harris inquired whether there was a motion to adjourn to closed
144 session. Director Olson moved to go to closed session, which was seconded by Director
145 Thuner, which motion was passed unanimously. At 5:55 p.m., the Board entered Closed
146 Session to hear:

147 1. *CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6 —*

148 *Management Group Negotiations — Chief Metcalf*

149 Management Group Negotiators: NCFPD Management Group

150 District Negotiators: Chief Metcalf and District Counsel James

- 151 2. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6 — Non-
152 Safety Group Negotiations – Chief Metcalf

153 Non-Safety Group Negotiators: Fallbrook Firefighters Association

154 District Negotiators: Chief Metcalf and District Counsel James

- 155 3. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6 Safety
156 Group Negotiations – Chief Metcalf

157 Safety Group Negotiators: Fallbrook Firefighters Association

158 District Negotiators: Chief Metcalf and District Counsel James

- 159 4. PERFORMANCE REVIEW – Government Code § 54957 — Chief Metcalf

160 **REOPENING OPEN SESSION:**

161 On a motion by Director Thuner, which was seconded by Director Olson, and which passed
162 unanimously, the Board returned open session at 7:44 p.m. The following items were reported
163 out to the public:

- 164 1. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6 —
165 Management Group Negotiations — Chief Metcalf

166 Management Group Negotiators: NCFPD Management Group

167 District Negotiators: Chief Metcalf and District Counsel James

168 No reportable action.

- 169 2. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6 — Non-
170 Safety Group Negotiations – Chief Metcalf

171 Non-Safety Group Negotiators: Fallbrook Firefighters Association

172 District Negotiators: Chief Metcalf and District Counsel James

173 No reportable action.

- 174 3. CONFERENCE WITH LABOR NEGOTIATOR – Government Code § 54957.6 Safety
175 Group Negotiations – Chief Metcalf

176 Safety Group Negotiators: Fallbrook Firefighters Association

177 District Negotiators: Chief Metcalf and District Counsel James

178 No reportable action.

- 179 4. PERFORMANCE REVIEW – Government Code § 54957 — Chief Metcalf

180 No reportable action.

ADJOURNMENT

A motion was made at 7:55 p.m. by Director Olson and seconded by Director Thuner, to adjourn the meeting and reconvene on, June 24, 2008 at 5:00 p.m. The motion carried unanimously.

Respectfully submitted,



Loren Stephen-Porter

Board Secretary

Minutes approved at the Board of Director's Meeting on: June 24, 2008