

1 **October 19, 2010**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE**
3 **PROTECTION DISTRICT.**

4 President Thuner called the meeting to order at 17:00.

5 **THE INVOCATION GIVEN BY CHIEF METCALF.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL: Present:** Directors Harris, Hooper, Munson, Schaden and Thuner.

8 **Absent:** None.

9 **Staff Present:** Chief Metcalf, Attorney James and Board Secretary Stephen-
10 Porter. In the audience were: Deputy Chief Torchia, D/C Morel, Battalion Chief Abbott, F/S
11 Timmers and members of the public and Association.

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13 **PUBLIC ACTIVITIES AGENDA**

14 1. **PUBLIC COMMENT:** President Thuner addressed the audience and inquired whether
15 there were any public comments regarding items not on the Agenda. There being no public
16 comment, the public comment time was closed.

17 2. **RECOGNITION OF NORTH COUNTY FIRE PROTECTION DISTRICT'S COMMUNITY PARTNERS —**
18 **D/C MOREL:** On behalf of the Board, D/C Morel presented several community members with
19 plaques of recognition for their involvement with the District throughout the year. D/C Morel
20 acknowledged Mike Crain, the Managing Director for CERT, who is stepping down this year.
21 He also acknowledged Fire Safe Council President Fred Luevano, who partnered with the
22 District to achieve weed abatement management. Finally, D/C Morel acknowledged Charlie
23 Vega, who worked on the evacuation map and sought financial support to have it published, as
24 well as working to create and install the fire danger signs. The Board thanked all for their
25 efforts on behalf of the District and the communities served.

26 3. **THIRD QUARTER 2010 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF METCALF**
27 **AND B/S STEPHEN-PORTER:** B/S Stephen-Porter presented the quarterly report on individuals
28 brought forth for recognition by the Board. On a motion by Director Hooper, seconded by Vice
29 President Harris, the Board motion to acknowledge Captain Mahr and Engineer Itzaina for their

30 work on the Field Saver and Pocket PCs. The motion carried unanimously. On a motion by
31 President Thuner and seconded by Director Hooper, the Board unanimously voted to approve
32 awards for the following individuals for CPR saves: Captain Meers, Engineer Moramarco,
33 FF/PM Choi, Lindsey and RFF Stinson and Captain Delgado, Engineer August, FF/PM Moritz,
34 Iglesias and Harlin. The awardees will be invited to a future meeting for recognition by the
35 Board.

36 **ACTION AGENDA**

37 **CONSENT ITEMS:**

- 38 4. **APPROVE REGULAR BOARD MEETING MINUTES, SEPTEMBER 2010**
- 39 5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2010**
- 40 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 41 7. **REVIEW AND ACCEPT THIRD QUARTER CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS**

42 President Thuner inquired whether there were any questions on Items 4-7. There being none,
43 she asked for a motion to approve the Consent Agenda. Director Hooper noted that the
44 District continues to receive excellent comments, he enjoys reading them. On a motion by
45 Vice President Harris to approve Items 4-7 which was seconded by Director Hooper, the
46 motion passed unanimously.

47 **ACTION ITEMS:**

- 48 8. **APPROVE TIME AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT BOARD**
49 **MEETINGS FOR THE YEAR 2011- CHIEF METCALF AND B/S STEPHEN-PORTER:** Chief Metcalf
50 presented the tentative schedule to the Board for approval. It was noted that several meetings
51 have been moved from the normal meeting day to meet changes in the schedule for
52 educational events. On a motion by Director Schaden, seconded by Director Hooper, the
53 motion to approve the 2011 meeting calendar was approved as presented.
- 54 9. **REVIEW AND APPROVE STATION 5 CONSTRUCTION PROJECT FINANCING — CHIEF TORCHIA:**
55 Chief Torchia presented the proposal and Resolution for Station 5 construction project
56 financing to the Board. He noted after speaking with the architect, they believe the ceiling for
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59 the project will be 3.5 million dollars. As directed, the project will be funded fifty percent
60 through the Facilities Fund and 50 percent through the proposed facilities loan. Discussion
61 ensued regarding early payoff and penalties, with it being noted early payment penalties would
62 range between one and three percent. On a motion by Director Hooper, seconded by Director
63 Munson, the Board unanimously voted to approve the Station 5 Construction Project Financing
64 as presented.

65 10. **REVIEW AND DETERMINE WHETHER TO MAKE RECOMMENDATIONS RE: ENVIRONMENTAL**
66 **IMPACT REPORT – HWY 76 — CHIEF METCALF:** Chief Metcalf presented an overview of the Draft
67 report and opened the matter for discussion. Discussion ensued, with the advantages and
68 disadvantages of the northern and southern routes discussed. Chief Metcalf noted that
69 whether the Board decided to take a position or sending a written recommendation to Caltrans,
70 the Staff would be providing their concerns to them. He noted that the District continues to
71 have open door communications with Caltrans on issues of concern. Discussion ensued
72 regarding the desire that the chosen route not negatively impact the response times and
73 concerns regarding unsignalized intersections. It was noted that the northern route will have
74 four lanes with breaks for turns and the southern route will have six lanes approximately 4.5
75 miles without ingress or egress. The difference in the costs of the two routes was discussed.
76 In-depth discussion ensued regarding whether to take a position or to communicate concerns
77 only. On a motion by Director Hooper, which was seconded by Director Munson, the Board
78 approved sending a letter to Caltrans outlining the District's concerns regarding minimizing
79 impact on response, inclusion of opportunities to cross the center lines safely and concerns
80 regarding lack of emergency in/egress on the southern route; Chief Metcalf to write the letter
81 with all Directors to sign; neutrality on preference for either north or south route. The vote was:
82 **Ayes:** Directors Hooper, Munson, Schaden and Thuner; **Noes:** Director Harris.

83 84 **DISCUSSION AGENDA**

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86 10. There are no Discussion Items for the Regular Board Meeting for
87 October 19, 2010.

88 **STANDING DISCUSSION ITEMS:**

89 **LEGAL COUNSEL REPORT:** Counsel James presented his letter “Public Employee May Not
90 Bring Action Against Public Employers for Violations of Labor Code Provisions Not Expressly
91 Made Applicable to Public Entities.” Brief discussion ensued regarding this issue. This is
92 informational only, no action required.

93 ● **WRITTEN COMMUNICATIONS:** Chief Metcalf drew attention to letter regarding the
94 recent Line of Duty Death at Orange County Fire Authority and the District sending an engine
95 to attend the memorial service. Chief Metcalf discussed the report from the Trauma
96 Intervention Program (TIP) for 2010, discussing the type of activities this service provides.
97 Informational only, no further action required.

98 ● **BOARD RECOGNITION PROGRAM:** There were no submissions this month. Informational
99 only, no further action required.

100 ● **NEWS ARTICLES:** Chief Metcalf noted there were numerous articles regarding the
101 pending Highway revision. Informational only, no further action required.

102 ● **COMMENTS:**

103 ● **STAFF REPORTS/UPDATES:**

104 ● **UPDATE ON STATION CONSTRUCTION:** See Item 9.

105 ● **BILL METCALF, FIRE CHIEF/CEO:** Chief Metcalf noted that the anniversary of the 2007
106 fires, including the Rice Fire, was just around the corner (October 21st). He noted the fire
107 activity has been very moderate this year. Chief Metcalf noted that the State budget approval
108 was timely. Chief Metcalf acknowledged the Fire Prevention Staff for their efforts during Fire
109 Prevention Week, most particularly D/C Morel and FPS Koch, noting it was considered a great
110 success. Chief Metcalf informed the Board he has begun the process for filling Operations
111 Chief position. He is hoping to complete the process in the next two months and placing the
112 selected person the position by January 2011. Chief Metcalf informed the Board he is
113 beginning the preparatory work for beginning negotiations with the first meeting in November
114 to discuss a tentative schedule, what type of data to collect. Chief Metcalf reminded the Board
115 there is no November meeting and the December meeting is on December 14th with biennial
116 ethics training. Informational only, no further action required.

117 ● **CHIEF OFFICERS:** **B/C ABBOTT:** B/C Abbott reported that CERT has begun providing
118 CPR training in the community consistent with the new guidelines. He noted that in a study,
119 the District's data showed it to be a trendsetter in the area of CPR saves. **D/C MOREL:** D/C
120 Morel informed the Board that FPS Koch would be performing the fire safety training for
121 preschools during the next week, as the Mr. Smoke training is not age appropriate for this age
122 group. Informational only, no further action required.

123 ● **BOARD:** **VICE PRESIDENT HARRIS:** Vice President Harris thanked the District for their
124 involvement with the Bonsall Country Fair, noting they had a great turnout. **PRESIDENT**
125 **THUNER:** President Thuner provided an overview of her involvement in the Assistance to
126 Firefighters and Safer Grants. She stated it was a frustrating process that does not always
127 help those in the most need. Informational only, no further action required.

128 ● **BARGAINING GROUPS:** FFA is having their annual golf tournament and members of the
129 Board were invited to participate. All fees realized will be donated to local charities.
130 Informational only, no further action required.

131 ● **PUBLIC COMMENT:** No comments.

132 **CLOSED SESSION**

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134 There was no Closed Session for the October 19, 2010 meeting.

135 **ADJOURNMENT**

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137 A motion was made at 6:12 p.m. by Vice President Harris and seconded by Director Munson,
138 to adjourn the meeting and reconvene on, December 14, 2010, at 17:00. The motion carried
139 unanimously.

140 Respectfully submitted,

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142 _____
143 Loren Stephen-Porter

144 Board Secretary

145 Minutes approved at the Board of Director's Meeting on: December 14, 2010