

1 **OCTOBER 21, 2008**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Harris called the meeting to order at 17:00.

5 **THE INVOCATION GIVEN CHAPLAIN HELM.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL: Present:** Directors Graham, Harris, Munson and Olson.

8 **Absent:** Director Thuner.

9 **ALSO PRESENT:** Fire Chief/CEO Bill Metcalf, Attorney James and Board Secretary Loren  
10 Stephen-Porter. In the audience were: Deputy Chief Torchia, Divisions Chief Goldberg and  
11 Morel, Battalion Chiefs Abbott, Lane and Stevens, MSO Scott, F/A Timmers, and members of  
12 the public, Board candidate Hooper and Firefighters Association.

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14 **PUBLIC ACTIVITIES AGENDA**

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16 1. **PUBLIC COMMENT:** President Harris addressed the audience and inquired whether there  
17 were any public comments regarding items not on the Agenda. Chief Metcalf welcomed newly  
18 hired individuals: RFF/PM Ramirez, Ruiz and Hagger and they were sworn and pinned by  
19 family members. Chief Metcalf then welcomed the newly promoted individuals of Captain Eric  
20 Ayers and Engineer Rich Berry, who were also pinned into their new positions. There being no  
21 public comment, the public comment time was closed.

22 2. **THIRD QUARTER REVIEW OF BOARD RECOGNITION PROGRAM - CHIEF METCALF:** Along with  
23 President Harris, Chief Metcalf recognized last quarter's winners of the Board Recognition  
24 Program: Division Chief Goldberg from Management, MSO Scott from Non-Safety and  
25 Captain Krafft from Safety, noting each of their accomplishments.

26 3. **RECOGNITION OF OUTGOING DIRECTOR LORI GRAHAM – CHIEF METCALF:** Chief Metcalf  
27 recognized the efforts of Director Graham, noting that the meeting was being held on the  
28 anniversary of the Rice Fire, during the tenure of Director Graham's presidency. Director  
29 Graham stated she was proud to be part of such an agency that saved the community during a  
30 perilous event. Director Graham was presented with a plaque of appreciation.

## ACTION AGENDA

### CONSENT ITEMS:

4. APPROVE REGULAR BOARD MEETING MINUTES, SEPTEMBER 16, 2008
5. REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2008
6. POLICIES AND PROCEDURES
7. REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT
8. REVIEW AND ACCEPT EMERGENCY STATISTICS REPORT
9. REVIEW AND ACCEPT FIRE PREVENTION REPORT
10. REVIEW AND ACCEPT TRAINING REPORT
11. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS
12. REVIEW AND ACCEPT MAINTENANCE DIVISION REPORT

President Harris inquired whether there were any questions regarding the consent agenda. There being no other matters, President Harris asked for a motion to approve the consent agenda. Brief discussion ensued regarding the status of the Weed Abatement and violation notices. On a question regarding overtime, Chief Metcalf noted that a large amount of the overtime dealt with mutual aid responses, which funding will not be realized on until the following month. On a motion by Director Olson, seconded by Director Graham, the Board voted to approve Items 4-12, that passed unanimously.

### ACTION ITEMS:

13. APPROVE TIME AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT MEETINGS FOR 2008 YEAR – CHIEF METCALF: Chief Metcalf presented the proposed meeting schedule for the upcoming year, requesting the Board review and approve as presented. He noted that all meetings, with the exception of the end of the year, are on the fourth Tuesday of the month at 17:00. On a motion by Director Olson, which was seconded by Vice President Munson, the motion to approve the meeting schedule as presented was approved unanimously.

14. APPROVE ADOPTION OF RECOMMENDED DEPLOYMENT RESPONSE MEASURES – DEPUTY CHIEF TORCHIA: Deputy Chief Torchia presented the next step working on the Standards of Cover. He outlined the goals as noted by the report recommendations and informed the Board the Staff had been working to develop a performance standard that would be adopted by the Board. He noted that the recommendation considers data from Citygate, the Leadership Team,

61 and floor staff and considers the additional information provided by NFPA 1710/1720. He noted that  
62 after the approval, the staff would continue evaluation of the times, and report annually to inform the  
63 Board how the District is meeting those goals. Director Harris inquired whether the proffered times  
64 were obtainable. Deputy Chief Torchia noted that although it may be a stretch initially, it was felt these  
65 were obtainable and Staff is taking steps even now to improve their performance. Vice President  
66 Munson inquired whether the times would be adjusted if they appeared to be unrealistic after a period.  
67 Deputy Chief Torchia noted that would be considered if it appeared they were not obtainable, but that  
68 based on the information known at this time, they are obtainable. The next step is to have a workshop  
69 with the Board to discuss priorities in the District. The Staff will be working to develop an initial list,  
70 which after discussion with the Board will be defined and cost estimates and finance options will be  
71 determined. Chief Metcalf noted this is a long range planning effort that will require several meetings.  
72 Director Olson inquired whether the Bonsall Station will be relocated. Chief Metcalf noted that will be  
73 part of the consideration in future steps. On a motion by Director Olson, which was seconded by  
74 Director Graham, the motion was made to approve the Deployment Measures as presented. The  
75 motion was approved unanimously.

## 77 **DISCUSSION AGENDA**

78 15. **VOLUNTEER FIRE CORPS PROGRAM – STATUS REPORT – A/C LUCORE:** Administrative  
79 Captain Lucore made a presentation, updating the Board on the status of the Volunteer Fire  
80 Corps Program. He outline the initial tasks for the Program members, including greeting  
81 customers, answering phones and general questions, then branching out into other areas as  
82 the program grows. He noted that funding for the Program had been included in the Budget  
83 and that additional funds are being sought in a grant. He informed the Board of the structure  
84 of the Program, as well as selection and orientation processes. Brief discussion ensued.  
85 Informational only, no action required.

### 86 **STANDING DISCUSSION ITEMS:**

87 **LEGAL COUNSEL REPORT:** Counsel James presented his letter “Agency Can Require  
88 Employee to Reimburse for Training Costs, but Cannot Deduct Amount from Employee’s  
89 Paycheck.” He noted that this is a change in the labor law that prohibits removal of the  
90

91 amounts from the paycheck of the employee. Brief discussion ensued. This is informational  
92 only, no action required.

93 **WRITTEN COMMUNICATION:**

94 • **WRITTEN COMMUNICATIONS:** Chief Metcalf noted that we continue to have challenges  
95 with the ambulance revenue recoupment and directed attention to the letter regarding billing  
96 issues from Medi-Cal. Chief Metcalf informed the Board SDG&E has put their rolling blackout  
97 program on hold for now, primarily due to objections from the public and water agencies.  
98 Informational only, not action required.

- 99 • **BOARD RECOGNITION PROGRAM: SEE ITEM 2.**

100 **NEWS ARTICLES:**

101 Chief Metcalf directed the Board's attention the training coverage received in the news.  
102 Informational only, no action required.

103 **COMMENTS:**

104 1. **STAFF REPORTS/UPDATES:**

105 1.1. **BILL METCALF, FIRE CHIEF/CEO:** Chief Metcalf acknowledged the contributions made in  
106 preparation and presentation of Fire Prevention Week and the District's Open House. He  
107 stated that Chief Morel and staff did an outstanding job and were very visible in community.  
108 Chief Metcalf also acknowledged the hard work on the two new apparatus by Captain Mahr  
109 and his committee members A/C Lucore, Engineer Jones, FF/PM Quinn and Mechanic Nieto.  
110 Placement was discussed. He noted the new ambulances have been ordered, but the new  
111 engine is on hold until the status of the District is realized with the next tax check. Chief Metcalf  
112 lauded Chief Goldberg as lead on structure protection group on the Juliet Fire, noting that no structures  
113 were lost. He noted thirty-nine applicants will undergo five days of testing for the opening fire fighter  
114 positions, with the hope of bring the new folks employees on board in December. Chief Metcalf  
115 informed the Board that LAFCO is moving forward with the process of folding East County into existing  
116 CSA 135, activating the CSA's latent powers. It is expected that this will occur in early part of  
117 November. Chief Metcalf noted that the Orange Grove Power Facility will now be within the County's  
118 area of responsibility. He discussed the possibility that Proposition A will pass, noting that the County  
119 is not optimistic that it will pass, as it requires a 66% vote. Chief Metcalf noted that due to facility  
120 limitation, the Volunteer Program cannot be initiated and there a limited options. Director Olson noted

121 the Board had considered other options, such as buying space, but that finding a good space at a  
122 reasonable rate for commercial real estate is difficult. Chief Metcalf told the Board that Staff had been  
123 considering a couple of options, looking at recommending a lease, medium term to bridge the gap until  
124 the downtown facilities are rebuilt, but that the Staff cannot wait until the building occurred. He noted  
125 that the Staff has been looking at properties, but there is still considerations and legal counsel is  
126 involved.

127 1.2. **CHIEF OFFICERS:** DIVISION CHIEF MOREL: Thanked the Fire Save Council, CERT and the  
128 numerous other agencies that supported the Open House.

129 2. **BOARD:** PRESIDENT HARRIS: Noted that the Open House this year was the best she  
130 had seen in several years. DIRECTOR GRAHAM: Thanked Chief Metcalf and the Staff for the  
131 great working relationship between them and offered how proud she was to be a part of the  
132 organization. DIRECTOR OLSON: Stated he would miss Director Graham and thanked her for  
133 her participation on the Board.

134 3. **BARGAINING GROUPS:** President Marovich thanked Director Graham for her  
135 service to the Board and the District

136 4. **PUBLIC COMMENT:** A member of the public lauded the Open House activities.  
137

## 138 **CLOSED SESSION**

139 There was no closed session for the October 21, 2008 meeting.

## 141 **ADJOURNMENT**

142 A motion was made at 6:20 p.m. by Vice President Munson and seconded by Director Olson to  
143 adjourn the meeting and reconvene on, December 9, 2008, at 17:00. The motion carried  
144 unanimously.

145 Respectfully submitted,

146  
147 \_\_\_\_\_  
148 Loren Stephen-Porter

149 Board Secretary

150 Minutes approved at the Board of Director's Meeting on: December 9, 2008