

NORTH COUNTY FIRE PROTECTION DISTRICT

Fire Prevention Bureau

315 East Ivy Street, Fallbrook, CA 92028

(760) 723-2010 (760) 723-2045 (fax)

Self-Inspection Checklist

INSTRUCTIONS: Please review these questions and place a check mark in the “Yes” or “No” box, as appropriate. Refer to bottom reverse side for compliance and completion measures.

	Yes	No
1. Is the address clearly visible and in large enough letters to be seen from the street?		
2. Is the fire extinguisher classification 2A10BC or higher and in a visible and accessible location?		
3. Is the fire extinguisher fully charged? (Arrow inside round pressure gauge will be within the green section if charged). If not, have extinguisher serviced as noted in item #5.		
4. Is there at least one fire extinguisher within 75' travel distance from anywhere in the business?		
5. Have fire extinguishers been serviced within a year or after use by a State Fire Marshal licensed company?		
6. Does the main entrance/exit door have a sign which reads “this door to remain unlocked during business hours”?		
7. Are all exits marked with an exit sign? (Not required on main entry door).		
8. Are all exits unobstructed and operable from the inside without the use of a key or special knowledge?		
9. Are illuminated exit signs in proper working order?		
10. Do electrical panels have a 30” clearance in front for clear access?		
11. Are all combustible stored materials stacked so they are at least 2 feet below the ceiling and away from sources of heat?		
12. If you have emergency lighting, does it work?		
13. Are areas outside and around the building free of dry weeds, debris or trash?		

PLEASE SEE OTHER SIDE OF CHECKLIST.

	Yes	No
14. Are extension cords of the same size wiring as the appliance it is serving, and for temporary use only?		
15. When multiple electrical appliances are sharing one outlet, are only approved power strip multi-plug devices with fuse breaker protection being used?		
16. Are electrical outlets free from overuse by appliances, extension cords, etc.		
17. Are cover plates installed on all electrical outlets and boxes?		
18. Are all electrical cords in good shape and free from damage and splicing?		
19. If there is an automatic fire sprinkler system; are sprinkler heads free from obstructions, hanging decorations, etc?		
20. Are walls, draft stops and ceilings free from holes and openings?		
21. Are all large commercial dumpsters (garbage containers) at least 5 feet away from combustible walls, windows, door openings, or combustible roofs?		
22. Is there less than 10 gallons of combustible or flammable liquids stored on site?		
23. Are compressed gas cylinders secured so they will not be knocked over or fall?		

Business Name: _____ **Address:** _____

Business Phone #: _____ **After Hrs./Emerg. Phone #:** _____

Completed By: _____ **Date:** _____

If the answer to any of the above questions was No, you should correct the situation so the answer is Yes. For example, if you answered No to question #21, you should move the dumpsters away from the building.

This document will serve as your official record of inspection; please retain a copy for your records.

When all the answers on this checklist are yes, return this completed form to: North County Fire Protection District, Fire Prevention Bureau, 315 E. Ivy, Fallbrook, CA 92028. If you have any questions concerning the safety of your business, please feel free to call the Fire Prevention Bureau at (760) 723-2015.