

**NORTH COUNTY FIRE PROTECTION DISTRICT**  
**Policy and Procedure Manual**

FIRE PREVENTION  
PLANS AND PERMITS

SECTION 340.11  
10/18/99  
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**Temporary Assemblages**

**PURPOSE:** The intent of this guideline is to provide the requirements for the use of business type occupancies for temporary assembly purposes. The following requirements will ensure that appropriate measures have been taken to ensure safety to the public.

**POLICY:** Buildings used for temporary assemblies must conform with the guidelines specified herein or via comparable requirements and must apply for and possess a valid permit issued by NCFPD for such purposes.

**SCOPE:** This guideline shall apply to occupancies where temporary assembly uses are proposed, within the jurisdiction of the North County Fire Protection District.

**PROCEDURE:**

- I. All required information shall be submitted to the Fire Prevention Bureau for review and approval at least 14 days in advance of the planned event.
- II. A [Special Event /Use permit](#) shall be obtained from Fire Prevention. Additionally, plans will be required on site for inspection.
- III. A seating/furniture plan shall be submitted and approved at least 14 days in advance. This plan shall indicate the aisle widths, exits, number of seats, method of bonding, seating plan and shall be approved prior to the scheduled event.
- IV. The building shall have an approved automatic fire sprinkler system with a current 5-year certification. This system is required to be monitored by a UL listed and approved Central Monitoring Station.
- V. Fire extinguishers with a minimum of 2A-10BC shall be provided every 75 feet of travel distance throughout the facility, and in accordance with CFC Standard 10-2.
- VI. Occupant load shall be determined per CBC Table 10A and shall be approved by the Building department and Fire Authority and shall be posted in clear view.