

# NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: [www.ncfire.org](http://www.ncfire.org)

## BOARD OF DIRECTORS

CINDY ACOSTA  
JEFFERY EGKAN  
DAVID KENNEDY  
KENNETH E. MUNSON  
JOHN VAN DOORN

KEITH McREYNOLDS - Fire Chief/CEO - [kmcreynolds@ncfire.org](mailto:kmcreynolds@ncfire.org)  
ROBERT H. JAMES - District Counsel - [roberthjameslaw@gmail.com](mailto:roberthjameslaw@gmail.com)  
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - [lstephen@ncfire.org](mailto:lstephen@ncfire.org)

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**SUBJECT:** BOARD MEETING PACKAGE  
**DATE:** September 27, 2022

Enclosed is your Board package for the Regular September Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the regular meeting venue at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

**Please note this month's meeting is scheduled for Tuesday, September 27, 2022, beginning at **4:00 p.m.****

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me prior to the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

*To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.*

Respectfully,



Keith McReynolds  
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

SEPTEMBER 27, 2022 - 4:00 p.m.

### LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 EAST MISSION ROAD  
FALLBROOK CALIFORNIA**

The September 27, 2022 meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFImdz09> or  
Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing [ncfboardcomments@ncfire.org](mailto:ncfboardcomments@ncfire.org). E-mailed comments received will be read into the record by Staff.

## PUBLIC ACTIVITIES AGENDA

*For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.*

### CALL TO ORDER

### ROLL CALL

### MOMENT OF SILENCE/INVOCATION (by request)

### PLEDGE OF ALLEGIANCE

#### 1. PUBLIC COMMENT — PRESIDENT EGKAN

(pgs. 5-6)

➤ **Standing Event:** Members of the Public may directly address the Board of Directors on Events of interest to the Public provided no action will be taken on non-agenda Events. The Board President may limit comments to three minutes per speaker (Board of Directors – Elections, Officers and Terms SOG § 4.2.6.3).

#### 2. CHALLENGE COIN AWARD — D/C MACMILLAN AND CHIEF McREYNOLDS

(pgs. 7-8)

➤ **NEW ITEM:** Recognition for Carlos V. Michel for his action of extinguishing a brush fire.

## ACTION AGENDA

### CONSENT EVENTS:

*All Events listed under the Consent Events are considered routine and will be enacted in one motion. There will be no separate discussion of these Events prior to the Board action on the motion, unless members of the Board, Staff or public request specific Events be removed from the Consent Agenda.*

#### 3. REVIEW AND APPROVE REGULAR BOARD MEETING MINUTES FOR AUGUST 23, 2022

(pgs. 9-14)

➤ **Standing Event:** Review and approve minutes from August meeting as presented.

#### 4. REVIEW AND APPROVE SPECIAL BOARD MEETING MINUTES FOR SEPTEMBER 7, 2022

(pgs. 15-16)

➤ **Standing Event:** Review and approve minutes from August meeting as presented.

#### 5. REVIEW AND ACCEPT FINANCIAL REPORT FOR AUGUST 2022

(pgs. 17-26)

➤ **Standing Event:** Review and Accept Financial Report for August as presented.

#### 6. REVIEW AND APPROVE POLICIES & PROCEDURES:

(pgs. 27-48)

- a. **Governance – Board of Directors – SOP – Board of Directors – Meetings:** Updated section on disruptive individuals and removal of the same, in accordance with SB 1100.
- b. **Administration – Business Management – Payroll & Benefits - New Employee Payroll:** Housekeeping changes to reflect current practice.

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



## AGENDA FOR REGULAR BOARD MEETING

SEPTEMBER 27, 2022

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7. **MONTHLY OPERATIONS ACTIVITY REPORT – AUGUST 2022** (pgs. 49-60)
- **STANDING ITEM:** Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.

### ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented.  
Time Certain Items will commence at the time announced in the Agenda.

8. **REVIEW AND APPROVE RESOLUTION 2022-19 ADOPTING AN UPDATED PAY SCHEDULE – FM JUUL AND CHIEF McREYNOLDS** (pgs. 61-64)
- **Recurring Item:** Review and approve Resolution 2022-19 adopting updated Pay Schedule document as required by California Code of Regulations §570.5 and which is being amended due to current pay rate adjustments.
9. **PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 27, 2022 (4:15 P.M.): REVIEW AND APPROVE FINAL BUDGET FOR FY 2022/2023 AND ADOPTION OF RESOLUTION 2022-20 – FIM JUUL AND CHIEF McREYNOLDS** (pgs. 65-90)
- **Yearly Item:** Review and approve Final Budget for FY 2022/2023 and Resolution 2022-20. Requires Roll Call Vote.
10. **PUBLIC HEARING DATE/TIME CERTAIN FOR SEPTEMBER 27 (4:30 P.M.) AND OCTOBER 22, 2022 (4:15 P.M.) — FOR ADOPTION OF 2022 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS — FM FIERI AND CHIEF McREYNOLDS** (pgs. 91-196)
- **Recurring Item:** Public Hearings for First reading of Fire Code, which includes amendments, additions and deletions for local rules and conditions.

### DISCUSSION AGENDA

No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

11. **DISCUSSION ON PUBLIC AGENCY RETIREMENT SERVICES (PARS) SECTION 115 POST-EMPLOYMENT BENEFIT TRUST IGD – FM JUUL AND CHIEF McREYNOLDS** (pgs. 197-206)
- **NEW ITEM:** DISCUSS SELECTION OF PARS SECTION 115 ELECTION.

**STANDING DISCUSSION EVENTS:** All Events listed under the Standing Discussion Events are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 207-208)
  - "Governor Newsom Signs Senate Bill 1100 into Law, Amending the Brown Act to Add a Provision Addressing Public Decorum Standards at Open Meetings"
- **WRITTEN COMMUNICATION:** (pgs. 209-218)
  - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 219-240)
- **COMMENTS/QUESTIONS:** (pgs. 241-242)
- **STAFF:**
  - Chief McReynolds
  - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**



## AGENDA FOR REGULAR BOARD MEETING

SEPTEMBER 27, 2022

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### CLOSED SESSION

The Board will enter closed session to discuss events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** (pgs. 243-244)  
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**  
➤ NCFPD MANAGEMENT GROUP      DISTRICT NEGOTIATORS:  
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**  
➤ FFA NON-SAFETY GROUP      DISTRICT NEGOTIATORS:  
NEGOTIATORS      CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF McREYNOLDS:**  
➤ FFA SAFETY GROUP NEGOTIATORS      DISTRICT NEGOTIATORS:  
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-5. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:**  
➤ FIRE CHIEF/CEO      DISTRICT NEGOTIATOR: DISTRICT COUNSEL JAMES
- CS-6. **REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**

**RECONVENE TO OPEN SESSION:** The Board will return to Open Session at the conclusion of Closed Session to Report on Closed Session Matters and to Hear Remaining Agenda Items, if any.

12. **REVIEW AND APPROVE EMPLOYMENT CONTRACT AND EXECUTIVE COMPENSATION FOR CHIEF McREYNOLDS — DISTRICT COUNSEL JAMES**  
➤ Recurring Item: Review and approve Chief McReynolds' employment contract and compensation; authorize President to execute agreement.

### ADJOURNMENT

#### SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, October 25, 2022, 4:00 p.m.

#### CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was September 21, 2022."

Board Secretary Loren Stephen-Porter:



Date:

September 21, 2022



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH MCREYNOLDS, FIRE CHIEF/CEO  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** PUBLIC COMMENT

**PUBLIC COMMENT:**

1. *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).*

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
PUBLIC RECOGNITION PROGRAM**

**TO:** BOARD OF DIRECTORS  
**FROM:** CAPTAIN HARRINGTON AND CHIEF McREYNOLDS  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** CHALLENGE COIN AWARD

**PUBLIC AGENDA**

**BACKGROUND:**

North County Fire Protection District has created a Recognition Program for members of the community who go above and beyond to assist the organization and/or their fellow townspeople in times of need. I recommend this citizen to receive our NCF community challenge coin for assisting the fire department by blocking the scene to prevent further injuries.

**SUMMARY:**

Incident Number - 2022-070575  
Date and Time - 09/01/2022 @ 11:33:35  
Incident Type - Vehicle Fire

During the start of our week-long heat wave, units were dispatched to a reported vehicle fire in the area of Calle De La Vuelta and SR-76. The weather was 95°F, 33% RH and winds were 5-10 mph out of the SW.

Dispatch reported to responding units that the fire was spreading to the brush. While crews were still getting their gear on, Mr. Michel, who was in his County Roads utility truck, pulled over to help. He noticed the vehicle was not on fire; however, the brush directly next to the vehicle was on fire. Mr. Michel grabbed his fire extinguisher and successfully extinguished the 5' by 5' brush fire. Mr. Michel remained at the scene and supported the fire investigator with his fire report.

Our community has experienced significant fires that have impacted so many lives. Its actions, like the ones taken by Mr. Mitchel, that make a tremendous difference in our community.

Carlos V. Michel  
Road Crew Supervisor – Fallbrook Station  
760-758-0171  
Carlos.Michel@adcounty.ca.gov

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1 **August 23, 2022**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egkan called the meeting to order at 4:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike (4:07 p.m.) and Van Doorn.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-  
11 Porter. In the audience were: D/C MacMillan, B/C Krumwiede, FM Fieri and members of the  
12 public and Association.

13  
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Egkan addressed the audience and inquired whether  
16 there were any public comments regarding items not on the Agenda. Chief McReynolds  
17 introduced several individuals to the Board. First, he introduced Chris Shaw, who will be on  
18 the Board in November as he ran unopposed. Second, he introduced Arnold Lingen, the  
19 new Deputy Fire Marshal and provided his background, which includes Law Enforcement and  
20 Bomb Arson experience. There being no comments from the public, the Public Comment  
21 Section was closed.

22 **ACTION AGENDA**

23 **CONSENT ITEMS:**

- 24 2. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JULY 2022**
- 25 3. **REVIEW AND ACCEPT ADJOURNED BOARD MEETING MINUTES FOR AUGUST 8, 2022**
- 26 4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JULY 2022**
- 27 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 28 6. **REVIEW AND ACCEPT MONTHLY OPERATIONS ACTIVITY REPORT**

29 President Egkan inquired whether there were any questions on Consent Items 2-6. There  
30 being no discussion, President Egkan asked for a motion to approve the Consent Agenda.  
31 On a motion by Director Van Doorn, seconded by Director Pike the motion to approve the  
32 Consent Agenda as presented passed unanimously.

33 **ACTION ITEMS:**

34 7. **PUBLIC HEARING DATE/TIME CERTAIN FOR AUGUST 23, 2022 AT 4:15 P.M. – TO REVIEW AND**  
35 **APPROVE THE BIENNIAL CODE OF CONFLICT — CHIEF McREYNOLDS AND B/S STEPHEN-PORTER:**

36 B/S Stephen-Porter presented the Conflict of Interest Code to the Board for review and approval,  
37 noting that there were several suggested changes to the Code, which have been reviewed and  
38 approved by District Counsel. The changes involved the following updates: [1] Revision of job title  
39 of Executive Assistant/Board Secretary to the Fire Chief/CEO to “Executive Assistant/Board Clerk,”  
40 and [2] moving Executive Assistant/Board Clerk and Fleet Maintenance Supervisor to Category 1  
41 reporting. On a motion by Director Pike, seconded by Vice President Acosta, the motion determining  
42 that amendments to the Code are necessary, to ratify the recommendations and to approve  
43 Resolution 2022-17 with necessary amendments to the Code as presented, passed unanimously.

44 8. **REVIEW AND ADOPT PROPOSED DRAFT STRATEGIC PLAN — CHIEF McREYNOLDS:**

45 Chief McReynolds presented the Final Strategic Plan to the Board noting that the Senior  
46 Staff had an opportunity to review and approve it and Staff is satisfied with the contents of  
47 the Plan. The Draft Plan has been on the website and the Final Plan will be placed there for  
48 the community. On a motion by Director Pike, seconded by President Egkan the motion to  
49 approve and adopt the Strategic Plan as final passed unanimously.

50 9. **SET PUBLIC HEARING DATE/TIME CERTAIN FOR SEPTEMBER 27 (4:30 P.M.) AND OCTOBER**  
51 **22, 2022 (4:15 P.M.) — FOR ADOPTION OF 2022 CALIFORNIA FIRE CODE WITH CERTAIN**  
52 **AMENDMENTS, ADDITIONS AND DELETIONS — FM FIERI AND CHIEF McREYNOLDS:**

53 FM Fieri presented the request to set the hearing as noted in order to have the first reading of the  
54 Ordinance. The San Diego County has reviewed and is making changes to the certain  
55 provisions of the Fire Code and local ordinances and North County Fire has the opportunity  
56 to make changes to the Code that better benefit the Communities. Information regarding  
57 the Ordinance will be presented at the next meeting. On a motion by Director Van Doorn,

58 seconded by Director Pike the motion to set the hearing date/time certain for first reading of  
59 the 2022 California Fire Code as presented passed unanimously.

60 **10. REVIEW AND APPROVE CONSULTANT TO IDENTIFY GRANT FUNDING OPPORTUNITIES — CHIEF**

61 **MCREYNOLDS:** Chief McReynolds presented the proposal to enter into a contract with Hoch  
62 Consulting as the District continues to pursue options and opportunities for funding. Hoch  
63 Consulting has experience in the procurement of infrastructure funding from a wide range  
64 of Federal, State and Local funding programs. Having a consultant will assist the District with  
65 navigating grant opportunities could result in additional funding for District Capital  
66 Improvement Project needs such as Fire Station 4. On a motion by Director Pike, seconded  
67 by Director van Doorn the motion to authorize Staff to enter into a contract with Hoch  
68 Consulting as presented passed unanimously.

69 **11. REVIEW AND AUTHORIZE RFP DEVELOPMENT WITH ERIKSON-HALL FOR ADMINISTRATIVE**

70 **OFFICE PROJECTS — CHIEF MCREYNOLDS:** Chief McReynolds presented the request to  
71 authorize Staff to proceed with Erickson-Hall to develop an RFP for facility enhancements  
72 needed for the Administrative building. He noted the Administration building and grounds  
73 have not seen upgrades or meaningful repairs since the District took ownership. Approving  
74 Staff to pursue an RFP to address these needs should help minimize risk through reducing  
75 trip hazards and increasing security while enhancing facility aesthetics. On a motion by Vice  
76 President Acosta, seconded by Director Munson the motion to authorize Staff to work with  
77 Erikson-Hall to develop and RFP to perform work on the Administrative Building as requested  
78 passed unanimously.

79 **12. REVIEW AND APPROVE RESOLUTION 2022-18 ADOPTING AN UPDATED PAY SCHEDULE – FM**

80 **JUUL AND CHIEF MCREYNOLDS:** Chief McReynolds presented Resolution 2022-18 to the Board  
81 noting that information regarding job titles, new positions and increases from negotiation  
82 would be included in the Resolution. After brief discussion, on a motion by Director Van  
83 Doorn, seconded by Director Munson the motion to approve Resolution 2022-18 passed  
84 unanimously.

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## DISCUSSION AGENDA

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88  
89 13. **DISCUSSION ON FINAL BUDGET – FM JUUL AND CHIEF McREYNOLDS:** Chief McReynolds  
90 presented a request to the Board to consider other information they would like to see  
91 contained in the Final Budget. At the close of discussion, it was the consensus of the Board  
92 that the Preliminary Budget had been well presented by FM Juul and no further information  
93 needs to be included in the Final Budget.

### **STANDING DISCUSSION ITEMS:**

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95 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “New Website  
96 Accessibility Guidance a Welcomed Tool for Businesses and Agencies.” Brief discussion  
97 ensued. This is informational only, no action required.

98 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,  
99 Informational only, no action required.

### **BOARD RECOGNITION PROGRAM**

100  
101 ● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational  
102 only, no action required.

### **COMMENTS:**

### **STAFF REPORTS/UPDATES:**

103  
104 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board he and  
105 several employees will be gone next week to IAFC Conference The District has been delving  
106 into AB 38 and how it impacts the District. CalFire has begun giving the District home  
107 inspections that are in the SRA, which will change our potential inspections from  
108 approximately 75 to 2000. Discussion ensued regarding the responsibility and breath of the  
109 impact. Chief McReynolds noted the anticipated availability of additional funding through SB  
110 450 for underfunded fire districts. Informational only, no further action required.

111 ● **CHIEF OFFICERS AND OTHER STAFF:** **DIVISION CHIEF MACMILLAN:** D/C MacMillan  
112 discussed community outreach efforts including the outreach in the schools to kindergarten  
113 and first graders. Open house is going forward this year. He discussed the date and activities  
114 for the Firepalooza on September 2<sup>nd</sup> at 8:00 p.m. **FM FIERI:** FM Fieri noted that the District  
115

116 and thirteen other agencies have been working on the fire code the Board will be reviewing  
117 in the coming months. There has been one arson arrest since the last Board meeting.

- 118 ● **BOARD:** No comments.
- 119 ● **BARGAINING GROUPS:** No comments.
- 120 ● **PUBLIC COMMENT:** No comments.

121

## 122 **CLOSED SESSION**

### 123 ● **OPENING CLOSED SESSION:**

124 At 6:25 p.m., President Egkan inquired whether there was a motion to adjourn to Closed  
125 Session. There being no objection, President Egkan read the items to be discussed in  
126 Closed Session and the Open Session was closed. A short break ensued after the reading  
127 of the Closed Session Items. At 6:30 p.m., and the Board entered Closed Session to hear:

128 CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** An announcement regarding the items to be discussed  
129 in Closed Session will be made prior to the commencement of Closed Session.

130 CS-2. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) — CHIEF McREYNOLDS:**  
131 EXECUTIVE ASSISTANT/BOARD CLERK DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT COUNSEL  
132 JAMES

133 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**  
134 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

135 NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

136 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY**  
137 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

138 FFA NON- SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT  
139 COUNSEL JAMES

140 CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP**  
141 **NEGOTIATIONS — CHIEF McREYNOLDS:**

142 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT COUNSEL  
143 JAMES

144 CS-6. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:**

145 FIRE CHIEF/CEO DISTRICT NEGOTIATOR: DISTRICT COUNSEL JAMES

146 CS-7. REPORT FROM CLOSED SESSION – PRESIDENT EGKAN

147 ● REOPENING OPEN SESSION:

148 On a motion by Director Pike, which was seconded by Director Van Doorn, which passed  
149 unanimously, the Board returned Open Session at 6:35 p.m. the following items were  
150 reported out to the public:

151 CS-2. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) — CHIEF McREYNOLDS:

152 No reportable action.

153 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT  
154 GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

155 CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY  
156 GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

157 CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP  
158 NEGOTIATIONS — CHIEF McREYNOLDS: No reportable action.


159 CS-6. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957: No reportable action.

160 14. REVIEW AND APPROVE EMPLOYMENT CONTRACT AND EXECUTIVE COMPENSATION FOR CHIEF  
161 McREYNOLDS — DISTRICT COUNSEL JAMES: Due to the lateness of the hour and need to bring  
162 further documentation, on a motion by Director Pike, which was seconded by Director  
163 Munson, which passed unanimously, the Board determined to table this matter until the  
164 September 27, 2022 meeting.

### ADJOURNMENT

166 A motion was made at 6:38 p.m. by Vice President Acosta, seconded by Director Van Doorn  
167 to adjourn the meeting and reconvene on September 7, 2022, at 6:00 p.m., which motion  
168 carried unanimously.

169 Respectfully submitted,

170 

171 Loren Stephen-Porter

172 Board Secretary

173 Minutes approved at the Board of Director's Meeting on: September 27, 2022

1 **September 7, 2022**

2 **SPECIAL MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egkan called the meeting to order at 6:01 p.m.

5 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

6 **ROLL CALL:**

7 **Present:** Directors Acosta, Egkan, Munson, Pike and Van Doorn.

8 **Absent:** None.

9 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-  
10 Porter, FM Juul.

11  
12 **CLOSED SESSION**

13 • **OPENING CLOSED SESSION:**

14 At 6:04 p.m., President Egkan inquired whether there was a motion to adjourn to Closed  
15 Session. On a motion by Director Pike and seconded by Director van Doorn, the motion to  
16 enter Closed Session passed unanimously. President Egkan read the items to be discussed  
17 in Closed Session and the Open Session was closed. At 6:06 p.m. the Board entered Closed  
18 Session to hear:

19 CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** An announcement regarding the items to be  
20 discussed in Closed Session will be made prior to the commencement of Closed Session.

21 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE §54957.6 — MANAGEMENT**  
22 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS**

23 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE §54957.6 — NON-SAFETY**  
24 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS**

25 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE §54957.6 — SAFETY**  
26 **GROUP NEGOTIATIONS — CHIEF McREYNOLDS**

27 CS-5. **REPORT FROM CLOSED SESSION**

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● **REOPENING OPEN SESSION:**

On a motion by Director Pike, which was seconded by Director Munson, the motion to return to Open Session passed unanimously. The Board returned Open Session at 7:54 p.m. The following items were reported out to the public:

CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE §54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:** No reportable action.

CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE §54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:** No reportable action.

CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE §54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF McREYNOLDS:** No reportable action.

**ADJOURNMENT**

A motion was made at 7:57 p.m. by Director Pike, seconded by Director Munson to adjourn the meeting and reconvene on September 27, 2022, at 4:00 p.m., which motion carried unanimously.

Respectfully submitted,



Loren Stephen-Porter  
Board Secretary

Minutes approved at the Board of Director's Meeting on: September 27, 2022





**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
ADMINISTRATION - BUDGET & FINANCE**

**TO:** BOARD OF DIRECTORS  
**FROM:** FM CHERIE JUUL AND CHIEF McREYNOLDS  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** REVENUE & EXPENDITURES AS OF AUGUST 31, 2022 (17%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	17,254,100	256,013	(16,998,087)	1%
Property Taxes - RNBW	345,400	5,530	(339,870)	2%
Ambulance and Collections	2,827,000	570,170	(2,256,830)	20%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	218,700	31,407	(187,293)	14%
Tower Lease Agreements	25,200	3,570	(21,630)	14%
Other Revenue Sources	-	1,135	1,135	#DIV/0!
Interest	45,000	6,499	(38,501)	14%
Cost Recovery	50,000	16,809	(33,191)	34%
Inspection Fee (Fire Prevention)	-	3,339	3,339	0%
Fallbrook Healthcare District	82,200	-	(82,200)	0%
Community Facilities District (CFD)	175,000	-	(175,000)	0%
Strike Team Reimbursements	22,716	22,716	-	100%
Other Reimbursements	8,508	8,508	-	100%
Mitigation Fees & Interest - FBK	541,200	-	(541,200)	0%
Donations & Grants	-	119,372	119,372	#DIV/0!
Annexation fees (Meadowood)	-	-	-	
Transfers & Loans	-	-	-	
<b>Total Revenue:</b>	<b>21,595,024</b>	<b>1,045,068</b>	<b>(20,549,956)</b>	<b>5%</b>
	<b>Budgeted</b>	<b>Spent</b>	<b>Over/Under</b>	<b>% of Budget</b>
<b>TTL Expenditures YTD thru 08-31-2022</b>	<b>28,782,429</b>	<b>4,608,297</b>	<b>(24,174,132)</b>	<b>16%</b>
<b>Revenue over Expenditures</b>		<b>(3,563,229)</b>		

North County Fire Protection District  
For the Second Month Ending August 31, 2022

17% of Budget

COLOR KEY	
	Within/Below Budget
	Within 10% of Budget
	>10% of Budget (see notes)

Description	August actual	Running Total	Prelim Budget	Amount Remaining	% Used	Notes
<b>TOTAL PERSONNEL</b>	2,104,224.00	4,157,744.00	16,666,059.00	12,508,315.00	24.9%	UAL pd in full
101 Total Board Administration	7,654.00	28,526.00	534,000.00	505,474.00	5.3%	
102 Total Administration	65,633.00	102,185.00	1,020,420.00	918,235.00	10.0%	
103 Community Risk Reduction	8,421.00	14,614.00	82,800.00	68,186.00	17.6%	
104 Total Emergency Services	130,515.00	142,005.00	392,850.00	250,845.00	36.1%	Property/Liability ins pd in full
105 Total Emergency Med Svcs	34,790.00	50,213.00	510,350.00	460,137.00	9.8%	
107 Total Communications	24,506.00	37,152.00	711,400.00	674,248.00	5.2%	
108 Total Shop/Maintenance	23,345.00	64,202.00	418,200.00	353,998.00	15.4%	
109 Total Training	9,588.00	11,655.00	79,000.00	67,345.00	14.8%	
120 Total General Fund Reserve	-	-	300,000.00	300,000.00	0.0%	
<b>GRAND TOTAL</b>	2,408,676.00	4,608,296.00	20,715,079.00	16,106,783.00	22.2%	
200 Total Capital Expenditures	94,610.66	94,610.66	6,792,200.00	6,697,589.34	1.4%	

**NORTH COUNTY FIRE PROTECTION DISTRICT**  
**Tax Apportionments FY 22-23**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING
08 9 2022	1	256,012.74	2,250.61	253,762.13	253,762.13	173,711.95	173,711.95
09 6 2022	2			-	253,762.13	117,304.05	291,016.00
10 11 2022	3			-	253,762.13	159,907.38	450,923.38
11 15 2022	4			-	253,762.13	896,048.57	1,346,971.95
12 20 2022	5			-	253,762.13	5,278,038.19	6,625,010.14
01 17 2023	6			-	253,762.13	2,778,899.01	9,403,909.15
02 14 2023	7			-	253,762.13	696,683.03	10,100,592.18
03 21 2023	8			-	253,762.13	482,054.64	10,582,646.82
04 18 2023	9			-	253,762.13	5,112,420.76	15,695,067.58
05 16 2023	10			-	253,762.13	851,247.06	16,546,314.64
06 20 2023	11			-	253,762.13	333,757.61	16,880,072.25
07 21 2023	12			-	253,762.13	84,678.44	16,964,750.69
TOTAL YTD		256,012.74	2,250.61	253,762.13	253,762.13	173,711.95	173,711.95
<b>Net Rev Increase</b>							<b>46.08%</b>

**RAINBOW FIRE PROTECTION SUBZONE**

**Tax Apportionments FY 21/22**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING
08 9 2022	1	5,530.34	48.63	5,481.71	5,481.71	3,485.61	3,485.61
09 6 2022	2			-	5,481.71	2,353.69	5,839.30
10 11 2022	3			-	5,481.71	250.46	6,089.76
11 15 2022	4			-	5,481.71	18,070.26	24,160.02
12 20 2022	5			-	5,481.71	116,210.26	140,370.28
01 17 2023	6			-	5,481.71	60,865.13	201,235.41
02 14 2023	7			-	5,481.71	15,037.48	216,272.89
03 21 2023	8			-	5,481.71	10,410.11	226,683.00
04 18 2023	9			-	5,481.71	110,517.41	337,200.41
05 16 2023	10			-	5,481.71	19,338.01	356,538.42
06 20 2023	11			-	5,481.71	7,159.27	363,697.69
07 21 2023	12			-	5,481.71	1,819.41	365,517.10
<b>TOTAL YTD</b>		<b>5,530.34</b>	<b>48.63</b>	<b>5,481.71</b>	<b>5,481.71</b>	<b>3,485.61</b>	<b>3,485.61</b>
<b>Net Rev Increase</b>							<b>57.27%</b>

**NORTH COUNTY FIRE PROTECTION DISTRICT  
AMBULANCE REVENUE FY 2022-2023**

<u>MONTH</u>	<u>BILLED</u>	<u>CONTRACTUAL WRITE DOWNS</u>	<u>TOTAL AR FY 22-23</u>	<u>TOTAL AR FY 21-22</u>	<u>BAD DEBT WRITE-OFFS</u>	<u>REFUNDS</u>	<u>ADJ AR</u>	<u>DEPOSITS RECIEVED</u>	<u>BILLING FEES</u>	<u>FY 22-23 NET REVENUE</u>	<u>FY 21-22 NET REVENUE</u>
07 31 2022	1,005,715.27	663,008.61	342,706.66	317,581.59	83,366.70	-	259,339.96	286,066.64	16,869.08	269,197.56	203,815.33
08 31 2022	771,213.15	578,634.09	192,579.06	315,611.85	55,288.70	-	137,290.36	276,934.78	16,339.15	260,595.63	202,470.25
09 30 2022			-	257,586.92			-			-	232,506.80
10 31 2022			-	284,909.36			-			-	177,745.72
11 30 2022			-	334,820.00			-			-	214,112.18
12 31 2022			-	283,553.48			-			-	212,638.48
01 31 2023			-	283,859.12			-			-	186,310.11
02 28 2023			-	317,155.17			-			-	268,706.48
03 31 2023			-	293,371.47			-			-	238,344.75
04 30 2023			-	342,618.35			-			-	203,388.19
05 31 2023			-	270,706.20			-			-	240,142.45
06 30 2023			-	302,374.55			-			-	228,968.54
<b>TOTAL:</b>	<b>1,776,928.42</b>	<b>1,241,642.70</b>	<b>535,285.72</b>	<b>633,193.44</b>	<b>138,655.40</b>	<b>-</b>	<b>396,630.32</b>	<b>563,001.42</b>	<b>33,208.23</b>	<b>529,793.19</b>	<b>406,285.58</b>
					<b>Net A/R Change</b>		<b>-15.46%</b>			<b>New Revenue Change</b>	<b>30.40%</b>

**NORTH COUNTY FIRE PROTECTION DISTRICT  
COST RECOVERY FY 2022/2023**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 22/23</u>	<u>Net Revenue 21/22</u>
7 31 2022	12,142.00	10,469.16	86.22%	2,093.83	8,375.33	4,339.34
8 31 2022	10,541.87	10,541.87	100.00%	2,108.37	8,433.50	6,430.83
9 30 2022			#DIV/0!	-	-	4,172.36
10 31 2022			#DIV/0!	-	-	6,391.00
11 30 2022			#DIV/0!	-	-	1,960.00
12 31 2022			#DIV/0!	-	-	7,167.80
1 31 2023			#DIV/0!	-	-	4,576.08
2 28 2023			#DIV/0!	-	-	5,148.97
3 31 2023			#DIV/0!	-	-	8,499.02
4 30 2023			#DIV/0!	-	-	7,442.98
5 31 2023			#DIV/0!	-	-	5,787.41
6 30 2023			#DIV/0!	-	-	5,161.01
<b>TOTAL:</b>	<b>22,683.87</b>	<b>21,011.03</b>	<b>92.63%</b>	<b>4,202.21</b>	<b>16,808.82</b>	<b>10,770.18</b>
					<b>Net Rev Increase</b>	<b>56.07%</b>

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**NORTH COUNTY FIRE PROTECTION DISTRICT  
MONTHLY INVESTMENT REPORT**

**August 31, 2022**

<b>FALLBROOK</b>	<b>BALANCE</b>	<b>INTEREST RATE</b>	
County of San Diego/General Fund - FBK	442,430.41	0.01%	Operating
County of San Diego/General Fund - RNBW	1,895,248.31	0.01%	Operating
County of San Diego/Capital Reserve	406,546.59	0.01%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	1,558,334.72	0.01%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,118.60	0.01%	Mitigation Fees
Local Agency Investment Fund	6,772,125.79	0.86%	LAIF
Workers' Comp JPA	490,269.92	0.17%	PASIS Funds
Bank of America/PASIS	36,057.61	0.01%	
First National/Benefit Fund	157,488.74	0.35%	
First National/Payroll	228,758.15	0.35%	
First National/Accounts Payable	56,024.47	0.35%	
First National/Accounts Receivable	104,610.41	0.35%	
Pacific Western Bank/Accounts Receivable	2,083,081.62	0.00%	
<b>TOTAL</b>	<b>14,235,095.34</b>		

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
08 1 2022	PYMT 14 OF 56	Community First National Bank	pymt 14 of 56	\$ 33,494.99
08 1 2022	08/2022	Employee Benefit Specialists, Inc.	august 2022	\$ 9,647.38
08 1 2022	08/2022	Harry J. Wilson Insurance Center	august 2022	\$ 1,143.00
08 1 2022	BUS 3601	Mitch Iglesias	bus 3601	\$ 837.00
08 1 2022	1190	MONSERATE WINERY	firepalooza fee	\$ 1,096.36
08 1 2022	ROPE RESCUE TECH	JAKE SWAN	rope rescue technician course	\$ 735.00
08 1 2022	250997	IAFC	iafc group membership	\$ 1,657.50
08 1 2022	07/2022	ROBERT JAMES	july 2022 stmt	\$ 3,691.25
08 1 2022	808	RIDEOUT ELECTRIC	ST 4 ELECTRICAL	\$ 682.80
08 1 2022	1	RUSTY WALLIS, INC	JULY & AUGUST STMT	\$ 380.00
08 1 2022	08/2022	SUNSHINE WATER SOFTENERS & MORE	august stmt 2022	\$ 305.50
08 1 2022	08/2022	THE STANDARD	august stmt	\$ 580.00
08 1 2022	500918	OSTARI	august block purchase	\$ 1,850.00
08 1 2022	500961	OSTARI	two servers	\$ 16,206.05
08 1 2022	3843933	STRYKER MEDICAL	gateway wireless titaniiii	\$ 7,523.18
08 1 2022	016816750	XEROX - PASADENA	upstairs xerox rent august	\$ 448.93
08 1 2022	016816749	XEROX - PASADENA	downstairs xerox august rent	\$ 144.17
08 1 2022	01082022	POLICE AND FIRE PSYCHOLOGY	jeorling, van lingen, arango	\$ 2,975.00
08 2 2022	2022-78	STREAMLINE AUTOMATION SYSTEMS, LLC	streamline automation	\$ 7,558.00
08 3 2022	4132-06	ERICKSON-HALL CONSTRUCTION	special services agreement	\$ 1,050.00
08 3 2022	024005	LIFE LINE EMERGENCY VEHICLES	coolant	\$ 300.71
08 4 2022	AH 330	NICK CRILLY	ah 330 strike team leader tuit	\$ 320.00
08 4 2022	CHIEF OFFICER 3B	NICK CRILLY	chief fire officer 3b	\$ 225.00
08 4 2022	8/4/22 ADMIN	FALLBROOK PUBLIC UTILITY DISTR	7/7/22-8/4/22	\$ 477.59
08 4 2022	8/4/22 ST 2	FALLBROOK PUBLIC UTILITY DISTR	7/7/22-8/4/22	\$ 315.73
08 4 2022	12787	FOWLER PLUMBING	ST 1 SHOWER TOILET PRESSURE	\$ 673.00
08 5 2022	080522	Meza Automotive Paint	pail last touch	\$ 277.56
08 6 2022	0000240072022	TIME WARNER CABLE	internet st 1	\$ 149.95
08 8 2022	ORG 6900	MATHIEU LINDSEY	org 6900	\$ 1,107.00
08 8 2022	AH 330 STL	MATHIEU LINDSEY	ah 330 stl class	\$ 320.00
08 8 2022	12793	FOWLER PLUMBING	shower and faucet repair	\$ 1,455.00
08 8 2022	817	RIDEOUT ELECTRIC	ST 4	\$ 232.00
08 9 2022	12796	FOWLER PLUMBING	new toto toilet and repair	\$ 683.00
08 10 2022	21-71 #8	MATRIX CONSULTING	FINAL MASTER STRATEGIC PLAN	\$ 1,958.00
08 10 2022	ST 3 08/10/22	RAINBOW MUNICIPAL WATER DIST	7/11-8/10	\$ 14.81
08 10 2022	ST 3 CONSUMPTION 8/1	RAINBOW MUNICIPAL WATER DIST	st 3 7/11-8/10	\$ 164.41
08 10 2022	121105	UNIFORM SPECIALIST/ACE UNIFORMS	VAN LINGEN	\$ 1,647.44
08 11 2022	FY 22/23	SDCFCA-ADMIN SECTION	sdcfca admin dues	\$ 60.00
08 11 2022	42664130	MCNEIL & COMPANY, INC	inland marine commercial	\$ 11,141.88
08 11 2022	EI01366622	EIDE BAILLY	JULY 2022	\$ 4,933.10



Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
08 11 2022	0417565081122	TIME WARNER CABLE	8/11/22-9/10/22	\$ 107.98
08 11 2022	0381456080222	TIME WARNER CABLE	8/2/22-09/01/22	\$ 346.05
08 11 2022	0381472080222	TIME WARNER CABLE	8/2/22-9/1/22	\$ 1,296.05
08 11 2022	827	RIDEOUT ELECTRIC	ST 4 ELECTRICAL	\$ 1,193.85
08 12 2022	PR 08/12/22	LINCOLN NATIONAL	07/17/22-07/30/22	\$ 3,867.75
08 12 2022	PR 08/12/22	FALLBROOK FIREFIGHTERS' ASSN	07/17/22-07/30/22	\$ 2,643.86
08 12 2022	SR 08/12/22	FALLBROOK FIREFIGHTERS' ASSN	sr 07/17/22-07/30/22	\$ 25.74
08 12 2022	PR 08/12/22	FIREFIGHTERS LEG. ACTION GRP	07/17/22-07/30/22	\$ 450.00
08 12 2022	121179	UNIFORM SPECIALIST/ACE UNIFORMS	ARANGO UNI	\$ 303.05
08 13 2022	287294615164X082122	AT&T	FIRSTNET	\$ 4,592.18
08 14 2022	INV-KA-106232	KNOX COMPANY	KNOX BOXES SOFTWARE	\$ 4,838.59
08 15 2022	08/2022 1	FALLBROOK OIL COMPANY	fuel august 1	\$ 6,191.63
08 16 2022	2207099	Wittman Enterprises, LLC	wittman july 2022	\$ 16,869.08
08 16 2022	816222523	PUMP POD USA	pump pod deposit	\$ 53,999.75
08 17 2022	08/17/22	Reeder Media	PRELIM BUDGET NOTICE	\$ 100.00
08 17 2022	CODE OF CONFLICT	Reeder Media	CODE OF CONFLICT HEARING	\$ 100.00
08 18 2022	FIREPALOOZA CATERING	BAJA STYLE TACOS	firepalooza catering	\$ 1,646.21
08 19 2022	42665130	MCNEIL & COMPANY, INC	commercial umbrella	\$ 7,562.00
08 19 2022	DEPOSIT 1	North County Window and Door	ST 1 APP BAY WINDOW DEPOSIT	\$ 3,682.88
08 19 2022	42663130	MCNEIL & COMPANY, INC	commercial package	\$ 111,058.00
08 19 2022	DRIVER OPERATOR 1B	JAKE SWAN	driver operator 1b enroll fee	\$ 350.00
08 20 2022	062997645X220722	AT&T	7/21/22-8/20/22	\$ 184.23
08 20 2022	07/2022	O'Reilly Auto Parts	JULY 2022 STMT	\$ 1,312.54
08 20 2022	07/2022	Sherwin-Williams Co.	july 2022 stmt	\$ 331.03
08 22 2022	7/24/22 SEWER	RAINBOW MUNICIPAL WATER DIST	sewer n-3	\$ 54.40
08 22 2022	ST 4 07/24/22	RAINBOW MUNICIPAL WATER DIST	st 4 6/25-7/24/22	\$ 218.68
08 22 2022	PM RENEW 22	DAVID HELMAN	pm license renewal	\$ 250.00
08 26 2022	PR 08/26/22	LINCOLN NATIONAL	PR 07/31/22-08/13/22	\$ 6,895.76
08 26 2022	PR 08/26/22	FALLBROOK FIREFIGHTERS' ASSN	PR 07/31/22-08/13/22	\$ 2,695.28
08 26 2022	SR PR 08/26/22	FALLBROOK FIREFIGHTERS' ASSN	PR 07/31/22-08/13/22 SR	\$ 24.57
08 26 2022	PR 08/26/22	FIREFIGHTERS LEG. ACTION GRP	PR 07/31/22-08/13/22	\$ 460.00
08 26 2022	2022-7-5-NCFD	CROSS CONNECTIONS	NASPO INVOICE	\$ 7,115.92
08 26 2022	08/2022	KEN GRODY FORD CARLSBAD	august 22 stmt	\$ 271.17
08 29 2022	DRIVER/OP 1A 1B	JUSTIN NASH	driver operator 1a 1b	\$ 700.00
08 30 2022	MICHAEL BAKER APP	DEPARTMENT OF GENERAL SERVICES	easement application for Count	\$ 2,085.00
08 31 2022	FY 22/23	CO. OF SAN DIEGO, DEH	facility permit st 3	\$ 548.00
08 31 2022	A9018COD-0021	DIGITAL DEPLOYMENT, INC.	web member august 22	\$ 275.00
08 31 2022	EMT RENEW 22	Dominic Fiore	EMT RENEWAL 22	\$ 165.50
08 31 2022	SHOES 2022	BRIAN MACMILLAN	running shoes 2022	\$ 30.00
08 31 2022	22-0526-74869	S&R TOWING	LINCOLN TOWN CAR	\$ 500.00

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

1. **Governance – Board of Directors – SOP – Board of Directors – Meetings:**  
Updated section on disruptive individuals and removal of the same, in accordance with SB 1100.
2. **Administration – Business Management – Payroll & Benefits - New Employee Payroll:** Housekeeping changes to reflect current practice.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

GOVERNANCE  
BOARD OF DIRECTORS  
STANDARD OPERATING GUIDELINES

SECTION 110.012  
MAY 28, 2019  
PAGE 1 OF 14

### BOARD OF DIRECTORS MEETINGS

#### 1.0. **MEETINGS:**

1.1. **TIME AND PLACE:** The Regular Meetings of the Board of Directors shall be held on the fourth Tuesday of each month.

1.1.1. Except as otherwise provided in herein, the Regular Meetings shall commence at the hour of 4:00 P.M., at the location designated by the Board at the Board meeting at the beginning of each calendar year.

1.1.2. The Board shall provide by resolution, ordinance, bylaws or by whatever other rule is required for the conduct of business, a time and place for holding regular meetings.

1.2. **ADMITTANCE:** All meetings are open to the public. Closed Sessions may be held as permitted by the Ralph M. Brown Act. Such Closed Session matters are not conducted in public. Government Code §§ 54950-54963.

1.3. **SPECIAL MEETINGS:** Special meetings of the Board of Directors may be called in the manner provided by state law with twenty-four (24) hour notice (Government Code § 54956 (a)).

1.3.1. A Special Meeting may be called at any time by the Presiding Officer of Board, or by a majority of the Members of the Board, by delivering written notice to each Member of the Board and to each local newspaper of general circulation and radio or television station requesting notice in writing and posting a notice on the local agency's Internet Web site. The notice shall be delivered personally or by any other means and shall be received at least twenty-four (24) hours before the time of the meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at these meetings by the Board.

1.3.2. Special Meetings in the form of workshops and study sessions may be called to implement policy, study budget, study salaries or other areas that pertain to the District that are open to the public.

1.3.3. Notwithstanding any other law, the Board shall not call a Special Meeting regarding the salaries, salary schedules or compensation paid in the form of fringe benefits, of the Fire Chief/CEO, as defined Government Code § 3511.1 (d) (Government Code § 54956 (b)).



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

GOVERNANCE  
BOARD OF DIRECTORS  
STANDARD OPERATING GUIDELINES

SECTION 110.012  
MAY 28, 2019  
PAGE 2 OF 14

### BOARD OF DIRECTORS MEETINGS

1.4. **EMERGENCY MEETINGS:** Emergency meetings of the Board of Directors may be called in the manner provided by state law without complying with the twenty-four (24) hour notice or posting requirements (Government Code § 54956.6).

1.4.1. **EMERGENCY SITUATION REFERS TO BOTH:**

1.4.1.1. An emergency, which shall be defined as a work stoppage, crippling activity or other activity that severely impairs public health, safety or both, as determined by a majority of the Members of the Board; and/or

1.4.1.2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist act or threatened terrorist activity that poses peril so immediate and significant that it requires the Board to provide one-hour notice before holding an emergency meeting that may endanger the public health, safety or both, as determined by a majority of the Members of the Board.

1.4.2. Each local newspaper of general circulation, radio or television station that has requested notice of Special Meetings pursuant to Government § 54956, shall be notified by the Presiding Officer or designee thereof, one (1) hour prior to the emergency meeting, or in the case of a dire emergency, at or near the time that the Presiding Officer notifies the Members of the Board of the emergency meeting. The notice shall be given by telephone and all telephone numbers provided in the most recent request of a newspaper or station for notification of Special Meetings shall be exhausted. In the event that telephone services are not functioning, the notice requirements shall be deemed waived and Presiding Officer shall notify entities of the fact of the holding of the emergency meeting, the purpose of the meeting and any action taken at the meeting as soon after the meeting as possible.

1.4.3. During an Emergency Meeting, the Board may meet in Closed Session pursuant to Government Code § 54957 if agreed to by a two-thirds vote of the Members of the Board present, or if less than two-thirds of the Members are present, by a unanimous vote of the Members present.

1.4.4. All Special Meeting requirements, as prescribed in Government Code §54956 shall be applicable to an Emergency Meeting, with the exception of the twenty-four (24) hour notice requirement.



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- 1.4.5. The minutes of an Emergency Meeting, a list of persons who the Presiding Officer notified or attempted to notify, a copy of the rollcall vote and any actions taken at the meeting shall be posted for a minimum of ten (10) days in a public place as soon after the meeting as possible.

#### 2.0. ATTENDANCE:

- 2.1. Each Member shall be his/her respective seat at the hour set for each Regular Meeting and at the time set for any Regular, Adjourned or special Meeting.
- 2.2. Any Member not present when the Board is called to order shall be designated in the minutes as absent.
- 2.3. If a Member arrives after a meeting convenes, the Board ~~Secretary~~Clerk shall note his/her arrival in the minutes.
- 2.4. The Fire Chief/CEO or his/her designee shall attend all regular and special Meetings of the Board unless otherwise specified by the Board.

- 2.4.1. ABSENCES: If any Member of the Board is unable to attend a meeting, the Board Member shall, if possible, notify the Board President and/or the Board ~~Secretary~~Clerk prior to the meeting and advise the reasons therefore.

#### 3.0. AGENDAS:

- 3.1. POSTING: The Agenda for regularly scheduled and Committee meetings shall be posted seventy-two (72) hours prior or as required by the Board. Copies of the Agenda shall be made available to the public at the Board Meeting.
- 3.2. The Agenda shall be posted at the following locations: [1] At the Administrative Headquarters front public display case at the main entrance, [2] at the Roy Noon Meeting Hall front public display case at the main entrance, [3] at the meeting location in a conspicuous location; and [4] on the District website.
- 3.3. DISTRIBUTION: Any writings given to a majority of the Board must be made available to the general public so long as those writings are public records. If these writings are distributed to Members of the Board before the meeting, such writings must be made available to the public before the meeting. By the same token, any writings distributed to the Board during the course of the meeting must also be made available to the public at that time and will comply with the Government Code.



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3.3.1. The major exception to the obligation to provide the public with access to any writings distributed to Members of the Board, are those that deal with matters properly discussed in closed sessions or protected under the Government Code; those are to remain confidential. Nothing in this law prevents the Board from charging a fee or deposit for a copy of public records pursuant to the Government Code.

3.4. **CONTENT:** The Agenda shall include those matters, complete with pertinent department papers, reports and supporting documentation relating to each matter, addressed to the Board for action.

3.4.1. A Special Meeting notice shall specify the time and place of the special Meeting and the business to be transacted or discussed. No other business shall be considered at these meetings by the Board Government Code § 54956(a).

3.4.2. A brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in Closed Session, shall be included.

3.4.3. **NOTICE TO AMERICANS WITH DISABILITIES:** All Agendas will contain the notice to disabled individuals regarding how to obtain assistance in compliance with the Americans with Disabilities Act, using the following language:

3.4.3.1. **Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012."

3.4.4. **AB 343 COMPLIANCE:** Copies of Agendas, Staff reports and other Agenda-packet materials shall be made available to the general public at the same time those materials are provided to Members of the Board of Directors.

3.4.4.1. Documents submitted to the majority of the Board less than seventy-two (72) hours prior to a public meeting, shall be made available for public inspection in the office of the Board ~~Secretary~~Clerk as soon as the documents are distributed to the Board. Documents may be posted on District bulletin boards or on the District website.

3.4.5. Any document related to an Agenda-item, which is provided to the Board at the meeting by Staff, shall be available to the public at the Board meeting. Documents provided by other than Staff, will be made available for public review after the meeting.



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3.4.6. All Agendas will contain the notice to individuals regarding how to obtain Board materials released after the Agenda has been published, using the following language:

3.4.6.1. The Agenda was also available for review at the Office of the Board ~~Secretary~~Clerk, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board ~~Secretary~~Clerk, during normal business hours or may be found on the District website ([www.ncfire.org](http://www.ncfire.org)), subject to the Staff's ability to post the documents before the meeting. The date of posting was \_\_\_\_\_.

3.4.7. **ORGANIZATION:** The Agenda shall list the items for the Board's consideration by number with a brief statement of the subject matter for each of the items. The Agenda may include suggested actions or recommendations. The business of each Regular Meeting of the Board shall be in the order as printed on the Agenda or as directed by the President of the Board.

- 3.4.7.1. Meeting called to order;
- 3.4.7.2. Review of Agenda. Amendment of agenda, if necessary;
- 3.4.7.3. Public Activities Agenda with Comment Period for Non-Agenized Items;
- 3.4.7.4. Consent Items, including:
  - 3.4.7.4.1. Approval of Minutes;
  - 3.4.7.4.2. Financial Report;
  - 3.4.7.4.3. Approval Policies and Procedures; and
  - 3.4.7.4.4. Routine/Recurring Staff Reports;
- 3.4.7.5. Action Items;
- 3.4.7.6. Discussion Items;
- 3.4.7.7. Legal Report;
- 3.4.7.8. Written Communications;
- 3.4.7.9. News Articles;
- 3.4.7.10. Staff Comments;
- 3.4.7.11. Board Comments;
- 3.4.7.12. Bargaining Groups Comments;
- 3.4.7.13. Public Comments;
- 3.4.7.14. Closed Session, if required;
- 3.4.7.15. Report to Public from Closed Session;
- 3.4.7.16. Such other business as is necessary so that the Fire District can perform its functions as required by law; and
- 3.4.7.17. Adjournment.





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- 3.4.8. **DEADLINE:** The deadline for receiving Agenda items shall be 4:00 P.M., twelve days before the Board Meeting (generally, the second Thursday of the month).
- 3.4.9. **ORDINANCES/CONTRACTS:** No ordinance or contract shall be presented to the Board for action which has not been approved as to form and legality by District Counsel.
- 4.0. **MEETING CONDUCT:**
- 4.1. **INTRODUCTION OF NON-AGENDA ITEMS:** Any Board Member intending to introduce a special item not contained in the Agenda shall deliver a copy of such items to each Board Member. Items may not normally be added to the Agenda unless the item(s) in question are of an exigent nature and in such cases the addition of the specified item(s) must occur with unanimous approval of the presiding quorum.
- 4.2. **ORDER OF SPEAKING:** When any Board Member wishes to speak, the Board Member shall address the President. The President shall name the Member who is first to speak and speakers shall confine their remarks to the questions under debate and avoid personalities. The President may elect not to recognize a Board Member to speak again until all other Members have had an opportunity to be heard.
- 4.3. **RULES OF PROCEDURE AND CONDUCT:** Meetings and Committee meetings shall be conducted in accordance with the Brown Act, the Fire Protection District Law of 1987 and this Policy. Should the point of order in question not be addressed in these documents, the President shall take the following actions (in order):
- 4.3.1. Refer to Roberts Rules of Order, Revised edition;
  - 4.3.2. Ask for a motion and vote to rule on the point of order;
  - 4.3.3. Rule on the point of order.
- 4.4. **MOTIONS:**
- 4.4.1. Any action taken by the Board shall be initiated by a motion or introduction of a resolution or ordinance.



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- 4.4.2. A second on the motion is required.
- 4.4.3. The President shall be allowed to make motions.
- 4.4.4. The ~~Secretary~~ Clerk shall record the names of those making and seconding motions.
- 4.4.5. Once the President calls for remarks on a motion, the Member making the motion is entitled to speak first. The President shall recognize speakers before the make their remarks.
- 4.4.6. Secondary motions pertaining to the main motion may be introduced before the main motion is voted. The last motion stated, shall be the first pending motion and the main motion shall be voted upon last.
- 4.4.7. A motion to amend must have the approval of the person making the original motion or a majority vote of the Board. An amendment to a motion may only be amended once.
- 4.4.8. **MOTIONS TO RECONSIDER:** Except in the case of specific Agenda items requiring a noticed public hearing, the Board may reconsider any vote taken at the same session to correct an inadvertent error or consider new information not available at the time of the vote. A motion to reconsider requires a majority vote (3/5) prior to being reconsidered.
- 4.4.9. **ITEMS PREVIOUSLY VOTED UPON:** Unless an emergency situation exists, an item which has been voted on by the Board will not be brought back to the Board for consideration for a minimum of one (1) year, without approval of the majority of the Board.
- 4.4.10. **MOTIONS TO RESCIND, REPEAL, OR ANNUL ACTIONS TAKEN AT PREVIOUS MEETINGS:** Such actions may be carried out by:
- 4.4.10.1. Passing a motion to place the item on a future Agenda; or
  - 4.4.10.2. Passing the motion to rescind, repeal or annul with the appropriate number of votes (see below).



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#### 4.5. VOTING:

4.5.1. **APPROVAL OF A MOTION:** To be deemed an official action of the Board, all actions must receive a majority vote (3/5), with the following exceptions, which require a 2/3 vote (super majority or 4/5 vote):

- 4.5.1.1. Motion to adopt or amend any policy or rule;
- 4.5.1.2. Motion to reconsider a previously considered motion;
- 4.5.1.3. Motion to close a debate;
- 4.5.1.4. Motion on any non-agenized item;
- 4.5.1.5. Motion to remove a Board Member from a Board Office position.

4.5.2. A unanimous motion is required to discontinue or transfer funds designated as Capital Outlay reserves.

4.5.3. **ROLL CALL:** The roll need not be called in voting upon a motion except where specifically required by law or requested by any Board Member. When the roll is called on any motion, any Member present who does not vote in an audible voice shall be recorded as "AYE."

4.5.4. **RIGHT TO VOTE:** Questions pertaining to a Director's right to vote on items because of the potential conflict of interest shall be decided as follows:

- 4.5.4.1. Director disqualifies himself/herself; or
- 4.5.4.2. President disqualifies the Director from voting.

4.5.5. **APPEAL OF RIGHT TO VOTE:** Should any Director be disqualified from voting or be overruled on a point of order by the President, he or she may move to appeal the ruling to the full Board. The President shall have the right to vote on the appeal and the majority vote of the Board overrules the President.

#### 4.6. VOTING PARAMETERS:

- 4.6.1. There must be a quorum of three Members present to conduct business;
- 4.6.2. A majority vote (simple majority) means three affirmative votes (3/5);
- 4.6.3. A 2/3 or super majority vote means four affirmative votes (4/5);
- 4.6.4. A unanimous vote means five affirmative votes (5/5).



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#### 5.0. **PUBLIC HEARING PROCEDURES (GENERAL):**

5.1. Procedures at general public hearings (non-appeal) shall be as follows:

- 5.1.1. The Presiding Officer shall open the public hearing at the time certain by reading the subject of the hearing off the Agenda.
- 5.1.2. Presiding Officer request public testimony by asking if there is anyone who wishes to address the Board (time may be limited to three (3) minutes per *Board of Directors Operations – Elections, Officers and Terms SOG § 3.2.6.3.*)
- 5.1.3. At conclusion of public testimony, Presiding Officer closes public hearing.
- 5.1.4. Staff makes presentation/recommendations.
- 5.1.5. Board discussion and disposition (vote).

#### 6.0. **PUBLIC HEARING PROCEDURES (FOR APPEALS):**

6.1. Procedures at appeal hearings shall be as follows:

- 6.1.1. Staff presentation/recommendations;
- 6.1.2. Questions of the Staff in support;
- 6.1.3. Individuals speaking in support;
- 6.1.4. Individuals speaking in opposition;
- 6.1.5. Individuals speaking in concern;
- 6.1.6. Rebuttal (if any);
- 6.1.7. Public input (if any);
- 6.1.8. Board discussion and disposition (vote).



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#### 7.0. MEETING PROTOCOL:

7.1. SAFETY: Unless addressing the Board, or entering or leaving the Boardroom, all persons in the audience shall remain sitting in the seats provided (to the extent that seating is available). It is the Board's intent to accommodate all persons who wish to attend open public meetings.

7.2. PUBLIC ADDRESSING OF BOARD ON NON-AGENDA ITEMS: Persons desiring to address the Board on any matter not listed on the Agenda shall make arrangements to be on the calendar in advance with the President of the Board through the office of the Board ~~Secretary~~Clerk.

~~7.2.~~7.3. PUBLIC CRITICISM: The legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs or services of the agency, or of the acts or omissions of the legislative body. Nothing confers any privilege or protection for expression beyond that otherwise provided by law.

~~7.3.~~7.4. SMOKING: Smoking is prohibited on all District Locations, including the Board meeting room.

#### 7.5. DEMONSTRATIONS AND DISTURBANCES:

7.5.1. The legislature finds it is necessary to give legislative bodies clear authorization to restore order to meetings in the event of actual disruptions that are disturbing, disrupting, impeding or rendering infeasible the orderly conduct of the meeting and, thereby, preserve the rights of other members of the public at the meeting and allow the legislative body to continue its work on behalf of the public.

7.5.2. "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

7.5.2.1. (A) A failure to comply with reasonable and lawful regulations adopted by the Board. .

7.5.2.2. (B) Engaging in behavior that constitutes use of force or a true threat of force.

7.5.3. Examples of disruptive behavior may be:



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- 7.5.3.1. Impertinent, slanderous or profane remarks to any Member of the Board, Staff, the public or others;
- 7.5.3.2. Disparaging an individual, group or their associates on the basis of their ethnicity, race, gender, sexuality, age, disability, immigration status or religion;
- 7.5.3.3. Loud, threatening or abusive language, especially directed at individuals, causing fear, havoc or similar reactions;
- 7.5.3.4. Argumentative interruption of a speaker, the Presiding Officer, a Member of the Body, staff or meeting facilitator;
- 7.5.3.5. Engaging in disorderly or boisterous conduct, including using loud, threatening or abusive language, whistling, clapping, stamping of feet, waving signs or similar acts;
- 7.5.3.6. Continuing to speak after exceeding a time limit and being asked to step down.

7.5.4. "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

~~7.4. —~~

#### 7.5.5. REMOVAL OF DISRUPTIVE/THREATING INDIVIDUAL:

- 7.5.5.1. The Presiding Member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting. Everyone, even persons disrupting a meeting, will be treated with dignity and respect.
- 7.5.5.2. Prior to removing an individual, the Presiding Member or their designee shall warn the individual at least twice that their behavior is disrupting the meeting and that their failure to cease their behavior will result in their removal. If the disruptive behavior continues after the warnings, the Presiding Member or their designee, on a motion, second and vote of the Board members in attendance, remove or cause to remove the disruptive individual (or group).
- 7.5.5.3. If the motion succeeds, all members of the Board and public in attendance shall leave the room until the disruptive individual (or group) is removed from the room. After a 15 minute break, members of the public who did not participate in the disruption may be readmitted to the meeting room.



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~~7.4.1-7.5.5.4.~~ As in Section 7.5.5.3., Staff members should assist in clearing the room ONLY if this can do without any risk of harm to themselves or others. If this cannot be accomplished, Staff should call police for assistance.

~~7.4.2-7.5.5.5.~~ The exception to the right of the public to attend all meetings of the Board applies to those who attempt to disrupt the conduct of the meeting. In the event that any meeting is willfully disrupted, by a group or groups of persons, that renders the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of the individuals who are willingly interrupting the meeting, the Board may order the meeting room cleared and continue in session. However, only matters appearing on the Agenda may be considered in such a session. Duly accredited representatives of the press and other news media, except those participating in the disturbance shall be allowed to attend any session held pursuant to this exception.

~~7.4.3-7.5.5.6.~~ Any person so removed from the meeting shall be excluded from further attendance at the meeting from which the person has been removed, unless permission to attend is granted upon motion adopted by a majority vote of the Board.

~~1.1.1. The Presiding Officer shall order removed from the Boardroom any person who disrupts any Regular or Special meeting of the Board. Examples of disruptive behavior may be:~~

~~1.1.1.1. Impertinent, slanderous or profane remarks to any Member of the Board, Staff, the public or others;~~

~~1.1.1.2. Disparaging an individual, group or their associates on the basis of their ethnicity, race, gender, sexuality, age, disability, immigration status or religion;~~

~~1.1.1.3. Loud, threatening or abusive language, especially directed at individuals, causing fear, havoc or similar reactions;~~

~~1.1.1.4. Argumentative interruption of a speaker, the Presiding Officer, a Member of the Body, staff or meeting facilitator;~~

~~1.1.1.5. Engaging in disorderly or boisterous conduct, including using loud, threatening or abusive language, whistling, clapping, stamping of feet, waving signs or similar acts;~~

~~Continuing to speak after exceeding a time limit and being asked to step down.~~

~~7.4.4. Everyone, even persons disrupting a meeting, will be treated with dignity and respect. The Presiding Officer will issue a warning to stop the~~



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~~disruptive behavior. If the disruptive behavior continues, the Presiding Officer or a majority of the Board will act to regain order and to continue the work of the Board.~~

~~1.1.2. Any person so removed shall be excluded from further attendance at the meeting from which the person has been removed, unless permission to attend is granted upon motion adopted by a majority vote of the Board.~~

~~1.1.3. The exception to the right of the public to attend all meetings of the Board applies to those who attempt to disrupt the conduct of the meeting. In the event that any meeting is willfully disrupted, by a group or groups of persons, that renders the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of the individuals who are willingly interrupting the meeting, the Board may order the meeting room cleared and continue in session. However, only matters appearing on the Agenda may be considered in such a session. Duly accredited representatives of the press and other news media, except those participating in the disturbance shall be allowed to attend any session held pursuant to this exception.~~

~~1.2.7.5.1. SUSPENSION OF RULES: Except as otherwise provided by law, any procedural rule contained in this Policy may be suspended or changed by order.~~

#### ~~2.0.8.0.~~ **RECORDING OF INFORMATION:**

~~1.1.8.1.~~ All open sessions of the Board meetings shall be recorded in their entirety. The recordings will be destroyed after the minutes have been approved, but no sooner than thirty (30) days after the Board meeting (Government Code Section 54953).

~~1.2.8.2.~~ Prior to taking final action, the Board shall orally report a summary of a recommendation for a final action on the salaries, salary schedules or compensation paid in the form of fringe benefits of the Fire Chief/CEO as defined in Government Code § 3511.1(d), during the open meeting in which the final action is to be taken.

~~1.3.8.3.~~ **DOCUMENTATION OF MINUTES:** Minutes shall be taken by the Board ~~Secretary~~Clerk which summarize:

~~1.3.1.8.4.~~ Synopsis of the Board discussion on items presented;





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- 8.5. Action taken, with a recodation of motion noting name of each person making and seconding motion;
- ~~1.3.2.~~8.6. Any action taken and the vote or abstention on that action of each Member present for the action (Government Code Section 54953 (c) (3));
- ~~1.3.3.~~8.7. Action taken, with a recodation of voting by name on each motion where a roll call vote is required;
- ~~1.3.4.~~8.8. Specific information requested by the Board to be entered into the minutes.



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PAYROLL & BENEFITS

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### NEW EMPLOYEE PAYROLL

#### 1.0. **PURPOSE:**

- 1.1. To establish a procedure for processing new employee's payroll and benefits in order to successfully commence employment with the District.

#### 2.0. **POLICY:**

- 2.1. It is the Policy of NCFPD to ensure prompt provision of payroll and benefits to all employees so employees may **enjoy** receive continuous, uninterrupted pay and benefits. New employees shall receive payroll and benefit information upon commencement of employment with the District.

#### 3.0. **PROCEDURE:**

- 3.1. The following procedures pertain to an employee's payroll processing. For detailed information on orientation, refer to the "[Employee Orientation Policy](#)." For detailed information on payroll processing, refer to the [Payroll Processing Policy](#).

#### 3.2. **EMPLOYEE PROCESSING:**

- 3.2.1. **EMPLOYEE NUMBER:** Employee numbers signify date of hire and a chronological listing of employees hired within a given year. These numbers indicate seniority within the District (by date of hire) and are utilized to identify employees on all official forms, documents and correspondence. An employee number is a six-digit number which is calculated in the following manner:

- 3.2.1.1. Note the calendar year of employment. This comprises of the first four digits of the employee number. *Part-time employees shall be issued a new number upon assignment to a full-time position.*
- 3.2.1.2. Note the last two digits of the last employee hired in the same calendar year. If none, the new employee would be the first employee hired for a given year.
- 3.2.1.3. If more than one employee commences employment on the same date, obtain a numerical ranking order from Operations. Use this order of ranking to assign successive numbers.
- 3.2.1.4. Assign the number to the employee. ~~and log this number in his or her personnel file on the Personal Information Form.~~



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### NEW EMPLOYEE PAYROLL

3.2.2. **PAYROLL INFORMATION REPORT:** Complete this Report for any changes in employment status, rank or for new employees. Note the **new** employee's rank, pay rate, and ID# on this Form; ~~this becomes the official record for an EIN. Retain this record in the employee's Payroll File, and provide the employee with one copy.~~ All forms are signed by the employee, the Finance Manager and the Fire Chief (or designee).

~~3.2.3. **TEMPORARY EMPLOYMENT AGREEMENT:** Employees may be hired to work a routine work schedule for up to 364 days under temporary employment status. Employment beyond this time frame constitutes an offer of full employment, with all of the associated benefits and conditions specified herein. If the employee's "Payroll Information Report" indicates the employee is temporary status, instruct him or her to complete the "Temporary Employment Agreement."~~

~~3.2.4. **PERSONAL INFORMATION:** This Form is utilized for the Department directory and as an emergency contact list in the event of an injury. Provide the employee with this form and retain in his or her Personnel File. This Form shall be circulated to all existing employees on an annual basis to ensure personnel records are accurate. Advise the employee to notify payroll any time this information changes. This information shall be forwarded to the Headquarters Captain (addition of employee to Will Call Book) and to Communications (addition of employee to CAD employee phone list).~~

~~3.2.5.3.2.3. **STATE & FEDERAL TAX WITHHOLDING:** All employees must complete the "Employer's Withholding Allowance Certification" (or W-4 Form) upon hire, annually and for any changes in withholding (marriage, addition of children, etc.). This Form is retained in the employee's Payroll File.~~

~~3.2.6.3.2.4. **EMPLOYMENT ELIGIBILITY VERIFICATION:** As a condition of employment employees must submit proof of U.S. citizenship. All new employees must complete and sign the US. Dept. of Justice "I-9 Form." This Form must be completed and documents verified by Human Resources. **witnessed by the Payroll Department and is retained in the employee's Payroll File.**~~

~~3.2.7. **REPORT OF NEW EMPLOYEES TO EDD:** Federal law requires all employers to report to the Employment Development Department within twenty (20) days of start of work, employees who are newly hired or rehired. **This information is used to assist State and County agencies in locating parents who are**~~



# NORTH COUNTY FIRE PROTECTION DISTRICT

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### NEW EMPLOYEE PAYROLL

~~delinquent in their child support obligations. Provide the new employee with the EDD "DE 34" Form and submit to the EDD.~~

~~3.2.8. **PROFESSIONAL LIABILITY INSURANCE:** SDRMA must be notified of any new employees in order to ensure their vehicle operation and professional liability insurability. Submit a "Notice of Driver Addition/Deletion" form to SDRMA. It is important to note that insurability by SDRMA is a condition of employment. If the employee's insurability is questionable, this form should be submitted for assessment by SDRMA before an offer of employment.~~

~~3.2.9.~~ 3.2.5. **FFA/FLAG DEDUCTION:** Employees wishing to join the Fallbrook Firefighter's Association must complete the ~~"Payroll Deduction/Release Authorization"~~ Payroll Deduction Form. Current rates for each classification of employee (Safety, Non-Safety and Associate) are posted on this form. Employees wishing to designate a payroll deduction to FLAG (Firefighter's Legislation Action Group) may also specify this deduction on this Form. It is important to note that in order to obtain insurance benefits from PORAC or to apply for LTD insurance, FFA membership is required.

~~3.2.10.~~ 3.2.6. **CALIFORNIA STATE FIREFIGHTER'S ASSOCIATION MEMBERSHIP:** The Fallbrook Firefighter's Association is responsible for completing the new employee's CSFA membership and for paying all associated dues. Contact the Association President or Treasurer for detailed information.

### 3.3. BENEFIT INFORMATION:

~~3.3.1. **CALPERS RETIREMENT ENROLLMENT:** All full-time employees are automatically eligible to receive retirement benefits. Human Resources is responsible for enrolling all new eligible employees into CalPERS. Part-time employees are enrolled if they reach the annual threshold for enrollment. Submit an MSD-1 form "Member Action Request" to CalPERS. If an employee wishes to designate a beneficiary in the event of death before retirement, he or she must complete the CalPERS STD-241 Form, "Beneficiary Designation." Refer to the "Retirement Policy" for more information.~~

~~3.3.2.~~ 3.3.1. **HEALTH INSURANCE BENEFITS:** All full-time employees are eligible to enroll in health insurance and are provided enrollment information on their hire date. There is no waiting period for health insurance enrollment for employees who are enrolled within their first 30 days of hire. Employees wishing to receive



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### NEW EMPLOYEE PAYROLL

health insurance benefits through the district must complete the HBD-12 Form (Health Insurance Application). ~~Employees shall also be provided with an Explanation of Benefits (EOB) for each health plan of interest to them. New employees must also complete an HBD-12A form, "Declaration of Health Coverage," even if they decline health insurance benefits. Submit both forms to CalPERS upon completion.~~ Refer to the "Insurance Benefits Policy" for more information.

~~3.3.3. **UNUSED CAFETERIA MONIES:** If an employee elects not to utilize all of their cafeteria monies, the employee must complete the "Payroll Deduction/Release Authorization Form." This authorizes the District to retain these unused monies. Employees may apply unused monies toward the Deferred Compensation Program (see below).~~

~~3.3.4.3.3.2. **LONG TERM DISABILITY INSURANCE:** LTD insurance is provided by CSFA or CPF. through Meyers Stevens, Inc.~~ Employees wishing to enroll must be members of CSFA and FFA. New employees shall be given the CSFA LTD information/application brochure. ~~Employees wishing to enroll shall complete the enclosed application and health questionnaire. Some programs require the irrevocable designation of distribution of deferred wages within 60 days of enrollment, and requires submission of a "Distribution Election Form."~~ Enrolling employees shall also complete the "Payroll Deduction/Release Authorization" form. LTD insurance premiums are deducted from each paycheck bi-weekly. Premiums shall **not** be deducted from the employee's cafeteria monies.

~~3.3.5.3.3.3. **VISION & DENTAL INSURANCE:** Vision and Dental Insurance areis provided by the District's contract providers. Employees will be provided with an enrollment form on their hire date. desiring dental insurance shall be provided the information/application brochure. This application is returned to Payroll.~~ Dental insurance premiums are deducted from each paycheck bi-weekly. Cafeteria monies may be utilized to pay Dental insurance premiums.

~~3.3.6. **PSYCHOLOGICAL SERVICES PROGRAM:** As a benefit to employees, the District provides contract counseling services and CISD interventions for NCFPD employees and their families. There is a co-pay fee for office visits. Employees will be provided with a "Psychological Services" informational brochure.~~



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### NEW EMPLOYEE PAYROLL

~~3.3.7.3.3.4. **DEFERRED COMPENSATION PROGRAM (DEFERRED COMP.):** Deferred compensation is an investment mechanism whereby employees may invest pre-taxable income into one of several "Deferred Comp." programs. These investments serve as retirement supplements upon separation with the District. Currently three programs are available through the District. Employees may invest any unused cafeteria monies into these programs. An employee may also invest additional "out of pocket" funds into these accounts. Section 457 of the Internal Revenue Code allows for this tax deferred investment program, but limits the employee's total annual contribution to \$8,000.00. All employees are eligible to participate in a deferred compensation program through one of the District's participating providers which offer both 457(b) pre-tax and ROTH post-tax options. Employees requesting participation in these programs will be provided with the appropriate applications. and fund prospectus. Employees may change contribution rates or enroll into new programs at any time. Deferred compensation investments are deducted from bi-weekly payroll checks.~~

3.4. **PAYROLL PROCEDURES:** ~~New employees shall be provided with a pay day schedule and an MOU, as outlined in the "Employee Orientation" policy.~~

3.4.1. ~~**PAY DAYS:** Normal Ppaychecks are issued bi-weekly. Reserve personnel are paid on a 24 day cycle, which coincides with the Safety overtime pay day. Paychecks are picked up in the "Pay Box" adjacent to the Payroll Department.~~

3.4.2. ~~**HOLIDAY PAY:** A new Safety employee's assigned to a 56-hour schedule is are eligible for Holiday Pay as outlined in their respective MOU. Holiday pay is paid bi-weekly and is calculated at 11 [JB1][NG2][JB3][NG4] hours per month. payroll shall include pro-rated holiday pay for the remainder of the holiday pay period, which is calculated at 11 hours per month. Holiday pay is paid on June 15<sup>th</sup> and December 15<sup>th</sup>. Holiday pay is paid in advance, rather than in arrears. Refer to the Holiday Observance policy for more information.~~

3.4.1. **OVERTIME:** Overtime is combined with the employees bi-weekly paycheck and is calculated as 1 ½ times the employee's regular rate of pay. For employees covered by an MOU, the specifics of overtime compensation are outlined in their respective MOU. For employees not covered by an MOU, the District compensates overtime as outlined by the Fair Labor Standards Act (FLSA) which requires employers to pay overtime compensation at not less



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### NEW EMPLOYEE PAYROLL

than 1½ times the regular rate of pay for all hours worked beyond forty (40) hours in a seven-day workweek. (29 U.S.C. § 207.)

3.4.2.

3.4.3. ~~Overtime is accrued on a twenty-four (24) day cycle and is paid within ten (10) working days after the end of the overtime pay period. Safety employees receive three (3) hours of overtime per week, in accordance with current FLSA regulations. All hours worked in excess of regularly scheduled hours are paid at time and one-half the normal hourly rate.~~

3.4.4. **COMPENSATORY TIME (COMP. TIME.):** PER MOU, Employees may elect to receive compensatory time (comp. time) in lieu of overtime but must so designate prior to the end of the pay period in which the overtime was worked. Comp. time is calculated as 1 ½ ~~one and one-half (1.5)~~ hours of time for each hour of overtime worked.

3.4.5. **ACCRUED LEAVE:** Annual leave and Sick leave are accrued in accordance with the schedule as set forth in the MOU. ~~Annual leave payments are paid on July 1<sup>st</sup> for all accrued annual leave in excess of 600 hours (Safety employees) or 400 hours (Non-Suppression employees).~~

3.4.6. **SOCIAL SECURITY:** Full time District employees do not participate in Social Security. However, all employees are required to participate in the Medicare ~~portion~~, which will be deducted from bi-weekly payroll checks. ~~Part-time, temporary, and Reserve~~ Employees who are not eligible for PERS retirement benefits are required to participate in Social Security. ~~Such employees shall be provided with a Social Security informational brochure.~~ For more information on retirement benefits, refer to the "Retirement Policy."

3.4.7. ~~**SAN DIEGO COUNTY CREDIT UNION:** North County Fire Protection District is a participating member of the SDCCU and employees are eligible for membership, banking, and loan privileges. Employees shall be provided with a SDCCU informational brochure and a "Payroll Short Form" to apply for membership.~~

3.4.8. ~~**PAYROLL PICK-UP AUTHORIZATION:** If an employee wishes to designate another individual to pick up their paycheck, he or she must complete the "Payroll Deduction/Release Authorization Form." Only the people listed on this form are authorized to pick-up paychecks.~~



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### NEW EMPLOYEE PAYROLL

~~3.4.9.~~3.4.7. **PAYROLL DIRECT DEPOSIT:** All employees are required to enroll in ~~Employees may elect to have Payroll arrange for~~ direct deposit of bi-weekly payroll into their designated banking institutions. ~~Only bi-weekly payroll may be automatically deposited; overtime, holiday pay, etc. is distributed in the "pay box." Requests for direct payroll deposit are submitted on the ADP "Full-Service~~ "Direct Deposit Authorization Enrollment Form," and must include confirmation of the routing and account number from a bank printout or a voided blank check ~~a voided blank check~~ to activate the process.

~~3.4.10.~~ **UNITED WAY/GHAD CONTRIBUTIONS:** ~~United Way/Ghad is a charitable support contribution mechanism to a wide variety of designated charities in San Diego County. Contributions are strictly voluntary and information is provided to the employee strictly on an informational basis. If the employee elects to participate, he or she will be provided with the United Way form 98-E to authorize payroll deductions, which drawn from bi-weekly payroll checks.~~



# North County Fire



MONTHLY OPERATIONS  
ACTIVITY REPORT:

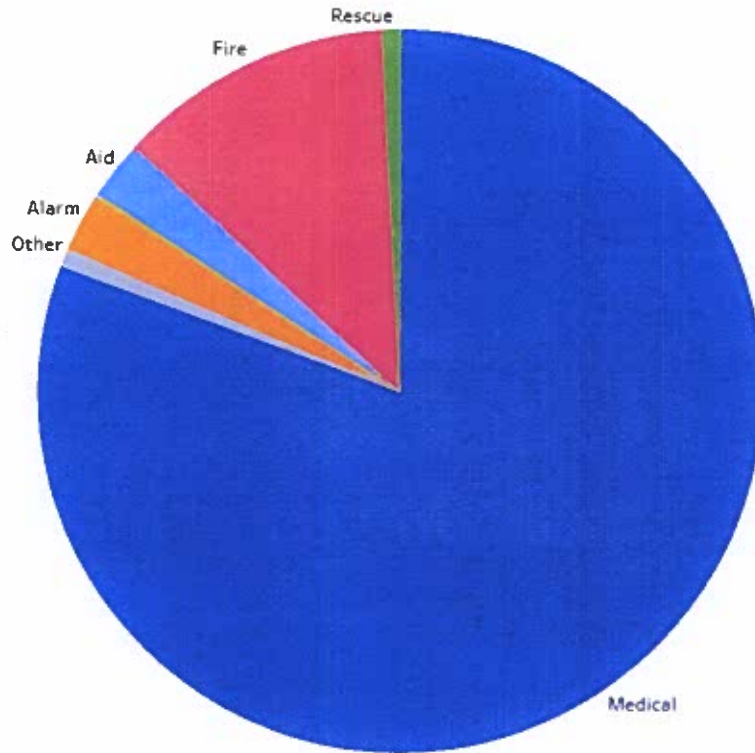
**Aug 2022**

# Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD  
August 2022

Agency  
NORTH COUNTY FPD

Month and Year  
August 2022



Medical	480 incidents / 80.67%
Fire	73 incidents / 12.27%
Alarm	16 incidents / 2.69%
Aid	16 incidents / 2.69%
Rescue	5 incidents / 0.84%
Other	5 incidents / 0.84%
<b>Grand Total</b>	<b>595 incidents / 100.00%</b>

Problem Category

- Medical
- Other
- Alarm
- Aid
- Fire
- Rescue

**Total incidents year to date:**

**Aug 2021: 4,142**

**Aug 2022: 4,483**



# Incidents in Jurisdiction

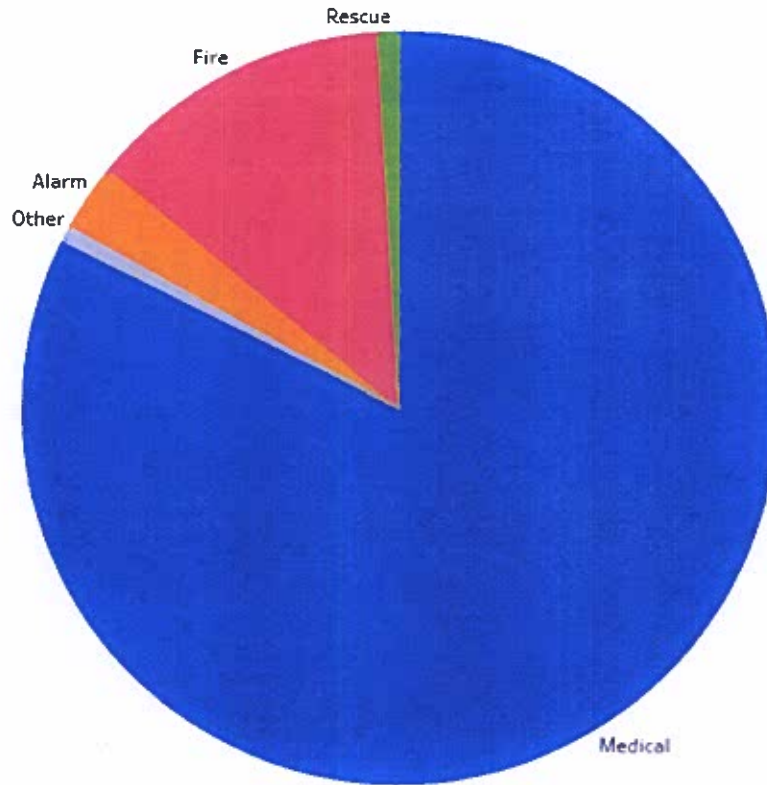
Incidents in NORTH COUNTY FPD Jurisdiction  
August 2022

Jurisdiction

NORTH COUNTY FPD

Month and Year

August 2022



Medical	429 incidents / 82.34%
Fire	68 incidents / 13.05%
Alarm	15 incidents / 2.86%
Rescue	5 incidents / 0.96%
Other	4 incidents / 0.77%
<b>Grand Total</b>	<b>521 incidents / 100.00%</b>

Problem Category

- Medical
- Other
- Alarm
- Fire
- Rescue



# Turnout Time

(Time of station notification to responding)

90<sup>th</sup> Percentile – Emergency Calls Only

Shift	Unit Name	August	Shift	Unit Name	August	Shift	Unit Name	August
A-SHIFT	B111	0:01:34 (8)	B-SHIFT	B111	0:00:56 (4)	C-SHIFT	B111	0:00:58 (6)
	E111	0:01:27 (53)		E111	0:01:24 (40)		E111	0:01:16 (66)
	E112	0:01:18 (18)		E112	0:01:26 (18)		E112	0:01:05 (26)
	E113	0:02:13 (17)		E113	0:01:54 (17)		E113	0:01:47 (23)
	E114	0:02:01 (22)		E114	0:01:55 (30)		E114	0:01:56 (29)
	E115	0:01:26 (19)		E115	0:01:43 (26)		E115	0:01:19 (24)
	M111	0:01:25 (28)		M111	0:01:21 (39)		M111	0:01:06 (51)
	M114	0:02:04 (28)		M114	0:01:53 (32)		M114	0:01:53 (45)
	M115	0:01:23 (20)		M115	0:01:36 (26)		M115	0:01:17 (35)
	RA111	0:01:05 (15)		RA115	0:00:43 (4)			



# Aid Given/Received

## Aid Given by NORTH COUNTY FPD August 2022 : Incident Count

Jurisdiction (group)	
CAL FIRE	13
CAMP PENDLETON	1
CARLSBAD FD	
ENC/SOL/DMR FD	
ESCONDIDO FD	
NORTH COUNTY FPD	
OCEANSIDE FD	39
PALA FD	4
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	1
VISTA FD	17
<b>Grand Total</b>	<b>75</b>

Incidents outside of jurisdiction to which units were assigned, sorted by jurisdiction

## Aid Received by NORTH COUNTY FPD August 2022 : Incident Count

Home Jurisdiction	
CAL FIRE	51
CAMP PENDLETON	32
CARLSBAD FD	
ENC/SOL/DMR FD	
ESCONDIDO FD	
NORTH COUNTY FPD	
OCEANSIDE FD	10
PALA FD	2
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	
VISTA FD	23
<b>Grand Total</b>	<b>118</b>

Incidents within jurisdiction to which outside units were assigned, sorted by home jurisdiction



# Incident Volume by Hour

Incident Volume by Hour for NORTH COUNTY FPD  
August 2022

Incident Count  
1 22

	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
B111		1	2					2		1	1	1	1	2		1	1						1	1
BR114												1					1							
E111	8	6	1	4	2	3	9	9	5	13	22	14	16	10	16	17	14	7	12	14	15	13	8	5
E112	1	4	2		2		2	5	5	5	4	2	5	3	5	5	7	3	6	4	5	7	5	4
E113	1	1	1	2	1	2	2	2	3	1	5	5	10	5	2	2	5	2	9	3	5	2	2	1
E114	8	4	5	2	1	1	3	3	4	7	6	6	3	9	5	2	2	6	11	3	12	3	1	4
E115	9	4	2			2	2	8	5	7	6	5	8	3	5	5	7	3	8	7	5	5	6	2
M111 & RA111	5	4	2	3	2	3	8	8	6	10	16	9	11	9	11	9	11	7	10	9	12	10	7	4
M114 & RA114	7	2	4	2	1	3	3	3	5	7	9	13	7	8	5	8	5	7	9	7	9	6	3	3
M115 & RA115	9	4	3	1			3	7	7	7	16	9	13	7	13	9	12	2	12	7	5	3	4	3

Count of ID broken down by Time Assigned Hour vs. Unit Name.



# Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD  
August 2022

<b>Ambulance</b>	M111 & RA111	136
	M114 & RA114	136
	M115 & RA115	159
	<b>Total</b>	<b>481</b>
<b>Brush</b>	BR114	2
	<b>Total</b>	<b>2</b>
<b>Engine / Truck</b>	E111	243
	E112	89
	E113	74
	E114	111
	E115	115
	<b>Total</b>	<b>632</b>
<b>Other Units</b>	B111	23
	<b>Total</b>	<b>23</b>
<b>Grand Total</b>		<b>1,138</b>

Count of Time Assigned broken down by Apparatus Type and Unit Name.



# Ambulance Unit Hour Utilization

## Monthly Unit Hour Utilization for NORTH COUNTY FPD

August 2022	M111 & RA111	28.25%
	M114 & RA114	22.27%
	M115 & RA115	23.68%

### Vehicle Type

Ambulance

### UHU Ratio



UHU percentages are calculated only for completed months/years. The current month/year will not show a correct value. Time Committed is calculated by Time Call Cleared minus Time Assigned.





# Transports

## NORTH COUNTY FPD Transports August 2022

Name	
M111	103
M114	94
M115	94
RA111	18
RA115	4
<b>Grand Total</b>	<b>313</b>

These two tables display a distinct count of ID broken down by Destination. Only transports which arrive at a destination are counted.

## NORTH COUNTY FPD Transport Destinations August 2022

Destinations	
TEMECULA VALLEY HOSPITAL	139
PALOMAR HOSPITAL	114
TRI CITY MEDICAL CENTER (TCMC)	43
MCP NAVAL HOSPITAL	4
CHILDRENS HOSPITAL	4
SCRIPPS ENCINITAS HOSPITAL	3
RANCHO SPRINGS HOSP.	3
UCSD THORNTON	1
UCSD HILLCREST - BURN CENTER	1
AIR AMB LZ	1
<b>Grand Total</b>	<b>313</b>



# Health & Safety

Injuries & Illness

**X** Injuries

Accidents

**X** Vehicle



# Transfer of Care

Total Offloads  
**275**

TOC Compliance  
**96.4%**

90th Percentile Offload Time in Minutes  
**63.2**

Median Offload Time in Minutes  
**18.1**

Percent Offloads Under 30 Minutes  
**72.4%**

Percent Offloads Under 20 Minutes  
**55.3%**

**San Diego County**  
Transfer of Care - via FirstWatch  
Ambulance Operating Area Data  
*Use filters below to select data by Ambulance Operating Area, Month, and Year*

Ambulance Operating Area

SD COUNTY	AMR Float Units
Barona	Carlsbad
Chula Vista	Coronado
CSA 17	CSA 69
El Cajon	Escondido
GHD Zone 1	Inland North
Inland South	National City
North County FPD	Oceanside
Poway	Ramona
San Diego	San Marcos
Sycuan	Unified Service Area
Viejas	Vista

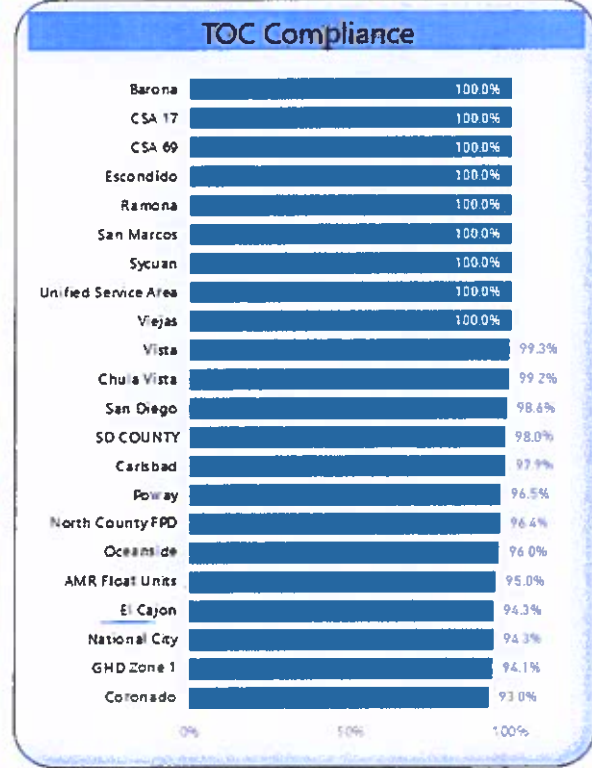
Month

January	February	March
April	May	June
July	August	September
October	November	December

Year

2018	2019	2020	2021	2022
------	------	------	------	------

Ambulance Operating Area Ranking - TOC Compliance  
**1**



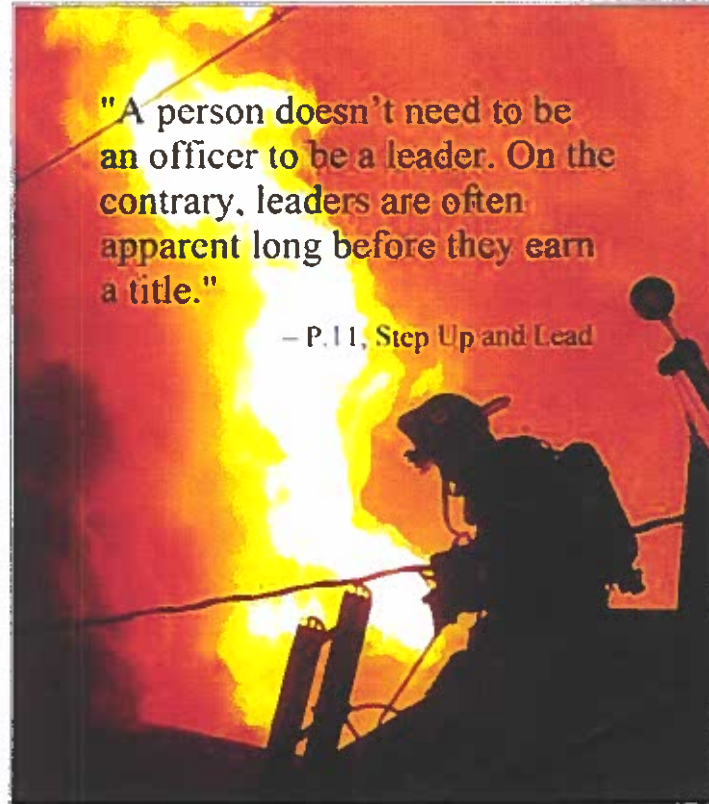
\*County data is updated at the end of the month, so these stats are 1-month behind



# Leadership

"A person doesn't need to be an officer to be a leader. On the contrary, leaders are often apparent long before they earn a title."

– P.11, Step Up and Lead





**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
ADMINISTRATIVE SERVICES**

**TO:** BOARD OF DIRECTORS  
**FROM:** FM JUUL AND CHIEF MCREYNOLDS  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** RESOLUTION TO ADOPT THE PAY SCHEDULE

**ACTION AGENDA**

**RECOMMENDATION:**

It is recommended that the Board of Directors adopt the attached Resolution 2022-19, which updates the Pay Schedule for application of the salary formula.

**BACKGROUND:**

The California Code of Regulations, Title 2, Section 570.5 requires a governing body's Board of Directors to adopt a pay schedule which delineates the range of pay for all positions and make them available to the public, without reference to another document.

**DISCUSSION:**

The current pay schedule does not reflect the current pay rate adjustments. Accordingly, it is necessary to adopt Resolution 2022-19 and post the referenced pay schedule (Exhibit 'A') on the Department's website. As future adjustments to rates of pay will require similar action by the Board of Directors, future resolutions will occur in concert with approval of bargaining unit or individual employee contracts.

**FISCAL ANALYSIS:**

None, procedural only as the salaries have previously been approved by the Board.

**SUMMARY:**

Staff recommends that the Board adopt Resolution 2022-19 and Exhibit A as presented.

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-19



### A RESOLUTION OF THE BOARD OF DIRECTIONS OF NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5.

**WHEREAS**, the California Public Employees Retirement System ("CalPERS") adopted the California Code of Regulations, Title 2, Section 570.5 on August 10, 2011; and

**WHEREAS**, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors to approve adopt all pay schedules; and

**WHEREAS**, the Regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the North County Fire Protection District, a public agency in the County of San Diego, California, as follows:

1. That the attached Pay Schedule titled "North County Fire Protection District Pay Schedule, set forth in Exhibit "A" attached hereto and incorporated by reference, is approved and adopted.
2. The Pay Schedule approved and adopted by this Resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

**APPROVED, SIGNED AND ADOPTED** by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this the **27<sup>th</sup> day of September, 2022**, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

Official Seal

\_\_\_\_\_  
Jeff Egkan, Board President

**ATTEST:**

I **HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **27<sup>th</sup> day of September, 2022**, and that the same now appears on record in the office of the Board Secretary.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this the **27<sup>th</sup> day of September, 2022**,

\_\_\_\_\_  
Loren A. Stephen-Porter, Board Secretary

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-19

### Exhibit A



**A RESOLUTION OF THE BOARD OF DIRECTIONS OF NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5.**

North County Fire Protection District Pay Schedule (September 27, 2022)

NORTH COUNTY FIRE PROTECTION DISTRICT - PAY SCHEDULE			Cal Code of Regulations, Title 2, §570.5		
NON-EXEMPT - SAFETY EMPLOYEES					
North County Fire Protection District Pay Schedule (Revised September 1, 2022) Res. 2022-19					
POSITION	TIME BASE	RANGE	INFORMATION LOCATIONS CONTRACT DATES & REVISIONS	EFFECTIVE DATE	
Firefighter/Paramedic	Hourly	\$28.01 - \$35.79	RES 2022-19 ↓	09/1/2022	
	Bi-Weekly	\$3,137.43 - \$4,009.01			
	Annual	\$81,573 - \$104,234			
Engineer/Paramedic	Hourly	\$31.78 - \$36.67			09/1/2022
	Bi-Weekly	\$3,559.43 - \$4,106.61			
	Annual	\$92,545 - \$106,772			
Captain/Paramedic	Hourly	\$36.82 - \$42.23			09/1/2022
	Bi-Weekly	\$4,124.15 - \$4,729.58			
	Annual	\$107,228 - \$122,969			
Admin Battalion Chief	Hourly	\$72.13 - \$79.72			09/1/2022
	Bi-Weekly	\$5,770.25 - \$6,377.65			
	Annual	\$150,027 - \$165,819			
Battalion Chief	Hourly	\$46.66 - \$51.57		09/1/2022	
	Bi-Weekly	\$5,225.41 - \$5,775.45			
	Annual	\$135,861 - \$150,162			
Administrative Captain	Hourly	\$56.93 - \$65.05		09/1/2022	
	Bi-Weekly	\$4,554.15 - \$5,203.94			
	Annual	\$118,408 - \$135,302			
EXEMPT POSITIONS - CHIEF OFFICERS					
POSITION	TIME BASE	RANGE	INFORMATION LOCATIONS CONTRACT DATES & REVISIONS	EFFECTIVE DATE	
Division Chief	Hourly	\$80.15 - \$84.15	RES 2022-19 ↓	09/1/2022	
	Bi-Weekly	\$6,411.60 - \$6,732.18			
	Annual	\$166,702 - \$175,037			
Deputy Chief	Hourly	\$86.16 - \$90.16		09/1/2022	
	Bi-Weekly	\$6,892.47 - \$7,237.10			
	Annual	\$179,204 - \$188,165			
NON-EXEMPT POSITIONS - ADMINISTRATIVE and FIRE PREVENTION					
POSITION	TIME BASE	RANGE	INFORMATION LOCATIONS CONTRACT DATES & REVISIONS	EFFECTIVE DATE	
Information Technology Specialist	Hourly	\$45.24 - \$51.16	RES 2022-19 ↓	09/1/2022	
	Bi-Weekly	\$3,619.51 - \$4,092.71			
	Annual	\$94,107 - \$106,410			
HR Specialist	Hourly	\$42.36 - \$47.89			09/1/2022
	Bi-Weekly	\$3,388.51 - \$3,831.51			
	Annual	\$88,101 - \$99,619			
Accounting/Payroll Technician	Hourly	\$28.35 - \$32.05			09/1/2022
	Bi-Weekly	\$2,267.89 - \$2,564.38			
	Annual	\$58,965 - \$66,674			
Public Outreach/Communications Specialist	Hourly	\$21.07 - \$23.82			09/1/2022
	Bi-Weekly	\$1,685.49 - \$1,905.85			
	Annual	\$43,823 - \$49,552			

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-19

### Exhibit A



### A RESOLUTION OF THE BOARD OF DIRECTIONS OF NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5.

NORTH COUNTY FIRE PROTECTION DISTRICT - PAY SCHEDULE (cont)				<i>Cal Code of Regulations, Title 2, §570.5</i>		
NON-EXEMPT POSITIONS - ADMINISTRATIVE and FIRE PREVENTION						
POSITION	TIME BASE	RANGE	INFORMATION LOCATIONS CONTRACT DATES & REVISIONS	EFFECTIVE DATE		
Fire Protection Specialist	Hourly	\$38.40 - \$43.42	RES 2022-19 ↓	09 1 2022		
	Bi-Weekly	\$3,072.31 - \$3,473.97				
	Annual	\$79,880 - \$90,323				
Medical Services Officer	Hourly	\$54.42 - \$61.53		09 1 2022		
	Bi-Weekly	\$4,353.24 - \$4,922.36				
	Annual	\$113,184 - \$127,981				
Fire Mechanic	Hourly	\$41.22 - \$46.61		09 1 2022		
	Bi-Weekly	\$3,297.86 - \$3,750.01				
	Annual	\$86,227 - \$97,500				
Fleet Maintenance Supervisor	Hourly	\$52.03 - \$54.64		09 1 2022		
	Bi-Weekly	\$4,162.80 - \$4,370.94				
	Annual	\$108,233 - \$113,644				
EXEMPT POSITIONS - FIRE CHIEF (CEO) and EXECUTIVE STAFF						
FIRE CHIEF/CEO	Hourly	\$88.94	CONTRACT	07 1 2021		
	Bi-Weekly	\$7,115.38				
	Annual	\$185,000.00				
Fire Marshal	Hourly	\$66.93 - \$74.16	RES 2022-19 ↓	09 1 2022		
	Bi-Weekly	\$5,353.87 - \$5,932.70				
	Annual	\$139,200 - \$154,250				
Deputy Fire Marshal	Hourly	\$47.40 - \$53.60		09 1 2022		
	Bi-Weekly	\$3,792.39 - \$4,288.19				
	Annual	\$98,602 - \$111,493				
Finance Manager	Hourly	\$61.31 - \$64.54		09 1 2022		
	Bi-Weekly	\$4,904.84 - \$5,163.37				
	Annual	\$127,526 - \$134,248				
Executive Assistant	Hourly	\$60.91 - \$63.95		CONTRACT	09 1 2022	
	Bi-Weekly	\$4,873.63 - \$5,116.26				
	Annual	\$126,688 - \$133,023				
SINGLE ROLE EMT & PARAMEDIC						
EMT	LEVEL I	Hourly	\$17.00	Per Policy \$216.08 ↓	09 1 2022	
		Overtime	\$25.50			
EMT	LEVEL II	Hourly	\$18.00		09 1 2022	
		Overtime	\$27.00			
PARAMEDIC	LEVEL I	Hourly	\$20.00		09 1 2022	
		Overtime	\$30.00			
PARAMEDIC	LEVEL II	Hourly	\$21.00		09 1 2022	
		Overtime	\$31.50			





**NORTH COUNTY FIRE  
PROTECTION DISTRICT**  
ADMINISTRATIVE SERVICES

**TO:** BOARD OF DIRECTORS  
**FROM:** FINANCE MGR. JUUL AND CHIEF McREYNOLDS  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** FY 22/23 FINAL BUDGET ADOPTION

**ACTION AGENDA**

**RECOMMENDATION:**

That the Board of Directors approve the following:

- FY22/23 Final Budget during the Public Hearing, set for September 27, 2022 at 4:15 p.m. time certain.
- Adopt Resolution 2022-20 as presented.

**DISCUSSION:**

Attached are the final documents for the FY22/23 Final Budget submitted for the Board's approval. The detailed Budget in its entirety is presented as an attached document. Over the last Fiscal Year and into FY22/23, the District has continued to experience a steady increase of property tax revenue as a result of economic growth. The Final Budget presented herein reflects a balanced spending plan for the upcoming Fiscal Year that will allow the District to meet routine operational needs.

**FISCAL ANALYSIS:**

**REVENUE:**

The District realized a 4.79% increase in last year's property tax funding over the previous year. Finance budgeted an increase of \$775,927, which represents a 4.5% increase from actual FY21/22 to budget FY22/23. The balance of increase in revenue is directly related to increasing property tax

**ADOPTION OF FINAL BUDGET  
SEPTEMBER 27, 2022  
PAGE 2 OF 2**

**EXPENSES:**

The increases in the following areas over last year's Budget is a direct reflection of these factors:

- Personnel – Increase reflects the 4.67% salary adjustment, along with an additional \$330,000. With those changes, it directly reflects the increase in retirement and other associated benefits.
- Department 101 – With the pending retirement of the Board Secretary legal fees are anticipated to rise.
- Department 102 – Increase directly related to Admin building improvements
- Department 104 – Decrease in property/liability insurance.
- Department 105 – Increase due to the buy in of the new GEMT program
- Facility and CIP – The Facility plan reflects the ongoing project at Station 2 and Station 3. The Capital Improvement Plan (CIP) reflects purchasing new station alerting as well as new apparatus and equipment.

**SUMMARY:**

Staff presents the attached Final Budget for adoption and approval of Resolution 2022-20as presented.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, APPROVING THE BUDGET FOR FISCAL TAX YEAR 2022/2023

**WHEREAS**, the Board of Directors of the North County Fire Protection District has heretofore adopted a Preliminary Budget in accordance with the Uniform Accounting Procedures of the Administrative Code of the State of California, and

**WHEREAS**, said Board has held a Public Hearing and made appropriate deductions, increases and deletions, and

**WHEREAS**, said Board must adopt a Final Budget pursuant to Section 13906 of the Health and Safety Code, State of California.

**NOW THEREFORE**, the Board of Directors of the North County Fire Protection District does hereby find, resolve, order and determine as follows:

**SECTION 1:** The Budget of Fiscal Tax Year 2022/2023 attached hereto, is hereby approved and adopted.

**SECTION 2:** The sum of **\$18,018,748** is required to be raised for said Budget by property taxes, with a total of **\$22,581,465** from all revenue sources, for the purposes of operation and maintenance of the North County Fire Protection District for the Fiscal Tax Year of 2023/2023. Further, the Board has determined said amount is necessary to provide the same level of fire protection actually provided by FY 1977/78. The Board has also determined that said amount meets the intent and provisions of SB 154, Article 3, Section 162746 (a) (1).

**SECTION 3:** The Board Secretary is hereby authorized and directed to file a certified copy of this Resolution with the Auditor and Controller of the County of San Diego at 1600 Pacific Highway, San Diego, California 92101.

**ADOPTED, SIGNED AND APPROVED** by the Board of Directors of the North County Fire Protection District, County of San Diego, State of California, on this **27<sup>th</sup> day of September, 2022** by the following **Roll Call Vote**:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

\_\_\_\_\_  
Jeff Egkan, Board President



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA,  
APPROVING THE BUDGET FOR FISCAL TAX YEAR 2022/2023

### ATTEST:

I **HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **27<sup>th</sup> day of September, 2022**, and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **27<sup>th</sup> day of September, 2022**.

---

Loren Stephen-Porter, Board Secretary

Official Seal

# NORTH COUNTY FIRE PROTECTION DISTRICT

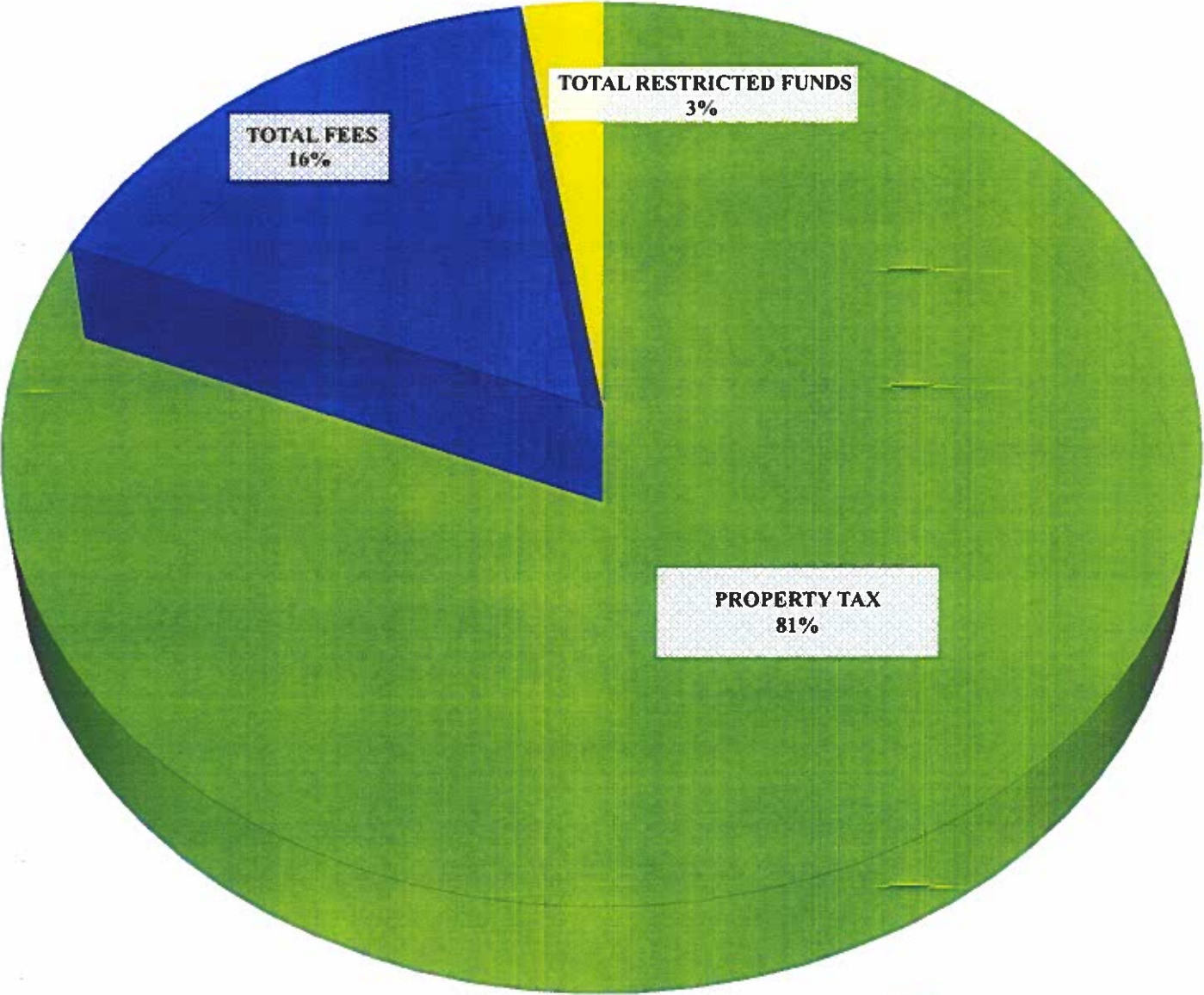


FINAL BUDGET FY 22/23

REVENUE

Funding Source	FY21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
Property Tax	\$ 17,069,982	\$ 17,242,821	\$ 17,254,100	\$ 18,018,748	\$ 764,648	4.5% increase based on FY 21/22 actuals
Property Tax (Rainbow)	344,250	374,253	345,400	391,094	45,694	4.5% increase based on FY 21/22 actuals
<b>TOTAL PROPERTY TAXES</b>	<b>17,414,232</b>	<b>17,617,074</b>	<b>17,599,500</b>	<b>18,409,842</b>	<b>810,342</b>	
Ambulance Fees	3,100,000	2,848,861	2,827,000	3,000,000	173,000	Based on current year actuals with projection
Prevention Fees	250,000	349,870	218,700	218,700	-	Plan checks were high in 2022, not expecting 2023
Tower Lease Agreements	91,045	1,158,704	25,200	25,200	-	Only 1 cell tower remaining as of FY 2023
Other Revenue Sources	40,000	236,045	-	-	-	
Interest	50,000	38,301	45,000	45,000	-	
Weed Abatement/Mowing Reimbursement	-	13,021	9,000	9,000	-	
Cost Recovery	50,000	54,635	50,000	50,000	-	
Fallbrook Regional Health District	93,000	72,989	82,200	82,500	300	50% Salaries
Community Facilities District (CFD)	165,682	162,293	175,000	175,000	-	
Annexation Fees	-	-	-	-	-	
<b>TOTAL FEES</b>	<b>3,839,727</b>	<b>4,934,719</b>	<b>3,432,100</b>	<b>3,605,400</b>	<b>173,300</b>	
Strike Team Reimb - OES	198,126	891,091	-	17,240	17,240	
Other Reimbursements	40,782	13,869	-	7,783	7,783	
GEMT - State Supplement	-	-	-	-	-	
<b>TOTAL REIMBURSEMENTS</b>	<b>238,908</b>	<b>904,959</b>	<b>-</b>	<b>25,023</b>	<b>25,023</b>	
<b>TOTAL GENERAL FUND REVENUE</b>	<b>21,492,867</b>	<b>23,456,752</b>	<b>21,031,600</b>	<b>22,040,265</b>	<b>1,008,665</b>	
Donations & Grants	1,050,000	2,522,337	-	-	-	
Mitigation Fees & Interest (Fallbrook)	310,000	511,599	541,200	541,200	-	
Mitigation Fees & Interest (Rainbow)	-	-	-	-	-	
<b>TOTAL RESTRICTED FUNDS</b>	<b>1,360,000</b>	<b>3,033,936</b>	<b>541,200</b>	<b>541,200</b>	<b>-</b>	
<b>GRAND TOTAL REVENUE</b>	<b>\$ 22,852,867</b>	<b>\$ 26,490,688</b>	<b>\$ 21,572,800</b>	<b>\$ 22,581,465</b>	<b>\$ 1,008,665</b>	

# REVENUE

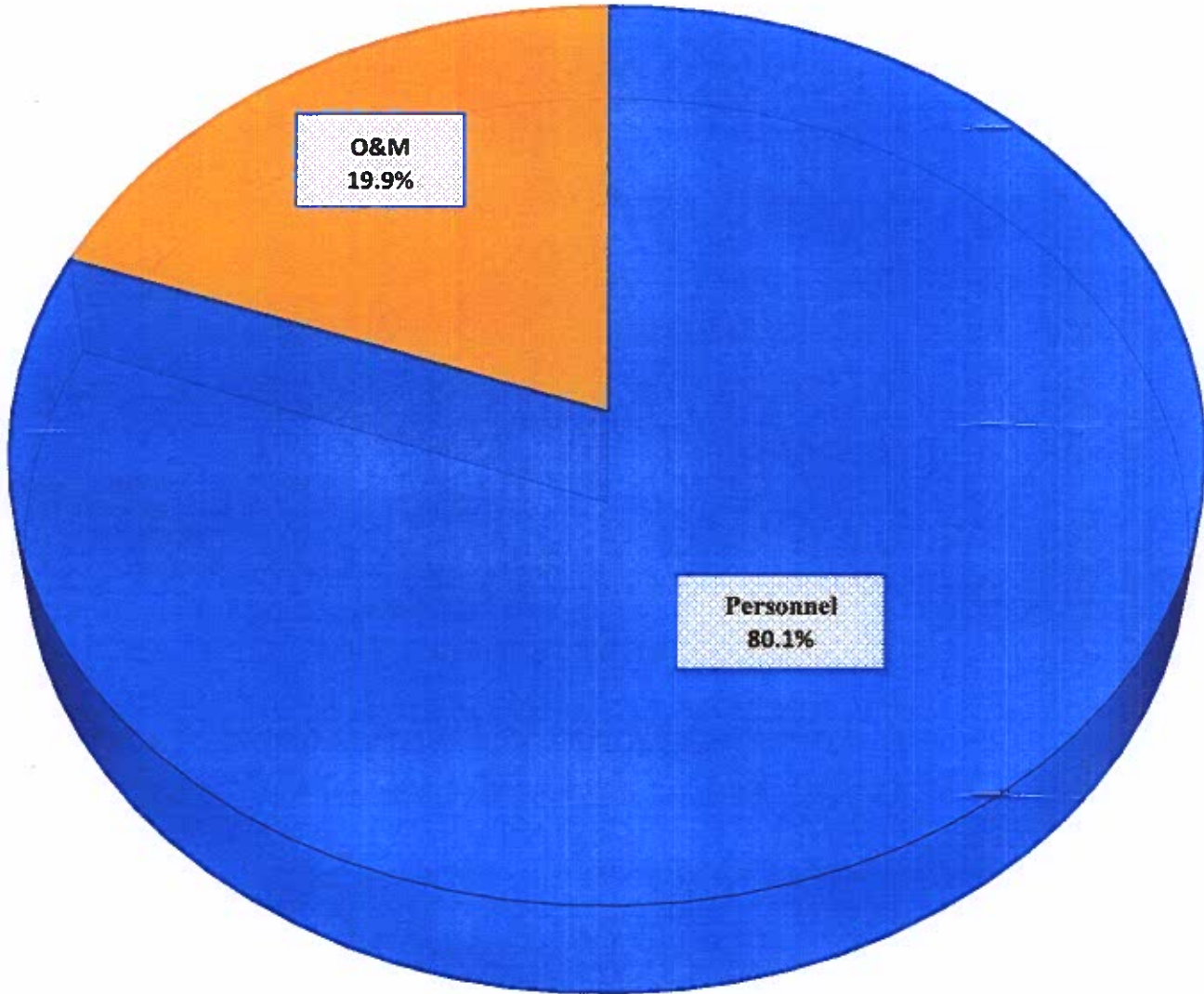


EXPENSE SUMMARY

Account	Description	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final -Variance	Notes
<b>Personnel</b>							
	Salaries	\$ 7,656,186	\$ 7,119,684	\$ 8,173,000	\$ 8,654,777	\$ 481,777	
	Overtime	1,470,666	2,083,111	1,485,700	1,489,400	3,700	
	Other Pay	1,043,900	1,025,886	983,919	1,433,639	449,720	
	Benefits	5,112,425	5,035,023	5,364,200	5,613,948	249,748	
	Workers Comp.	700,000	445,861	659,240	659,240	-	
<b>TOTAL</b>		<b>15,983,177</b>	<b>15,709,564</b>	<b>16,666,059</b>	<b>17,851,004</b>	<b>1,184,945</b>	
<b>O &amp; M</b>							
Board Administration	101	516,000	376,501	534,000	535,000	1,000	
Administration	102	1,090,162	868,267	1,020,420	1,152,200	131,780	
Prevention	103	72,400	62,927	82,800	103,400	20,600	
Operations	104	686,155	535,069	392,850	435,350	42,500	
Emergency Medical	105	528,385	606,720	510,350	755,100	244,750	
Communications	107	662,800	645,068	711,400	726,850	15,450	
Fleet Maintenance	108	398,580	373,229	418,200	418,200	-	
Training	109	78,000	86,108	79,000	126,500	47,500	
<b>TOTAL</b>		<b>4,032,482</b>	<b>3,553,888</b>	<b>3,749,020</b>	<b>4,252,600</b>	<b>503,580</b>	
Contingency		206,582		100,000	100,000	-	
Deposit to Reserves Facility		300,000		300,000	300,000	-	
Deposit to Reserves CIP				745,000	745,000	-	
Facilities		1,294,390	336,257	4,101,450	4,101,450	-	
CIP		1,400,239	823,119	3,120,900	3,120,900	-	
<b>TOTAL</b>		<b>3,201,211</b>	<b>1,159,376</b>	<b>8,367,350</b>	<b>8,367,350</b>	<b>-</b>	
<b>TOTAL GENERAL FUND</b>		<b>\$ 23,216,870</b>	<b>\$ 20,422,828</b>	<b>\$ 28,782,429</b>	<b>\$ 30,470,954</b>	<b>\$ 1,688,525</b>	



# EXPENSE SUMMARY



BALANCE

Account	Description	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Difference	Notes
<b>Revenue</b>							
	Property Tax	\$ 17,414,232	\$ 17,617,074	\$ 17,599,500	\$ 18,409,842	\$ 810,342	
	Fees	3,839,727	4,934,719	3,509,500	3,605,400	95,900	
	Reimbursements	238,908	904,959	-	25,023	25,023	
	Restricted Funds	1,360,000	3,033,936	541,200	215,189	(326,011)	
	Deposit from Reserves			295,729		(295,729)	
	Deposit from Reserves Facility			300,000	300,000	-	
	Deposit from Reserves CIP			745,000	745,000	-	
	One time monies	259,000	-	3,930,000	3,930,000	-	includes 900K, \$1M tower, \$1.4 CSDA, etc
	Transfer from Rainbow			1,861,500	1,861,500	-	
	<b>Grand Total Revenue</b>	<b>23,111,867</b>	<b>26,490,688</b>	<b>28,782,429</b>	<b>29,091,954</b>	<b>309,525</b>	
<b>Expenses</b>							
	Personnel	15,983,177	15,709,564	16,666,059	17,851,004	1,184,945	
	O&M	4,032,482	3,553,888	3,749,020	4,252,600	503,580	
	Contingency	206,582	-	100,000	100,000	-	
	Deposit to Reserves Facility	300,000	-	300,000	300,000	-	
	Deposit to Reserves CIP			745,000	745,000	-	
	Facilities	1,294,390	336,257	4,101,450	2,722,450	(1,379,000)	
	Capital Improvement Plan	1,159,722	823,119	3,120,900	3,120,900	-	
	<b>Grand Total Expenses</b>	<b>\$ 22,976,353</b>	<b>\$ 20,422,828</b>	<b>\$ 28,782,429</b>	<b>\$ 29,091,954</b>	<b>\$ 309,525</b>	

PERSONNEL

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
<b>SAFETY</b>			<b>SALARIES</b>					
102	5000	CEO/Fire Chief	\$ 185,000	\$ 173,060	\$ 189,700	\$ 193,700	\$ 4,000	Increase salaries from 2.5% to 4.67%
102	5000	Deputy Fire Chief	171,209	157,087	184,300	188,200	3,900	Increase salaries from 2.5% to 4.67%
103	5000	Fire Marshal	147,368	136,383	151,100	154,300	3,200	Increase salaries from 2.5% to 4.67%
103	5000	Deputy Fire Marshal			85,500	94,500	9,000	Increase salaries from 2.5% to 4.67%
104	5000	Division Chief	159,264	163,178	171,500	175,100	3,600	Increase salaries from 2.5% to 4.67%
104	5000	Admin Battalion Chief	-	-	-	150,877	150,877	Increase salaries from 2.5% to 4.67%
104	5000	Battalion Chiefs	423,555	392,038	437,700	463,000	25,300	Increase salaries from 2.5% to 4.67%
104	5000	Captains/Captain Medics	1,688,555	1,564,987	1,805,700	1,840,500	34,800	Increase salaries from 2.5% to 4.67%
104	5000	Engineers/Engineer Medics	1,495,530	1,375,691	1,573,400	1,608,200	34,800	Increase salaries from 2.5% to 4.67%
104	5000	Firefighters/FF Medics	1,344,584	1,222,595	1,428,000	1,468,200	40,200	Increase salaries from 2.5% to 4.67%
<b>TOTAL SAFETY</b>			<b>5,615,065</b>	<b>5,185,020</b>	<b>6,026,900</b>	<b>6,336,577</b>	<b>309,677</b>	
<b>MISC. (Non-Safety)</b>								
102	5000	Executive Assistant	121,418	112,367	120,100	127,100	7,000	Increase salaries from 2.5% to 4.67%
102	5000	Finance Manager	128,245	117,684	131,500	134,300	2,800	Increase salaries from 2.5% to 4.67%
102	5000	HR/Finance Specialist	94,338	87,331	96,700	99,700	3,000	Increase salaries from 2.5% to 4.67%
102	5000	Payroll & AP	56,334	58,815	60,700	62,700	2,000	Increase salaries from 2.5% to 4.67%
103	5000	Fire Protection Specialist	164,862	147,440	84,500	87,100	2,600	Increase salaries from 2.5% to 4.67%
108	5000	Mechanic III	103,404	53,603	106,000	108,600	2,600	Increase salaries from 2.5% to 4.67%
102	5000	Administrative/IT Specialist	98,311	91,231	100,800	103,900	3,100	Increase salaries from 2.5% to 4.67%
108	5000	Mechanic II	93,064	124,053	84,400	90,600	6,200	Increase salaries from 2.5% to 4.67%
105	5000	Medical Services Officer	115,356	104,154	119,800	118,900	(900)	Increase salaries from 2.5% to 4.67%
102	5000	Public Outreach/ Communication Specialist	41,500	28,731	44,700	46,100	1,400	Increase salaries from 2.5% to 4.67%
<b>TOTAL NON-SAFETY</b>			<b>1,016,832</b>	<b>925,408</b>	<b>949,200</b>	<b>979,000</b>	<b>29,800</b>	
<b>SINGLE ROLE</b>								
106	5000	Single Role EMT	309,504	329,570	542,700	673,100	130,400	
106	5000	Single Role Paramedic	710,000	676,099	649,200	661,100	11,900	FLSA included
<b>TOTAL SINGLE ROLE</b>			<b>1,019,504</b>	<b>1,005,669</b>	<b>1,191,900</b>	<b>1,334,200</b>	<b>142,300</b>	
<b>PART-TIME</b>								
104	5000	Courier	4,785	3,587	5,000	5,000	-	
<b>TOTAL PART TIME</b>			<b>4,785</b>	<b>3,587</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	

PERSONNEL

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
<b>OVERTIME</b>								
102	5010	Overtime/Admin	8,300	3,685	5,500	5,500	-	
103	5010	Overtime/Admin	2,386	1,043	3,000	3,000	-	
103	5010	CERT	778	-	500	500	-	
103	5010	Overtime/Fire & Arson	3,113	-	2,000	2,000	-	
103	5010	Community Outreach	10,375	1,824	5,000	5,000	-	
104	5002	FLSA 56 Hour Adjustment	138,143	120,337	142,800	146,500	3,700	Increase salaries from 2.5% to 4.67%
104	5011	Overtime Promotional Testing	20,750	-	15,000	15,000	-	
104	5019	Association Leave	11,413	8,308	6,500	6,500	-	
104	5012	Overtime/Ambulance Callback	5,188	754	4,200	4,200	-	
104	5013	Lead Medic	2,075	1,258	2,500	2,500	-	
104	5010	Mentor Pay	10,375	10,366	10,400	10,400	-	
104	5014	Overtime/Other	10,375	11,309	8,500	8,500	-	
104	5010	Safety Admin Leave	25,938	6,956	26,000	26,000	-	
104	5021	Overtime/Replacement	650,000	598,114	650,000	650,000	-	
104	5010	Orientation/Mentorship	8,611	-	5,000	5,000	-	
104	5016	Vacancy	31,125	158,042	50,000	50,000	-	
104	5010	Admin	90,263	26,102	30,000	30,000	-	
104	5004	Workers Comp	103,750	319,716	300,000	300,000	-	
104	5000	Overtime/Strike Team	-	602,349			-	
104	5015	Overtime/Fire Callback	41,500	5,008	15,000	15,000	-	
105	5010	Overtime/Admin/Other	2,594	-	2,000	2,000	-	
105	5010	Ambulance Call back	2,075	-	2,100	2,100	-	
105	5017	Overtime/Full Time Coverage	20,750	77,687	75,000	75,000	-	
105	5011	Testing	15,563	6,041	3,500	3,500	-	
105	5000	SR New Hire (Mentorship)	63,288	27,482	30,000	30,000	-	
105	5010	SR New Hire (Mentorship) FT	62,250	-	-	-	-	
105	5050	Single Role SL/AL	77,813	37,123	35,000	35,000	-	
106	5010	Overtime/Admin-Explorers	10,375	6,696	5,000	5,000	-	
107	5010	Communication - Overtime	1,556	43	2,000	2,000	-	
108	5010	Overtime/Admin	3,631	4,848	5,000	5,000	-	
109	5011	FF/Promotional Testing		5,714	5,200	5,200	-	FF/Promotional Testing
109	5018	Overtime/Training	36,313	42,307	39,000	39,000	-	
<b>TOTAL</b>			<b>1,470,666</b>	<b>2,083,111</b>	<b>1,485,700</b>	<b>1,489,400</b>	<b>3,700</b>	

PERSONNEL

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
<b>OTHER PAY</b>								
104	5000	Negotiation additions				330,000	330,000	
104	5003	Holiday Time Adjustment	225,000	203,154	237,919	244,039	6,120	Increase salaries from 2.5% to 4.67%
102	5050	A/L & S/L Reimbursement	610,000	619,714	556,400	656,400	100,000	due to potetial retirements
102	5070	Total Medicare Tax	140,000	134,276	118,900	125,900	7,000	
102	5070	Total Social Security	7,500	5,716	7,500	7,500	-	
102	5155	Total Uniforms	47,900	52,288	49,700	56,300	6,600	
105	5155	SR Uniforms	12,000	9,167	12,000	12,000	-	
102	5540	FSA	1,500	1,570	1,500	1,500	-	
<b>TOTAL</b>			<b>1,043,900</b>	<b>1,025,886</b>	<b>983,919</b>	<b>1,433,639</b>	<b>449,720</b>	
<b>RETIREMENT</b>								
102	5060	Retirement	1,483,938	1,334,534	1,586,700	1,661,500	74,800	
102	5064	Classic UAL (Misc.)	374,607	374,607	411,900	398,175	(13,725)	
104	5064	Classic UAL (Safety)	427,547	427,547	565,900	547,124	(18,776)	
102	5065	PEPRA UAL (Misc.)	1,985	1,985	2,900	2,730	(170)	
104	5065	PEPRA UAL Safety	5,909	5,909	9,100	8,786	(314)	
102	5080	Flexible Plan Insurance	1,448,014	1,520,237	1,464,000	1,464,000	-	6.4% decrease from actuals
102	5082	Flexible Plan Insurance-Retirees	69,000	67,780	73,000	-	(73,000)	
104	8005	115 Trust				280,933	280,933	
104	8005	Pension Obligation Bond	1,301,425	1,302,425	1,250,700	1,250,700	-	
<b>TOTAL</b>			<b>5,112,425</b>	<b>5,035,023</b>	<b>5,364,200</b>	<b>5,613,948</b>	<b>249,748</b>	
<b>WORKERS COMPENSATION</b>								
102		Worker's Compensation	700,000	445,861	659,240	659,240	-	
<b>TOTAL</b>			<b>700,000</b>	<b>445,861</b>	<b>659,240</b>	<b>659,240</b>	<b>-</b>	
<b>AL PERSONNEL EXPEN</b>			<b>15,983,177</b>	<b>15,709,564</b>	<b>16,666,059</b>	<b>17,851,004</b>	<b>1,184,945</b>	

FACILITIES CIP

Category	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
<b>Facilities</b>							
	Bond - Station 5	\$ 235,657	\$ 203,389	\$ 235,700	\$ 235,700	\$ -	11 additional years
	Administration Building	85,751	84,923	85,750	85,750	-	8 additional years
	Solar Loan I	35,407	41,657	35,400	35,400	-	7 additional years
	Solar Loan II	12,575	6,288	12,600	12,600	-	13 additional years
	Station 2			353,000	353,000	-	
	Station 3 (Rainbow)	425,000	-	3,379,000	2,000,000	(1,379,000)	Remodel
	Station 4	500,000	-	-	-	-	Engineering
<b>TOTAL</b>		<b>1,294,390</b>	<b>336,257</b>	<b>4,101,450</b>	<b>2,722,450</b>	<b>(1,379,000)</b>	
<b>Apparatus</b>							
	Emergency Vehicles	689,722	336,478	2,484,200	2,484,200	-	
	Staff Vehicles	470,000	145,122	280,000	280,000	-	Shop Truck/BC/Carry Over
<b>TOTAL</b>		<b>1,159,722</b>	<b>481,600</b>	<b>2,764,200</b>	<b>2,764,200</b>	<b>-</b>	
<b>Equipment</b>							
	EKG	60,666	121,333	60,700	60,700	-	Last payment 08/22
	800 radios	151,851	150,049			-	
	AED's	28,000	26,762			-	
	Equipment			15,000	15,000	-	Rolling Bridge Jack
	Alerting Equipment			155,000	155,000	-	
	Gurney	-	-	51,000	51,000	-	
	New Engine Equipment		43,376	75,000	75,000	-	
<b>TOTAL</b>		<b>240,517</b>	<b>341,519</b>	<b>356,700</b>	<b>356,700</b>	<b>-</b>	
<b>Total Facilities and CIP</b>		<b>\$ 2,694,629</b>	<b>\$ 1,159,376</b>	<b>\$ 7,222,350</b>	<b>\$ 5,843,350</b>	<b>\$ (1,379,000)</b>	

DEPARTMENT 101- BOARD ADMINISTRATION

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
101	5049	Board Members	\$ 7,500	\$ 5,859	\$ 7,500	\$ 7,500	\$ -	
101	5530	Meetings/Travel	5,000	5,407	5,000	5,000	-	
101	5532	Professional Development	7,500	2,242	10,000	10,000	-	Chief taking BOD to conf
101	5535	Employee Recognition	5,000	1,450	5,000	5,000	-	
101	5537	Community Relations	5,000	1,270	5,000	5,000	-	
101	5545	LAFCO Assessment Fee	11,000	10,834	11,000	12,000	1,000	Based on actual bill received
101	5550	Memberships/Subscriptions	10,000	3,902	10,000	10,000	-	
101	5570	County Admin Costs	340,000	286,502	275,000	275,000	-	
101	5575	Office Supplies	2,000	987	2,500	2,500	-	
101	5581	Legal Fees	100,000	48,395	150,000	150,000	-	Potential new counsel
101	5584	Negotiations/Labor	15,000	7,285	15,000	15,000	-	
101	5590	Advertising/Notices	8,000	2,367	8,000	8,000	-	
101	5695	Elections	-	-	30,000	30,000	-	2 Districts for re-election
<b>TOTAL</b>			<b>\$ 516,000</b>	<b>\$ 376,501</b>	<b>\$ 534,000</b>	<b>\$ 535,000</b>	<b>\$ 1,000</b>	

DEPARTMENT 102 - ADMINISTRATION

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
102	5040	Personnel/JPA Academy	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ -	JPA firefighter recruitment
102	5071	Unemployment Insurance	10,000	1,839	6,500	2,500	(4,000)	Based on average
102	5140	Employee Asst Program	8,000	21,450	10,000	20,000	10,000	Based on average
102	5160	Personnel Recruitment	7,000	4,140	7,000	7,000	-	
102	5170	Physicals/Wellness Program	35,000	48,865	65,000	65,000	-	
102	5245	Structures & Grounds	345,000	326,594	335,000	448,600	113,600	100k for Admin bldg
102	5250	Trauma Interventions Program	7,300	7,257	7,300	7,300	-	
102	5270	Water	28,000	30,261	32,200	32,200	-	
102	5271	Sewer	17,000	8,101	15,120	10,500	(4,620)	Based on average
102	5272	Trash	12,000	10,611	12,600	11,500	(1,100)	Based on average
102	5273	Gas & Electric	50,000	47,656	47,000	47,000	-	
102	5325	Office Furniture/Supplies	10,000	6,294	7,000	7,000	-	
102	5340	Computer Materials & Service	355,600	124,015	184,000	197,800	13,800	based on additional needs
102	5510	Rents and Leases/Equipment	10,000	8,470	8,000	8,500	500	based on prior year
102	5530	Meetings and Misc. Expenses	4,500	2,267	4,500	4,500	-	
102	5532	Professional Development	7,500	16,652	20,400	27,400	7,000	based on more conferences available
102	5535	Employee Recognition	3,500	4,766	6,000	7,000	1,000	
102	5540	Admin Fees	13,800	8,494	8,500	11,000	2,500	based on increase in admin fee percentage
102	5550	Memberships/Subscriptions	6,000	8,360	7,000	8,500	1,500	based on prior year
102	5575	Office Expense	17,500	8,295	11,800	10,000	(1,800)	based on prior year
102	5580	Professional Services	125,462	167,380	175,000	175,000	-	
102	5585	Auditors	14,000	6,500	13,500	13,500	-	
<b>TOTAL</b>			<b>\$ 1,090,162</b>	<b>\$ 868,267</b>	<b>\$ 1,020,420</b>	<b>\$ 1,152,200</b>	<b>\$ 138,380</b>	



DEPARTMENT 103 - PREVENTION

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
103	5145	CERT Program	\$ 1,900	\$ -	\$ 1,900	\$ 12,500	\$ 10,600	
103	5240	Required Weed Abatement	35,000	28,788	35,000	35,000	-	
103	5320	Investigative Supplies	1,000	1,653	2,500	2,500	-	
103	5536	Arson Investigative Training	6,500	7,195	6,500	6,500	-	
103	5537	Fire Safety Council	1,900	-	1,900	1,900	-	
103	5539	Materials/Public Education	22,000	17,177	25,000	25,000	-	
103	5550	Memberships/Subscriptions	4,100	8,114	10,000	20,000	10,000	Weed Abatement/Inspection software support
<b>TOTAL</b>			<b>\$ 72,400</b>	<b>\$ 62,927</b>	<b>\$ 82,800</b>	<b>\$ 103,400</b>	<b>\$ 20,600</b>	

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DEPARTMENT 104 - OPERATIONS

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
104	5223	Disaster Preparedness/ DOC	2,000	-	2,000	2,000	-	
104	5280	Emerg. Incident Meals/Provisions	2,000	8,630	3,000	3,000	-	
104	5310	SHSP Grant Funds			32,000	32,000		New account separated from firefighting equip
104	5320	Firefighting Equipment	110,000	70,485	65,500	65,500	-	
104	5325	SCBA Equipment	110,000		22,500	22,500	-	New account separated from firefighting equip
104	5330	Safety Equipment/PPE	55,300	54,145	73,050	73,050	-	
104	5335	Map Maintenance Program	13,687	8,586	13,700	13,700	-	
104	5350	Kitchen/Janitorial Supplies	29,000	29,853	37,000	37,000	-	
104	5530	Meetings and misc.	2,000	860	2,000	2,000	-	
104	5532	Professional Development	5,330	5,759	7,500	7,500	-	
104	5550	Memberships/Subscriptions	6,838	3,963	4,600	17,100	12,500	
104	5600	Facility/Vehicle Insurance	350,000	352,789	130,000	160,000	30,000	New property casualty insurance, due to station improvements & cyber security
<b>TOTAL</b>			<b>686,155</b>	<b>535,069</b>	<b>392,850</b>	<b>435,350</b>	<b>42,500</b>	

DEPARTMENT 105 - EMS

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
105	5175	Medical & Pre-Emp Exams	\$ 25,000	\$ 19,534	\$ 25,000	\$ 25,000	\$ -	
105	5200	Ambulance Billing	165,000	162,053	140,000	170,000	30,000	
105	5225	EMS Equipment	2,870	126	7,250	7,250	-	
105	5230	Medical Licensing/Certs	9,227	7,372	8,600	8,600	-	
105	5235	Defib Maint & Maint Agreement	19,538	25,494	17,550	25,000	7,450	Water - EMS ePCR (\$7,000)
105	5295	QAF	130,000	192,019	115,000	310,000	195,000	6 months QAF, buy in PP-GEMT
105	5320	Medical Supplies/Equipment	170,000	193,507	189,900	200,000	10,100	
105	5532	Professional Development	2,500	1,419	3,000	3,000	-	
105	5539	Material	1,000	372	1,000	1,000	-	
105	5550	Memberships/Subscriptions	250	163	50	250	200	
105	5580	Professional Services	3,000	4,662	3,000	5,000	2,000	
<b>TOTAL</b>			<b>\$ 528,385</b>	<b>\$ 606,720</b>	<b>\$ 510,350</b>	<b>\$ 755,100</b>	<b>\$ 244,750</b>	

DEPARTMENT 107 - COMMUNICATIONS

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
107	5260	Verizon Data	\$ 20,000	\$ 5,428	\$ 41,800	\$ 41,800	\$ -	
107	5265	MDC & AVL Maint Cost	15,000	12,039	25,000	25,000	-	
107	5274	Telephone/Cable TV/ IPTele	81,800	98,796	83,050	100,000	16,950	T1 lines increase costs
107	5285	Dispatch Services	451,000	439,792	458,250	458,250	-	Disp and Medical Director
107	5320	Radios/Parts & Service	20,000	20,333	26,500	26,500	-	
107	5335	RCS 800 MHZ Maint Fee	75,000	68,680	75,300	75,300	-	
<b>TOTAL</b>			<b>\$ 662,800</b>	<b>\$ 645,068</b>	<b>\$ 709,900</b>	<b>\$ 726,850</b>	<b>\$ 16,950</b>	

DEPARTMENT 108 - SHOP

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
108	5220	Fuel	\$ 225,000	\$ 211,209	\$ 225,000	\$ 225,000	-	
108	5290	Fleet Maint Software	5,000	6,406	12,100	12,100	-	New software
108	5320	Parts & Accessories	125,000	125,018	133,000	133,000	-	
108	5320	Oils & Lubricants	8,000	3,304	8,000	8,000	-	
108	5325	Small Tools/Minor Equipment	4,500	3,187	4,500	4,500	-	
108	5335	Sublet Repairs	16,000	18,008	18,500	18,500	-	
108	5360	Hazmat Disposal & Permits	10,000	3,569	10,000	10,000	-	
108	5532	Professional Development	5,000	2,529	7,000	7,000	-	
108	5550	Memberships/Subscriptions	80	-	100	100	-	
<b>TOTAL</b>			<b>\$ 398,580</b>	<b>\$ 373,229</b>	<b>\$ 418,200</b>	<b>\$ 418,200</b>	<b>-</b>	

DEPARTMENT 109 - TRAINING

Dept	Account	Line Item	FY 21/22 Budget	YTD thru 06/30/22	FY 22/23 Prelim Budget APPROVED	FY 22/23 FINAL Budget	Prelim/Final Variance	Notes
109	5531	Formal Education	\$ 40,000	\$ 35,427	\$ 30,000	\$ 70,000	\$ 40,000	Additional \$40k
109	5532	Professional Development	30,000	41,021	40,000	47,500	7,500	
109	5536	Training Materials	8,000	9,661	9,000	9,000	-	
<b>TOTAL</b>			<b>\$ 78,000</b>	<b>\$ 86,108</b>	<b>\$ 79,000</b>	<b>\$ 126,500</b>	<b>\$ 47,500</b>	

## RESERVE SUMMARY

Description	FY 21/22	Notes	Description	FY 22/23	Notes
2020/21 Reserve Balance	11,790,456		2021/22 Reserve Balance	17,858,317	
2021/22 revenue <b>actual</b>	26,490,688	thru May 22	2022/23 revenue <b>projected</b>	22,040,265	
2021/22 expense <b>actual</b>	(19,263,452)	thru May 22	2022/23 expense <b>projected</b>	(22,103,604)	
Total Debt service 2021/22	(634,400)		Total Debt service 2022/23	(430,150)	
Capital Projects:			Capital Projects:		
CIP	(524,976)	Appartus, Veh, Equip	CIP	(3,060,200)	
Facilities			Facilities	(2,353,000)	
Total Capital Projects	(524,976)		Total Capital Projects	(5,413,200)	
Total Capital/Debt Service	(1,159,376)		Total Capital/Debt Service	(5,843,350)	
New Debt:			New Debt:		
Net Operations	6,067,861		Net Operations	(5,906,689)	
Change in Reserves	6,067,861		Change in Reserves	(5,906,689)	
2021/22 Reserve Balance	<b>17,858,317</b>	20/21 Reserve Balance + Change in Reserves	2022/23 Reserve Balance	<b>11,951,628</b>	21/22 Reserve Balance + Change in Reserves

## RESERVE SUMMARY

Description	EY 21/22	Notes	Description	FY 22/23	Notes
<b>Restricted:</b>			<b>Restricted:</b>		
Fallbrook Mitigation	1,365,321		Fallbrook Mitigation - Projected	1,906,521	
Rainbow General & Mitigation	1,887,891		Rainbow General & Mitigation - Projected	2,278,986	
<b>Committed:</b>			<b>Committed:</b>		
Compensated Absences	2,214,461		Compensated Absences	2,057,314	Draft until audit
PASIS Deposit	490,311		PASIS Deposit	478,612	Draft until audit
Workers Comp	3,516,697		Workers Comp	3,135,192	Draft until audit
Facility and CIP	3,325,583		Facility and CIP	(406,417)	
<b>Assigned:</b>			<b>Assigned:</b>		
Operating Reserve (Dry yield)	2,225,000		Operating Reserve (Dry yield)	2,225,000	
<b>Unassigned:</b>			<b>Unassigned:</b>		
AR - cash not received but owed	1,510,387	unreceived cash included in reserve balance	AR - cash not received but owed	1,510,387	Unreceived cash included in reserve balance
General Fund	1,322,665		General Fund	(1,233,967)	
<b>Total</b>	<b>17,858,317</b>		<b>Total</b>	<b>11,951,628</b>	



**AFFIDAVIT OF PUBLICATION FALLBROOK, CALIFORNIA 92028  
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA**

I am a citizen of the United States,  
over twenty-one years of age, and  
the Associate Editor of said  
newspaper The Village News, Inc.,  
111 W. Alvarado St., Fallbrook, CA 92028  
a newspaper adjudicated by the Superior Court,  
County of San Diego GIN013243 is a newspaper  
of general circulation, published and is circulated  
at least once a week in Fallbrook, County of  
San Diego, State of California.

The Notice of \_\_\_\_\_  
**NOTICE THAT the BOARD OF DIRECTORS OF THE  
NORTH COUNTY FIRE PROTECTION DISTRICT  
has adopted the District's Preliminary Budget**  
North County Fire Protection District

**Legal Number: NA**

Which the attached is a true printed copy, and  
Published in said newspaper for 2 weeks, and  
on the following days: 08/04/22, 08/11/22

in the regular issue of said newspaper,  
**THE VILLAGE NEWS, INC.,**  
**111 W. Alvarado St., Fallbrook, CA 92028**  
and not in any other supplement.

I certify and declare under penalty that  
this statement is true and correct to the  
best of my knowledge.

Dated: August 11, 2022  
Fallbrook, California 92028

  
\_\_\_\_\_  
Signature

**LUCETTE MORAMARCO**  
**ASSOCIATE EDITOR**

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN that the  
BOARD OF DIRECTORS OF THE  
NORTH COUNTY FIRE PROTECTION  
DISTRICT, 330 S. Main Avenue, Fallbrook,  
California, County of San Diego, has ad-  
opted the District's Preliminary Budget. The  
Budget is available for inspection by inter-  
ested persons and taxpayers at the Admin-  
istrative Offices, located at 330 S. Main Av-  
enue, Fallbrook, California and will remain  
so available until the final hearing thereon.

NOTICE IS FURTHER GIVEN that the  
BOARD OF DIRECTORS OF THE  
NORTH COUNTY FIRE PROTECTION  
DISTRICT will conduct a Public Hearing on  
**TUESDAY, SEPTEMBER 27, 2022, AT A  
TIME CERTAIN OF 4:15 P.M.** or as soon  
thereafter as such matter can be heard, at  
the Fallbrook Public Utility District, 990 E.  
Mission Road, Fallbrook, California, to con-  
sider **ADOPTION OF THE FY 2022/2023  
FINAL BUDGET.** Any interested person or  
taxpayer may appear at the said time and  
place and be heard regarding the increase,  
decrease or omission of any item of the  
Budget, or for the including of any additional  
items.

**BY ORDER OF THE BOARD OF DIREC-  
TORS OF THE NORTH COUNTY FIRE  
PROTECTION DISTRICT.**

Loren Stephen-Porter  
Board Secretary  
July 26, 2022  
Published August 4, 11, 2022

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE PREVENTION BUREAU**

**TO:** BOARD OF DIRECTORS  
**FROM:** FIRE MARSHAL DOMINIC FIERI AND CHIEF McREYNOLDS  
**DATE:** SEPTEMBER 27, 2022 - 4:30 P.M. TIME CERTAIN  
**SUBJECT:** FIRST READING FOR ADOPTION OF CALIFORNIA FIRE CODE 2022 EDITION AND THE 2021 INTERNATIONAL FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS (ORDINANCE 2022-01)

**ACTION AGENDA**

**RECOMMENDATIONS:**

1. That the Board of Directors hold the scheduled public hearing on the second reading for Adoption of California Fire Code 2022 Edition and the 2021 International Fire Code with Certain Amendments, Additions and Deletions (Ordinance 2022-01).

**BACKGROUND:**

As in years past, the Fire District must meet certain guidelines in order to successfully adopt an ordinance. This is the first reading of the District's adoption of the California Fire Code, with certain amendments. The Board of Directors may choose to either adopt the ordinance at the end of the public second hearing, or take no action, in which case the District would be narrowly limited to the California Fire Code, as currently published, without any amendments. Upon final adoption, the District must publish the ordinance in a newspaper of general circulation.

The Green/Hansen Act also requires fire districts, which adopt amendments more stringent than the state, to submit these amendments for ratification to the County Board of Supervisors. We must submit them for review no less than thirty days before the public hearing, and then submit them for ratification upon adoption of the Ordinance.

**DISCUSSION:**

On July 1, 2022, the State of California published the 2022 California Fire Code, which was based upon the 2021 International Fire Code. The effective date is January 1, 2023. The State of California amended the 2021 International Fire Code (IFC)

**California Fire Code and  
Ordinance 2022-01 First Reading  
Page 2 of 2**

to include State amendments. The IFC is developed by a committee made up of building officials, fire service personnel, building industry individuals and other interested parties from all over the United States.

The California Fire Code 2022 Edition focuses exclusively on minimum fire-safety standards for new construction and existing conditions within the District, as it relates to the mitigation of hazard to life and property from fire, explosion and matters related to the construction and installation of fire systems. This adoption will bring all fire protection districts in San Diego County under one California Fire Code, 2022 Edition, which includes a standard set of amendments. Those amendments must be based upon certain findings, which are provided for reference (Attachment 'A- Findings'). Other fire agencies are submitting to their Boards/Councils a similar ordinance to adopt the California Fire Code 2022 with amendments, additions and deletions.

Adoption of a local Fire Code is one of the most important functions of the Board of Directors. The Fire Code sets the minimum fire-safety standards for new construction and existing operations within the jurisdiction. When coupled with specific findings required under California law, the Board of Directors has been able to significantly improve fire safety within our communities.

A countywide Fire Marshal working group, which included building officials, developed the proposed Ordinance for the adoption of the California Fire Code 2022 Edition with amendments. The Ordinance presented does not conflict with the proposed fire or building codes for the County of San Diego or our previous adoption. Our amendments match the County Ordinance (known now as the Consolidated Fire Code) as closely as possible. The amendments proposed to you in our adoptive Ordinance, reflect the conditions we believe are of particular interest to our Fire District. A summary of those amendments is provided in Attachment 'B – "Index by Code Section.'

It is the professional opinion of the work group and Staff that the amendments to the fire code ordinance reflect the needs of the District. Staff recommends the Adoption of the Ordinance 2022-01, using the adoptive process as identified above.

**FISCAL IMPACT:** None.

**SUMMARY:**

Adoption of 2022-01 will allow the District to implement best practices for enforcement of fire and life safety standards and align its fire code with all other fire districts within the County. A second reading will be presented at the October Board Meeting for final approval.



# COUNTY OF SAN DIEGO 2023

# CONSOLIDATED FIRE CODE



8<sup>th</sup> Edition

*This Consolidated Fire Code includes the County amendments to the 2022 California Fire Code and the ordinances of the 13 unincorporated County fire protection districts.*

Effective January 1, 2023

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ORDINANCE NO. \_\_\_\_\_ (N.S.)

**AN ORDINANCE RATIFYING THE 2023 CONSOLIDATED FIRE CODE FOR THE 13 FIRE PROTECTION DISTRICTS IN SAN DIEGO COUNTY**

The Board of Supervisors of the County of San Diego ordain as follows:

**Section 1.** California Health and Safety Code (H & S Code) section 13869.7 (a) provides that a fire protection district organized pursuant to Part 2.7 (commencing with section 13800) of Division 12 of the H & S Code, may adopt building standards relating to fire and panic safety that are more stringent than the building standard adopted by the State Fire Marshal and contained in the California Building Standards Code. H & S Code section 13869.7(c) requires a fire protection district to transmit its adopted ordinance to the county where the ordinance will apply and allows the legislative body of a county to ratify, modify or deny an adopted fire protection district ordinance. The fire protection districts within the boundaries of San Diego County have collaborated to adopt by an ordinance for each district, the 2022 California Fire Code. The 2023 Consolidated Fire Code is based upon the County's 2023 Fire Code as currently referenced and adopted in Title 9, Division 6, Chapter 1 of the County Code, subject to the modifications of each fire protection district to the Building Standards Code based upon their respective determinations as to what modifications are reasonably necessary because of local climatic, geological and topographical conditions within the district.

**Section 2:** The County of San Diego ratifies the 2023 Consolidated Fire Code to read as follows:

**2023 CONSOLIDATED FIRE CODE  
FOR THE 13 FIRE PROTECTION DISTRICTS  
IN SAN DIEGO COUNTY**

**SEC. 1.001 APPLICATION OF THE CONSOLIDATED FIRE CODE**

This code contains the ordinances of each of the 13 fire protection districts shown in the box below. There is an index at the end of the code which contains a section by section explanation of any differences between this code and the County Fire Code.

Fire Districts	
Alpine	Rancho Santa Fe
Bonita-Sunnyside	Rincon Del Diablo
Barrago Springs	San Diego County Fire
Deer Springs	San Marcos
Lakeside	San Miguel
North County	Valley Center
	Vista

**SEC. 1.002 EXPLANATION OF THE 2023 CONSOLIDATED FIRE CODE**

(a) This code is based upon the County Fire Code contained in Title 9, Division 6, Chapter 1, of the San Diego County Code. The fire protection districts adopt the County Fire Code subject to the modifications or changes that are reflected in the gray boxes in this code. The gray boxes identify modifications or changes to the County Fire Code adopted by one or more fire protection district which each adopting district has determined is necessary because of local climatic, geological or topographical conditions that exist in the district. Minor changes in the County Code administrative provisions are not identified in gray boxes, e.g. where a provision refers to a Fire District Board of Directors rather than the County Board of Supervisors, because the change does not reflect a change in policy or application of the County Fire Code. The index at the end of this code identifies these minor changes in administrative provisions with designation "Jurisdictional Difference" (JD).

(b) The digits "96.1" in the section numbers of this code refer to Title 9, Division 6, Chapter 1, of the County Code. The digits that follow "96.1," with the exception of the



introductory provisions, correspond as closely as possible to the California Fire Code contained in California Building Standards Code.

**SEC. 96.1.001 ADOPTION OF COUNTY AMENDMENTS TO THE CALIFORNIA FIRE CODE**

Every three years the State of California repeals, revises and republishes the California Building Standards Code ("CBSC") in its entirety and in doing so adopts and publishes amendments to the included California Fire Code (California Code of Regulations, Title 24, Part 9). Pursuant to California Health & Safety Code section 17958, the CBSC and its California Fire Code become effective in the County of San Diego 180 days after publication. California Health and Safety Code sections 17922, 17958, 17958.5 and 17958.7 provide that the County may adopt the California Fire Code by reference as the County's own fire code and make such changes or modifications that the Board of Supervisors expressly finds are reasonably necessary because of local climatic, geological or topographical conditions. In this chapter, the County adopts modifications and changes to the Fire Code portion of the CBSC that are reasonably necessary because of the County's climatic, geological and topographical conditions.

The County adopts as the County Fire Code, for the unincorporated area of the County, the following: (1) The 2022 California Fire Code (CFC) portion of the CBSC, including the appendix to Chapter 4 and appendices B, C, D, H, I & O; (2) the 2021 International Fire Code (IFC) and the National Fire Protection Association Standards 13, 13-R & 13-D, as referenced in Chapter 80 of CFC; and (3) the County's amendments in this chapter.

To determine which of these codes governs in any particular case, code amendments adopted by the State of California shall take precedence over the 2021 IFC, and the 2021 IFC shall be used for those code sections not adopted by the State. Amendments the County adopts shall take precedence over both the 2021 IFC and 2022 California Fire Code provisions. Where this Chapter states that a provision of the California Fire Code is revised, referenced, changed, deleted, added or otherwise modified, that means revised, referenced, changed, deleted, added or otherwise modified as it is incorporated into this Chapter.

This County Fire Code is adopted for the protection of the public health and safety and applies to both ministerial and discretionary projects. It includes definitions, requirements for permits and inspection for installing or altering systems, regulations for the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, equipment use and maintenance of buildings, structures and premises, including the installation, alteration or repair of new and existing fire protection systems and their inspection and provides penalties for violation of this code. It shall apply to all new construction and to any alterations, repairs, or reconstruction, except as otherwise provided for in this chapter.

Nothing in this chapter shall interfere with or impede the authority of the final decision maker authorized to approve, conditionally approve or deny discretionary projects.

#### **AMENDMENT TO SECTION 96.1.001**

Each of the fire protection districts to which this consolidated fire code applies adopt the following code amendment:

**Section 1.** That the Board of Directors of the (insert fire district's name) adopts as the Fire Code for the (insert fire district's name) the following: the 2022 California Fire Code, including the appendix to Chapter 4 and appendices B, C, D, H, I & O, the 2021 International Fire Code (IFC), and the National Fire Protection Association Standards 13, 13-R & 13-D, as referenced in Chapter 80 of CFC, together with the District's amendments in this ordinance. This Fire Code is adopted for the protection of the public health and safety. It includes definitions, provisions for the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings, requirements for permits and inspection for installing or altering systems, regulations for the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, equipment use and maintenance of buildings and structures, including the installation, alteration or repair of new and existing fire protection systems and their inspection and provides penalties for violation of this code. Each and all of the regulations, provisions, penalties, conditions and terms of the (insert fire district's name) Fire Code on file in the office of the (insert fire district's name) are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance.

#### **SEC. 96.1.002 CALIFORNIA FIRE CODE**

The "California Fire Code" means the 2022 Fire Code portion of the CBSC, including the appendix to Chapter 4 and appendices B, C, D, H, I & O and the IFC (2021 edition).

#### **SEC. 96.1.003 COUNTY FIRE CODE**

References to "this chapter" shall mean the County Fire Code. References to a section number not preceded by the prefix "96.1," which stands for the title, division and chapter respectively of a section in this chapter, shall refer to the California Fire Code.

**SEC. 96.1.004 RESPONSIBILITY FOR ENFORCEMENT.**

(a) The County Fire Warden or authorized representative shall be responsible for ensuring County enforcement of Chapter 56 of the California Fire Code as adopted by and incorporated in the County Fire Code insofar as it pertains to fireworks and pyrotechnics and California Code of Regulations, Title 19, Division 1, Chapter 6. The Sheriff shall be responsible for enforcement of Chapter 56 of the California Fire Code as adopted and incorporated in the County Fire Code insofar as it pertains to explosives and California Code of Regulations, Title 19, Division 1, Chapter 10.

(b) All other portions of the County Fire Code shall be enforced as follows:

(1) By the Fire Warden or his/her duly authorized representative of the San Diego County Fire Authority in all unincorporated areas of the County which are outside a fire protection district.

(2) For areas in a fire protection district, by the district fire chief or his/her duly authorized representative.

**SEC. 96.1.005 GEOGRAPHIC LIMITS.**

The geographic limits referred to in certain sections of the 2022 California Fire Code are established as follows:

(a) **Sec. 5704.2.9.6.1** The geographic limits in which the storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited: the unincorporated area of the County of San Diego.

**Exceptions:**

1. In areas zoned for mixed, general or high impact industrial uses.

2. Crankcase draining may be stored in specially constructed above-ground storage tanks, approved by the fire code official, with a maximum capacity of 550 gallons. These tanks may be located within a building when the fire code official deems appropriate and the container meets U.L. Standard 2085. Containers shall be installed and used in accordance with their listing and provisions shall be made for leak and spill containment. In no case shall storage be allowed on residential or institutional property.

3. With the fire code official's approval, Class I and II liquids may be stored above ground outside of buildings in specially designed, approved and listed containers which have features incorporated into their design which mitigate concerns for exposure to heat, ignition sources and mechanical damage. Containers shall be installed and used in accordance with their listing, and provisions shall be made for

leak and spill containment. The fire code official may disapprove the installation of these containers when in his or her opinion their use presents a risk to life or property.

(b) **Sec. 5706.2.4.4** The geographic limits in which the storage of Class I and Class II liquids in above-ground tanks is prohibited: the unincorporated area of the County of San Diego.

**Exceptions:**

1. In areas zoned for other than residential uses, when approved by the FAHJ.

2. Crankcase draining may be stored in specially constructed above-ground storage tanks, approved by the fire code official, with a maximum capacity of 550 gallons. These tanks may be located within a building when the fire code official deems appropriate and the container meets U.L. Standard 2085. Containers shall be installed and used in accordance with their listing, and provisions shall be made for leak and spill containment. In no case shall storage be allowed in residential or institutional property.

3. With the fire code official's approval, Class I and II liquids may be stored above ground in specially designed, approved and listed containers which meet U.L. Standard 2085. Containers shall be installed and used in accordance with their listing, and provisions shall be made for leak and spill containment. The fire code official may disapprove the installation of such containers when in his/her opinion their use presents a risk to life or property.

(c) **Sec. 5806.2** The geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited: the unincorporated area of the County of San Diego, except for areas zoned for mixed, general or high impact industrial uses.

(d) **Sec. 6104.2** The geographic limits in which the bulk storage of liquefied petroleum gas is prohibited for the protection of heavily populated and congested areas: the unincorporated area of the County of San Diego, except for areas zoned for mixed, general or high impact industrial uses.

**Exception:** Bulk tanks with a maximum aggregate capacity of 30,000 gallons water capacity for above-ground storage of underground distribution to residential areas, where the storage and distribution meets County Fire Code requirements as determined by the FAHJ.

**SEC. 96.1.006 DELETIONS, REVISIONS, ADDITIONS AND NUMERICAL EXPLANATION.**

When deletions, revisions and additions are made in this chapter to the California Fire Code, the digits following the first three digits of the section numbers in this chapter refer to conform to the numbering system of the California Fire Code: e.g., SEC. 96.1.307.5 refers to Chapter 3 section 307.5 of the California Fire Code. When deletions, revisions and additions are made to an appendix of the California Fire Code, "APP" is added to the number: e.g., section SEC. 96.1.APP.B103.3 refers to Appendix Chapter B, section 103.3 of the California Fire Code.

**SEC. 96.1.101.5 VALIDITY.**

Section 101.5 of the California Fire Code is *revised* to read:

**Sec. 101.5 Validity.** *The Board of Supervisors declares that should any section, paragraph, sentence or word of this chapter be declared invalid for any reason it is the intent of this Board that it would have passed all other portions of this chapter independently of any portion that may be declared invalid.*

**SEC. 96.1.102.13 REPEAL OF CONFLICTING ORDINANCES, RESOLUTIONS OR MOTIONS.**

Section 102.13 is added to the California Fire Code to read:

**Sec. 102.13 Repeal of conflicting ordinances, resolutions or motions.** All former ordinances, resolutions or motions or parts thereof, conflicting or inconsistent with the provisions of this chapter are repealed.

**SEC. 96.1.104.9. MODIFICATIONS.**

Section 104.9 of the California Fire Code is *revised* to read:

**Sec. 104.9 Modifications.** Whenever there are practical difficulties involved in carrying out the provisions of this code, the fire code official shall have the authority to grant modifications for individual cases, provided the fire code official shall first find that special individual reason makes the strict letter of this code impracticable and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements. *The applicant's request for a modification shall state the specific sections(s) for which a modification is requested, material facts supporting the contention of the applicant, the details of the modification or mitigating measure proposed and, if applicable, a map showing the proposed location and citing of the modification or mitigation measure.* The details of

action granting modifications shall be recorded and entered in the files of the department of fire prevention. ⚠️

⚠️ **SEC. 96.1.104.13 COST RECOVERY.**

Section 104.13 is added to the California Fire Code to read:

**Sec. 104.13 Cost recovery.** The purpose of this section is to establish authority to obtain reimbursement from responsible individuals for the expenses of any emergency response and/or enforcement action by the fire department to protect the public from criminal or negligible activities, and from fire or hazardous substances.

**Sec. 104.13.1 Reimbursement required.** In accordance with the Health and Safety Code section 13000 et seq., an individual who acts negligently or in violation of the law and thereby requires the jurisdiction to provide an emergency response to a danger posed by a fire or hazardous substance shall be liable for reimbursement to the agency for the costs incurred. In accordance with Government Code sections 53150 through 53158, any individual who is under the influence of an alcoholic beverage or any drug or the combined influence of an alcoholic beverage or any drug, and whose negligent operation of a motor vehicle, boat or vessel or civil aircraft caused by that influence proximately causes any incident and thereby requires the agency to provide an emergency response shall reimburse the agency for the cost incurred.

**SEC. 96.1.105.3.9 EXPENSE RECOVERY.**

Section 105.3.9 is added to the California Fire Code to read:

**Sec. 105.3.9 Expense recovery.** The fire code official may impose a fee for recovery of expenses incurred to enforce the fire prevention provisions of this code.

**SEC. 96.1.105.5.52.1 CHRISTMAS TREE LOTS.**

Section 105.5.52.1 is added to the California Fire Code to read:

**Sec. 105.5.52.1 Christmas tree lots.** An operational permit is required to operate a Christmas tree lot, with or without flame proofing services.

**SEC. 96.1.105.5.52.2 GREENWASTE RECYCLING, MULCHING, COMPOSTING OPERATIONS AND STORAGE.**

Section 105.5.52.2 is added to the California Fire Code to read:

**Sec. 105.5.52.2** Greenwaste recycling, mulching, composting operations and storage. An operational permit is required for green waste recycling, mulching, composting operations and storage. 🚒

**SEC. 96.1.105.7 NEW MATERIALS, PROCESSES OR OCCUPANCIES WHICH REQUIRE PERMITS.**

Section 105.7 is added to the California Fire Code to read:

**Sec. 105.7** **New materials, processes or occupancies which require permits.** The fire code official may determine, after allowing affected persons an opportunity to be heard, that a material, process or occupancy, not listed in this code shall require a permit, in addition to those now enumerated in this code. In that case, the fire code official shall prepare a list of any additional material, process or occupancy that shall require a permit and post the list in a conspicuous place in the offices of the fire authority having jurisdiction. Any interested person may obtain a copy of the list.

**SEC. 96.1.111 APPEALS.**

Section 111 of the California Fire Code is *revised* to read:

**Sec. 111.1 Regional Fire Appeals Board established.** In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, *including the granting or denial of modifications*, there shall be and is hereby created a *Regional Fire Appeals Board (Appeals Board)*. *The Appeals Board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official. A copy shall also be sent to the Building Official or other decision maker for the project, whichever is appropriate.*

**Sec. 111.2 Limitations on authority.** An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent method of protection or safety is proposed. The *Appeals Board* shall not have authority to waive requirements of this code.

**Sec. 111.3 Qualifications.** *The Appeals Board shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or fire protection systems and are not employees of the jurisdiction.*

**Sec. 111.4 Appeals procedures.** *This section establishes appeal procedures of an order, decision or determination (collectively, "determination") made by the fire code official, including the granting or denial of appeals.*

**Sec. 111.4.1 Appeals of determinations regarding building permits.** *The County, fire agency or project applicant may appeal a determination made by the fire code official related to a project for which a building permit is required by filing an appeal in writing with the Appeals Board within 30 days of the fire code official's final determination. The Appeals Board shall make factual findings and issue a written recommendation to the County Building Official on whether the fire code official's determination should be upheld, overruled or modified. The Building Official may not waive the requirements of this code, except as authorized by the code and is subject to the same requirements and restrictions in the code that applied to the fire code official. A copy of the recommendation shall be provided to the applicant. The County Building Official shall act on the Appeals Board's recommendation and issue a written decision to the parties within 15 days of receipt of the Appeals Board's recommendation. The Building Official's decision shall be final.*

**Sec. 111.4.2 Appeals of determinations regarding discretionary permits.** *The County, the fire agency or the project applicant may seek review of the fire code official's determination by the Appeals Board by filing a request for review with the Appeals Board within 30 days of the fire code official's determination. When reviewing a fire code official's determination pursuant to this subsection, the Appeals Board shall act in an advisory capacity. The Appeals Board shall review the fire code official's determination and make a recommendation to uphold, overrule or modify the fire code official's determination. The Appeals Board shall render its recommendation to the County decision maker or decision-making body for consideration with the application for the discretionary permit.*

**Sec. 111.4.3 Appeals of determinations for matters other than building permits or discretionary permits.**

- (a) **Areas outside a fire protection district.** *Any affected party may appeal a determination made by the fire code official regarding a matter for which a building permit or discretionary permit is not required by filing an appeal in writing with the Appeals Board within 30 days of the fire code official's final determination. The Appeals Board shall review the fire code official's*



determination and make a recommendation to uphold, overrule or modify the fire code official's determination. The Appeals Board's determination shall be final.

- (b) **Areas inside a fire protection district.** Any affected party may appeal a determination made by the fire code official regarding a matter for which a building permit or discretionary permit is not required by filing an appeal in writing with the fire protection district's Board of Directors within 30 days of the fire code official's final determination. The Board of Directors shall review the fire code official's determination and make a recommendation to uphold, **overrule or modify the fire code official's determination. The Board of Director's determination shall be final.**

### **Sec. 111.5 Regional Fire Appeals Board.**

(a) The Appeals Board members shall consist of the following:

- Two representatives from the San Diego County Fire Districts Association.
- Two chief officers from CAL FIRE.
- One fire marshal from the unincorporated area of the County.

(b) The Appeals Board shall not include a representative from the agency whose fire code official made the determination that is being appealed. An alternate for the regular member(s) of the Appeals Board shall be designated to serve in this situation.

(c) Three members shall constitute a quorum for the transaction of business, and three affirmative votes shall be necessary to render a recommendation.

(d) If the Appeals Board recommends a modification to this code for an individual case, a copy of the recommendation and findings along with a map showing the proposed modification and mitigating measures shall be forwarded to the Unit Chief of CAL FIRE, San Diego/Imperial Unit.

### **SEC. 96.1.112.4 VIOLATIONS, PENALTIES AND RESPONSIBILITY FOR COMPLIANCE.**

Section 112.4 of the California Fire Code is revised to read:

**Sec. 112.4 Violations, penalties and responsibility for compliance.** It shall be unlawful for any person, as defined in section 12.115 of the County Code of Regulatory Ordinances, to use any property or erect, construct, enlarge, alter, repair, move, remove, improve, convert, demolish, equip, use, occupy or maintain any building or structure, or vacant land or cause the same to be done, contrary to or in violation of any of the provisions of this

chapter. A property owner shall be considered to have allowed any use or improvement of property occupied by or under the dominion and control of the owner and shall be responsible for the discontinuance and removal of any violation of the County Fire Code. This responsibility shall include property leased to another person. A property owner shall also be responsible for the discontinuance and removal of any violation of the County Fire Code that existed on the property prior to the current owner's purchase of the property.▲

**▲ AMENDMENT TO SECTION 112.4**

The Alpine, Bonita-Sunnyside, Deer Springs, Lakeside, North County, Rancho Santa Fe, Rincon Del Diablo, San Marcos, San Miguel, Valley Center and Vista Fire Protection Districts adopt the following code amendment: ▲

**▲ Sec. 112.4 Violations, penalties and responsibility for compliance.** Any person who shall violate any of the provisions of this code or standards hereby adopted or fail to comply therewith, or who shall violate or fail to comply with any order made there under, or who shall build in violation of any detailed statement or specification or plans submitted and approved there under, or any certificate or permit issued there under, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the attorney for the (insert fire protection district) or by a court of competent jurisdiction within the time fixed herein, shall severally for each and every violation and non-compliance respectively, be guilty of an infraction or misdemeanor, punishable by a fine not exceeding \$1,000.00 or by imprisonment in County Jail not exceeding six (6) months, or both. The imposition of one penalty of any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each day that prohibited conditions are maintained shall constitute a separate offense.

The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions. ▲

**AMENDMENT TO SECTION 113.4**

The Alpine, Bonita-Sunnyside, Deer Springs, Lakeside, North County, Rancho Santa Fe, Rincon Del Diablo, San Miguel, Valley Center and Vista Fire Protection Districts adopt the following code amendment: ▲

**▲ Sec. 113.4 Failure to comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that the person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$250.00 or more than \$1,000.00.

**SEC. 96.1.202 DEFINITIONS.**

Section 202 of the California Fire Code is revised by adding or modifying the following definitions:

**ACCESSORY DWELLING UNIT.** Defined as an attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling is situated. An accessory dwelling unit also includes the following:

(A) An efficiency unit, as defined in Section 17958.1 of the Health and Safety Code.

(B) A manufactured home, as defined in Section 18007 of the Health and Safety Code.

**AERATED STATIC PILE.** A composting process that uses an air distribution system to blow or draw air through the pile. Little or no pile agitation or turning is performed.

▲ **BLASTER.** *A person who has been approved by the Sheriff to conduct blasting operations and who has been placed on the list of approved blasters. The listing shall be valid for one year unless revoked by the Sheriff.* ▲

▲ **BLASTING AGENT.** *A material or mixture consisting of a fuel and oxidizer intended for blasting. The finished product as mixed and packaged for use or shipment shall not be detonated by means of a No. 8 test blasting cap when unconfined.* ▲

**BLASTING OPERATION.** The uses of an explosive device or explosive material to destroy, modify, obliterate or remove any obstruction of any kind.

▲ **BLASTING PERMIT.** A permit issued by the Issuing Officer pursuant to section 105.6.15. The permit shall apply to a specific site and shall be valid for a period not to exceed one year. ▲▲▲

**BLAST SITE.** *The geographically defined area, as shown on a project map or plot plan, where a blaster is authorized by a blasting permit issued under this section to conduct a blasting operation.* ▲▲

▲▲▲▲ **CHIPPING AND GRINDING.** An activity that mechanically reduces the size of organic matter.

**COMPOSTING OPERATION.** An operation that is conducted for the purpose of producing compost. The operation shall be by one or more of the following processes used to produce a compost product: static pile, windrow pile or aerated static pile.

**DEAD-END ROAD.** A road that has only one point of vehicular ingress/egress, including cul-de-sacs and looped roads.

**DISTANCE MEASUREMENT.** All specified or referenced distances are measured along the ground, unless otherwise stated. ▲▲

▲▲▲ **DWELLING UNIT.** Any building or portion thereof which contains living facilities, including provisions for sleeping, eating, cooking and/or sanitation for not more than one family.

**ENCLOSED.** Closed in or fenced off.

**EXPLOSIVES PERMIT.** A permit to possess or use explosives, issued by the Issuing Officer, pursuant to California Health and Safety Code sections 12000 et seq. and Chapter 56 of this code. An explosives permit shall be valid for a period not to exceed one year, as provided in the permit conditions.

**FIRE APPARATUS ACCESS ROAD.** A road that provides fire apparatus access from a fire station to a facility, building or portion thereof. This is a general term that *includes, but is not limited to* a fire lane, public street, private street, driveway, parking lot lane and access roadway.

**FIRE AUTHORITY HAVING JURISDICTION (FAHJ).** The designated entity providing enforcement of fire regulations as they relate to planning, construction and development. The FAHJ may also provide fire suppression and other emergency services. ▲

**FIRE CHIEF.** *The fire chief is one of the following:* ▲

- ▲ (a) *The person appointed by the Board of Supervisors to serve as fire chief in the unincorporated areas not within a fire protection district.*
- ▲ (b) *The chief officer of a fire protection district.* ▲
- ▲ (c) *The Fire Warden or her or his delegated representative when enforcing section 96.1.5608.1 of this Chapter.*

**FIRE CODE OFFICIAL.** *The Fire Warden or her or his delegated representative, the fire chief or a duly authorized representative, or other person as may be designated by law, appointment or delegation and charged with the administration and enforcement of this Chapter.* ▲▲▲▲▲

**FIRE DEPARTMENT.** Any regularly organized fire department, fire protection district, fire company, or legally formed volunteer fire department registered with the County of San Diego regularly charged with the responsibility of providing fire protection to a jurisdiction.

**FIRE HAZARD.** Any condition or conduct which:(a) increases or may increase the threat of fire to a greater degree than customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing or extinguishing fire or (b) may obstruct, delay, hinder or interfere with the operations of the fire department or the egress of occupants in the event of fire.

**FIRE PROTECTION DISTRICT.** Any fire protection district created under State law and any water district providing fire protection services.

**FUEL MODIFICATION ZONE.** A strip of land where combustible vegetation has been thinned or modified or both and partially or totally replaced with approved fire-resistant and/or irrigated plants to provide an acceptable level of risk from vegetation fires. Fuel modification reduces the radiant and convective heat on a structure and provides valuable defensible space for firefighters to make an effective stand against an approaching fire front.

**GREENWASTE.** Organic material that includes, but is not limited to, yard trimmings, plant waste, manure, untreated wood wastes, paper products and natural fiber products.

▲ **HARDSCAPE.** Concrete, gravel, pavers or other non-combustible material.

**HAZARDOUS FIRE AREA.** Any geographic area mapped by the State or designated by a local jurisdiction as a moderate, high or very high fire hazard area or which the FAHJ has determined is a hazardous fire area, because the type and condition of vegetation, topography, weather and structure density increase the probability that the area will be susceptible to a wildfire. ▲

**HOGGED MATERIALS.** Mill waste consisting mainly of hogged bark but may include a mixture of bark, chips, dust or other by-product from trees and vegetation. ▲

**INSPECTOR.** For the purposes of sections 96.1. 5601.2, an inspector is a person on the Issuing Officer's approved list of inspectors authorized to conduct inspections, before and after a blast. To be on the Issuing Officer's approved list, an inspector shall have a blasting license issued by Cal/OSHA. ▲▲▲▲

▲▲▲▲▲ **MAJOR BLASTING.** A blasting operation that does not meet the criteria for minor blasting.

**MID-RISE BUILDING.** A building four stories or more high, but not exceeding 75 feet in height and not defined as a high-rise building by section 202 of the California Building Code. Measurements shall be made from the underside of the roof or floor above the topmost space that may be occupied to the lowest fire apparatus access road level.

**MINOR BLASTING.** A blasting operation that meets all of the following criteria: quantity of rock to be blasted does not exceed 100 cubic yards per shot, bore hole diameter does not exceed 2 inches, hole depth does not exceed 12 feet, maximum charge weight does not exceed 8 pounds of explosives per delay and the initiation of each charge will be separated by at least 8 milliseconds. The maximum charge weight shall not exceed the Scaled Distance as shown below: ▲

Distance from Blast Site (In Feet)	Scale Distance Factor
0 - 300	Mandatory Seismic Monitoring
301 - 5,000	55
5,000+	65

**MULCHING.** The process by which mixed greenwaste is mechanically reduced in size for the purpose of making compost.

**RESPONSE TIME.** The elapsed time from the fire department’s receipt of the first alarm to when the first fire unit arrives at the scene.

**SKY LANTERN.** An unmanned device with a fuel source that incorporates an open flame in order to make the device airborne. ▲

**STATIC PILE.** *A composting process that is similar to the aerated static pile except that the air source may or may not be controlled.* ▲

**STRUCTURE.** That which is built or constructed, an edifice or building of any kind, or any piece of work artificially built up or composed of parts joined together in some manner.

**TRAVEL TIME.** The estimated time it would take for a responding agency to travel from the fire station to the furthest structure in a proposed development project, determined by measuring the safest, most direct, appropriate and reliable route with consideration given to safe operating speeds for heavy fire apparatus. ▲

▲ **WINDROW COMPOSTING PROCESS.** The process in which compostable material is placed in elongated piles. The piles or windrows are aerated and/or mechanically turned on a periodic basis.

**WOOD CHIPS.** Chips of various species of wood produced or used in chipping and grinding operations.

**SEC. 96.1.304.1.4 OUTDOOR CARNIVALS AND FAIRS.**

Section 304.1.4 is added to the California Fire Code to read:

**Sec. 304.1.4 Outdoor carnivals and fairs.** Outdoor carnivals and fairs shall only be conducted on grounds free of combustible vegetation or trimmed to the satisfaction of the FAHJ.

**SEC. 96.1.305.6 ROCKETS, MODEL AIRCRAFT AND SIMILAR DEVICES.**

Section 305.6 is added to the California Fire Code to read:

**Sec. 305.6 Rockets, model aircraft and similar devices.** Rockets, model airplanes, gliders, balloons, sky lanterns, floating luminary or similar devices powered with an engine, propellant, open flame or other feature liable to start or cause a fire shall not be projected into or across hazardous fire areas without prior approval of the fire code official.

**SEC. 96.1.307.4.3 PORTABLE OUTDOOR FIREPLACES.**

Section 307.4.3 of the California Fire Code is *revised* to read:

**Sec. 307.4.3 Portable outdoor fireplaces.** Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet (3048 mm) of a structure or combustible material.

*Exception: Portable outdoor fireplaces used at one-and two-family dwellings. All "warming fires", by which open burning of wood, shall have installed a "spark arrester" of 1/2" screen mesh or smaller installed or used in accordance with the manufacturer's instructions*

**SEC. 96.1.307.5 ATTENDANCE OF OPEN BURNING AND RECREATIONAL FIRES.**

Section 307.5 of the California Fire Code is *revised* to read:

**Sec. 307.5 Attendance.** Open burning, bonfires, recreational fires and the use of portable outdoor fireplaces shall be constantly attended *by an adult* until the fire is extinguished. Not fewer than one portable fire extinguisher complying with section 906 with a minimum 4-A rating or other approved on-site fire-extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization. ▲

**SEC. 96.1.325. MID-RISE BUILDINGS.**

Section 325 is added to the California Fire Code to read: ▲

**Sec 325.1 General.** A newly constructed mid-rise building or a mid-rise building which undergoes a complete renovation that requires the building to be completely vacated shall comply with this section.

**Exceptions:**

1. Buildings used exclusively as an open parking garage.
2. Buildings where all floors above the fourth floor level are used exclusively as an open parking garage.
3. Buildings such as a power plant, lookout tower, steeple, grain house, and other similar structures with intermittent human occupancy.

**Sec. 325.1.1 Automatic sprinkler systems and standpipes.** Mid-rise buildings shall be protected throughout by an automatic sprinkler system designed and installed in conformance with the NFPA 13 edition as referenced in Chapter 80 of CFC and in accordance with the following:

- ▲ 1. A control valve and a water flow alarm shall be provided for each floor. Each control valve and water flow alarm shall be electronically supervised.
2. Mid-rise buildings shall be provided with a Class I standpipe system that is interconnected with the automatic sprinkler system. The system shall consist of 2½-inch hose valves located in each stair enclosure on every floor. Two hose outlets shall be located on the roof outside of each stair enclosure which penetrates the roof. The standpipe system shall be designed, installed and tested in accordance with the NFPA 14 edition as referenced in Chapter 80 of CFC.
3. Fire department standpipe connections and valves serving each floor shall be located in the vestibule and located in a manner so as not to obstruct egress when hose lines are connected and charged.

**Sec. 325.1.2 Smoke detection.** Smoke detectors shall be provided in accordance with this section. Smoke detectors shall be connected to an automatic fire alarm system and shall ▲▲▲▲▲ be installed in accordance with the NFPA 72 edition as referenced in Chapter 80 of CFC. The actuation of any device required by this section shall operate the emergency voice alarm signal system and shall operate all equipment necessary to prevent the circulation of



smoke through air return and exhaust ductwork. Smoke detectors shall be located as follows:

1. In every mechanical equipment, electrical, transformer, telephone equipment, unmanned computer equipment, elevator machinery or similar room and in all elevator lobbies. Elevator lobby detectors shall be connected to an alarm verification zone or be listed as a releasing device.
2. In the main return air and exhaust air plenum of each air conditioning system. The smoke detector shall be located in a serviceable area downstream of the last duct inlet.
3. At each connection to a vertical duct or riser serving two or more stories from a return air duct or plenum of an air conditioning system. In Group R-1 and R-2 occupancies, an approved smoke detector is allowed to be used in each return air riser carrying not more than 5,000 cubic feet per minute and not serving more than 10 air inlet openings.
4. For Group R-1 and R-2 occupancies in all corridors serving as a means of egress for an occupant load of 10 or more persons.

**Sec. 325.1.3 Fire alarm system.** An approved and listed, automatic and manual, fully addressable and electronically-supervised fire alarm system shall be provided in conformance with this code and the California Building Code & NFPA 72 edition as referenced in Chapter 80 of CFC.

**Sec. 325.1.4 Emergency voice alarm signaling system.** The operation of any automatic fire detector or water flow device shall automatically sound an alert tone followed by a pre-recorded voice instruction giving appropriate information and direction on a general or selective basis to the following terminal areas:

1. Elevators
2. Elevator lobbies
3. Corridors
4. Exit stairways
5. Rooms and tenant spaces
6. Dwelling units
7. Hotel guest rooms
8. Areas designated as safe refuge within the building

**Sec. 325.1.5 Fire command center.** A fire command center for fire department operations shall be provided. The location and accessibility of the fire command center shall be approved by the fire code official. The room shall be separated from the remainder of the

building by not less than a 2-hour fire barrier. The room shall be a minimum of 200 square feet with a minimum dimension of 10 feet. It shall contain the following facilities at a minimum:

1. Voice alarm and public address panels
2. Fire department communications panel
3. Fire alarm annunciator panel
4. Elevator annunciator panel (when building exceeds 55 feet in height)
5. Status indicators and controls for air-handling systems (stairwell pressurization)
6. Controls for unlocking stairwell doors
7. Fire pump status indicators (if required)
8. Set of complete building plans
9. Elevator control switches for switching of emergency power
10. Work table

**Sec. 325.1.6 Annunciation identification.** Control panels in the central control station shall be permanently identified as to their function. Water flow, automatic fire detection and manually-activated fire alarms, supervisory and trouble signals shall be monitored by an approved UL-listed central monitoring station and annunciated in the fire command center by means of an audible and visual indicator. For the purposes of annunciation, zoning shall be in accordance with the following:

1. When the system serves more than one building, each building shall be a separate zone.
2. Each floor in a building shall be a separate zone.
3. When one or more risers serve the same floor, each riser shall be a separate zone.

**Sec. 325.1.7 Elevators.** Elevators and elevator lobbies shall comply with Chapter 30 of the California Building Code. At least one elevator cab shall be assigned for fire department use, and shall serve all floors of the building. This cab shall be provided large enough to accommodate an ambulance-type stretcher in accordance with section 3002.4 of the California Building Code.

**Sec. 325.1.8 Fire department communication system.** An approved two-way fire department communication system designed and installed in accordance with the NFPA 72 edition referenced in Chapter 80 of CFC shall be provided for fire department use per section 907.2.13.2.

▲▲▲ **Sec. 325.1.9 Means of egress.** In addition to the requirements of Chapter 10, egress components of mid-rise buildings shall comply with sections 325.1.9.1 through 325.1.9.5.

**Sec. 325.1.9.1 Extent of enclosure.** Stairway enclosures shall be continuous and shall fully enclose all portions of the stairway. Exit enclosures shall exit directly to the

exterior of the building or include an exit passageway on the ground floor leading to the exterior of the building. Each exit enclosure shall extend completely through the roof and be provided with a door that leads onto the roof.

**Sec. 325.1.9.2 Pressurized enclosures and stairways.** All required stairways and enclosures in a mid-rise building shall be pressurized as specified in section 909. Pressurized stairways shall be designed to exhaust smoke manually when needed.

**Sec. 325.1.9.3 Vestibules.** Pressurized stairway enclosures serving a mid-rise building shall be provided with a pressurized entrance vestibule on each floor that complies with section 909.

**Sec. 325.1.9.4 Pressure differences.** The minimum pressure difference between a vestibule and adjacent areas shall comply with section 909.

**Sec. 325.1.9.5 Locking of stairway doors.** All stairway doors that are locked to prohibit access from the interior of the stairway shall have the capability of being unlocked simultaneously, without unlatching, upon a signal from the fire command center. Upon failure of normal electrical service or activation of any fire alarm, the locking mechanism shall automatically retract to the unlocked position.

A telephone or other two-way communication system connected to an approved emergency service which operates continuously shall be provided at not less than every third floor in each required exit stairway vestibule.

Approved signage stating doors are locked shall be provided in each stairwell vestibule on each floor in which entry may be made and on each floor in which a telephone is located. Hardware for locking stairway vestibule doors shall be State Fire Marshal listed and approved by the fire code official by permit before installation. Stairway doors located between the vestibules and the stairway shaft shall not be locked.

**SEC. 96.1.326 STORAGE OF FIREWOOD. (T14 1299.03 B2) Zone 2**

Section 326 is added to the California Fire Code to read:

**Sec. 326.1 General.** Firewood shall not be stored in unenclosed space beneath a building or structure, on a deck or under eaves, a canopy or other projection or overhang. When required by the fire code official, firewood or other combustible material stored in the defensible space surrounding a structure shall be located at least 30 feet from any structure and separated by a minimum of 15 feet from the drip line of any trees, measured horizontally. Firewood and combustible materials not for use on the premises shall be stored so as to not pose a fire hazard. Wood storage shall be located on bare soil or a non-combustible material. Minimum clearance around wood storage pile shall be 10' bare soil, free of vegetation or other combustible material measured on a horizontal plane. The maximum size of wood storage shall be 2 cords of woods with the pile dimensions no greater than 4 feet in height, 4 feet in width, and 16 feet in length.

Exception: Permit may be issued by the FAHJ for wood storage amounts in excess of this section.

**SEC. 96.1.501.3.2 FIRE APPARATUS ACCESS MODIFICATIONS**

Section 501.3.2 is added to the California Fire Code to read:

**Sec. 501.3.2 Fire apparatus access modifications.** Plans for the modification of fire apparatus access road shall be submitted to the fire code official for review and approval prior to construction or modification of any fire apparatus road.

**SEC. 96.1.503 FIRE APPARATUS ACCESS ROADS**

Section 503 of the California Fire Code is revised to read:

**Sec. 503.1 General.** Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3.

*Fire apparatus access roads shall be provided and maintained in compliance with this section and the most recent edition and any amendments thereto, of public and private road standards as adopted by the County of San Diego (San Diego County Standards for Private Roads and Public Roads, San Diego County Department of Public Works). The fire code official may modify the requirements of this section if the modification provides equivalent access.*

**503.1.1 Buildings and facilities.** Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the

requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the *exterior walls* of the first story of the building as measured by an *approved* route around the exterior of the building or facility.

**Exceptions:**

1. The *fire code official* is authorized to increase the dimension of 150 feet (45 720 mm) where any of the following conditions occur:

1.1 The building is equipped throughout with an *approved automatic sprinkler system* installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.

1.2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, non-negotiable grades or other similar conditions, and an *approved* alternative means of fire protection is provided.

1.3 There are not more than two Group R-3 or Group U occupancies.

2. Where approved by the *fire code official*, fire apparatus access roads shall be permitted to be exempted or modified for solar photovoltaic power generation facilities.

**Sec. 503.1.2 Additional access.** The fire code official is authorized to require *Discretionary projects located in State Responsibility Areas (SRA) & Local Responsibility Areas (LRA) with any fire hazard severity zones* more than one fire apparatus access road. This requirement is based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access. *When additional fire apparatus access roads are necessary as mitigation for the exceedance of the maximum allowable dead-end road length, the additional fire apparatus access road must be remote from the primary fire apparatus access road.*

**Sec. 503.1.2.1 Secondary Access When Required.** *When new subdivisions are proposed secondary access is required pursuant to Sec. 503.2.5.1 or in instances the fire code official determines that secondary access is required.*

**Sec. 503.1.3 High-piled storage.** Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 32.

**503.2 Specifications.** Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.9.

**Sec. 503.2.1 Dimensions.** *The dimensions of fire apparatus access roads shall be in accordance with the following:*

(a) *Fire apparatus access roads shall have an unobstructed improved width of not less than 24 feet, except as provided in section 503.2.1.1 for single-family residential driveways serving no more than two residential parcels, which shall have a minimum of 16 feet of unobstructed improved width. Any of the following, which have separated lanes of one-way traffic: gated entrances with card readers, guard stations or center medians, are allowed, provided that each lane is not less than 14 feet wide.*

(b) *Fire apparatus access roads that are public or private roads which are provided or improved as a result of a Tentative Map, Tentative Parcel Map or a Major/Minor Use Permit shall have the dimensions as set forth by the County of San Diego Standards for Public and Private Roads.*

(c) *All fire apparatus access roads shall have an unobstructed vertical clearance of not less than 13 feet 6 inches.*

(d) *Vertical clearances or road widths shall be increased when the fire code official determines that vertical clearances or road widths are not adequate to provide fire apparatus access.*

(e) *Vertical clearances or road width may be reduced when the fire code official determines the reduction does not impair access by fire apparatus. In cases where the vertical clearance has been reduced, approved signs shall be installed and maintained indicating the amount of vertical clearance.*

(f) *Driveways exceeding 150 feet in length, but less than 600 feet in length, shall provide a turnout near the midpoint of the driveway. Where the driveway exceeds 600 feet, turnouts shall be provided no more than 400 feet apart.*

(g) *For buildings that are more than 35 feet in height, a 35-foot unobstructed fire lane shall be provided. Unless otherwise approved by the fire code official, fire apparatus access roads shall have an unobstructed width of not less than 35 feet when within laddering distance of buildings exceeding 35 feet in height. The access road shall be set back from buildings exceeding two stories in height such that the centerline of the fire access road shall be equal to 1/4 the difference in elevation from the fire access road to the roof. The building curbside access roads serving buildings over two stories in height but less than 44 feet in height shall be permitted to be up to 10 feet away from the building.*

**AMENDMENT TO SECTION 503.2.1**

The North County, Rancho Santa Fe, Rincon Del Diablo, San Miguel and Valley Center Fire Protection Districts adopt the following code amendment: ▲

**Sec. 503.2.1 Road phasing requirement for single family dwellings on existing legal parcels.**

(a) The fire apparatus access road requirement for widening an existing, improved and paved fire apparatus access roadway shall be as provided in Table 503.2.1. The fire apparatus access road shall be constructed to extend from the property line to the nearest public road.

**TABLE 503.2.1 -PHASING REQUIREMENT  
Fire Apparatus Access Roadway – Single Family Dwellings**

Number of Parcels Served	Unobstructed Road Width	Roadways Over 600 foot Long
1-2	16-foot, paved	Turnouts every 400 feet
3-8	20-foot, paved	Turnouts every 400 feet
9 or more	24-foot, paved	Not required ▲

(b) The fire apparatus access road shall not be required to be improved for a non-habitable accessory structure or a residential addition or remodel less than 500 square feet if the fire apparatus access road has already been improved and paved to a minimum width of 20 feet. If the road is less than 20 feet wide, the roadway shall be widened to 20 feet. *The preceding addition or remodel exception is limited to one permit per three-year period from the date of the last permit approval.*

**Exception:** Vertical clearances or road width may be reduced when the fire code official determines the reduction does not impair access by fire apparatus. In cases where the vertical clearance has been reduced, approved signs shall be installed and maintained indicating the amount of vertical clearance. ▲

**Sec. 503.2.2 Authority to increase minimums.** The fire code official shall have the authority to require or permit modifications to the required access widths where they are inadequate for fire or rescue operations or where necessary to meet the public safety objectives of the jurisdiction.

**Sec. 503.2.3 Surface.** Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus (*not less than 75,000 lbs. unless authorized by the fire code official*) and shall be provided with an approved paved surface so as to provide all-weather driving capabilities. *The paving and sub-base shall be installed to the standards specified in the County of San Diego Parking Design Manual. A residential driveway constructed of 3½" Portland cement concrete may be installed on any slope up to 20% provided that slopes over 15% have a deep broom finish perpendicular to the direction of travel to enhance traction. The fire code official may allow a surfacing material of 6 inches of compacted decomposed granite on fire apparatus access roads with a slope of 10% or less in areas allowed by the San Diego County Standards for Private Roads.*

#### **AMENDMENT TO SECTION 503.2.3**

The Bonita-Sunnyside, Lakeside, North County, Rancho Santa Fe, Rincon Del Diablo Fire Protection Districts adopt the following code amendment: ▲

**Sec. 503.2.3 Surface.** Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus (not less than 75,000 lbs. unless authorized by the FAHJ) and shall be provided with an approved paved surface so as to provide all weather driving capabilities. The paving and sub-base shall be installed to the standards specified in the County of San Diego Parking Design Manual. A residential driveway constructed of 3½" Portland cement concrete may be installed on any slope up to 20% provided that slopes over 15% have a deep broom finish perpendicular to the direction of travel or other approved surface to enhance traction.

**Sec. 503.2.4 Roadway radius.** *The horizontal inside radius of a fire apparatus access road shall comply with the County of San Diego Public and Private Road Standards approved by the Board of Supervisors. The horizontal inside radius of any public or private driveway shall be a minimum of 28 feet, as measured on the inside edge of the improvement width or as approved by the fire code official. The length of vertical curves of fire apparatus access roads shall not be less than 100 feet, or as approved by the fire code official.*▲

▲**Sec. 503.2.5 Dead ends.** Dead-end fire apparatus access roads in excess of 150 feet in length shall be provided with an approved area for turning around emergency apparatus.



**Sec. 503.2.5.1 Dead end roads turn-around required.** *A cul-de-sac or other approved turn-around shall be provided in residential areas where the fire apparatus access roads serve 3 or more parcels. The minimum unobstructed radius width for a cul-de-sac in a residential area shall be 36 feet paved, 40 feet graded, or as approved by the fire code official. The fire code official shall establish a policy identifying acceptable turnarounds for various project types. See Annex A & B for illustrations.*

**Sec. 503.2.5.2 Dead-end roads.** *The maximum length of a dead-end road, including all dead-end roads accessed from that dead-end road, shall not exceed the following cumulative lengths, regardless of the number of parcels served:*

*(Title 14 SRA 1273.09 Ref.)*

<u>ZONING FOR PARCEL SERVED BY DEAD-END ROAD(s)</u>	<u>CUMULATIVE LENGTH OF DEAD-END ROAD(s)</u>
Parcels zoned for less than 1 acre	800 feet
Parcels zoned for 1 acre to 4.99 acres	1,320 feet
Parcels zoned for 5 acres to 19.99 acres	2,640 feet
Parcels zoned for 20 acres or larger	5,280 feet table

*All lengths shall be measured from the edge of the roadway surface at the intersection where the road begins to the end of the road surface at its farthest point. Where a dead-end road crosses areas of differing zoned parcel sizes, requiring different length limits, the shortest allowable length shall apply. Where parcels are zoned 5 acres or larger, turnarounds shall be provided at a maximum of 1,320 foot intervals. Each dead-end road shall have a turnaround approved by the fire code official and constructed at its terminus.*

*A turnaround shall be provided to all building sites on driveways over 150 feet in length, and shall be within fifty (50) feet of the building.*

**Sec. 503.2.6 Bridges and elevated surfaces.** *Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits and clearance limitations shall be posted at both entrances to bridges where required by the fire code official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, approved barriers, approved signs or both shall be installed and maintained where required by the fire code official.*

**Sec. 503.2.6.1 Bridges with one traffic lane.** *When approved by the fire code official, private bridges providing access to not more than two residential dwellings may have one 12-foot-wide travel lane and it shall provide for unobstructed visibility from one end to the other, and turnouts shall be provided at both ends.*

**Sec. 503.2.7 Grade.** *The gradient for a fire apparatus access roadway shall not exceed 15.0%. The fire code official may allow roadway grades up to 20.0% provided that the roadway surface conforms to section 503.2.3. The fire code official may require additional mitigation measures.*

**Sec 503.2.7.1 Cross-Slope.** *The standard cross-slope shall be 2 percent; minimum cross-slope shall be 1 percent; maximum cross-slope shall be 5 percent.*

**Sec. 503.2.8 Angles of Approach and Departure.** *The angles of approach and departure for fire apparatus access roads shall not exceed 7 degrees (12 %) for the first 30' or as approved by the fire code official and shall not allow for transitions between grades that exceed 6% elevation change along any 10-foot section.*

**Sec. 503.2.9 Roadway Turnouts.** *When required by the fire code official, turnouts shall be a minimum of 12 feet wide and 30 feet long with a minimum 25-foot taper on each end. (Title 14 SRA 1273.06)*

*Exception: The minimum width of the turnout may be reduced to 10 feet wide when the fire code official determines the reduction does not impair access by fire apparatus.*

**Sec. 503.3 Marking.** *When required by the fire code official, approved signs or other approved notices or markings that include the words "NO PARKING FIRE LANE" shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Signs or notices shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility*

**Sec. 503.3.1 Fire Lane Designation.** *Where the fire code official determines that it is necessary to ensure adequate fire access, the fire code official may designate existing roadways as fire apparatus access roads as provided by Vehicle Code section 22500.1.*

**Sec. 503.4 Obstruction of fire apparatus access roads.** *Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum road widths and clearances established in sections 503.2.1 and 503.2.2 shall be maintained at all times.*

**Sec. 503.4.1 Traffic calming devices.** *Traffic calming devices (including, but not limited to, speed bumps, speed humps, speed control dips, etc.) shall be prohibited unless approved by the fire code official.*

**Sec. 503.5 Required gates or barricades.** *The fire code official is authorized to require the installation and maintenance of gates or other approved barricades across fire apparatus access roads, trails or other access ways, not including public streets, alleys or highways.*

Electric gate openers, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

**Sec. 503.5.1 Secured gates and barricades.** When required, gates and barricades shall be secured *as approved by the fire code official*. Roads, trails and other access ways that have been closed and obstructed in the manner prescribed by section 503.5 shall not be trespassed on or used unless authorized by the owner and the fire code official.

**Exception:** The restriction on use shall not apply to public officers acting within the scope of duty.

**Sec. 503.5.2 School fences and gates.** *School grounds may be fenced and gates therein may be equipped with locks, provided that safe dispersal areas based on three square feet per occupant are located between the school and the fence. Such required safe dispersal areas shall not be located less than 50 feet from school buildings.*

*Every public and private school shall conform to Education Code section 32020, which states:*

*The governing board of every public school district and the governing authority of every private school, which maintains any building used for the instruction or housing of school pupils on land entirely enclosed (except for building walls) by fences or walls, shall, through the cooperation of local law enforcement and fire protection agencies having jurisdiction of the area, provide for the erection of gates in these fences or walls. The gates shall be of sufficient size to permit the entrance of ambulances, police equipment and fire-fighting apparatus used by law enforcement and fire protection agencies. There shall be no less than one access gate and there shall be as many of these gates as needed to ensure access to all major buildings and ground areas. If these gates are equipped with locks, the locking devices shall be designed to permit ready entrance by the use of chain or bolt-cutting devices with which the local law enforcement and fire protection agencies may be equipped.*

**Sec. 503.6 Security gates.** *No person shall install a security gate or security device across a fire apparatus access road without the fire code official's approval.*

- 1. An automatic gate across a fire access road or driveway shall be equipped with an approved emergency key-operated switch overriding all command functions and opening the gate.*
- 2. A gate accessing more than four residences or residential lots or a gate accessing hazardous, institutional, educational or assembly occupancy group structure, shall also be equipped with an approved emergency traffic control-*

- activating strobe light sensor or other device approved by the fire code official, which will activate the gate on the approach of emergency apparatus.*
3. *An automatic gate shall be provided with a battery back-up or manual mechanical disconnect in case of power failure with "fail open" and "fail secure" options enabled to prevent entrapment.*
  4. *An automatic gate shall meet fire department policies deemed necessary by the fire code official for rapid, reliable access.*
  5. *When required by the fire code official, an automatic gate in existence at the time of adoption of this chapter is required to install an approved emergency key-operated switch or other mechanism approved by the fire code official, at an approved location, which overrides all command functions and opens the gate. A property owner shall comply with this requirement within 90 days of receiving written notice to comply.*
  6. *Where this section requires an approved key-operated switch, it may be dual-keyed or equipped with dual switches provided to facilitate access by law enforcement personnel.*
  7. *All gates providing access from a road to a driveway shall be located a minimum of 30 feet from the nearest edge of the roadway and shall be at least two feet wider than the width of the traffic lane(s) serving the gate.*
  8. *Electric gate openers, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.*

### **SEC.96.1.505 PREMISES IDENTIFICATION**

Section 505 of the California Fire Code is revised to read:

**Sec. 505.1 Address identification.** New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than 4 inches (102 mm) high with a minimum stroke width of ½-inch (12.7 mm) for residential buildings, 8 inches high with a 1-inch stroke for commercial and multi-family residential buildings, and 12 inches high with a 1-inch stroke for industrial buildings. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address identification shall be maintained.

**Sec. 505.2 Street or road signs.** Streets and roads shall be identified with approved signs. Temporary signs shall be installed at each street intersection when construction of new roadways allows passage by vehicles. Signs shall be of an approved size, weather-resistant and be maintained until replaced by permanent signs. *All new public roads, all private roads within major subdivisions and all private road easements serving four or more parcels shall be named. Road name signs shall comply with County of San Diego Department of Public Works Design Standard #DS-13.*

**Sec 505.2.1 Traffic Access Limitations.** *Signs identifying traffic access limitations shall be placed at the intersection preceding the traffic access limitation, and no more than 100 feet before such traffic access limitation*

**Sec. 505.3 Easement address signs.** *A road easement which is not named differently from the roadway from which it originates shall have an address sign installed and maintained listing all street numbers occurring on that easement. The sign shall be located where the easement intersects the named roadway. The numbers on the sign shall contrast with the background and have a minimum height of 4 inches and a minimum stroke of 1/2-inch.*

**Sec. 505.4 Directory map.** *A lighted directory map acceptable to the FAHJ, shall be installed at the driveway entrance to a residential multi-family project or a mobile home park, with more than 15 units.*

**Sec. 505.5 Response map updates.** *Any new development which necessitates updating emergency response maps due to new structures, hydrants, roadways or similar features shall be required to provide map updates in a format compatible with current department mapping services and shall be charged a reasonable fee for updating all response maps.*

## **SEC. 506.1.506.1.3 EMERGENCY KEY ACCESS.**

Section 506.1.3 is added to the California Fire Code portion to read:

**Sec. 506.1.3 Emergency key access.** All central station-monitored fire detection systems and automatic sprinkler systems shall have an approved emergency key access box on site in an approved location. The owner or occupant shall provide and maintain current keys for any structure for fire department placement in the box and shall notify the fire department in writing when the building is re-keyed.

**SEC. 507.2 TYPE OF WATER SUPPLY.**

Section 507.2 of the California Fire Code is *revised* to read:

**Sec. 507.2 Type of water supply.** A water supply *may* consist of reservoirs, pressure tanks, elevated tanks, water mains or other fixed systems, *as approved by the fire code official*, capable of providing the required fire flow. *In setting the requirements for fire flow, the fire code official shall follow section 507.3 or Appendix B of the CFC, or the standard published by the Insurance Service Office, "Guide for Determination of Required Fire Flow".*

**Sec. 507.2.1 Private fire service mains.** Private fire service mains and appurtenances shall be installed in accordance with NFPA 24 as referenced in Chapter 80 of CFC.

**Sec. 507.2.2 Water tanks.** Water tanks for private residential fire protection, when authorized by the fire code official, shall comply with Table 507.2.2 and be installed in accordance with the NFPA 22 edition referenced in Chapter 80 of CFC. Water tanks for commercial fire protection, when authorized by the fire code official, shall be installed in accordance with the NFPA 22 edition referenced in Chapter 80 of CFC. *Water tanks are only allowed if a letter from the applicable water district is provided stating that extending the water line and adding a hydrant is unserviceable.*

Building Square Feet	Gallons Per Minute Water Flow	Capacity Gallons	Duration Minutes
Up to 1,500	250	5,000	20
Over 1,500	250	10,000	40
When the exposure distance is one hundred feet (100') or less from an adjacent property, or where additional hazards or higher fire flow exists, the required water storage may be modified by the fire code official.			

1. Tank bottom elevation shall be equal to or higher than the fire department connection on the premises. Regardless of domestic use, all tanks shall be equipped with a device that will ensure that the tank contains the designated amount of water for fire flow duration as determined by the FAHJ. Tank size may be increased to serve multiple structures on a single parcel. The bottom of the water storage tank shall be level with or above the building pad.

2. Supply outlet shall be at least one-4 inch in diameter from the base of the tank to the point of outlet at the fire department connection. The fire department connection shall have an approved means of controlling water flow. The fire department connection shall be at least one-4 inch National Standard Thread (male), reduced to one- 2½ inch National Standard Thread (male). Additional outlets may be required.

3. Location of fire department outlet shall be shown on the plot plan when submitted to the FAHJ. Consideration will be given to topography, elevations, and distance from structures, driveway access, prevailing winds, etc.

4. The outlet shall be located along a fire apparatus access roadway and shall not be closer than 50 feet or further than 150 feet from the structure unless approved by the FAHJ.

5. All exposed tank supply pipes shall be listed for above-ground use as per the NFPA 13 edition referenced in Chapter 80 of CFC. Adequate support shall be provided.

6. Water storage tanks shall be constructed from materials approved by the NFPA 22 edition referenced in Chapter 80 of CFC and installed per manufacturer instructions.

7. Plans shall be submitted to the FAHJ for approval prior to tank installation. Tanks shall be installed as per County Zoning setback requirements. See Annex B example plan submittal.

8. Vessels previously used for products other than water shall not be allowed.

9. All underground piping serving the fire department connection shall be listed and approved as per the NFPA 24 edition referenced in Chapter 80 of CFC.

### SEC. 96.1.507.3 FIRE FLOW.

Section 507.3 of the California Fire Code is *revised* to read:

**Sec. 507.3 Fire flow.** Fire flow requirements shall be based on Appendix B of the California Fire Code or the standard published by the Insurance Services Office, "Guide for Determination of Required Fire Flow." Consideration should be given to increasing the gallons per minute to protect buildings and structures of extremely large square footage and for such reasons as: poor access roads, grade and canyon rims, hazardous brush and response times greater than five minutes by a recognized fire department or fire suppression company. In hazardous fire areas the main capacity for new subdivisions shall not be less than 2,500 - 3,000 gallons per minute, unless otherwise approved by the fire code official. If fire flow increases are not feasible, the fire code official may require alternative design standards such as: alternative types of construction that provides a higher level of fire

resistance, fuel break requirements, which may include required irrigation, modified access road requirements, specified setback distances for building sites addressing canyon rim developments and hazardous brush areas, and other requirements as authorized by this chapter and as required by the fire code official ▲▲▲▲

▲▲▲▲▲ **SEC. 96.1.507.5.7 FIRE HYDRANT AND FIRE VALVE LOCATION.**

Section 507.5.7 is added to the California Fire Code to read: *(Title 14 1275.15)*

**Sec. 507.5.7 Fire hydrant and fire valve location.** The fire hydrant or fire valve shall be between 14 to 24 inches above grade, no closer than 4 feet nor further than 10 feet from the roadway, and 10 feet from combustible vegetation.

**Sec. 507.5.7.1 Signing of water sources and fire department connections.** *The fire code official shall require fire hydrants and fire department connections to be identified. Fire hydrants shall be identified by a reflective blue marker and fire department connections shall be identified by a reflective green marker, with a minimum dimension of 3 inches, in the center of the travel lane adjacent the water source, or by other methods approved by the fire code official.*

*All materials shall be listed and approved by the water purveyor and/or fire code official. The fire code official may require a fire hydrant to have any combination of one-4 inch and one-2 ½ inch outlets with National Standard Threads.*

**SEC 96.1.507.5.8 WATERLINE EXTENSIONS.**

Section 507.5.8 is added to the California Fire Code to read:

**Sec. 507.5.8 Waterline Extensions.** The fire code official may require a waterline extension for the purpose of installing a fire hydrant if a water main is 1,500 feet or less from the property line. Water tanks are only allowed if a letter from the applicable water district is provided stating that extending the water line and adding a hydrant is unserviceable.

**SEC. 96.1.605.3.1 SPARK ARRESTERS.**

Section 605.3.1 is added to the California Fire Code to read:

**Sec. 605.3.1 Spark arresters.** All buildings and structures having a chimney, flue or stovepipe attached to a fireplace, stove, barbecue or other solid or liquid fuel burning equipment or device shall have the chimney, flue or stovepipe equipped with an approved spark arrester. An approved spark arrester is a device intended to prevent sparks from



escaping into the atmosphere, constructed of welded or woven wire mesh, 12-gauge thickness or larger, with openings no greater than ½” inch, or other alternative material the FAHJ determines provides equal or better protection. ⚠

**SEC. 96.1.605.8.1 RESIDENTIAL INCINERATORS.**

Section 605.8.1 of the California Fire Code is *revised* to read:

**Sec. 605.8.1 Residential Incinerators.** *Residential incinerators are prohibited in the unincorporated area of the County.*

**SEC. 96.1.903.2 AUTOMATIC SPRINKLER SYSTEMS-WHERE REQUIRED.**

Section 903.2 of the California Fire Code is *revised* to read:

**903.2 Where required.** Approved automatic sprinkler systems shall be installed in all new buildings. For the purpose of automatic sprinkler systems, buildings separated by less than 10 feet from adjacent buildings shall be considered one building. Fire barriers and partitions, regardless of rating, shall not be considered as creating separate buildings for purposes of determining automatic sprinkler system requirements. Mezzanines shall be included in the total square footage calculation. All new buildings constructed shall have an approved NFPA 13, NFPA 13R or NFPA 13D automatic sprinkler system installed as per 903.3.1.1, 903.3.1.2 or 903.3.1.3. The Fire Code Official has the **final decision** of which NFPA 13 standard to apply, as required due to access, water supply and travel time.

**Exceptions:**

1. Group U occupancies not greater than 500 square feet, and when the building is more than 10 feet from an adjacent building or property line measured from the farthest projection from the building.
2. Agricultural buildings constructed of wood or metal frames over which fabric or similar material is stretched, which are specifically used as green houses are exempt from the automatic sprinkler system requirements unless physically connected to other building.

**903.2 (a) Additions.** An automatic sprinkler system shall be required to be installed throughout the building when the addition is more than 50% of the existing building or when the altered building will exceed a fire flow as calculated pursuant to section 507.3. The fire code official may require an automatic sprinkler system to be installed in buildings where no water main exists to provide the required fire flow or where a special hazard exists, such as poor access roads, steep grades and canyon rims, hazardous brush and response times greater than 5 minutes by a fire department. The fire code official may require that other protective measures be taken based on existing conditions and/or

potential hazards. The preceding addition or remodel exception is limited to one permit per three-year period from the date of the last permit approval.

**903.2 (b) Remodels or reconstructions.** The fire code official may require an automatic sprinkler system to be installed throughout buildings if a remodel or reconstruction includes significant modification to the interior or roof of the building. The fire code official may require that other protective measures be taken based on existing conditions and/or potential hazards. The preceding addition or remodel exception is limited to one permit per three-year period from the date of the last permit approval.

**903.2 (c) Group U Occupancies.** For Group U Occupancies greater than 500 square feet, an approved automatic sprinkler system shall be installed as per NFPA 13D edition referenced in Chapter 80 CFC, or as approved by the FAHJ.

**AMENDMENT TO SECTION 903.2**

The Rancho Santa Fe Fire Protection District has adopted the following code amendment.

**903.2 Where required.** Approved automatic sprinkler systems shall be installed in all new buildings. For the purpose of automatic sprinkler systems, buildings separated by less than 10 feet from adjacent buildings shall be considered one building. Fire barriers and partitions, regardless of rating, shall not be considered as creating separate buildings for purposes of determining automatic sprinkler system requirements. Mezzanines shall be included in the total square footage calculation. All new buildings constructed shall have an approved NFPA 13, NFPA 13R or NFPA 13D automatic sprinkler system installed as per 903.3.1.1, 903.3.1.2 or 903.3.1.3. The Fire Code Official has the final decision of which NFPA 13 standard to apply, NFPA 13R or NFPA 13D as required due to access, water supply and travel time. **R-3 Occupancies over 6000 square feet shall be designed and installed to NFPA 13R most recent edition referenced in Chapter 80 CFC.**

**Exceptions:**

1. Group U occupancies not greater than 500 square feet, when the building is 20 feet or more from an adjacent building and 30 feet from property line measured from the farthest projection from the building.
2. Agricultural buildings constructed of wood or metal frames over which fabric or similar material is stretched, which are specifically used as green houses are exempt from the automatic sprinkler system requirements unless physically connected to other buildings.

**SEC. 96.1.903.4 AUTOMATIC SPRINKLER SYSTEM MONITORING AND ALARMS.**

Section 903.4 of the California Fire Code is *revised* to read:

**Sec. 903.4 Automatic Sprinkler system supervision and alarms.** All valves controlling the water supply for automatic sprinkler systems, pumps, tanks, water levels and temperatures, critical air pressures and water-flow switches on all automatic sprinkler systems shall be electronically supervised by a listed fire alarm control unit.

**Exceptions:**

1. Automatic sprinkler systems *with less than 100 fire sprinklers* protecting one-family and two-family dwellings and Group U occupancies.
2. Limited area sprinkler systems in accordance with Section 903.3.8.
3. Automatic sprinkler systems installed in accordance with NFPA 13R edition referenced in Chapter 80 CFC. *Where a common supply main is used to supply both domestic water and the automatic sprinkler system and a separate control valve for the automatic sprinkler system is not provided.*
4. Jockey pump control valves that are sealed or locked in the open position.
5. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position.
6. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.
7. Trim valves to pressure switches in dry, preaction and deluge sprinkler systems that are sealed or locked in the open position.

**SEC. 96.1.1205.5 GROUND-MOUNTED PHOTOVOLTAIC ARRAYS. ▲**

Section 1205.5 of the California Fire Code is revised to read:

**Sec. 1205.5 Ground-mounted photovoltaic arrays.** *Ground-mounted photovoltaic array installations shall meet the requirements of sections 1205.5.1 through 1205.5.4.*

**Sec. 1205.5.1 Fire apparatus access roads.** *Fire apparatus access roads to ground-mounted photovoltaic arrays, associated equipment structures and operations/maintenance buildings shall comply with section 503.*

*Exception: Private residential and agricultural systems less than 10 acres in size and where the energy generated is primarily for on-site use are exempt from this requirement subject to the approval of the fire code official.*

**Sec. 1205.5.2 Perimeter fire apparatus access roadway.** *Ground-mounted photovoltaic arrays 10 acres or larger in size shall provide a fire apparatus access roadway around the perimeter of the project. The perimeter fire apparatus access roadway shall comply with section 503.*

**Sec. 1205.5.3 Fuel modification.** *Combustible vegetation within the array and to a distance of 30 feet from the array and associated equipment shall be reduced to a height of no more than 6 inches. The fuel modification zone may be increased when required by the fire code official or as recommend by a fire protection plan.*

*Exception: For private residential and agricultural systems less than 10 acres in size and where the energy generated is used primarily on-site, the required fuel modification zone may be reduced to 10 feet from the array and associated equipment.*

*Operation/maintenance buildings shall be provided with fuel modification zones that comply with section 4907.5.*

**Sec. 1205.5.4 Water supply.** *Water supply for fire protection and suppression shall be provided for equipment structures and operations/maintenance buildings as required by section 507. ▲*

**Sec. 1205.6 Identification.** *Ground-mounted photovoltaic arrays with multiple equipment structures shall include a means of readily identifying each equipment structure. The fire code official may require a lighted directory map of the project to be installed on-site near the entrance to the facility for projects of 10 or more acres in size.*

**▲ SEC. 96.1.2808 STORAGE AND PROCESSING OF WOOD CHIPS, HOGGED MATERIAL, FINES, COMPOST, SOLID BIOMASS FEEDSTOCK AND RAW PRODUCT ASSOCIATED WITH YARD WASTE, AGRO-INDUSTRIAL AND RECYCLING FACILITIES.**

Section 2808 of the California Fire Code is *revised to read* ▲▲▲▲▲▲▲▲▲▲

▲▲ **Sec. 2808.1 General.** The storage and processing (mulching, composting) of wood chips, hogged materials, fines, compost, solid biomass feedstock and raw product produced from yard waste, debris and agro-industrial and recycling facilities shall be in accordance with section 2808.1 through 2808.10.10.

**Sec. 2808.2 Storage sites.** Storage sites shall be level and on solid ground or other approved all-weather surface.

**Sec. 2808.3 Size of piles.** Pile height, width and length shall be limited to criteria approved by the fire code official based in part on the site material handling equipment. In no case shall a pile exceed 12 feet in height, 100 feet in width and 200 feet in length.

**Sec. 2808.4 Pile separation.** Piles shall be separated from adjacent piles and property lines by fire department access roadways.

**Sec. 2808.5 Combustible vegetation control.** The operator shall clear any combustible material, weeds, brush, trees or other vegetation (including mulch) that is or may become, dry and capable of transmitting fire, from within 50 feet of raw greenwaste and mulch piles. Clearance shall be to bare earth or approved pavement. Individual growing trees within that distance may remain, subject to the fire code official's approval.

**Sec. 2808.6 Static pile protection.** Interior pile temperatures shall be monitored and recorded on a regular basis per the Operational Plan. Internal pile temperatures shall be taken at 2/3 the pile height, 12 to 24 inches from the surface with a probe-type thermometer. Readings shall be made at not greater than 50-foot intervals along the length of the pile. Temperatures above 158° F are known to adversely affect microbial decomposition and are considered excessive. Infrared thermometers may be used to monitor for hot spots at the surface, but are not a substitute for internal probe measurement and documentation. Once windrows exceed 170° F, the windrows shall be reduced in size, be rotated and be monitored daily until temperatures drop below 158° F. All greenwaste stockpiles shall be re-mixed as necessary to alleviate any fire due to spontaneous combustion or temperatures above 170° F. Windrows shall be visually inspected on a regular basis. Once fires have been detected in any windrows at a site, this visual inspection shall be a minimum daily requirement. Daily inspections shall continue until the threat of fire no longer exists and the fire code official agrees inspections may be discontinued. All temperature and pile-handling records shall be kept on file at the site and be made available for inspection by

fire department personnel. Data shall include date, time, temperature, specific location and person conducting measurement.▲▲

▲ **Sec. 2808.7 Firefighting water supplies and storage.** Firefighting water supplies shall conform to sections 2808.7.1 or 2808.7.2.

**Sec. 2808.7.1 Public water supply.** The operator shall provide and maintain approved fire hydrants and waterline mains as required by the fire code official. Water lines may be approved aboveground lines supplied from a reliable water supply with adequate protection against impact and fire flow reaction. Hydrant spacing shall be at 400-foot intervals along primary fire access roadways. Fire flow at each hydrant shall be least 1000 gallons per minute at 20 psi. Duration of the required fireflow shall be as determined by the fire code official.

**Sec. 2808.7.2 Private water supply.** Above-ground water storage tanks may be installed when authorized by the fire code official where public water supply is not adequate to meet fire flow requirements. Volume and duration of the required fireflow shall be as determined by the fire code official.

#### **Sec. 2808.8 Fire Extinguishers:**

**Sec. 2808.9 Material-handling equipment.** Equipment used on all piles should be of a type that minimizes compaction. All vehicles operating on or around the piles shall have a Class A fire extinguisher of a minimum 2-A rating, in addition to the Class B rating appropriate for the vehicles. Approved material-handling equipment shall be available during fire fighting operations for moving wood chips, hogged material, compost and raw product produced from yard waste and wood fines.

**Sec. 2808.10 Operational and emergency plans.** The following operational and emergency action plans shall be submitted to and be approved by the fire code official prior to initiating an operation under section 2808.10 through 2808.10.10:

1) **Operational Plan.** The operational plan shall include: Site layout, pile dimensions, fire access, water supply, site security, site operations, temperature monitoring, rotation and diversion plan.

2) **Emergency Plan.** The emergency plan shall include: Operator fire response actions, fire dispersal area, emergency equipment operator callback and initiation of incoming diversion plan. All plans shall define the equipment necessary to process and handle the materials.

**Sec. 2808.10.1 Permit required.** A permit shall be obtained from the fire code official prior to engaging in the operation and storing process of wood chips, hogged

material, fines, compost and raw product in association with yard waste and similar material recycling facilities. The permit shall be renewed on an annual basis or shall be limited to such period of time as designated by the fire code official. Permits shall not be transferable and any change in use, location, occupancy, operation or ownership shall require a new permit.

**Sec. 2808.10.2 Financial assurance for cost recovery.** A security bond, irrevocable letter of credit or other approved form of financial assurance shall be required to be posted, in an amount determined by the fire code official. The financial assurance shall be a minimum of \$25,000.00 and a maximum of \$100,000.00, depending on the size of operation. The financial assurance shall reimburse the fire department for expenses incurred in any emergency response and/or enforcement action by the fire department to protect the public from fire or hazardous substances related to the operation. The financial assurance shall be returned to the operator in a timely fashion once the operation is closed, to the satisfaction of the fire code official.

**Sec. 2808.10.3 Notification of fire department.** The operator shall report all fires to the fire department immediately upon discovery.

**Sec. 2808.10.4 Equipment operator emergency callback.** The operator shall implement and maintain a plan for rapid equipment operator response to the site. The maximum response time to the site shall be within one hour of a fire department notification. The following equipment shall be on site and staffed with skilled operators: bulldozer, loaders and heavy duty equipment necessary to mitigate a fire. Notification procedure shall be maintained operational 24 hours a day, seven days a week. Notification may be by pager activation, telephone answering service, or other approved means.

**Sec. 2808.10.5 Incoming waste diversion plan.** The operator shall develop a diversion plan for incoming greenwaste for implementation in the event of equipment failure or other inability to process and distribute greenwaste. The plan shall prevent stockpiling of waste on the site and unauthorized depositing of waste on or near the site. The operator shall initiate the diversion plan based on criteria in the Operational and Emergency Plan without further direction from the fire department.

**Sec. 2808.10.6 Unprocessable or non-greenwaste material.** All greenwaste that cannot be processed on-site, such as stumps and fibrous plants, shall be immediately removed from the feedstock, stored in roll-off containers or bins and be removed from the facility on a weekly basis. All plastic bags shall be removed prior to shredding material.

**Sec. 2808.10.7 Fire access roadway.** A fire access roadway shall be provided to the site and on the site. Each roadway shall be at least 20 feet wide, but the fire code official may require a greater width, depending on site conditions. The operator shall also

be required to obtain the fire code official's approval for the type of driving surface for the onsite access roadway.

**Sec. 2808.10.8 General safety rules for site equipment maintenance.** Welding or cutting torch operations shall be conducted a minimum of 30 feet from combustible materials. A fire watch shall be provided to detect fire, and to operate fire-extinguishing equipment throughout the welding or cutting operation and 30 minutes thereafter. Refueling and on-site maintenance shall meet California Fire Code requirements in Chapters 23 & 57 and all other applicable fire code requirements.

**Sec. 2808.10.9 Site security.** Pile storage areas shall be surrounded with approved fencing. Fences shall be a minimum of 6 feet in height.

**Sec. 2808.10.10 Smoking and open burning prohibited.** The operator shall prohibit smoking and open flame on the operational site, including smoking within vehicles. Approved signs shall be clearly and prominently posted, and shall be enforced by the site operators. No open burning shall be allowed on site.

## **SEC. 96.1.3319 FUEL MODIFICATION ZONE REQUIREMENTS**

Section 3319 is added to the California Fire Code to read: ▲

**Sec. 3319.1 Fuel modification zone during construction.** Any person doing construction of any kind which requires a permit under this code or the County Building Code shall install a fuel modification zone prior to allowing any combustible material to arrive on the site and shall maintain the zone during the duration of the project.

## **SEC. 96.1.4902. DEFINITIONS.**

Section 4902 of the California Fire Code is *revised* to read: ▲

**Sec. 4902.1 General.** For the purposes of this chapter, certain terms are defined as follows:

**BUILDING OFFICIAL** means the Director of the Planning and Development Services or any person appointed or hired by the Director to administer or enforce the County's planning and construction standards. The building official duties shall include plan checking, inspections and code enforcement. ▲

**COMBUSTIBLE VEGETATION** means material that in its natural state will readily ignite, burn and transmit fire from native or landscape plants to any building or other vegetation. Combustible vegetation includes dry grass, brush, weeds, litter or other flammable vegetation that creates a fire hazard.



**DEFENSIBLE SPACE** is an area either natural or man-made, where material capable of allowing a fire to spread unchecked has been treated, cleared or modified to slow the rate and intensity of an advancing wildfire and to create an area for fire suppression operations to occur. Distance measurements for defensible space shall be measured on a horizontal plane. 🚒

🚒 **FUEL BREAK** is an area, strategically located for fighting anticipated fires, where the native vegetation has been permanently modified or replaced so that fires burning into it can be more easily controlled. Fuel breaks divide fire-prone areas into smaller areas for easier fire control and to provide access for firefighting. 🚒

**OPEN SPACE EASEMENT** means any right or interest in perpetuity or for a term for years in open-space land, as that term is defined in Government Code section 51051, acquired by the County, a city or a non-profit organization where the instrument granting the right or interest imposes restriction on use of the land, to preserve the land for public use or enjoyment of the natural or scenic character of the land.

**OPEN SPACE PRESERVE** means open-space land, as that term is defined in Government Code section 65560(b), for the preservation of natural resources, managed production of resources, outdoor recreation, public health and safety, buffer for a military installation or the protection of cultural resources.

**SLOPE** is the variation of terrain from the horizontal; the number of feet, rise or fall per 100 feet, measured horizontally, expressed as a percentage. **Regardless of manufactured cut, fill or natural slope.** 🚒

🚒 **TREE CROWN** means the primary and secondary branches growing out from the main stem, together with twigs and foliage.

#### **SEC. 96.1.4903 PLANS.**

Section 4903.1.1 of the California Fire Code is added to read:

#### **SECTION 4903.1.1**

#### **FIRE PROTECTION PLAN WHEN REQUIRED**

**Sec. 4903.1.1 When required.** Planning and Development Services or the FAHJ shall require an applicant for a parcel map, subdivision map, specific plan or major use permit for any property located in a wildland-urban interface fire area to submit a Fire Protection Plan (FPP) as part of the approval process located in mapped any Fire Hazard Severity Zones for LRA and SRA.

**SEC. 96.1.4904 FIRE HAZARD SEVERITY ZONES**

Section 4904.3.1 of the California Fire Code is *revised* to read:

**AMENDMENT TO SECTION 4904.3.1**

The Alpine, Bonita-Sunnyside, Lakeside, North County, San Miguel Fire Protection Districts adopt the following code amendment:

**4904.3.1 Fire Hazard Severity Zones**

**SRA Lands** - The legislative body shall designate the Wildland Urban Interface Areas within the jurisdiction. The Wildland Urban Interface Areas shall be based on the findings of fact. The Wildland Urban Interface Area boundary shall be any geographic area mapped or otherwise identified by the State or local jurisdiction as a Moderate Hazard, High Hazard, or Very High Fire Severity Zone, or as set forth by the (insert fire district name). When the type and condition of vegetation, topography, weather, and structure density, which potentially increases the probability of vegetation conflagration, exists, such area shall be considered a Very High Fire Hazard Severity Zone. Authority cited PRC 4290 (c). This resulting in all SRA lands designated by Cal Fire as per PRC 4125 being designated now as VHFHSZ. (Enforcement of defensible space PRC 4291)

**LRA Lands** - The legislative body shall ~~designate~~ the Wildland Urban Interface Areas within the jurisdiction. The Wildland Urban Interface Areas shall be based on the findings of fact. The Wildland Urban Interface Area boundary shall be any geographic area mapped or otherwise identified by the State or local jurisdiction as a Moderate Hazard, High Hazard, or Very High Fire Severity Zone, or as set forth by the (insert fire district name). When the type and condition of vegetation, topography, weather, and structure density, which potentially increases the probability of vegetation conflagration, exists, such area shall be considered a Very High Fire Hazard Severity Zone. Authority cited Gov Code 51179 designated by SFM as per Gov Code 51178 being designated now as VHFHSZ. (Enforcement of defensible space Gov Code 51182)

Compliance with Title 14 CCR 1270 is accomplished for all requirements 1270.01(c) found in regulations required by statute PRC 4290.

**SEC. 96.1.4905 WILDFIRE PROTECTION BUILDING CONSTRUCTION**

Section 4905 of the California Fire Code is revised to read: ▲

**Sec. 4905.2 Construction methods for exterior wildfire exposure.** *The construction methods for exterior wildfire exposure in a wildland-urban interface fire area shall be as provided in Chapter 7A of the County Building Code.*

**SEC. 96.1.4906 VEGETATION MANAGEMENT**

Section 4906 of the California Fire Code is revised to read:

**Sec. 4906.3 Landscape plans.** *When required by the FAHJ landscape plans shall be provided to the FAHJ or a designated third party for any new construction and or addition for residential and commercial buildings or accessory thereof. Plans shall be submitted and approved prior to any framing inspection. In addition, plans shall be provided when modifications occur to any previously approved landscape plan or to the Home Ignition Zones.*

**AMENDMENT TO SECTION 4906.3**

The Alpine and Rancho Santa Fe Fire Protection Districts adopt the following code amendment:

**Sec. 4906.3 Landscape plans.** Landscape plans shall be provided to the FAHJ or a designated third party for any new construction and or addition for residential and commercial buildings or accessory thereof. Plans shall be submitted and approved prior to any framing inspection. In addition, plans shall be provided when modifications occur to any previously approved landscape plan or to the Home Ignition Zones.

**Sec. 4906.3.1 Contents.** Landscape plans shall contain the following:

1. Plans shall be prepared by a California Licensed Landscape Architect, Architect, or Civil Engineer. A landscape designer could prepare planting plans only (not irrigation) for a single-family residence but would need one of the above professionals to stamp the plans verifying compliance with the regulations.
2. Provide plans with a readable (Engineer or Architect) scale.
3. Delineation of fuel modification zones and Home Ignition Zones with a general description of the zone's dimensions and character.
4. Describe and show existing vegetation on plan.
5. Designate irrigated areas on the plan.

6. Include a Plant Legend with both botanical and common names for existing and proposed plant material.
7. Define all symbols, site amenities, features, and shaded areas, etc. used on the plans.
8. Draw all plant symbols of what the full mature canopy size will be.
9. Include quantities of trees and large shrubs being proposed.

**4903.3.2 Landscaping Installation.** All landscaping shall be installed per the approved plan prior to final inspection for issuance of certificate of occupancy.

**Sec. 4906.4 Vegetation.** All new vegetation shall be *drought tolerant* and fire-resistant vegetation in accordance with this section.

Exception: Trees classified as non-fire resistant vegetation complying with Section 4906.4.2.1

To be considered fire resistant vegetation, it must meet at least one of the following:

1. Be identified as fire-resistant vegetation in an approved book, journal or listing from an approved organization.
2. Be identified as fire-resistant vegetation by a licensed landscape architect with supporting justification.
3. Plants considered fire resistant vegetation and approved by the local enforcing agency.

**Sec. 4906.4.1 Shrubs.** All new plantings of shrubs *planted in Zone 1 and Zone 2* shall comply with the following:

1. Shrubs shall not exceed 6 feet in height.
2. Groupings of shrubs are limited to a maximum aggregate diameter of 10 feet.
3. Shrub groupings shall be separated from other groupings a minimum of 15 feet
4. Shrub groupings shall be separated from structures a minimum of 30 feet.
5. Where shrubs are located below or within a tree's drip line, the lowest tree branch shall be a minimum of three times the height of the understory shrubs or 10 feet whichever is greater.
6. *Ornamental grasses shall be planted a minimum 5 feet from any structure.*

**Sec. 4906.4.2 Trees.** Trees shall be managed as follow within the 50' foot zone of a structure:

1. New trees shall be planted and maintained so that the tree's drip line at maturity is a minimum of 10 feet from any combustible structure.
2. The horizontal distance between crowns of new trees and crowns of adjacent trees shall not be less than 10 feet.

3. Existing trees shall be trimmed to provide a minimum separation of 10 feet (3048 mm) away from roof lines, barbecue, fire pit, other heat or flame producing devices, chimney and stovepipe outlets per Title 14, Section 1299.03.
4. For streetscape plantings, all non-fire resistive trees shall be planted so that the center of the tree trunk is 20 feet from edge of curb. Fire resistive trees may be planted 10 feet from edge of curb to center of tree trunk.

**Sec. 4906.4.2.1 Non-fire-resistant vegetation.** New trees not classified as fire resistant vegetation, such as conifers (including Junipers and Cypress), palms with fibrous tissues, pepper trees, acacia species, bamboo species and eucalyptus species, and other species deemed highly flammable by the FAHJ shall be permitted provided the tree is planted and maintained so that the tree's drip line at maturity is a minimum 30 feet from any combustible structure.

## SEC. 96.1.4907 DEFENSIBLE SPACE &

### ANNEX E - DEFENSIBLE SPACE ORDINANCES FOR FIRE DISTRICTS

Section 4907 of the California Fire Code is revised to read: ▲

**Sec. 4907.4 Building and Structure setbacks from property lines.** The building official shall establish the minimum setbacks for locating a building and structure on a lot in a wildland-urban interface fire area. The setbacks may be greater than the minimum setbacks provided in the County Zoning Ordinance, when necessary to protect a building and structure from an unreasonable hazard from a wildfire.▲▲▲

▲▲ **Sec. 4907.4.1 General fire setbacks.** Buildings and structures shall be setback a minimum of 30 feet from property lines and biological open space easements unless existing permitted buildings and structures are located within 30 feet of the property line or the County Zoning Ordinance requires a greater minimum. When the property line abuts a roadway, the setback shall be measured from the centerline of the roadway.

**Exception:** When both the building official and the FAHJ determine that the hazard from a wildland fire is not significant or when the terrain, parcel size or other constraints on the parcel make the required setback infeasible. ▲

**Sec. 4907.4.2 Fire setbacks adjacent protected areas.** Buildings and structures ▲ shall be setback a minimum of 100 feet from any property line adjacent to a national forest, state park or open space preserve. ▲ This setback may be reduced when existing permitted buildings and structures are located within 100 feet of the property line or additional mitigation measures are employed that are satisfactory to both the FAHJ and the building official.

### AMENDMENT TO SECTION 4907.4.3

The Alpine, Bonita-Sunnyside, Lakeside, Rancho Santa Fe, Rincon Del Diablo, San Marcos, San Miguel, Valley Center and Vista Fire Protection Districts adopt the following code amendment: ▲

**Sec. 4907.4.3 Building and Structure setback from slope.** Single-story buildings or structures shall be setback a minimum 15 feet horizontally from top of slope to the farthest projection from the structure. A single-story building or structure shall be less than 12 feet above grade, measured from plate height. A two-story building or structure shall be setback a minimum of 30 feet horizontally from top of slope to the farthest projection from the structure. A two-story building or structure shall be greater than a 12-foot plate height but shall not exceed 35 feet in total height. Buildings and structures greater than two stories may require a greater setback as determined by the fire code official.

See Annex C for "Illustration of Slope". ▲

▲▲▲▲ **Sec. 4907.5 Fuel modification.** A fuel modification zone shall be required around every building that is designed primarily for human habitation or use or a building designed specifically to house farm animals. Decks, sheds, gazebos, freestanding open-sided shade covers and similar accessory structures less than 250 square feet and 50 feet or more from a dwelling, and fences more than 5 feet from a dwelling, are not considered structures for the establishment of a fuel modification zone. A fuel modification zone shall comply with the following:

(a) When a building or structure in a hazardous fire area is located 100 feet or more from the property line, the person owning or occupying the building or structure shall maintain a fuel modification zone within 100 feet of the building or structure. ▲ See Sec. 4907.9 "Home Ignition Zones" See Annex D for "Fuel Modification".

(b) The fire code official may increase the fuel modification zone more than the 100 foot minimum if fuel and/or topography are determined to increase the fire hazard severity. ▲

(c) When a building or structure in a hazardous fire area is setback less than 100 feet from the property line, the person owning or occupying the building or structure shall meet the requirements in subsection (a) above, to the extent possible, in the area between the building or structure and the property line.

(d) The building official and the FAHJ may provide lists of prohibited and recommended plants.

(e) The fuel modification zone shall be located entirely on the subject property unless approved by the FAHJ. This required fuel modification zone may be reduced as allowed in subsection (c) above or increased as required by a fire protection plan.

(f) When the subject property contains an area designated to protect biological or other sensitive habitat or resource, no building or other structure requiring a fuel modification zone shall be located so as to extend the fuel modification zone into a protected area.

(g) Improved Property: Property owners shall be permitted to clear all **combustible** vegetation within a one hundred (100) foot radius of all buildings **and structures** using methods, such as mowing and trimming that leave plant root structure intact to stabilize soil. Clearing is not limited to these methods and discing, which exposes bare mineral soil, may be used if deemed necessary by the FAHJ.

- a. Where the distance from the structure to the property line of the parcel on which the building is located is less than the distance required to be cleared, (100'), the adjacent parcel owner may be required to establish the required fuel break to achieve the required distance of defensible space if such requirement is approved by the Fire Code Official.▲▲

#### ▲▲ AMENDMENT TO SECTION 4907.5

San Marcos Fire Protection District adopts the following code amendment:

**▲ Sec 4907.5 Fuel modification.** A person owning, leasing, controlling, operating or maintaining a building or structure in or adjoining a hazardous fire area, and a person owning, leasing or controlling land adjacent to a building or structure in or adjoining a hazardous fire area shall maintain an effective fuel modification zone by removing, clearing or modifying combustible vegetation and other flammable materials from areas within 150 feet from each building or structure. The fuel modification zone may be replanted with either approved irrigated, fire-resistant planting material or approved non-irrigated, drought-tolerant, fire-resistant plant material. Replanting of the fuel modification zone may be required for erosion control.

**Exceptions:**

1. Single specimens of trees, ornamental shrubbery or similar plants used as ground cover, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.
2. Grass and other vegetation located more than 30 feet from a building or structure and less than 18 inches in height need not be removed where necessary to stabilize the soil and prevent erosion.
3. With the approval of the FAHJ, the width of the fuel modification zone may be reduced where ignition-resistant structures or other features are constructed. However, in no case shall the fuel modification zone be reduced to less than 100 feet. This exception shall not be construed to allow the FAHJ to require ignition-resistant construction on an existing structure with a fuel modification zone of less than 100 feet.

**Sec. 4907.6 Fuel modification of combustible vegetation from sides of roadways.** The FAHJ may require a property owner to modify combustible vegetation in the area within 20 feet from each side of the driveway or a public or private road adjacent to the property to establish a fuel modification zone. The FAHJ has the right to enter private property to ensure the fuel modification zone requirements are met.

**Exception:** The FAHJ may reduce the width of the fuel modification zone if it will not impair access.

**Sec. 4907.7 Community fuel modification.** The FAHJ may require a developer, as a condition of issuing a certificate of occupancy, to establish one or more fuel modification zones to protect a new community by reducing the fuel loads adjacent to a community and buildings within it. The developer shall assign the land on which any fuel modification zone is established under this section to the association or other common owner group that succeeds the developer as the person responsible for common areas within the community.

**Sec. 4907.7.1 Land ownership.** Once a fuel modification zone has been established under section 4907.5 the land on which the zone is located shall be under the control of an association or other common ownership established in perpetuity, for the benefit of the community to be protected.

**Sec. 4907.8 Maintenance of defensible space.** Any person owning, leasing, controlling, operating or maintaining a building or structure required to establish a fuel modification zone pursuant to Sec. 4907.5 shall maintain the defensible space. The FAHJ may enter the property to determine if the person responsible is complying with this section. The FAHJ may issue an order to the person responsible for maintaining the defensible space directing the person to modify or remove non-fire resistant vegetation from defensible space areas, remove leaves, needles and other dead vegetative material from the roof of a building, maintain trees as required by Sec. 4907.8.1 or to take other action the FAHJ determines is necessary to comply with the intent of sections 4907 et seq.

**Sec. 4907.8.1 Trees.** Crowns of mature trees located within defensible space shall maintain a minimum horizontal clearance of 10 feet for fire resistant trees and 30 feet for non-fire resistive trees. Mature trees shall be pruned to remove limbs to maintain a vertical separation of three times the height of the lower vegetation or 6 feet, whichever is greater, above the ground surface adjacent to the trees. Dead wood and litter shall be regularly removed from trees. Ornamental trees shall be limited to groupings of 2-3 trees with canopies for each grouping separated horizontally as described in Table 4907.8.1.



**TABLE 4907.8.1  
DISTANCE BETWEEN TREE CANOPIES**

<b>Distance between Tree Canopies by Percent Slope</b>	
<b>Percent of Slope</b>	<b>Required Distances Between Edge of Mature Tree Canopies (1)</b>
<b>0 to 20</b>	<b>10 feet</b>
<b>21 to 40</b>	<b>20 feet</b>
<b>41 plus</b>	<b>30 feet</b>

1. Determined from canopy dimensions as described in SunsetWesternGarden Book (Current Edition) ▲

**AMENDMENT TO SECTION 4907.8.2.**

The Alpine, Deer Springs, Rancho Santa Fe, Rincon Del Diablo, San Marcos, San Miguel, Valley Center, Vista Fire Protection Districts adopt the following code amendment ▲▲

**Sec. 4907.8.2 Orchards, groves or vineyards.** All orchards, groves and vineyards shall be kept in a healthy state and free of combustible debris and vegetation, including dead or downed trees. A 10-foot firebreak shall be cleared around the perimeter of any orchard, grove or vineyard. Dead grasses between rows of trees or vines shall be mowed.

**AMENDMENT TO SECTION 4907.8.3.**

The Rancho Santa Fe, Rincon Del Diablo, and San Miguel Fire Protection Districts adopt the following code amendment:

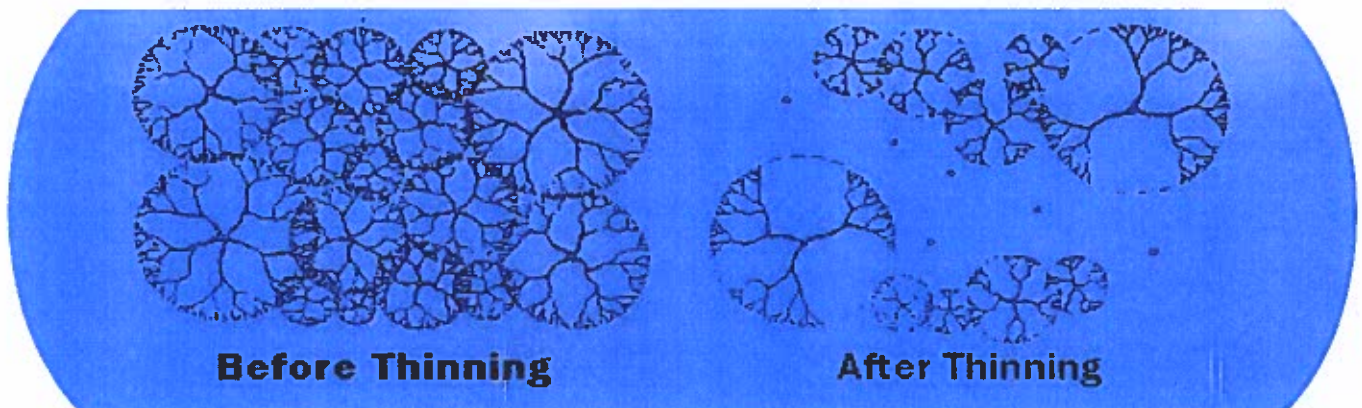
**Sec. 4907.8.3 Eucalyptus forests and oak woodlands.** All forests and woodlands shall be kept in a healthy state and maintained as described below. The forest or woodlands shall be free of all dead, dying, or diseased trees (excluding tree stumps no higher than six inches above the ground). Dead, dying, or diseased trees shall include insect infested trees, no longer living; in the last stages of growth or infected by a pathogen of any type. If combustible vegetation is located underneath a tree's drip line, the lowest branch shall be at least three times as high as the understory brush or grasses, or ten feet, whichever is greater. This will reduce the build-up of "ladder" fuels. Firewood shall be neatly stacked and shall have a minimum of 30 feet of clearance (no vegetation) around the entire firewood storage area. Debris and trimmings produced by the removal process shall be removed from the site, or if left, shall be converted into mulch by a chipping machine and evenly dispersed to maximum depth of six inches. ▲

**Sec. 4907.9 Home Ignition Zones:**

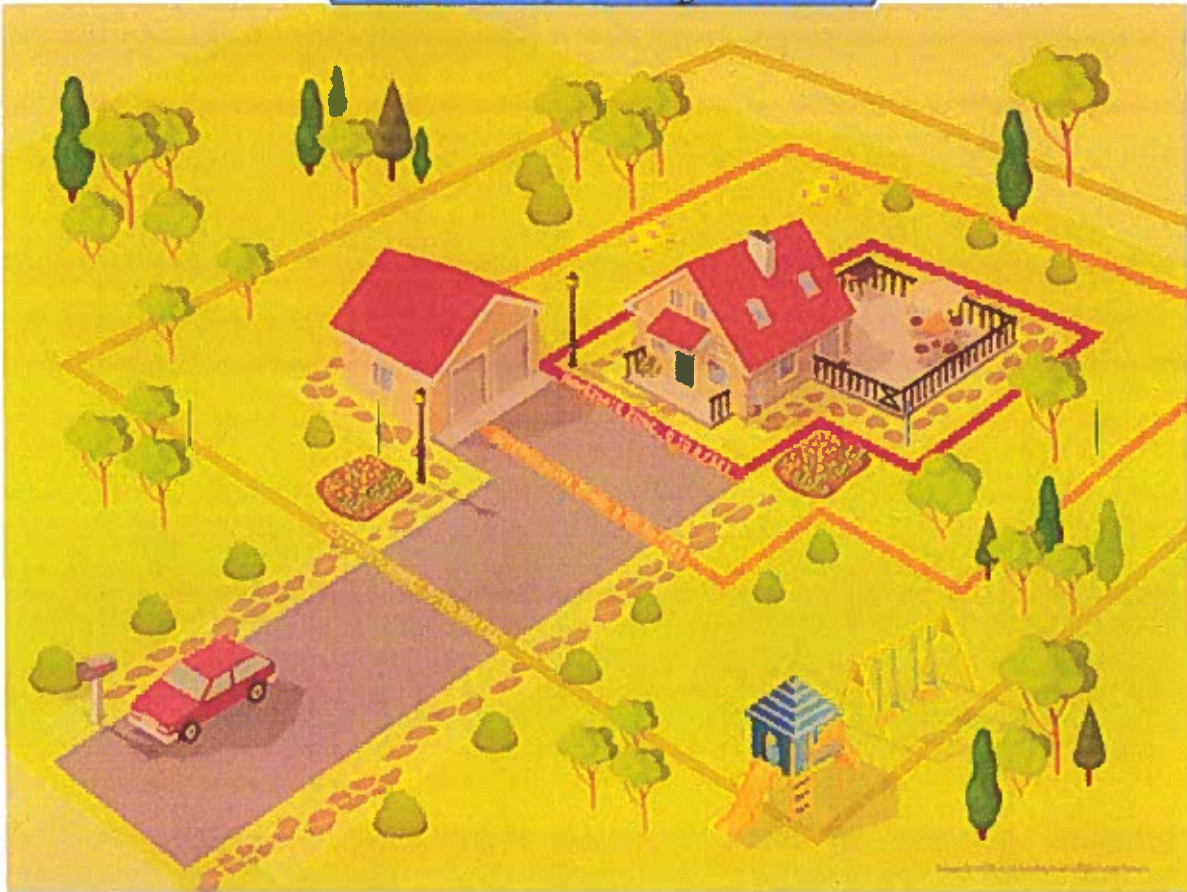
**4907.9.1 Zone 0 “Immediate Zone” 0-5’** Meaning from exterior wall surface or patio, deck or attachment to building or structure extending 5 feet on a horizontal plane. This zone shall be constructed of continuous hardscape or non-combustible materials. Removal of combustible materials surrounding the exterior wall area and maintaining area free and clear of combustible materials. The use of mulch and other combustible materials shall be prohibited.

**4907.9.2 Zone 1 “Intermediate Zone” from Zone 0 to 50’** means from the immediate edge of Zone 0 extending out in a horizontal plane. This zone shall consist of planting of low growth, drought tolerant and fire resistive plant species. The height of the plants in this zone starts at 6” adjacent to Zone 0 and extending in a linear fashion up to a maximum of 18” at intersection with Zone 2. Vegetation in this zone shall be irrigated and not exceed 6’ in height and shall be moderate in nature as per Sec. 4907.6.4.1. Firewood inside this zone shall be piled minimum of 30’ away from all buildings and structures. Cords of firewood shall also be maintained at least 10’ from property lines and not stacked under tree canopies drip lines.

**4907.9.3 Zone 2 “Extended Zone” from Zone 1 to 100’** means from the immediate edge of Zone 1 extending out in a horizontal plane for 50’. This zone consists of planting of drought tolerant and fire resistive plant species of moderate height. Brush and plants shall be limbed up off the ground so the lowest branches are 1/3 height of bush/tree/plant or up to 6’ off the ground on mature trees. This area would be considered selective clearing of natural vegetation and dense chapparel by removing a minimum 50% of the square footage of this area.



**Section 4907.9.3 Home Ignition Zones**



**SEC. 5607.16. EXPLOSIVES AND FIREWORKS-APPLICABILITY.**

Section 5607.16 is added to the California Fire Code to read:

**Sec. 5607.16.1 Applicability.** This section shall apply to the manufacture, possession, storage, sale, transportation and use of explosives and blasting agents and to any blasting operation in the unincorporated area of the County. The Sheriff is the Issuing Officer for purposes of this section. The Sheriff may delegate the duties of Issuing Officer at her or his discretion. Additionally, as may be appropriate based on circumstances, the Issuing Officer may enter into memoranda of agreement with non-County fire agencies whereby such non-County agency will assume the duties of issuing a permit or permits required by this Chapter. The Issuing Officer shall determine whether a blast is a major blast or a minor blast under this section. A minor blast is subject to all conditions of this section except the inspection requirements.

**Sec. 5607.16.2 Definitions.** The following terms are defined in section 202:

**BLASTER.**

**BLASTING AGENT.**

**BLASTING OPERATION.**

**BLASTING PERMIT.**

**BLAST SITE.**

**EXPLOSIVES PERMIT.**

**INSPECTOR.**

**MAJOR BLASTING.**

**MINOR BLASTING.**

**Sec. 5607.16.2.1 Application.** Application for a permit required by this section shall be in the form required by the Issuing Officer.

**Sec. 5607.16.3 Permit requirements.** No person shall conduct blasting in the unincorporated area of the County without an explosives permit issued under this chapter. A person applying for an explosives permit shall, in addition to demonstrating compliance with fire safety requirements also comply with all County requirements for any building permits, grading permits, use permits, encroachment permits and all other entitlements to use property, including zoning requirements and any determination under the Zoning Ordinance of non-conforming status. The applicant shall be responsible for providing proof of all necessary approvals when requested by the Issuing Officer.

## AMENDMENT TO SECTION 5607.16.3.1

The Alpine, Lakeside, North County, Rincon Del Diablo, San Marcos, San Miguel, Valley Center and Vista Fire Protection Districts adopt the following code amendment: ▲

**Sec. 5607.16.3.1 Blasting permit required.** In addition to obtaining an explosives permit, no person shall conduct blasting without first obtaining a blasting permit. The applicant shall be responsible for providing proof of all necessary approvals when requested by the Issuing Officer.

**Sec. 5607.16.3.2 Permit conditions.** The Issuing Officer may impose conditions and procedures as are deemed reasonably necessary to protect the public health and safety based upon the facts and circumstances of a particular blasting operation. The permit conditions shall be in writing. Failure to comply with any permit condition is grounds for revocation of the permit. A blaster may request the Issuing Officer release the blaster from any permit condition if circumstances have changed that make the condition no longer applicable. In addition to complying with the County blasting regulations, a blaster shall also comply with blasting regulations of neighboring jurisdictions, for any blasting operations outside of the unincorporated area of the County conducted in conjunction with a project within the unincorporated areas of the County.

**Sec. 5607.16.3.3 Insurance and indemnification required.** As an additional condition for obtaining an explosives permit the applicant shall submit: (1) a certificate of insurance evidencing that the blaster has obtained a general liability insurance policy which includes coverage for explosion, collapse and underground property damage from an insurer satisfactory to the Issuing Officer, that is in effect for the period covered by the permit, written on an "occurrence" basis, in an amount of not less than \$500,000 per each occurrence, naming the County and the FAHJ as an additional insured and providing that the policy will not be canceled or terminated without 30 days prior written notice to the County and (2) an agreement signed by the blaster agreeing to defend, indemnify and hold the County and its agents, officers and employees harmless from any claims or actions arising from the issuance of the permit or any blasting activity conducted under the permit.

**Sec. 5607.16.3.4 Blasting hours.** Blasting shall only be allowed Monday through Saturday, between the hours of 7:00 a.m. and 6:00 p.m. or ½ hour before sunset, whichever occurs first, unless special circumstances warrant another time or day and the Issuing Officer grants approval of the change in time or day.

**Sec. 5607.16.3.5 Additional operational requirements.** The owner of any property in the unincorporated area of the County on which any blasting is intended to occur, shall give, or cause to be given, a one-time notice in writing, for any proposed blasting to the local fire agency and dispatch center and to all residences, including mobile homes, and businesses within 600 feet of any potential major blast location or 300 feet

from any potential minor blast location. The notice shall be given not less than 24 hours, but not more than one week, before a blasting operation and shall be in a form approved by the Issuing Officer. The minimum 24-hour notice requirement may be reduced to a lesser period but not less than one hour if the Issuing Officer determines that special circumstances warrant the reduction in time. Adequate precautions shall be taken to reasonably safeguard persons and property before, during and after blasting operations. These precautions shall include:

1. The blaster shall retain an inspector to inspect all buildings and structures, including mobile homes, within 300 feet of the blast site before blasting operations, unless inspection is waived by the owner and/or occupant. The inspector shall obtain permission of the owner and/or occupant before conducting the inspection. The inspection shall be only for the purpose of determining the existence of any visible or reasonably recognizable preexisting defects or damages in any building and structure. Waiver of inspection shall be in writing signed by the owner and/or occupant. Refusal to allow inspection shall also constitute a waiver. The inspector shall notify the owner and/or occupant of the consequences of refusing an inspection shall include a refusal in the summary report filed with the Issuing Officer. The blaster shall request an inspector conduct post-blast inspections upon receipt of a written complaint of property damage if the complaint is made within 60 days of completion of blasting operations. If the blaster has knowledge of alleged property damage independent of the written complaint, the blaster shall also retain an inspector to conduct a post-blast inspection.
2. An inspector shall complete and sign pre-blast- inspection reports identifying all findings and inspection waivers. The blaster shall retain the inspection reports for three years from the date of the blasting and upon a complaint of alleged damage the blaster shall immediately file a copy of the report with the Issuing Officer and provide a copy to the complainant. If there is a change in the blasting contractor after blasting has commenced on a project, a re-inspection shall be conducted in accordance with the preceding paragraph before the new blasting contractor undertakes any additional blasting.
3. The blaster shall retain an inspector to conduct a post-blast- inspection of any building and structure for which a written complaint alleging blast damage has been received. A written report of the inspection shall be immediately filed with the Issuing Officer and provided to any person who made a complaint for damages. ⚠️
- ⚠️4. The blaster shall allow any representative of the Issuing Officer to inspect the blast site and blast materials or explosives at any reasonable time.
5. If the blaster wants a representative of the Issuing Officer to witness a blasting operation the blaster shall make a request with the Issuing Officer at least 12 hours

before the blast. The blaster shall confirm the request for a witness with the Issuing Officer at least one hour before the blast. The blaster shall be responsible for any cost incurred by the Issuing Officer in having a representative witness the blast.

6. The blaster shall notify the Issuing Officer on the day of a scheduled blasting operation not less than one hour before blasting.

7. All major blasting operations shall be monitored by an approved seismograph located at the nearest building and structure within 600 feet of the blasting operation. All daily seismograph reports shall be maintained by the blaster for three years from the blasting.

**Sec. 5607.16.3.6 Seizure of illegal items.** The Issuing Officer may seize at the owner's expense, all explosives, ammunition or blasting agents, which are illegally manufactured, sold, offered or exposed for sale, delivered, stored, possessed or transported in violation of this chapter.

**Sec. 5607.16.3.7 Violations for false or misleading information.** It shall be unlawful and a violation of this chapter for any person to provide false or misleading information or documentation to the County or any of its officers or employees or to any fire department, fire protection district, fire company or legally formed volunteer fire department, or its officers or employees in the unincorporated area of the County, having jurisdiction over any aspect of the explosives or blasting permit process or blasting operations.

**Sec. 5607.16.3.8 Fees.** A person applying to the Issuing Officer to be approved as a blaster or inspector, as defined in this section, shall pay an application fee to the Issuing Officer. A person applying for an explosives permit under this section shall pay the fee established by the Issuing Officer with the application. The amount of any fee required by this chapter shall be determined by the Issuing Officer on the basis of the full costs involved in processing an application.

## **SEC. 96.1.5608.1 FIREWORKS DISPLAY.**

Section 5608.1 of the California Fire Code is *revised* to read:

**Sec. 5608.1 General.** Outdoor fireworks displays, use of pyrotechnics before a proximate audience and pyrotechnic special effects in motion picture, television, theatrical and group entertainment productions shall comply with California Code of Regulations, Title 19, Chapter 6 *Fireworks and County Code sections 32.101 et seq.* *The Fire Warden is the Issuing Officer for any fireworks permit required by this Chapter. The Fire Warden may delegate the duties of Issuing Officer at her or his discretion. Additionally, as may be appropriate based on circumstances, the Issuing Officer may enter into memoranda of*

agreement with non-County fire agencies whereby such **non-County** agency will assume the duties of issuing a permit or permits required by this Chapter.

**Sec. 5608.1.1 Scope.** *The possession, manufacture, sale, storage, use and display of fireworks are prohibited in the unincorporated area of the County except as provided in County Code sections 32.101 et seq.*

#### **SEC.96.1.5705.2.4 TRANSFERRING CLASS I, II OR III LIQUIDS.**

Section 5705.2.4 of the California Fire Code is *revised* to read:

**Sec. 5705.2.4 Transferring Class I, II or III liquids.** *Class I or II liquids or Class III liquids that are heated up to or above their flash points shall be transferred by one of the following methods:*

1. From safety cans complying with UL 30.
2. Through an approved closed piping system.
3. From containers or tanks by an approved pump taking suction through an opening in the top of the container or tank.
4. Approved engineered liquid transfer system.

**Exception:** Liquids in containers not exceeding a 5.3-gallon (20 L) capacity.

#### **SEC. 96.1.5706.2.5.2 TANKS FOR GRAVITY DISCHARGE.**

Section 5706.2.5.2.1 is **added** to the California Fire Code to read:

**Sec. 5706.2.5.2.1 Limitations on tanks for gravity discharge.** Gravity dispensing of Class I or II liquids or Class III liquids that are heated up to or above their flash points is prohibited. Dispensing devices for flammable and combustible liquids shall be of an approved type. Approved pumps taking suction from the top of the tank shall be used. Flammable or combustible liquids shall not be dispensed by a device that operates through pressure within a storage tank. Air or oxygen shall not be used to pressurize an aboveground tank.



**SEC. 96.1.5706.2.8.2 PROHIBITION ON USE OF TANK VEHICLE.**

Section 5706.2.8.2 is added to the California Fire Code to read:

**Sec. 5706.2.8.2 Tank vehicle as a substitute for permanent tank prohibited.** The use of a tank vehicle in a stationary manner as a substitute for an approved above-ground or below-ground fuel tank is prohibited.

**SEC. 96.1.6107.5 SAFETY PRECAUTIONS AND DEVICES-SECURING LPG TANKS.**

Section 6107.5 is added to the California Fire Code to read:

**Sec. 6107.5 Securing LPG tanks.** When required by the FAHJ, LPG tanks shall be secured to prevent the tank from rolling or moving.

**SEC. 96.1.8001 REFERENCED STANDARDS.**

Section 8001 is added to the California Fire Code to read:

**Sec. 8001 Referenced standard NFPA 13D.** Referenced sections as follows:

*Revise 5.1.1.2 to read as follows:*

**NFPA 13D 5.1.1.2 Spare sprinkler heads.** Spare fire sprinkler heads (one of each type or as approved by the FAHJ) wrench, inspectors test key and operation and maintenance instructions shall be provided in the vicinity of the riser. ▲▲▲▲▲

▲▲▲▲▲ *The Rancho Santa Fe Fire and Valley Center Fire Protection Districts revises the following section to read as follows:*

**NFPA 13D 7.2.5 (RST) Inspector Test.** Each automatic sprinkler system shall have a ½” or larger test connection with a threaded keyless valve. The valve shall be remote to the riser, located on the building exterior about five 5 feet above final grade. It shall be labeled with a permanent plate with minimum ¼” lettering, contrasting with background, and stating: “INSPECTOR TEST”. (Pre-assembled riser assemblies with a built-in Drain/Test valve shall not be accepted for inspector test valve unless approved by the FAHJ.)

*Add a new 7.3.4 to read as follows:*

**NFPA 13D 7.3.4 Pressure gauge.** An approved 300 psi pressure gauge shall be permanently installed at the riser.

*Revise 7.6 to read as follows:*

**NFPA 13D 7.6 Alarms.** A water flow switch shall be provided and located on the sprinkler riser above the check valve and main drain and shall actuate an audible fire alarm signal bell and may be required to be interconnected to the interior smoke alarms. The water flow switch shall be a retarding type with a delay between 15-60 seconds before activation of the signal bell. Alarm bell shall have a minimum diameter of 8 inches and be mounted on the exterior in the vicinity of the master bedroom. The alarm bell shall be clearly audible in all bedrooms with intervening doors closed. ▲

*Revise 8.3.2 to read as follows:*

**NFPA 13D 8.3.2** Sprinklers are not required in bathrooms where the area does not exceed 55 sq. ft. unless there is door exiting directly to the outside, and the walls and ceilings including behind fixtures, are of noncombustible or limited combustible materials providing a fifteen-minute thermal barrier. ▲

▲▲ *The Rancho Santa Fe Fire Protection District revises the following section to read as follows:*

**NFPA 13D 8.3.3 (RSF)** Sprinklers shall not be required in clothes closets, linen closets, and pantries that meet the following conditions:

1. The area of the space does not exceed 24 sq. ft.
2. The shortest dimension does not exceed 3 ft.
3. The walls and ceilings are surfaced with noncombustible or limited-combustible materials as defined in NFPA 220.
4. The closet does not contain any type of electrical items such as light fixtures, electrical outlets or low voltage equipment.

*The Rancho Santa Fe Fire Protection District revises the following section to read as follows:*

**NFPA 13D 8.3.4 (RSF)** Sprinklers shall be installed in garages, carports and similar structures unless they meet the exception in **Sec. 903.3.2.1**. Covered patios, decks, balconies or similar projections that extend 10 feet or more from the structure will require adequate fire sprinkler coverage.

*Revise 8.3.4 to read as follows:*

**NFPA 13D 8.3.4** Sprinklers may be omitted from carports and open attached porches. However, attached garages shall be protected with intermediate temperature rated sprinklers. Sprinkler heads in garages shall be protected against mechanical damage by approved guards, unless recessed heads are provided. Garage doors may be disregarded in the layout of the automatic sprinkler system.

*Revise 8.3.5.1.1 to read as follows:*

**NFPA 13D 8.3.5.1.1** Where the fuel-fired equipment is above all of the occupied areas of the dwelling unit, at least one quick-response intermediate temperature sprinkler shall be installed above the equipment.

*The Rancho Santa Fe Fire Protection District revises the following section to read as follows:*

**NFPA 13D 8.3.10 (RSF)** Sprinklers shall be installed in saunas and wine rooms.

*Add a new 10.2.4.1 to read as follows:*

**NFPA 13D 10.2.4.1 3-Head Calculation.** When design conditions exceed the allowances of sec. 10.2, a 3-head calculation may be required by the FAHJ.

*Add a new 10.2.5 to read as follows:*

**NFPA 13D 10.2.5 Pressure Cushion.** The system shall be designed 10% below available water source pressure during peak usage.

*Revise 11.2.1.1 to read as follows:*

**NFPA 13D 11.2.1.1 Hydrostatic Tests.** Where a fire department connection is not provided, the system shall be hydrostatically tested at 200 psi for 2 hours.

*Revised 12.3.6 to read as follows:*

**NFPA 13D 12.3.6 Inactive Systems.** When automatic sprinkler systems are shut-off or otherwise inoperative for periods greater than 48 hours for repair of service, the FAHJ must be notified immediately.

**SEC. 96.1.APP.B103.3 AREAS WITHOUT WATER SUPPLY SYSTEMS.**

Appendix B, section B103.3 of the California Fire Code is *revised* to read:

**B103.3 Areas without water supply systems.** For information regarding water supplies for fire-fighting purposes in rural areas and suburban areas in which adequate and reliable water supplies do not exist, the fire code official is authorized to utilize NFPA 1142 or the standard published by the Insurance Services Office document entitled "Guide for Determination of Required Fire Flow."

**SEC. 96.1.APP.H100 REPORTING FORMS**

Appendix H, sec. H100 is added to the California Fire Code to read:

**SECTION H100  
REPORTING FORMS**

**H100.1 Reporting forms.** Hazardous Materials reporting forms currently adopted by San Diego County Department of Environmental Health Hazardous Materials Management Unit which cover the same areas as forms contained in this Appendix are adopted by reference and take precedence over this Appendix.

**SEC. 96.1.007 EFFECTIVE DATE**

This ordinance shall take effect and be in force thirty days after the date of its passage and before the expiration of fifteen days after its passage, a summary hereof shall be published once with the names of the members of this Board voting for and against it in the San Diego Commerce, a newspaper of general circulation published in the County of San Diego.

APPROVED AS TO FORM AND LEGALITY  
COUNTY COUNSEL

BY

William A. Johnson, Jr.

Senior Deputy County Counsel

Meeting Date: XX/XX/XXXX ()

PASSED, APPROVED, AND ADOPTED by the Board of Supervisors of the County of San Diego this XX day of MONTH, 2022.

XXXXXXXX

Chairman, Board of Supervisors  
County of San Diego, State of California

The above Ordinance was adopted by the following vote:

AYES:

ATTEST my hand and the seals of the Board of Supervisors this XX day of MONTH, 2022.

Clerk of the Board of Supervisors

By \_\_\_\_\_

Ordinance No. XXXXX (N.S.)

XX/XX/22 (8)

## INDEX BY CODE SECTION CONSOLIDATED FIRE CODE

Differences:

1. Showed the language and text that is different from the California Fire Code and the County Code as shown in *Italics*.
2. Changed punctuation or a grammatical change.
3. Words were deleted or sections deleted. County amendments were not necessary as section was adopted in model code language.
4. Revised or referenced texts. Changes from the previous code that have been revised.
5. **NO CHANGE (NC)** means no changes made. Language is the same.
6. **NEW** – Means new image or section provided for clarity.

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
Sec. 1.001	Sec 1.001	Application of the CCC	NC			4
Sec. 1.002	Sec 1.002	Explanation of the CCC	NC			4
Sec. 96.1.001	<del>Sec. 96.1.001</del>	Adoption of County Amendments to the CFC	NC	Section 2	Section 2	4
		<del>Amendment to Section 96.1.001</del>	NC	<del>Section 1</del>	<del>Section 1</del>	(S)
Sec. 96.1.002	Sec. 96.1.002	Explanation of CFC to 2022 Fire Code	NC			4
Sec. 96.1.003	Sec. 96.1.003	Explanation of County Fire Code adding 96.1	NC			4
Sec. 96.1.004	<del>Sec. 96.1.004</del>	Responsibility for Enforcement	NC			(S)
Sec. 96.1.005	Sec. 96.1.005	Geographic Limits	NC			(S)
		<del>Storage of Class I and Class II liquids in above ground tanks outside of buildings</del>	A	<del>Sec 5704.2.9.6.1</del>	<del>Sec 5704.2.9.6.1</del>	(S)
		<del>Storage of Class I and Class II liquids in above ground tanks</del>	A	<del>Sec 5706.2.4.4</del>	<del>Sec 5706.2.4.4</del>	(S)
		<del>Storage of flammable cryogenic fluids in stationary containers</del>	A	<del>Sec 5806.2</del>	<del>Sec 5806.2</del>	(S)
		<del>Storage of bulk LPG for protection in heavily</del>	A	<del>Sec 6104.2</del>	<del>Sec 6104.2</del>	(S)

County Section (Old (2020))	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		populated and congested areas				
Sec. 96.1.006	Sec. 96.1.006	Deletions, Revisions, Additions and Numerical	NC			5
Sec. 96.1.101.5	Sec. 96.1.101.5	Validity	NC	Sec. 101.5	Sec. 101.5	5
Sec. 96.1.102.13	Sec. 96.1.102.13	Repeal of Conflicting Ordinances, Resolutions or Motions	A	Sec. 102.13	Sec. 102.13	5
Sec. 96.1.104.8	Sec. 96.1.104.9	Modifications	R	Sec. 104.8	Sec. 104.9	4
Sec. 96.1.104.12	Sec. 96.1.104.13	Cost Recovery	A	Sec. 104.12	Sec. 104.13	4
Sec. 96.1.104.12.1	Sec. 96.1.104.13.1	Reimbursement Required	A	Sec. 104.12.1	Sec. 104.13.1	4
Sec. 96.1.105.3.9	Sec. 96.1.105.3.9	Expense Recovery	A	Sec. 105.3.9	Sec. 105.3.9	5
Sec. 96.1.105.6.6.1	Sec. 96.1.105.5.52.1	Christmas Tree Lots	A	Sec. 105.6.6.52	Sec. 105.5.52.1	4
Sec. 96.1.105.6.20.1	Sec. 96.1.105.5.52.2	Greenwaste Recycling, Mulching, Composting & Storage	A	Sec. 105.6.20.1	Sec. 105.5.52.2	4
Sec. 96.1.105.8	Sec. 96.1.105.7	New materials, Process or Occupancies Require Permits	A	Sec. 105.8	Sec. 105.7	1, 4
Sec. 96.1.109	Sec. 96.1.111	Appeals	R	Sec. 109	Sec. 111	4
		Regional Fire Appeals Board established	R	Sec. 109.1	Sec. 111.1	4
		Limitations on authority	R	Sec. 109.2	Sec. 111.2	4
		Qualifications	R	Sec. 109.3	Sec. 111.3	4
		Appeals Procedures	R	Sec. 109.4	Sec. 111.4	4
		Appeals of determinations regarding building permits	R	Sec. 109.4.1	Sec. 111.4.1	4
		Appeals of determinations regarding discretionary permits	R	Sec. 109.4.2	Sec. 111.4.2	4
		Appeals of determinations for	R	Sec. 109.4.3	Sec. 111.4.3	4

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		matters other than building permits or discretionary permits				
		Regional Fire Appeals Board	Ⓜ	Sec. 109.5	Sec. 111.5	
Sec. 96.1.110.4	Sec. 96.1.112.4	Violations, Penalties and Responsibilities for Compliance	Ⓜ	Sec. 110.4	Sec. 112.4	Ⓜ
		Amendment to Section 112.4 Violations, penalties and responsibility for compliance	AMEND	Sec. 110.4	Sec. 112.4	Ⓜ
		Amendment to Section 113.4 Failure to Comply	AMEND	Sec. 112.4	Sec. 113.4	Ⓜ
Sec. 96.1.202	Sec. 96.1.202	Definitions	Ⓜ	Sec. 202	Sec. 202	1, 2, 4
Sec. 96.1.304.1.4	Sec. 96.1.304.1.4	Outdoor Carnivals and Fairs	Ⓜ	Sec. 304.1.4	Sec. 304.1.4	Ⓜ
Sec. 96.1.305.6	Sec. 96.1.305.6	Rockets, Model aircraft and similar	A	Sec. 305.6	Sec. 305.6	Ⓜ
	Sec. 96.1.307.4.3	Portable Outdoor Fireplaces	Ⓜ		Sec. 307.4.3	1, 4
Sec. 96.1.307.5	Sec. 96.1.307.5	Attendance of Open Burning and Recreational Fires	Ⓜ	Sec. 307.5	Sec. 307.5	1, 4
Sec. 96.1.321	Sec. 96.1.325	Mid-Rise Buildings	A	Sec. 321	Sec. 325	1, 4
		Mid-Rise: General	A	Sec. 321.1	Sec. 325.1	Ⓜ
		Mid-Rise: Automatic Sprinkler System & Standpipes	A	Sec. 321.1.1	Sec. 325.1.1	4
		Mid-Rise: Smoke Detection	A	Sec. 321.1.2	Sec. 325.1.2	4
		Mid-Rise: Fire Alarm	A	Sec. 321.1.3	Sec. 325.1.3	4
		Mid-Rise: Emergency Voice Alarm Signaling System	A	Sec. 321.1.4	Sec. 325.1.4	4
		Mid-Rise: Fire Command Center	A	Sec. 321.1.5	Sec. 325.1.5	4
		Mid-Rise: Annunciation Identification	A	Sec. 321.1.6	Sec. 325.1.6	4



County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		Mid-Rise: Elevators	A	Sec. 321.1.7	Sec. 325.1.7	4
		Mid-Rise: Fire Department Communication System	A	Sec. 321.1.8	Sec. 325.1.8	4
		Mid-Rise: Means of Egress	A	Sec. 321.1.9	Sec. 325.1.9	4
		Mid-Rise: Extent of Enclosure	A	Sec. 321.1.9.1	Sec. 325.1.9.1	4
		Mid-Rise: Pressurized Enclosures and Stairways	A	Sec. 321.1.9.2	Sec. 325.1.9.2	4
		Mid-Rise: Vestibules	A	Sec. 321.1.9.3	Sec. 325.1.9.3	4
		Mid-Rise: Pressure Differences	A	Sec. 321.1.9.4	Sec. 325.1.9.4	4
		Mid-Rise: Locking of Stairway Doors	A	Sec. 321.1.9.5	Sec. 325.1.9.5	4
Sec. 96.1.322	Sec. 96.1.326	Storage of Firewood	A	Sec. 322	Sec. 326	4
Sec. 96.1.501.3.1	Sec. 96.1.501.3.1	Fire Apparatus Access Modifications	A	Sec. 501.3.1	Sec. 501.3.2	4
Sec. 96.1.503	Sec. 96.1.503	Fire Apparatus Access Roads	R	Sec. 503	Sec. 503	5
		Fire Apparatus Access Roads: General	R	Sec. 503.1	Sec. 503.1	1, 3
		Fire Apparatus Access Roads: Buildings and Facilities	R	Sec. 503.1.1	Sec. 503.1.1	1, 2, 3, 4, 1
		Fire Apparatus Access Roads: Additional Access	R	Sec. 503.1.2	Sec. 503.1.2	1, 2, 3, 4
		Fire Apparatus Access Roads: Secondary Access Required	N		Sec. 503.1.2.1	1, 4, 6
		Fire Apparatus Access Roads: High Piled Storage	R	Sec. 503.1.3	Sec. 503.1.3	4
		Fire Apparatus Access Roads: Specifications	R	Sec. 503.2	Sec. 503.2	1, 4

County Section (Old (2020))	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		Fire Apparatus Access Roads: Dimensions	R	Sec. 503.2.1	Sec. 503.2.1	1, 2, 3, 4
		Fire Apparatus Access Roads: Amendment to Road Phasing	AMEND	Sec. 503.2.1.1	Sec. 503.2.1	1, 2, 3, 4
		Fire Apparatus Access Roads: Authority to Increase Minimum	R	Sec. 503.2.2	Sec. 503.2.2	5
		Fire Apparatus Access Roads: Surface	R	Sec. 503.2.3	Sec. 503.2.3	1
		Fire Apparatus Access Roads: Amendment to Surface	R	Sec. 503.2.3	Sec. 503.2.3	4
		Fire Apparatus Access Roads: Roadway Radius	R	Sec. 503.2.4	Sec. 503.2.4	1
		Fire Apparatus Access Roads: Dead Ends	R	Sec. 503.2.5	Sec. 503.2.5	1, 4, 6
		Fire Apparatus Access Roads: Dead End Roads turn-around required	R	Sec. 503.2.5.1	Sec. 503.2.5.1	1
		Fire Apparatus Access Roads: Dead End Roads	R		Sec. 503.2.5.2	4
		Fire Apparatus Access Roads: Bridges and Elevated Surfaces	R	Sec. 503.2.6	Sec. 503.2.6	1
		Fire Apparatus Access Roads: Bridges with 1 traffic lane	R	Sec. 503.2.6.1	Sec. 503.2.6.1	1
		Fire Apparatus Access Roads: Grade	R	Sec. 503.2.7	Sec. 503.2.7	1
		Fire Apparatus Access Roads: Cross Slope	R	Sec. 503.2.7.1	Sec. 503.2.7.1	1, 4
		Fire Apparatus Access Roads: Angles of	R	Sec. 503.2.8	Sec. 503.2.8	1, 4

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		<b>Approach and Departure</b>				
		<b>Fire Apparatus Access Roads: Roadway Turn Outs</b>	R	Sec. 503.2.9	Sec. 503.2.9	1, 4
		<b>Fire Apparatus Access Roads: Marking</b>	R	Sec. 503.3	Sec. 503.3	1, 4
		<b>Fire Apparatus Access Roads: Fire Lane Designation</b>	R	Sec. 503.3.1	Sec. 503.3.1	1, 4
		<b>Fire Apparatus Access Roads: Obstruction of Fire Apparatus Roads</b>	R	Sec. 503.4	Sec. 503.4	1, 4
		<b>Fire Apparatus Access Roads: Traffic Calming Devices</b>	R	Sec. 503.4.1	Sec. 503.4.1	1, 4
		<b>Fire Apparatus Access Roads: Required Gates or Barricades</b>	R	Sec. 503.5	Sec. 503.5	5
		<b>Fire Apparatus Access Roads: Secured Gates and Barricades</b>	R	Sec. 503.5.1	Sec. 503.5.1	1, 4
		<b>Fire Apparatus Access Roads: School Fences and Gates</b>	R	Sec. 503.5.2	Sec. 503.5.2	1
		<b>Fire Apparatus Access Roads: Security Gates</b>	R	Sec. 503.6	Sec. 503.6	1
Sec. 96.1.505	Sec. 96.1.505	<b>Premises Identification</b>	R	Sec. 505	Sec. 505	5
		<b>Address Identification</b>	R	Sec. 505.1	Sec. 505.1	5
		<b>Street or Road Signs</b>	R	Sec. 505.2	Sec. 505.2	5
		<b>Traffic Access Limitations</b>	R	Sec. 505.2.1	Sec. 505.2.1	1
		<b>Easement Address Signs</b>	R	Sec. 505.3	Sec. 505.3	1
		<b>Directory Map</b>	R	Sec. 505.4	Sec. 505.4	1
		<b>Response Map Updates</b>	R	Sec. 505.5	Sec. 505.5	1

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
Sec. 96.1.506.1.3	Sec. 96.1.506.1.3	Emergency Key Access	A	Sec. 506.1.3	Sec. 506.1.3	1, 3
Sec. 96.1.507.2	Sec. 96.1.507.2	Type of Water Supply	R	Sec. 507.2	Sec. 507.2	1, 4
		Private Fire Service Mains	R	Sec. 507.2.1	Sec. 507.2.1	1, 2
		Water Storage Tanks	R	Sec. 507.2.2	Sec. 507.2.2	1, 2, 4
Sec. 96.1.507.3	Sec. 96.1.507.3	Fire Flow	R	Sec. 507.3	Sec. 507.3	1, 4
Sec. 96.1.507.5.7	Sec. 96.1.507.5.7	Fire Hydrant and Fire Valve Location	A	Sec. 507.5.7	Sec. 507.5.7	1, 4
		Signing of Water Sources and Fire Department Connections	A	Sec. 507.5.7.1	Sec. 507.5.7.1	1
Sec. 96.1.507.5.8	Sec. 96.1.507.5.8	Waterline Extensions	A	Sec. 507.5.8	Sec. 507.5.8	4
Sec. 96.1.603.6.6	Sec. 96.1.605.3.1	Spark Arresters	A	Sec. 603.6.6	Sec. 605.3.1	4
Sec. 96.1.603.8.1	Sec. 96.1.605.8.1	Residential Incinerators	R	Sec. 603.8.1	Sec. 605.8.1	4
		Smoke Ventilation (Remove from CCC & Ord now in model code)	D	Sec. 1204.3.3		3
Sec. 96.1.1204.4	Sec. 96.1.1205.5	Ground Mounted Photovoltaic Arrays	R	Sec. 1204.4	Sec. 1205.5	4
		Fire Apparatus Access Roads	R	Sec. 1204.4.1	Sec. 1205.5.1	4
		Perimeter Fire Apparatus Access Roadway	R	Sec. 1204.4.2	Sec. 1205.5.2	4
		Fuel Modification	R	Sec. 1204.4.3	Sec. 1205.5.3	4
		Water Supply	R	Sec. 1204.4.4	Sec. 1205.5.4	4
		Identification	R	Sec. 1204.5	Sec. 1205.6	4
		Fire Department Connections	D	Now part of model code		3
		Fire Hydrants and Fire Appliances	D	Now part of model code		3
Sec. 96.1.903.2	Sec. 96.1.903.2	Automatic Sprinkler Systems Where Required	R	Sec. 903.2	Sec. 903.2	1, 4
		Additions	A	Sec. 903.2(a)	Sec. 903.2(a)	1, 4

County Section (Old (2020))	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Differences
		Remodels or Reconstruction	A	Sec. 903.2(b)	Sec. 903.2(b)	1, 4
		Group U Occupancies	A	Sec. 903.2(c)	Sec. 903.2(c)	3
		Amendment to Section 903.2(c) Where Required RSE	AMEND	Sec. 903.2	Sec. 903.2(c)	1, 4
		Amendment to Section 903.2 San Marcos	D	Sec. 903.2	Sec. 903.2	3
Sec. 96.1.903.4	Sec. 96.1.903.4	Sprinkler System Monitoring and Alarms	R	Sec. 903.4	Sec. 903.4	1
Sec. 96.1.2808	Sec. 96.1.2808	Storage and Processing of Wood Chips, Hogged Materials, Fines, Compost, Solid Biomass Feedstock and Raw Product associated with Yard Waste, Agro- Industrial and Recycling Facilities	R	Sec. 2808	Sec. 2808	4
General	Sec. 2808.1	General	D	Sec. 2808.1	Sec. 2808.1	3
Storage Site	Sec. 2808.11	Definitions	D	Sec. 2808.2	(IN CH 2) DEFINITIONS	3
Size of Piles	Sec. 105.6.25.1, 2808.14	Permit Required	D	Sec. 2808.3	Sec. 2808.10.1	3
Pile Separation	Sec. 2808.13	Financial Assurance	D	Sec. 2808.4	Sec. 2808.10.2	3
Combustible Waste	Sec. 2808.12	Operational & Emergency Plan	D	Sec. 2808.5	Sec. 2808.10	3
Static Pile	Sec. 2808.15	Notification of Fire Department	D	Sec. 2808.6	Sec. 2808.10.3	3
Pile Fire Protection	Sec. 903.3.1(CFC)	Equipment Operator Emergency Call	D	Sec. 2808.7	Sec. 2808.10.4	3
Fire Extinguishers	Sec. 906 (CFC)	Incoming Waste Diversion Plan	D	Sec. 2808.8	Sec. 2808.10.5	3
Material Handling Equipment	Sec. 2808.17	Unprocessed or Non-Green Waste	D	Sec. 2808.9	Sec. 2808.10.6	3
Emergency Plan	Sec. 2808.3	Fire Access Roadway	D	Sec. 2808.10	Sec. 2808.10.7	3
	Sec. 2808.5	Storage Sites	D	Sec. 2808.11	Sec. 2808.2	3

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
	<del>Sec. 2808.6</del>	Combustible Vegetation	D	Sec. 2808.12	Sec. 2808.5	3
	<del>Sec. 2808.7</del>	Pile Separation	D	Sec. 2808.13	Sec. 2808.4	3
	<del>Sec. 2808.8</del>	Size of Piles	D	Sec. 2808.14	Sec. 2808.3	3
	<del>Sec. 2808.9</del>	Static Pile Protection	D	Sec. 2808.15	Sec. 2808.6	3
	<del>Sec. 2808.10</del>	Fire Fighting Water Supplies	D	Sec. 2808.16	Sec. 2808.7	3
	<del>Sec. 2808.4</del>	Public Water Supply	D	Sec. 2808.16.1	Sec. 2808.7.1	3
	<del>Sec. 2808.16</del>	Private Water Supply	D	Sec. 2808.16.2	Sec. 2808.7.2	3
		Fire Extinguishers	D		Sec. 2808.8	3
	Sec. 2808.18	Material Handling Equipment	D	Sec. 2808.17	Sec. 2808.9	3
	Sec. 2808.19	General Fire Safety Rules	D	Sec. 2808.18	Sec. 2808.10.8	3
	Sec. 2808.20	Site Security	D	Sec. 2808.19	Sec. 2808.10.9	3
		Smoking Prohibited & Open Burning	D	Sec. 2808.20	Sec. 2808.10.10	3
		General	R	Sec. 2808.1	Sec. 2808.1	1, 4, 6
		Storage Sites	R	Sec. 2808.11	Sec. 2808.2	1, 4, 6
		Size of Piles	R	Sec. 2808.14	Sec. 2808.3	1, 4, 6
		Pile Separation	R	Sec. 2808.13	Sec. 2808.4	1, 4, 6
		Combustible Vegetation	R	Sec. 2808.12	Sec. 2808.5	1, 4, 6
		Static Pile Protection	R	Sec. 2808.15	Sec. 2808.6	1, 4, 6
		Fire Fighting Water Supplies	R	Sec. 2808.16	Sec. 2808.7	1, 4, 6
		Public Water Supply	R	Sec. 2808.16.1	Sec. 2808.7.1	1, 4, 6
		Private Water Supply	R	Sec. 2808.16.2	Sec. 2808.7.2	1, 4, 6
		Fire Extinguishers	R		Sec. 2808.8	1, 4, 6
		Material Handling Equipment	R	Sec. 2808.17	Sec. 2808.9	1, 4, 6
		Operational & Emergency Plan	R	Sec. 2808.5	Sec. 2808.10	1, 4, 6
		Permit Required	R	Sec. 2808.3	Sec. 2808.10.1	1, 4, 6

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		Financial Assurance	R	Sec. 2808.2	Sec. 2808.10.2	1, 4, 6
		Notification of Fire (Department)	R	Sec. 2808.6	Sec. 2808.10.3	1, 4, 6
		Equipment Operator Emergency Call	R	Sec. 2808.7	Sec. 2808.10.4	1, 4, 6
		Incoming Waste Diversion Plan	R	Sec. 2808.8	Sec. 2808.10.5	1, 4, 6
		Unprocessed or Non-Green Waste	R	Sec. 2808.9	Sec. 2808.10.6	1, 4, 6
		Fire Access Roadway	R	Sec. 2808.10	Sec. 2808.10.7	1, 4, 6
		General Fire Safety Rules	R	Sec. 2808.18	Sec. 2808.10.8	1, 4, 6
		Site Security	R	Sec. 2808.19	Sec. 2808.10.9	1, 4, 6
		Smoking Prohibited & Open Burning	R	Sec. 2808.20	Sec. 2808.10.10	1, 4, 6
		Definitions	R	Sec. 2808.2	IN CH 2 DEFINITIONS	1, 4, 6
Sec. 3206.2	Sec. 96.1.3206.2	General Fire Protection and Life Safety Features	D	Sec. 3206.2	Sec. 3206.2	3
Sec. 96.1.3318	Sec. 96.1.3319	Fuel Modification Zone Requirements	A	Sec. 3318	Sec. 3319	4
	Sec. 96.1.4901	General 4901	R		Sec. 4901	4
		Scope	R		Sec. 4901.1	4
		Purpose	R		Sec. 4901.2	4
	Sec. 96.1.4902	Definitions 4902	R		Sec. 4902	4
Sec. 96.1.4902		Definitions: General	R	Sec. 4902.1	Sec. 4902.1	4
		Declaration	R	Sec. 4902.2	Sec. 4904.3.1	4
Sec. 96.1.4903		Fire Protection Plan	R	Sec. 4903	Sec. 4903	4
	Sec. 96.1.4903	Plans 4903	R		Sec. 4903	1, 4
		Plans: General	N		Sec. 4903.1	6
		Plans: When Required	R		Sec. 4903.1.1	1, 4
		Plans: Contents	N		Sec. 4903.2	1, 4
		Plans: Project Info	N		Sec. 4903.2.1	1, 4
		Plans: Preliminary Fire Protection Plan	N		Sec. 4903.2.1.1	1, 4

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		Plans: Final Fire Protection Plan	N		Sec. 4903.2.1.2	1, 4
	Sec. 96.1.4904	Fire Hazard Severity Zones 4904	R			1, 4
		Fire Hazard Severity Zones: General	R		Sec. 4904.1	1, 4
		Fire Hazard Severity Zones: Classifications	R		Sec. 4904.2	1, 4
		Fire Hazard Severity Zones: Amendment to Classifications	AMEND		Sec. 4904.2.1	1, 4
		Fire Hazard Severity Zones: Local Agency Requirements	N		Sec. 4904.3	1, 4
		Fire Hazard Severity Zones: Local Agency Ordinances	N		Sec. 4904.3.1	1, 4
		Fire Hazard Severity Zones: Local Agency Discretion	N		Sec. 4904.3.2	1, 4
	Sec. 96.1.4905	Wildfire Protection Building Construction 4905	NC		Sec. 4905	5
Sec. 96.1.4905		Wildfire Protection Building Construction: General	NC	Sec. 4905.1	Sec. 4905.1	5
Sec. 96.1.4905		Wildfire Protection Building Construction: Construction methods	NC	Sec. 4905.1	Sec. 4905.2	5, 4
		Wildfire Protection Building Construction: Establishment of Limits	NC		Sec. 4905.3	5
	Sec. 96.1.4906	Vegetation Management 4906	AMEND		Sec. 4906	1, 4
		Vegetation Management: General	AMEND		Sec. 4906.1	1, 4



County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		Vegetation Management: Application	AMEND		Sec. 4906.2	1, 4
		Vegetation Management: Landscape Plans When Required	AMEND		Sec. 4906.3	1, 4
		Vegetation Management: Landscape Plans	AMEND		Sec. 4906.3	1, 4
		Vegetation Management: Contents	AMEND		Sec. 4906.3.1	1, 4
		Vegetation Management: Vegetation	AMEND		Sec. 4906.4	1, 4
		Vegetation Management: Shrubs	AMEND		Sec. 4906.4.1	1, 4
		Vegetation Management: Trees	AMEND		Sec. 4906.4.2	1, 4
		Vegetation Management: Non-Fire Resistant	AMEND		Sec. 4906.4.2.1	1, 4
Sec. 96.1.4907	Sec. 96.1.4907	Defensible Space 4907		Sec. 4907	Sec. 4907	1, 4, 6
		Defensible Space: General	R		Sec. 4907.1	1, 4, 6
		Defensible Space: Application	N		Sec. 4907.2	1, 4, 6
		Defensible Space: Requirements	N		Sec. 4907.3	1, 4, 6
		Defensible Space: Building and Structure setbacks from property line	R	Sec. 4907.1	Sec. 4907.4	1, 4, 6
		Defensible Space: General Fire Setbacks	R	Sec. 4907.1.1	Sec. 4907.4.1	1, 4
		Defensible Space: Fire Setbacks adjacent protected areas	R	Sec. 4907.1.2	Sec. 4907.4.2	1, 4
		Defensible Space: Building and Structure Setback from Slope	R	Sec. 4907.1.3	Sec. 4907.4.3	5

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		Defensible Space: Amendment to Building and Structure Setback from Slope	AMEND		Sec. 4907.4.3	1, 4, 6
		Defensible Space: Fuel Modification	R	Sec. 4907.2	Sec. 4907.5	1, 4, 6
		Defensible Space: Amendment to Fuel Modification San Marcos	AMEND		Sec. 4907.5	1, 4, 6
		Defensible Space: Fuel Modification of Combustible Vegetation from Sides of Roadways	R	Sec. 4907.2.1	Sec. 4907.6	1, 4, 6
		Defensible Space: Community Fuel Modification	R	Sec. 4907.2.2	Sec. 4907.7	4
		Defensible Space: Land ownership	R	Sec. 4907.2.2.1	Sec. 4907.7.1	4
		Defensible Space: Maintenance of Defensible Space	R	Sec. 4907.3	Sec. 4907.8	4
		Defensible Space: Trees	R	Sec. 4907.3.1	Sec. 4907.8.1	4
		Defensible Space: Amendment to Orchards, Groves and Vineyards	AMEND	Sec. 4907.3.2	Sec. 4907.8.2	4
		Defensible Space: Amendment to Eucalyptus forest and oak woodlands	AMEND	Sec. 4907.3.3	Sec. 4907.8.3	4
		Defensible Space: Home Ignition Zones	R	Sec. 4907.4	Sec. 4907.9	4
		Defensible Space: Zone II - Immediate Zone (0'-5')	AMEND		Sec. 4907.9.1	4
		Defensible Space: Zone I - Intermediate Zone 5'-50'	AMEND		Sec. 4907.9.2	4
		Defensible Space: Zone 2 - Extended Zone 50'-100'	AMEND		Sec. 4907.9.3	4

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		Defensible Space: Amendment to Landscape Plans (RSF)	AMEND	Sec. 4907.5	Sec. 4907.10	4
		Defensible Space: Amendment to Landscaping Requirements (RSF)	D		Sec. 4907.10.1	3
		Defensible Space: Amendment to Landscaping Installation (RSF)	D		Sec. 4907.10.2	3
	Sec. 96.1.4908	Fire Safe Development Regulations 4908	N		Sec. 4908	4
		Fire Safe Development Regulations: General	N		Sec. 4908.1	4
		Fire Safe Development Regulations: Subdivision Map Findings	N		Sec. 4908.2	4
	Sec. 96.1.4909	Subdivision Review Survey 4909	N		Sec. 4909	4
		Subdivision Review Survey: Subdivision Identification	N		Sec. 4909.1	4
		Subdivision Review Survey: Fire Safety Recommendations	N		Sec. 4909.2	4
		Subdivision Review Survey: Implementation	N		Sec. 4909.3	4
		Subdivision Review Survey: Re-Survey	N		Sec. 4909.4	4
	Sec. 96.1.4910	General Plan Safety Element 4910	N		Sec. 4910	4
		General Plan Safety Element: General	N		Sec. 4910.1	4

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
		General Plan Safety Element Submission	N		Sec. 4910.2	4
		General Plan Safety Element Review	N		Sec. 4910.3	4
		General Plan Safety Element Adoption	N		Sec. 4910.4	4
Sec. 96.1.5601.2	Sec. 96.1.5607.16	Explosives and Fireworks Applicability	R	Sec. 5601.2	Sec. 5607.16	1, 4
Sec. 96.1.5601.2	Sec. 96.1.5607.16.1	Applicability	R	Sec. 5601.2	Sec. 5607.16.1	1, 4
		Definitions	R	Sec. 5601.2.1	Sec. 5607.16.2	1, 4
		Application	R	Sec. 5601.2.2	Sec. 5607.16.2.1	1, 4
		Permit Requirements	R	Sec. 5601.2.3	Sec. 5607.16.3	1, 4
		Amendment to Blasting Permit Required	R	Sec. 5601.2.3.1	Sec. 5607.16.3.1	1, 4
		Permit Conditions	R	Sec. 5601.2.4	Sec. 5607.16.3.2	1, 4
		Insurance and Indemnification Required	R	Sec. 5601.2.5	Sec. 5607.16.3.3	1, 4
		Blasting Hours	R	Sec. 5601.2.6	Sec. 5607.16.3.4	1, 4
		Additional Operational Requirements	R	Sec. 5601.2.7	Sec. 5607.16.3.5	1, 4
		Seizure of illegal items	R	Sec. 5601.2.8	Sec. 5607.16.3.6	1, 4
		Violations for false or misleading information	R	Sec. 5601.2.9	Sec. 5607.16.3.7	1, 4
		Fees	R	Sec. 5601.2.10	Sec. 5607.16.3.8	1, 4
Sec. 96.1.5608.1	Sec. 96.1.5608.1	Fireworks Display General	R	Sec. 5608.1	Sec. 5608.1	(5)
		Scope	R	Sec. 5608.1.1	Sec. 5608.1.1	(5)
Sec. 96.1.5705.2.4	Sec. 96.1.5705.2.4	Transferring Class I, II or III Liquids	R	Sec. 5705.2.4	Sec. 5705.2.4	(5)
Sec. 5706.2.5.2.1	Sec. 96.1.5706.2.5.2.1	Tanks for Gravity Discharge	A	Sec. 5706.2.5.2.1	Sec. 5706.2.5.2.1	(5)

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
Sec. 5706.2.8.2	Sec. 5706.2.8.2	Prohibition on Use of Tank Vehicle	A	Sec. 5706.2.8.2	Sec. 5706.2.8.2	5
Sec. 6107.5	Sec. 96.1.6107.5	Safety Precautions and Devices Securing LPG	A	Sec. 6107.5	Sec. 6107.5	5
Sec. 96.1.8001	Sec. 96.1.8001	Referenced Standards	NC	Sec. 8001	Sec. 8001	1, 2, 3, 4
		NFPA 13D	R	Sec. 8001	Sec. 8001	1, 2, 3, 4
		Spare Sprinkler Heads	R	5.1.1.2	5.1.1.2	5
		Pressure Reducing Valve	D	7.1.5	7.1.5	1, 3, 4
		Amendment to Inspector Test (RSF & VC)	AMEND	7.2.5	7.2.5	5
		Pressure Gauge (GROUP)	A	7.3.3	7.3.4	1, 4
		Alarms (GROUP)	R	7.6	7.6	1, 4
		Sprinklered areas to be omitted (GROUP)	R	8.3.2	8.3.2	5
		Amendment to NFPA 13D Sprinklers required (RSF)	AMEND	8.3.3	8.3.3	1, 4
		Installing sprinklers in garages, carports, patios over 10' (RSF)	R	8.3.4	8.3.4	1, 4
		Installing sprinklers in garages (GROUP)	R	8.3.4	8.3.4	5
		Installing sprinkler above FAU (GROUP)	R	8.3.5.1.1	8.3.5.1.1	5
		Sprinklers shall be installed in saunas and wine rooms (RSF)	A	8.3.10	8.3.10	5
		Head Calculation (GROUP)	A	10.2.4.1	10.2.4.1	5
		Pressure cushion (GROUP)	A	10.2.5	10.2.5	5
		Hydrostatic Test (GROUP)	R	11.2.1.1	11.2.1.1	5
		Inactive Systems (GROUP)	R	12.3.3	12.3.6	4, 1, 1

County Section Old (2020)	County Section New (2023)	Subject	Added, Amend, Revised	2020 Fire District Section (2020)	2023 Fire District Section (2023)	Difference
Sec. 96.1.APP.B103	Sec. 96.1.APP.B103.3	Areas Without Water Supply Systems	NC	Appendix B103.3	Appendix B103.3	5
Sec. 96.1.APP.H100	Sec. 96.1.APP.H	Reporting Forms	NC	Appendix H	Appendix H	5
Sec. 96.1.007	Sec. 96.1.007	Effective Date	2			4
		Index by code section	NC			5
		Findings	NC			5
		Additional Findings for Chapter 49 WUI	NC			5
		Findings for the Fire Code	NC			5
	Annex A	Annex Residential Turn Around	6		Annex A	6
	Annex B	Annex Commercial Turn Around	6		Annex B	6
	Annex C	Annex Slope Measurements	6		Annex C	6
	Annex D	Annex Fuel Modifications Measurements	6		Annex D	6
	Annex E	Annex Defensible Space Ordinance Maps	6		Annex E	6
	Annex F	Annex Private Water Storage Tank plan requirements	6		Annex F	6

- 1. Showed the language and text that is different from the California Fire Code and the County Code as shown in *Italics*
- 2. Changed punctuation or a grammatical change.
- 3. Words were deleted or sections deleted. County amendments were not necessary as section was adopted in model code language.
- 4. Revised or amended texts. Changes from the previous code that have been revised.
- 5. NO CHANGE (NC) means no changes made. Language is the same.
- 6. NEW - Means new image or section provided for clarity.

## **FINDINGS**

### **FOR REVISION OF THE INSERT YOUR FIRE PROTECTION DISTRICT AMENDMENTS TO THE 2022 CALIFORNIA FIRE CODE OF THE CALIFORNIA CODE OF REGULATIONS TITLE 24, PART 9**

As required by Health and Safety Code section 17958 the insert your fire protection district does herewith make express findings that amendments to the 2022 California Fire Code are necessary for the protection of the public health, safety, and welfare due certain climatic, topographic, or geological features existing in the County of San Diego.

The following matrix lists the insert your fire protection district amendments and the corresponding express findings. Minor editorial changes or typographical corrections to the Fire Code are not shown in these findings. The full texts of the proposed Insert your fire protection district amendments are shown in Insert your fire protection district Fire Code.

### **Additional Findings for Chapter 49**

#### **REQUIREMENTS FOR WILDLAND-URBAN INTERFACE FIRE AREAS**

As required by Health and Safety Code section 17958 the Insert Fire District Board of Directors does herewith make express findings that amendments to the California Building Standards Code are necessary for the protection of the public health, safety and welfare due certain climatic, topographic or geological features existing in the County of San Diego.

#### **DEFINITIONS:**

**CLIMATE.** The average course or condition of the weather at a particular place over a period of many years, as exhibited in absolute extremes, means and frequencies of given departures from these means (i.e., of temperature, wind velocity, precipitation and other weather elements).

**TOPOGRAPHY.** The configuration of landmass surface, including its relief (elevation) and the position of its natural and man-made features that affect the ability to cross or transit a terrain.

**GEOGRAPHY.** A science that deals with the earth and its life, especially the description of land, sea, air, and the distribution of plant and animal life including man and his industries with reference to the mutual relations of these diverse elements. Webster's Third New California Dictionary

### **CLIMATIC CONSIDERATIONS:**

There are two types of climates: macro and micro. A macro climate affects an entire region and gives the area a general environmental context. A micro climate is a specific variation that could be related to the other two factors, topography and geography. A micro climate may cover a relatively small area or be able to encompass an entire community, as opposed to another community in the same County of San Diego.

Climatic consideration should be given to the extremes, means, and anomalies of the following weather elements:

1. Temperatures.
2. Relative humidities.
3. Precipitation and flooding conditions.
4. Wind speed and duration of periods of high velocity.
5. Wind direction.
6. Fog and other atmospheric conditions.

### **TOPOGRAPHIC CONSIDERATIONS:**

Topographic considerations should be given to the presence of the following topographical elements:

1. Elevation and ranges of elevation.
2. Location of ridges, drainages and escarpments.
3. Percent of grade (slope).
4. Location of roads, bridges and railroads.
5. Other topographical features, such as aspect exposure.

This information becomes an important part of creating an analysis of urban-wildland areas because topography and slope are key elements (along with fuel type) that create the need for specific ignition-resistance requirements in this code.

### **GEOGRAPHIC CONSIDERATIONS:**

Geography should be evaluated to determine the relationship between man-made improvements (creating an exposure) and factors such as the following:

1. Fuel types, concentration in a mosaic and distribution of fuel types.
2. Earthquake fault zones.
3. Hazardous material routes.
4. Artificial boundaries created by jurisdictional boundaries.
5. Vulnerability of infrastructure to damage by climate and topographical

### **REFERENCES:**



## Findings for the Fire Code

### Finding 1

The **insert your fire protection district** herewith make findings that flood conditions carry the potential for overcoming the ability of the fire department to aid or assist in fire control, evacuations, rescues and the emergency task demands inherent in such situations. The potential for flooding conditions results in limiting fire department emergency vehicular traffic, with resulting overtaxing fire department personnel, may further cause a substantial or total lack of protection against fire for the buildings and structures located within the jurisdiction.

### Finding 2

The **insert your fire protection district** is situated near three major faults, each capable of generating earthquakes of significant magnitude. These are the Rose Canyon Fault, the Elsinore Fault, and the Agua Caliente Fault. These faults are subject to becoming active at any time; the **insert your fire protection district** is particularly vulnerable to devastation should such an earthquake occur.

The potential effects of earthquake activity include isolating certain areas of **insert your fire protection district** from the surrounding area and restricting or eliminating internal circulation due to the potential for collapsing of highway overpasses and underpasses, along with other bridges in the area, or an earth slide, and the potential for vertical movement rendering surface travel unduly burdensome or impossible.

### Finding 3

The **insert your fire protection district** is bisected by San Diego County of San Diego **ROADWAY SYSTEM**. This highway is heavily traveled by transportation vehicles carrying known toxic, flammable, explosive and hazardous materials. The potential for release or threatened release of a hazardous material along this route and others within the district is likely given the volume transported daily. Incidents of this nature will normally require all available emergency response personnel to prevent injury and loss of life and to prevent, as far as practicable, property loss. Emergency personnel responding to such aforementioned incidents may be unduly impeded and delayed in accomplishing an emergency response as a result of this situation. With the potential result of undue and unnecessary risk to the protection of life and public safety and, in particular, endangering residents and occupants in buildings or structures without the protection of automatic fire sprinklers.

### Finding 4

Much of the rural area of the **insert your fire protection district** is a mountainous topography and lacks the infrastructure needed for water supply (fire flow) and experiences

water shortages from time to time. Those conditions have severely adverse effect on water availability for firefighting. Fires starting in sprinklered buildings are typically controlled by one or two sprinkler heads, flowing as little as 13 gallons per minute.

Hose streams used by engine companies on well- established structure fires operate at about 250 gallons per minute each, and the estimated water need for a typical residential fire is 1,250 to 1,500 gallons per minute, according to the Insurance Service Office and the 2022 California Fire Code.

Under circumstances such as, lack of water infrastructure, earthquakes, multiple fires and wildland fires within a community, the limited water demands needs of residential fire sprinklers would control and extinguish many fires before they spread from building to wildland. In such a disaster, water demands needed for conflagration firefighting probably would not be available.

### Finding 5

The topography of the **insert your fire protection district** presents problems in delivery of emergency services, including fire protection. Hilly terrain has narrow, winding roads with very little circulation, preventing rapid access and orderly evacuation. Much of these hills are covered with highly combustible natural vegetation. In addition to access and evacuation problems, the terrain makes delivery of water extremely difficult. Some hill areas are served by water pump systems subject to failure in fire, high winds, earthquake and other power failure situations. This would only allow domestic gravity feed water from tanks and not enough water for fire fighting.

### Finding 6

Due to the mountainous topography in much of the rural area of the **insert your fire protection district**, roadway condition, gates, angle of approach or departure, steeply sloping roadways and grades are common. It is very important that roadways be named and identified in order to facilitate emergency response.

### Finding 7

Due to the mountainous topography in much of the rural area of the **insert your fire protection district**, steep, narrow and winding roads and areas of heavy brush are common. These features make it difficult for emergency response personnel to easily and quickly find the location of the site that requires assistance. It is therefore essential that street numbers and signs be easily readable to ensure the quickest response times for a given location.

### Finding 8

Due to access and mountainous topography in much of the **insert your fire protection district**, difficult roadway conditions, gates, angle of approach or departure, steeply sloping roadways and grades are common. In addition, combining potentially severe rainstorms and

ground water retention of many areas of the District where there is expansive soil. This produces a condition wherein the moisture content of the soil is sufficient that roadways become damaged due to soil expansion and shrinkage. All weather, paved surfaces capable of supporting the imposed loads of fire apparatus are necessary to ensure access of emergency response personnel. These roadways, gates, approach angles, steep slopes and grades can also make it difficult for fire apparatus and other emergency vehicles to access a site. It is therefore essential that these roadway accesses be provided with proper all weather, paved surfaces, angle of approach, grades and gate access.

### Finding 9

Due to the mountainous topography served by most of the **insert your fire protection district**, conditions exist such as poor water supply, poor access roads, steep grades and steep canyon slopes. In addition, the distances emergency response personnel must travel can be very large and the response times can be long. Numerous studies of the growth of a fire in relation to time have proven that at ten minutes the fire is expected to have burned beyond control and any occupants remaining in the burning building would not be expected to survive. A ten-minute response time more realistically represents the time beyond which serious injury or death is expected to occur. It is therefore found that the **insert your fire protection district** response time at which mitigation would be required, is 10 minutes. Such mitigation would be in the form of fire sprinklers or increased fire flow. In addition, with fire sprinklers and smoke detectors together have reduced the number of fatalities in homes by 59%

### Finding 10

Areas in the **insert your fire protection district** can have special fire prevention needs not fully covered by the provisions of the Fire Code itself. This is due to the unique topographic features demographics, infrastructure, and local economics of the Fire District.

### Finding 11

The topography of the **insert your fire protection district** presents problems in delivery of emergency services, including fire protection. Hilly terrain has narrow, winding roads with little circulation, preventing rapid access and orderly evacuation. Much of these hills are covered with highly non-fire resistive natural vegetation. In addition to access and evacuation problems, the terrain makes delivery of water extremely difficult. Some hill areas are served by water tank and pump systems are subject to failure in fire, high winds, earthquake and other power failure situations.

The aforementioned problems are set forth in the 2022 California Building Code and amendments.

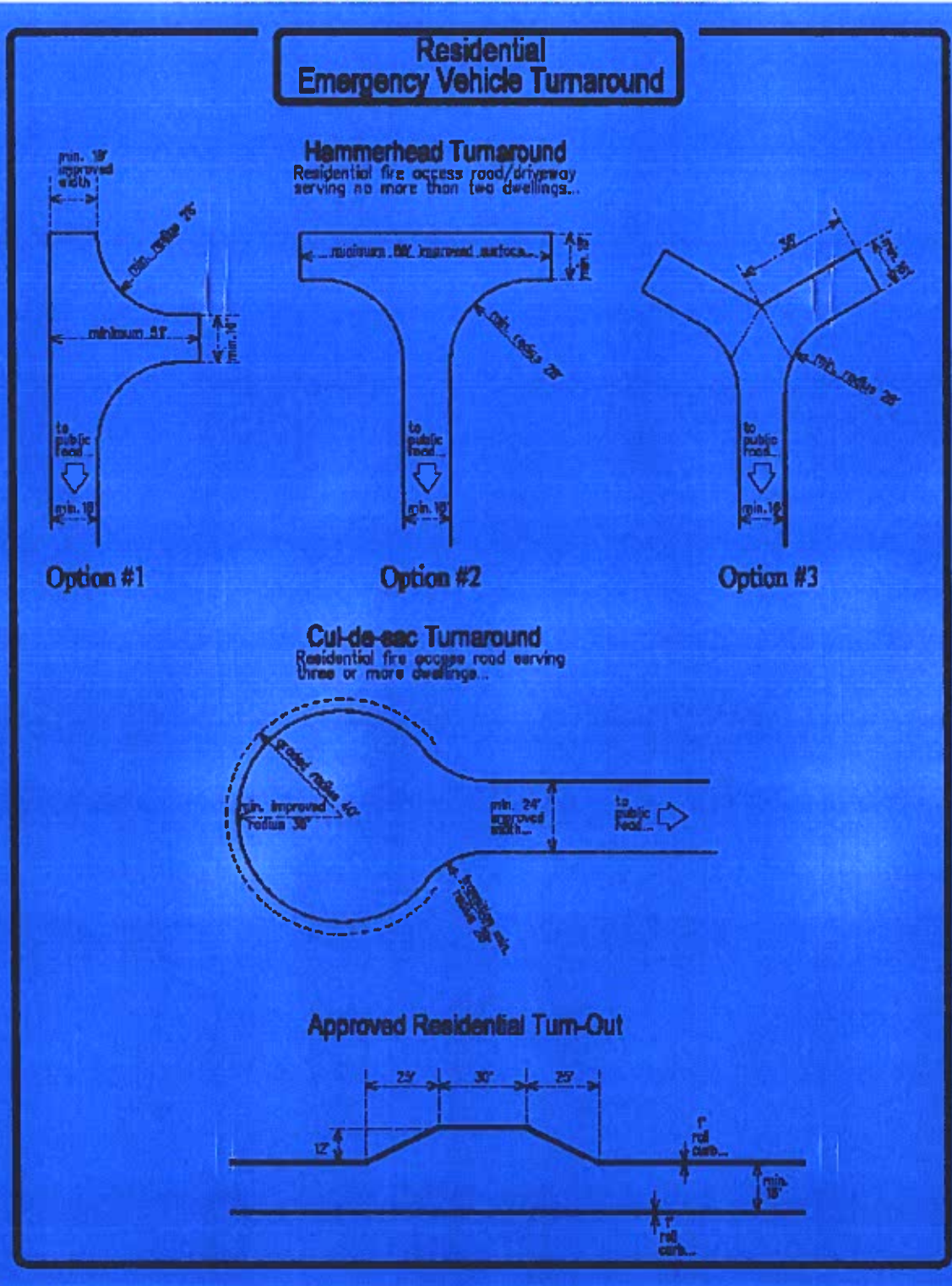
## Finding 12

The seasonal climatic conditions during the late summer and fall create numerous serious difficulties regarding the control of and protection against fires in the Insert your fire protection district . The hot, dry weather typical of this area in summer and fall, coupled with Santa Anna winds and low humidity frequently results in wildfires that threaten or could threaten the Insert your fire protection district .

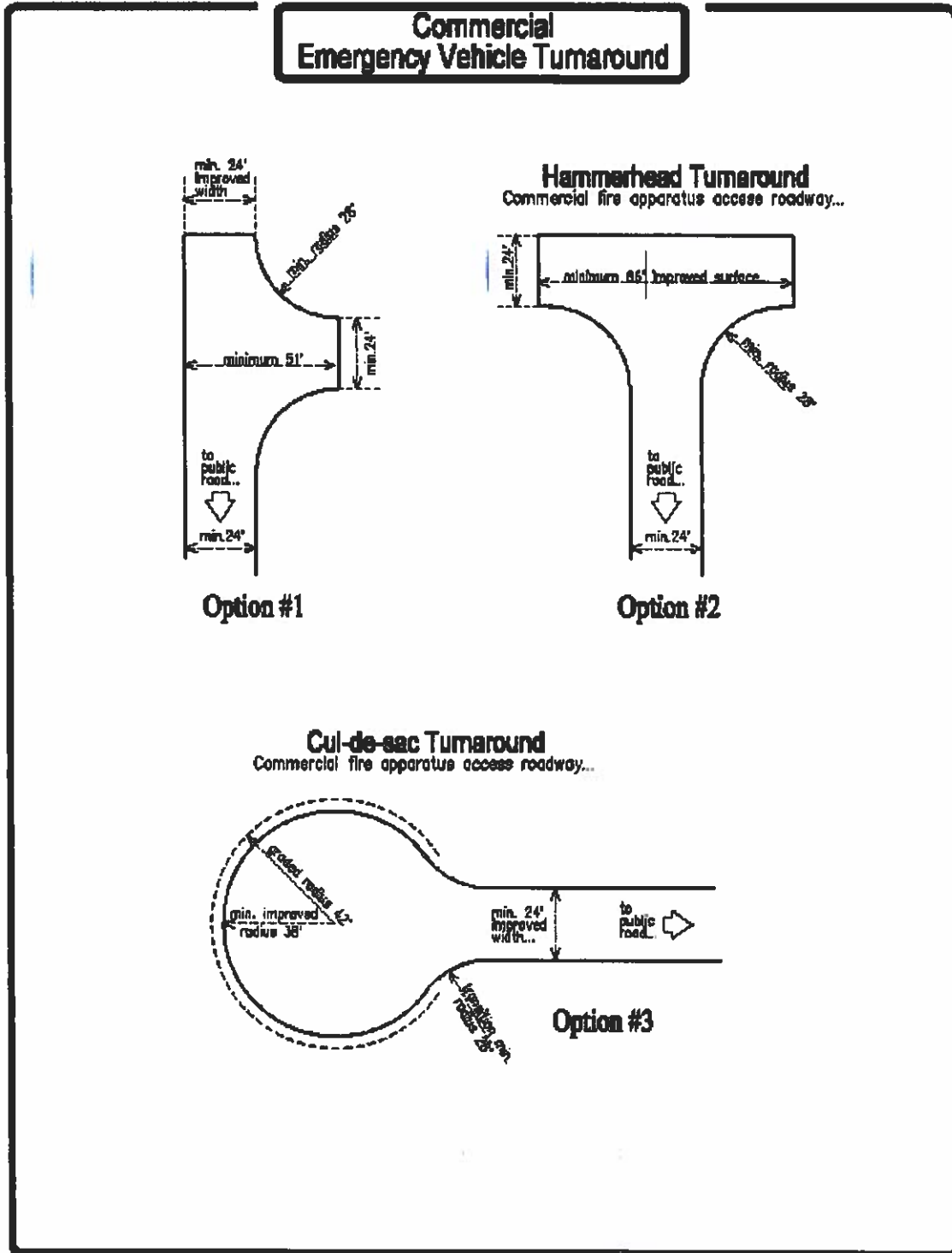
Although some code requirements, such as fire-resistive roof classification, have a direct bearing on building survival in a wildland fire situation, others, such as residential fire sprinklers, may also have a positive effect. In dry climate on low humidity days, many materials are much more easily ignited. More fires are likely to occur and any fire, once started, can expand extremely rapidly. Residential fire sprinklers can arrest a fire starting within a structure before the fire is able to spread to adjacent brush and structures.

A seasonal wind also have the potential for interfering with emergency vehicle access, delaying or making impossible fire responses, because of toppling of extensive plantings of dense chaparral, eucalyptus and confers trees. The trees are subject to uprooting in strong winds due to relatively small root bases compared to the tree itself. The aforementioned problems support the imposition of fire-protection requirements greater than those set forth in the Building Code or Fire Code.

**ANNEX A RESIDENTIAL FIRE APPARATUS TURN AROUND  
REFERENCED SEC. 503.2.5 DEAD ENDS**



# ANNEX B COMMERCIAL FIRE APPARATUS TURN AROUND REFERENCED SEC. 503.2.5 DEAD ENDS



**ANNEX C SLOPE CROSS SECTION MEASUREMENTS REFERENCED  
SEC. 4907.4.3**

**4907.4.3 Building and Structure setback from slope.** Single-story buildings or structures shall be setback a minimum 15 feet horizontally from top of slope to the farthest projection from the structure. A single-story building or structure shall be less than 12 feet above grade, measured from plate height. A two-story building or structure shall be setback a minimum of 30 feet horizontally from top of slope to the farthest projection from the structure. A two-story building or structure shall be greater than a 12-foot plate height but shall not exceed 35 feet in total height. Buildings and structures greater than two stories may require a greater setback as determined by the fire code official.

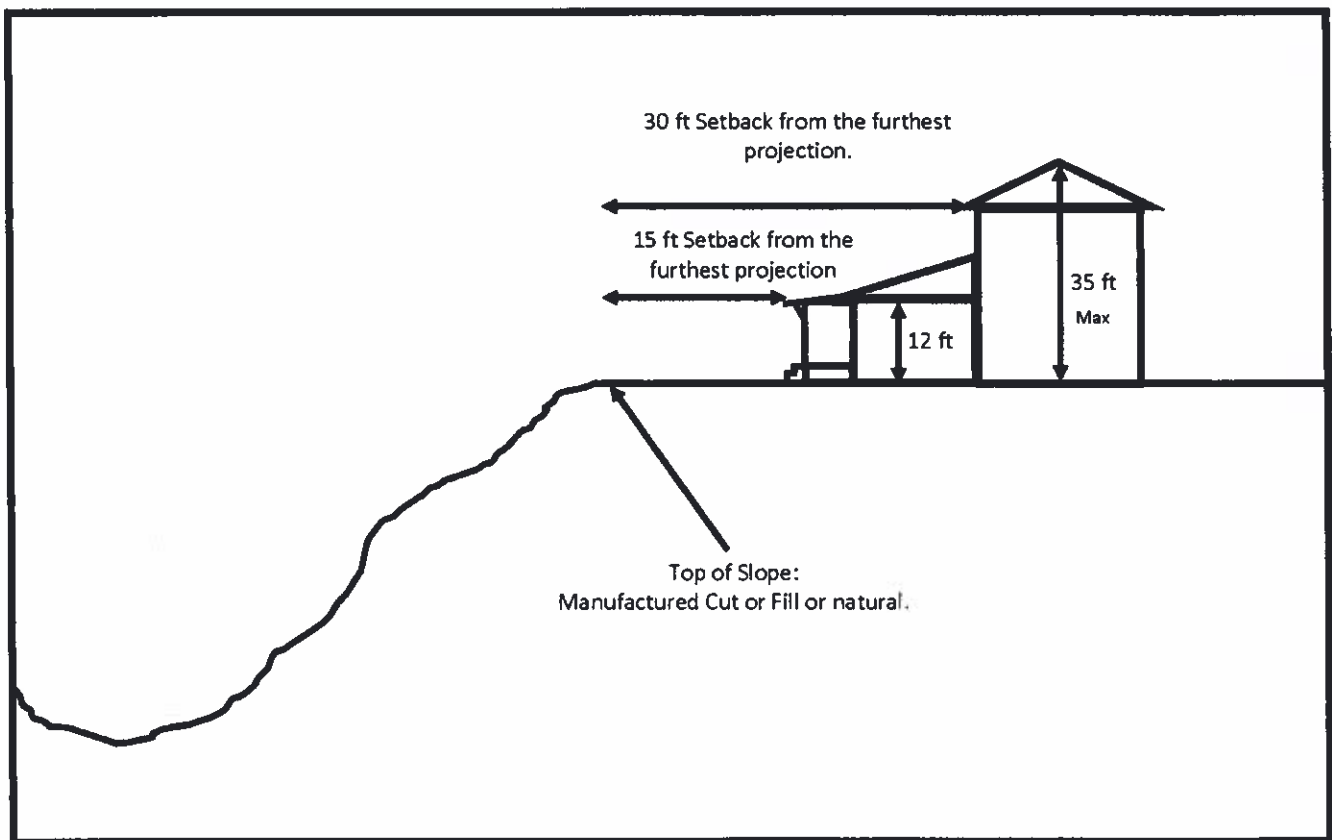
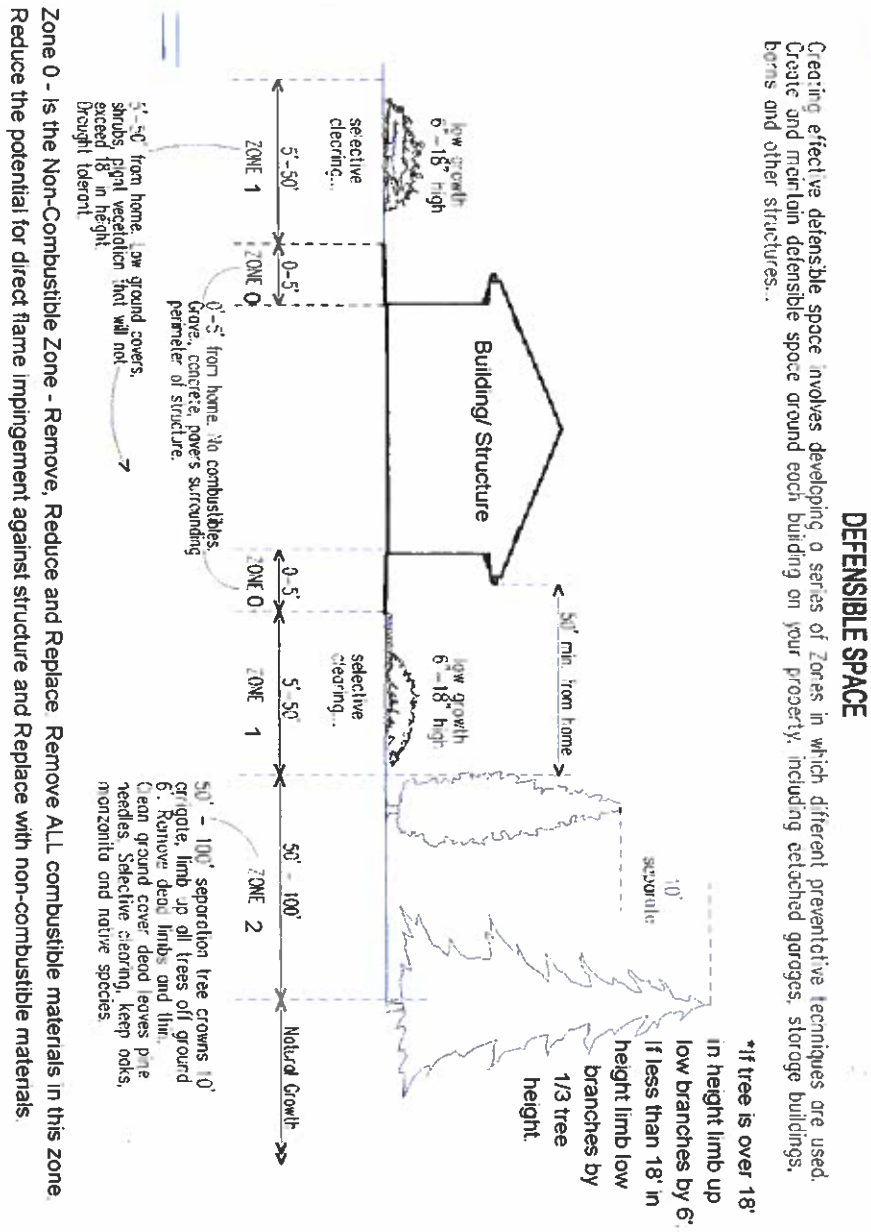


Figure 1. Top of Slope Setback

**ANNEX D FUEL MODIFICATION ZONES MEASUREMENTS REFERENCED  
FIGURE 4907.5**

Create and maintain Zone 0 Non-Combustible Zone. Remove ALL Combustible materials: Vegetation, mulch, bark, sheds, fences attachments within this zone.  
 REMOVE – Combustible materials in this zone  
 REDUCE – Potential for direct flame against building or structure  
 REPLACE – Non-combustible materials acceptable to FAHJ





## ANNEX E DEFENSIBLE SPACE ORDINANCES

Refer to the map on the following page to determine the appropriate Unincorporated Fire District. Defensible Space Ordinances defer depending on which Fire District your property is located. The Defensible Space Ordinance for the San Diego County Fire Protection District is included in the following pages of this Appendix. If your property is in a Fire District other than the San Diego Fire Protection District, refer to the individual web links below.

Alpine Fire Protection District

<https://www.alpinefire.org/files/a935a53b0/2016.01+Weed+Abatement+Ordinance.pdf>

Lakeside Fire Protection District

<https://lakesidefire.org/defensible-space/>

North County Fire Protection District

<https://www.ncfire.org/files/9c10be67f/Ordinance+2001-1+-+Weed+Abatement.pdf>

Rancho Santa Fe Fire Protection District

<http://www.rsfire.org/wp-content/uploads/2022/03/0.-Ord-2022-02-Weed-Abatement-Final.pdf>

Rincon Del Diablo Municipal Water District

[https://library.qcode.us/lib/escondido\\_ca/pub/municipal\\_code/item/chapter\\_11?view=expand](https://library.qcode.us/lib/escondido_ca/pub/municipal_code/item/chapter_11?view=expand)

San Marcos Fire Protection District

<https://www.san-marcos.net/departments/public-safety/fire-department/fire-prevention/ab38-defensible-space-inspections>

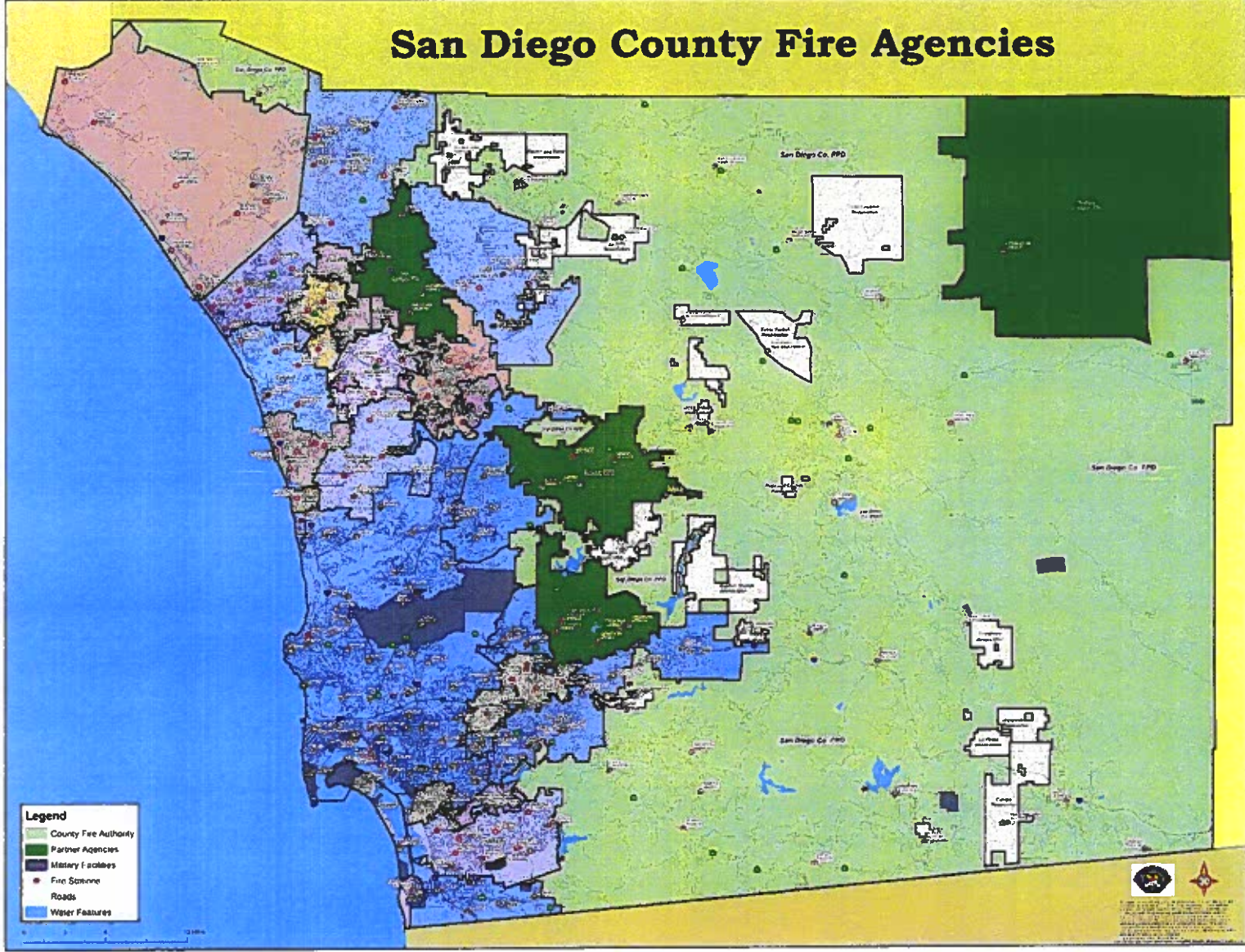
San Miguel Fire Protection District

<https://sanmiguelfire.specialdistrict.org/files/2f4b1b461/Ordinance+14-1+-+Weed+Abatement+%28signed%29.pdf>

Valley Center Fire Protection District

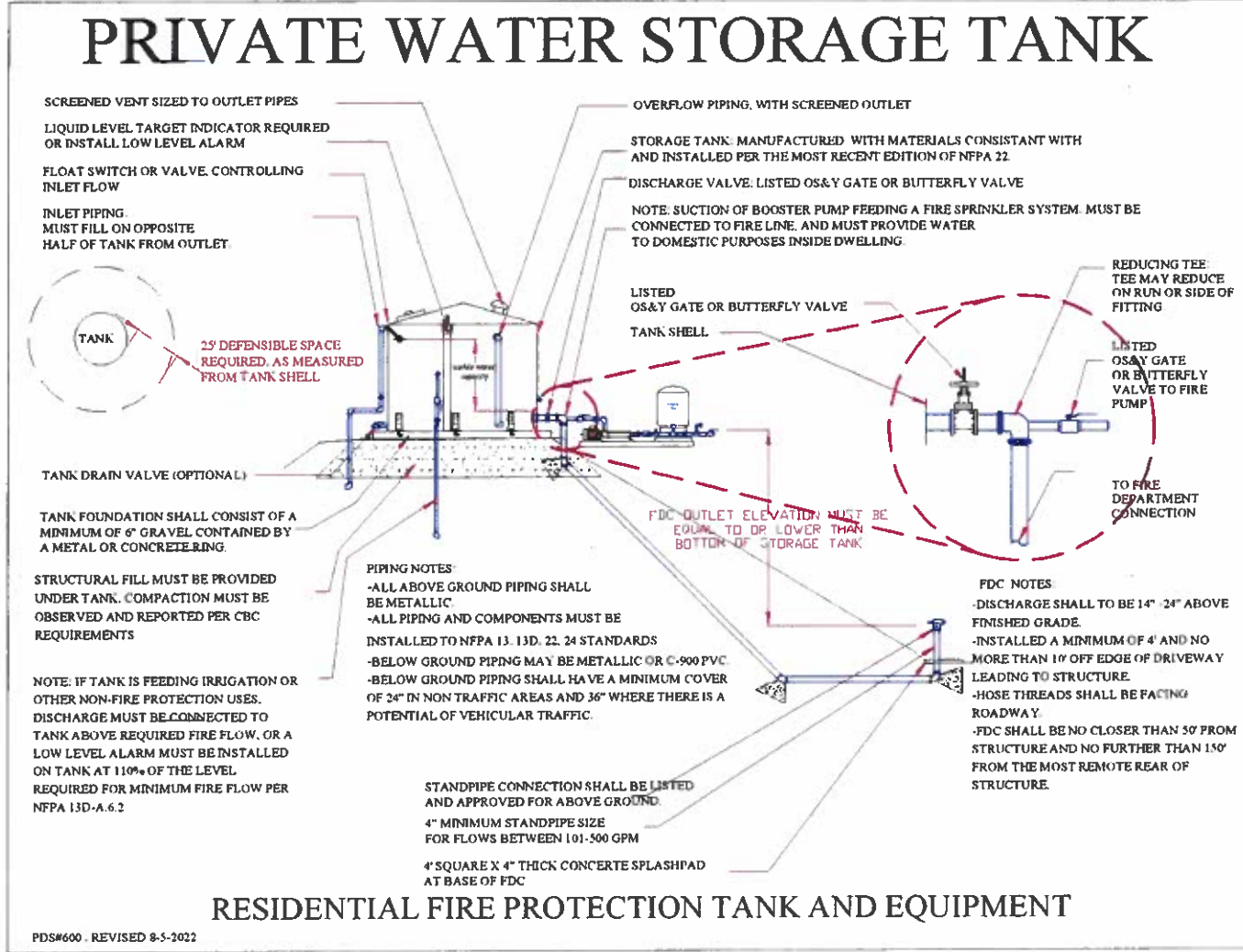
<https://www.valleycenterfire.com/wp-content/uploads/2022/08/Ordinance-55-weed-abatement.pdf>

# ANNEX E DEFENSIBLE SPACE ORDINANCES MAP



# ANNEX F PRIVATE WATER STORAGE TANK INSTALLATION REQUIREMENTS

Plans shall be submitted to the FAHJ for approval prior to the installation of water tank. All materials shall be listed and approved by the FAHJ. Figure 507.2.2



**AFFIDAVIT OF PUBLICATION FALLBROOK, CALIFORNIA 92028  
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA**

I am a citizen of the United States,  
over twenty-one years of age, and  
the Associate Editor of said  
newspaper The Village News, Inc.,  
111 W. Alvarado St., Fallbrook, CA 92028  
a newspaper adjudicated by the Superior Court,  
County of San Diego GIN013243 is a newspaper  
of general circulation, published and is circulated  
at least once a week in Fallbrook, County of  
San Diego, State of California.

**The Notice of \_\_\_\_\_  
Public Hearing to discuss and adopt the California  
Fire Code 2022 Edition and Local Ordinance with  
Certain Amendments, Additions and Deletions  
North County Fire Protection District**

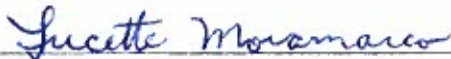
**Legal Number: NA**

Which the attached is a true printed copy, and  
Published in said newspaper for 1 week, and  
on the following days: 09/01/22, 09/08/22

in the regular issue of said newspaper,  
**THE VILLAGE NEWS, INC.,**  
111 W. Alvarado St., Fallbrook, CA 92028  
and not in any other supplement.

I certify and declare under penalty that  
this statement is true and correct to the  
best of my knowledge.

Dated: September 8, 2022  
Fallbrook, California 92028



Signature

**LUCETTE MORAMARCO  
ASSOCIATE EDITOR**

**PUBLIC NOTICE**  
NOTICE IS HEREBY GIVEN THAT THE  
BOARD OF DIRECTORS OF THE NORTH  
COUNTY FIRE PROTECTION DISTRICT,  
330 S. Main Avenue, Fallbrook, California,  
92028, County of San Diego, will conduct  
Public Hearings on Tuesday, September 27,  
2022, at 4:30 p.m., and Tuesday, October 25,  
2022, at 4:15 p.m. or as soon thereafter as such  
matters can be heard, at the Fallbrook Public  
Utility District, 990 East Mission Road, Fallbrook,  
California, 92028, to discuss and approve the  
adoption of the California Fire Code 2022 Edition  
and Local Ordinance with Certain Amendments,  
Additions and Deletions. These codes allow for  
inspection of fire resistive construction features at  
the time of plan review and for the management of  
native vegetation in the wildland-urban interface,  
relating to such items as access, water supply  
vegetation clearance, roofing requirements and  
building setbacks. Any interested person may  
appear at the said time and place and have the  
opportunity to make public comment pertaining to  
the adoption of these Codes. Copy of the Codes  
may be obtained from the Fire Prevention Bureau  
of the North County Fire Protection District at 330  
S. Main Avenue, Fallbrook, California, 92028,  
between 7:00 a.m. and 4:00 p.m. Monday  
through Thursday.

Dominic Fieri  
Fire Marshal  
(760) 723-2040  
North County Fire Protection District

Loren Stephen-Porter  
Board Secretary  
August 23, 2022

Published September 1, 8, 2022



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS

**FROM:** FM JUUL AND CHIEF McREYNOLDS

**DATE:** SEPTEMBER 27, 2022

**SUBJECT:** DISCUSSION ON PUBLIC AGENCY RETIREMENT SERVICES (PARS)  
SECTION 115 POST-EMPLOYMENT BENEFIT TRUST IGD  
DOCUMENTS

**DISCUSSION AGENDA**

**BACKGROUND:**

On July 26, 2022 the Board approved Resolution 2022-15 authorizing the District to participate in PARS Section 115 Post-Employment Benefits Trust Program. The Board requested an Investment Guidelines Document (IGD) on the investment goals and objectives.

**DISCUSSION:**

PARS provides flexibility to the District in the selection of the investment strategy for its funds in the Trust, giving the District control on target yield and level of risk on its investments. The District has the ability to select one of five Investment Options that best suits its desired or expected return on its investments in the Trust. Each Investment Option allocates the assets in varying investment combinations of equity, fixed income, and cash. With each Investment Option, as the expected rate of return increases so does the assumed risk.

The Asset Allocation Strategies and the corresponding Investment options currently available are:

	<b>Equity</b>	<b>Fixed Income</b>	<b>Cash</b>
Conservative	5% - 20%	60% - 95%	0% - 20%
Moderately Conservative	20% - 40%	50% - 80%	0% - 20%
Moderate	40% - 60%	40% - 60%	0% - 20%
Balanced	50% - 70%	30% - 50%	0% - 20%
Capital Appreciation	65% - 80%	10% - 30%	0% - 20%

**FISCAL ANALYSIS:**

None, procedural only

**SUMMARY:**

Finance will select the most appropriate investment option for the Trust. Finance recognizes that there will be investment market place volatility and that actual economic and demographic experience will differ from assumed experience. Accordingly, this decision is intended to provide flexibility to smooth such volatility and experience in a reasonable, systematic, and financially sound matter.



## Investment Guidelines Document

North County Fire Protection District  
Employee Benefit Fund Pension Plan

August 2022

# Investment Guidelines Document

## Scope and Purpose

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The purpose of this Investment Guidelines Document is to:

- Facilitate the process of ongoing communication between the Plan Sponsor and its plan fiduciaries;
- Confirm the Plan's investment goals and objectives and management policies applicable to the investment portfolio identified below and obtained from the Plan Sponsor;
- Provide a framework to construct a well-diversified asset mix that can potentially be expected to meet the account's short- and long-term needs that is consistent with the account's investment objectives, liquidity considerations and risk tolerance;
- Identify any unique considerations that may restrict or limit the investment discretion of its designated investment managers;
- Help maintain a long-term perspective when market volatility is caused by short-term market movements.

### Key Plan Sponsor Account Information as of August 2022

<b>Plan Sponsor:</b>	North County Fire Protection District,
<b>Governance:</b>	North County Fire Protection District Board
<b>Plan Name ("Plan"):</b>	North County Fire Protection District Post-Employment Benefits Trust
<b>Trustee:</b>	US Bank Contact: Susan Hughes, 949-224-7209 Susan.Hughes@usbank.com
<b>Type of Account:</b>	Pension Plan
<b>Investment Manager:</b>	US Bank, as discretionary trustee, has delegated investment management responsibilities to HighMark Capital Management, Inc. ("Investment Manager"), an SEC-registered investment adviser Contact: Christiane Tsuda, 858-551-5359 Christiane.Tsuda@highmarkcapital.com



**Investment Authority:** Except as otherwise noted, the Trustee, US Bank, has delegated investment authority to HighMark Capital Management, an SEC-registered investment adviser. Investment Manager has full investment discretion over the managed assets in the account. Investment Manager is authorized to purchase, sell, exchange, invest, reinvest and manage the designated assets held in the account, all in accordance with account's investment objectives, without prior approval or subsequent approval of any other party(ies).

## **Investment Objectives and Constraints**

---

The goal of the Plan's investment program is to generate adequate long-term returns that, when combined with contributions, will result in sufficient assets to pay the present and future obligations of the Plan. The following objectives are intended to assist in achieving this goal:

- The Plan should seek to earn a return in excess of its policy benchmark over the long-term.
- The Plan's assets will be managed on a total return basis which takes into consideration both investment income and capital appreciation. While the Plan Sponsor recognizes the importance of preservation of capital, it also adheres to the principle that varying degrees of investment risk are generally rewarded with compensating returns. To achieve these objectives, the Plan Sponsor allocates its assets (asset allocation) with a strategic, long-term perspective of the capital markets.

**Investment Time Horizon:** Long-term

**Anticipated Cash Flows:** Assets in the Plan will seek to mitigate the impact of future rate increases from CalPERS. It is not anticipated that the Plan will see a high level of disbursements in the first few years of the Plan. Typically increases in rates come with a one-year advance warning, however this Plan may transfer assets to CalPERS at any time.

**Investment Objective:** The primary objective is to maximize total Plan return, subject to the risk and quality constraints set forth herein. The investment objective the Plan Sponsor has selected is the Moderate Objective, which has a dual goal to seek growth of income and principal.

**Risk Tolerance:** *Moderate*  
The account's risk tolerance has been rated moderate, which demonstrates that the account can accept price fluctuations to pursue its investment objectives.

**Strategic Asset Allocation:** The asset allocation ranges for this objective are listed below:

<i>Strategic Asset Allocation Ranges</i>		
Cash	Fixed Income	Equity
0-20%	40%-60%	40%-60%
Policy: 5%	Policy: 45%	Policy: 50%

Market conditions may cause the account's asset allocation to vary from the stated range from time to time. The Investment Manager will rebalance the portfolio no less than quarterly and/or when the actual weighting differs substantially from the strategic range, if appropriate and consistent with your objectives.

**Security Guidelines:**

Equities

With the exception of limitations and constraints described above, Investment Manager may allocate assets of the equity portion of the account among various market capitalizations (large, mid, small) and investment styles (value, growth). Further, Investment Manager may allocate assets among domestic, international developed and emerging market equity securities.

Total Equities	40%-60%
<i>Equity Style</i>	<i>Range</i>
Domestic Large Cap Equity	15%-45%
Domestic Mid Cap Equity	0%-10%
Domestic Small Cap Equity	0%-15%
International Equity (incl. Emerging Markets)	0%-15%
Real Estate Investment Trust (REIT)	0%-15%

Fixed Income

In the fixed income portion of the account, Investment Manager may allocate assets among various sectors and industries, as well as varying maturities and credit quality that are consistent with the overall goals and objectives of the portfolio.

Total Fixed Income	40%-60%
<i>Fixed Income Style</i>	<i>Range</i>
Long-term bonds (maturities >7 years)	0%-25%
Intermediate-term bonds (maturities 3-7 years)	25%-60%
Short-Term bonds (maturities <3 years)	0%-25%
High Yield bonds	0%-10%

**Performance Benchmarks:**

The performance of the total Plan shall be measured over a three and five-year periods. These periods are considered sufficient to accommodate the market cycles experienced with investments. The performance shall be compared to the return of the total portfolio blended benchmark shown below.

Total Portfolio Blended Benchmark

- 26.50% S&P500 Index
- 5.00% Russell Mid Cap Index
- 7.50% Russell 2000 Index
- 3.25% MSCI Emerging Market Index
- 6.00% MSCI EAFE Index
- 1.75% Wilshire REIT Index
- 33.50% Bloomberg US. Aggregate Bond Index
- 10.00% ICE BofA 1-3 Year US Corp/Gov't Index
- 1.50% ICE BofA US High Yield Master II Index
- 5.00% Citi 1Mth T-Bill Index

Asset Class/Style Benchmarks

Over a market cycle, the long-term objective for each investment strategy is to add value to a market benchmark. The following are the benchmarks used to monitor each investment strategy:

Large Cap Equity	S&P 500 Index
Growth	S&P 500 Growth Index
Value	S&P 500 Value Index
Mid Cap Equity	Russell MidCap Index
Growth	Russell MidCap Growth Index
Value	Russell MidCap Value Index
Small Cap Equity	Russell 2000 Index
Growth	Russell 2000 Growth Index
Value	Russell 2000 Value Index
REITs	Wilshire REIT Index
International Equity	MSCI EAFE Index
Investment Grade Bonds	Bloomberg U.S. Aggregate Bond Index
High Yield	ICE BofA US High Yield Master II

**Security Selection**

Investment Manager may utilize a full range of investment vehicles when constructing the investment portfolio, including but not limited to individual securities, mutual funds, and exchange-traded funds. In addition, to the extent permissible, Investment Manager is authorized to invest in shares of mutual funds in which the Investment Manager serves as advisor or sub-adviser.

**Investment Limitations:**

The following investment transactions are prohibited:

- Direct investments in precious metals (precious metals mutual funds and exchange-traded funds are permissible).
- Venture Capital
- Short sales\*
- Purchases of Letter Stock, Private Placements, or direct payments
- Leveraged Transactions\*
- Commodities Transactions Puts, calls, straddles, or other option strategies\*
- Purchases of real estate, with the exception of REITs
- Derivatives, with exception of ETFs\*

*\*Permissible in diversified mutual funds and exchange-traded funds*

**Duties and Responsibilities**

---

**Responsibilities of Plan Sponsor**

The Plan Administrator, the North County Fire Protection District, is responsible for

- confirming the accuracy of this Investment Guidelines Document, in writing.
- Advising Trustee and Investment Manager of any change in the plan/account's financial situation, funding status, or cash flows, which could possibly necessitate a change to the account's overall risk tolerance, time horizon or liquidity requirements; and thus would dictate a change to the overall investment objective and goals for the account.
- Monitoring and supervising all service vendors and investment options, including investment managers.
- Avoiding prohibited transactions and conflicts of interest.

**Responsibilities of Trustee**

The plan Trustee is responsible for:

- Valuing the holdings.
- Collecting all income and dividends owed to the Plan.
- Settling all transactions (buy-sell orders).

**Responsibilities of Investment Manager**

The Investment Manager is responsible for:

- Assisting the City with the development and maintenance of this Investment Policy Guideline document annually.
- Meeting with the North County Fire Protection District annually to review portfolio structure, holdings, and performance.
- Designing, recommending and implementing an appropriate asset allocation consistent with the investment objectives, time horizon, risk profile, guidelines and constraints outlined in this statement.
- Researching and monitoring investment advisers and investment vehicles.
- Purchasing, selling, and reinvesting in securities held in the account.
- Monitoring the performance of all selected assets.
- Voting proxies, if applicable.
- Recommending changes to any of the above.

- Periodically reviewing the suitability of the investments, being available to meet with the committee at least once a year and being available at such other times within reason at your request.
- Preparing and presenting appropriate reports.
- Informing the committee if changes occur in personnel that are responsible for portfolio management or research.

### **Acknowledgement and Acceptance**

---

I/We being the Plan Sponsor with responsibility for the account(s) held on behalf of the Plan Sponsor specified below, designate Investment Manager as having the investment discretion and management responsibility indicated in relation to all assets of the Plan or specified Account. If such designation is set forth in the Plan/trust, I/We hereby confirm such designation as Investment Manager.

I have read the Investment Guidelines Document, and confirm the accuracy of it, including the terms and conditions under which the assets in this account are to be held, managed, and disposed of by Investment Manager. This Investment Guidelines Document supersedes all previous versions of an Investment Guidelines Document or investment objective instructions that may have been executed for this account.

\_\_\_\_\_ Date: \_\_\_\_\_  
 Plan Sponsor: North County Fire Protection District,

\_\_\_\_\_ Date: \_\_\_\_\_  
 Investment Manager: Christiane Tsuda, Senior Portfolio Manager, (858) 551-5359

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**ROBERT H. JAMES**

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.  
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE  
FALLBROOK, CALIFORNIA 92028

TELEPHONE  
(760) 723-9018

September 1, 2022

**Board of Directors  
North County Fire Protection District**

Re: General Counsel Board Report for September 1, 2022

**Governor Newsom Signs Senate Bill 1100 into Law, Amending the Brown Act to Add a Provision Addressing Public Decorum Standards at Open Meetings**

Last week, Governor Newsom signed Senate Bill 1100 (SB 1100) into law. SB 1100 amends the Ralph M. Brown Act (Brown Act) to provide clarification regarding the authority of a local agency's governing body to remove a disruptive member of the public from an open meeting, in order to maintain order during the meeting. The California Legislature enacted SB 1100 partially in response to an escalation of threats made against public officials during open meetings, as agencies sought to enact restrictions designed to slow the spread of the coronavirus, as well as arising from public conversations and debate regarding systemic racism and LGBTQ+ rights. The Legislature noted that governing bodies have, at times, had to end meetings as a result of disruptive behavior. SB 1100 aims to protect the public and public officials from threats and ensure that public access is not impeded by disruptive behavior.

The Brown Act currently permits a governing body to enact reasonable regulations governing public participation at open meetings, but forbids governing bodies from prohibiting "public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body." SB 1100 clarifies that despite such a prohibition, there are certain circumstances under which a governing body may remove a member of the public from a meeting.

Specifically, SB 1100 adds Section 54957.95 to the Government Code, effective January 1, 2023. Under this amendment to the Brown Act, when a member of the public is disruptive in a meeting, a governing body must warn them that their behavior is disruptive and that if they do not stop their behavior, the governing body may remove them from the meeting. If the member of the public does not promptly cease their behavior, the governing body's presiding member or their designee may order their removal. SB 1100 defines disruptive behavior as behavior that "actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting," including but not limited to, behavior that, (1) violates one of the governing body's regulations addressing the conduct of open meetings, or (2) a reasonable observer would perceive as a threat to use force by that member of the public. In enacting SB 1100, the Legislature sought to balance concerns regarding public decorum and protecting public officials' safety, with the public's rights to free speech and assembly under the State and Federal Constitutions.

While SB 1100 does not go into effect until January 1, 2023, agencies can prepare now to implement the clarifications that SB 1100 makes to a governing body's statutory authority to regulate public decorum. Notably, SB 1100's legislative declarations make clear that the Bill codifies the standards that govern public meetings under *Acosta v. City of Costa Mesa* (9th Cir. 2013) 718 F3d 800, 811. In *Acosta*, the Court stated that a municipality may regulate an actual disturbance of a meeting, but it cannot just define a disturbance as "any violation of its rules of decorum." Consistent

**ROBERT H. JAMES**

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with *Acosta*, so long as a public agency maintains reasonable regulations governing public disturbances at open meetings, those regulations will likely comply with both the current, as well as the newly amended version of the Brown Act. For example, current regulations that permit the removal of a disruptive member of the public absent a warning are likely unreasonable under both *Acosta* and SB 1100.

We should consider reviewing the current regulations in anticipation of January 1, 2023.

ROBERT H. JAMES, Attorney at Law



Robert H. James, General Counsel for the  
North County Fire Protection District

RHJ/klm  
cc: Chief McReynolds





**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** WRITTEN CORRESPONDENCE

- **WRITTEN COMMUNICATION:**
  - None.
- **BOARD RECOGNITION PROGRAM:**
  - **LETTER OF RECOGNITION – STATION 3:**  
Colin Baker  
Eric Reitz  
Nick Quinn



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL - FORMS

ADMINISTRATION  
ADMINISTRATIVE FORMS

SECTION 290.161  
AUGUST 27, 2021  
PAGE 1 OF 1

### LETTER OF RECOGNITION

To: Colin Baker  
From: Michael Benoit  
Date: 20-Aug-2022  
Re:

This Letter of Recognition documents your actions on: 08/20/2022

The actions being recognized are:

The purpose of this letter is to recognize the efforts of Engineer Nickolas Quinn and Firefighter/Paramedic Eric Alter-Reitz along with the supervision of Captain Baker for exemplifying our Mission Vision and Values. Eric and Nick recognized an opportunity, took the initiative, developed a plan, and collaborated with the SDGE pipeline project manager, Cal Fire and Station 3 crews to successfully complete the following at North County Fire Station 3.

- Weed abatement of the field.
- Field leveling and rock pile removal in the field.
- Removal of a large nuisance tree tagged for removal during a planning meeting.
- Utilized CAL FIRE's woodchipper to dispose of the tree using the wood chips to cover the lot.

The actions of Nick and Eric demonstrate their understanding of the goals and objectives set by the Department leadership and the pride they have for our stations. They showed the ability to collaborate with our cooperators and further solidify our working relationships with SDGE and CAL FIRE. The projects outlined above were performed at zero cost to the District resulting in an estimated savings of approximately \$15,000 dollars.

Our Mission is to enhance the quality of life in our community by meeting our community's expectations through excellence in public safety and service. Your actions on the above date are a true example of our Mission.

*I understand this document will be held in my personnel file for five years.*

**Colin Baker**

Employee Name

Employee Signature

Date

Author's Signature

Supervisor's Signature

Date

Fire Chief/CEO's Signature

Date



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL - FORMS

ADMINISTRATION  
ADMINISTRATIVE FORMS

SECTION 290.161  
AUGUST 27, 2021  
PAGE 1 OF 1

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*I understand this document will be held in my personnel file for five years.*

**Eric Reitz**

Employee Name

Employee Signature

Date

Author's Signature

Supervisor's Signature

Date

Fire Chief/CEO's Signature

Date



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL - FORMS

ADMINISTRATION  
ADMINISTRATIVE FORMS

SECTION 290.161  
AUGUST 27, 2021  
PAGE 1 OF 1

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*I understand this document will be held in my personnel file for five years.*

Nick Quinn

Employee Name

Employee Signature

Date

Author's Signature

Supervisor's Signature

Date

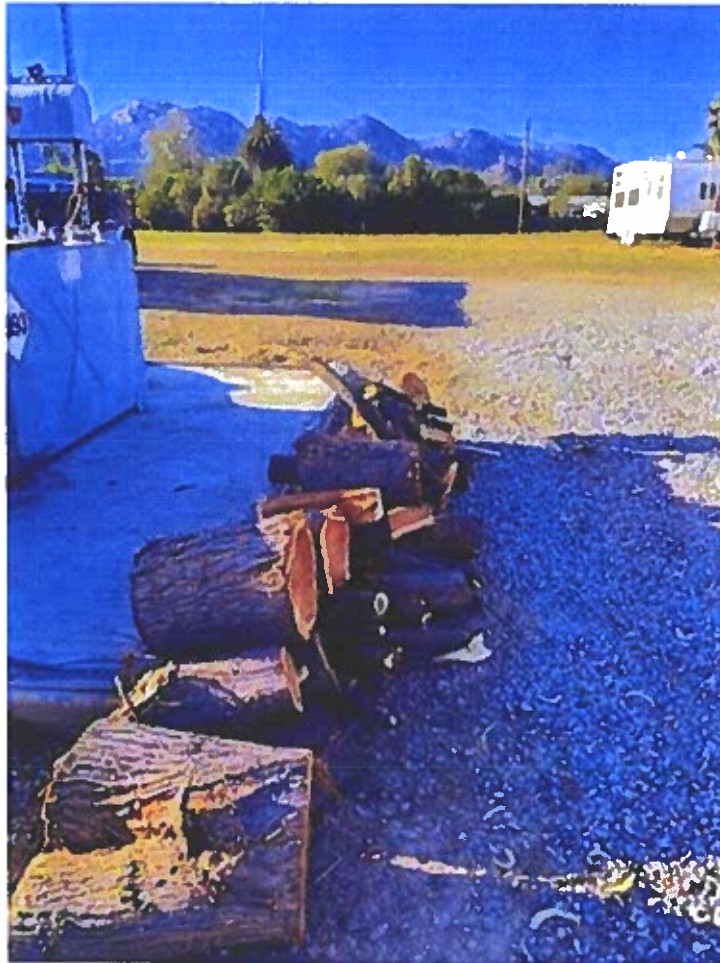
Fire Chief/CEO's Signature

Date

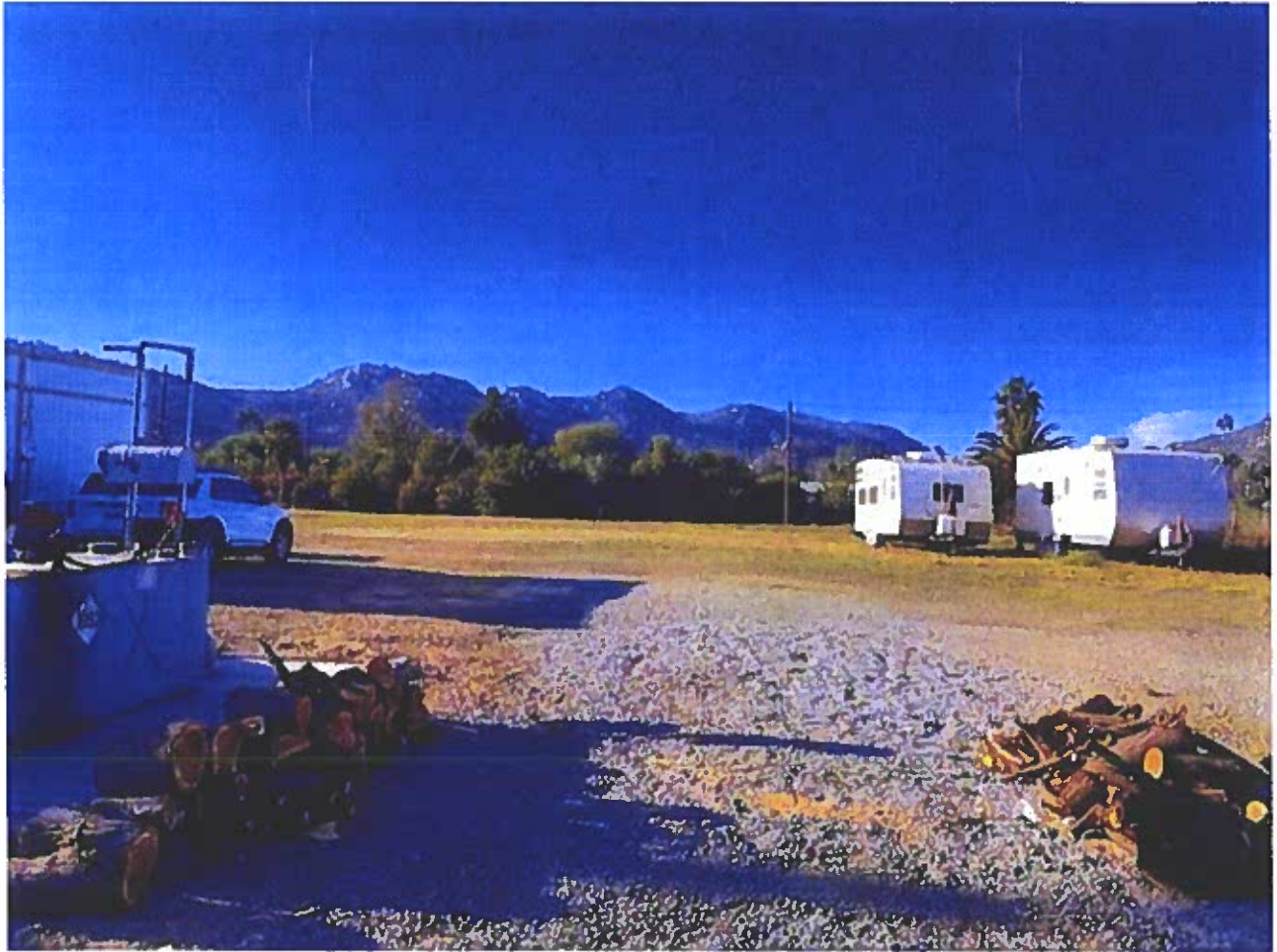












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## Brown Act Legislation, AB 2449 (Rubio), Signed into Law

By Marcus Detwiler posted 2 days ago

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Earlier this week, Governor Newsom signed [Assembly Bill 2449 \(Rubio\)](#), an act related to the Brown Act, into law. AB 2449 would provide for an alternative means of teleconferencing under the Brown Act.

AB 2449 establishes a new avenue for a minority of a local agency's board to meet remotely without noticing or providing public access to their remote meeting location under modified Brown Act requirements provided that the agency abides by the strict substantive and procedural requirements within the legislation and a quorum of the board meets in-person. Local agencies may avail themselves of the alternative agenda posting and teleconference requirements, potentially making it easier for local agency board members to participate in a meeting remotely under certain

circumstances that would've otherwise precluded that participation.

The freedoms granted by AB 2449 may be familiar to those accustomed to holding meetings under the framework established by [Assembly Bill 361 \(R. Rivas, 2021\)](#). AB 361 remains in effect through 2023 and can still be used by local agencies during any state-declared emergency. If signed into law, the provisions of AB 2449 would provide an entirely separate and distinct method of conducting remote meetings from that provided by AB 361. Therefore, local agencies would have the option to conduct remote meetings under the provisions of AB 2449, AB 361, or traditional Brown Act teleconference requirements. Local agencies may also choose to conduct public meetings entirely in-person under the Brown Act.

CSDA has previously written about the provisions of the bill in an article accessible [here](#). This bill will also be featured in CSDA's New Laws Series, releasing later this year in eNews.

#BrownAct

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<https://www.csdanet.org/blogs/marcus-detwiler/2022/09/16/brown-act-legislation-ab-2449-rubio-signed-into-la>



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### CALIFORNIA SPECIAL DISTRICTS ALLIANCE



HEALTH

## Bivalent Boosters Available and Encouraged



By **Katie Cadio**, County of San Diego Communications Office

Sep. 15, 2022 | 5:12 PM

The County of San Diego Health and Human Services Agency is encouraging San Diegans to stay current on their COVID-19 vaccine doses ahead of the upcoming winter months.

*“COVID-19 vaccines and boosters are our best protection against the virus and I encourage anyone who is eligible for a booster to get one,” said Wilma J. Wooten, M.D., M.P.H., County public health officer. “While COVID-19 numbers are currently trending down, the virus remains active and*

*infectious in our community and we anticipate more cases in the coming months as people move activities indoors.”*

So far, close to 1.45 million San Diegans have received a regular booster since they became available. The County has administered more than 400 bivalent boosters since limited supplies started arriving earlier this month, while the total from all providers has surpassed 34,000.

The new bivalent boosters were developed to generate an immune response from the original COVID-19 virus, as well as the BA.4 and BA.5 Omicron subvariants. The Omicron variants are still causing the majority of new COVID-19 infections in the region.

The Pfizer/BioNTech bivalent booster is available for individuals age 12 and older. Moderna bivalent boosters are authorized for those age 18 and older, but are currently not readily available in the region as the County is awaiting additional vaccine allocations from the state.

The bivalent boosters have not yet been authorized for children under the age of 12. Youths in that age group can get boosted with the previous version of the monovalent Pfizer vaccine.

San Diegans must be fully vaccinated with the primary series of one of the approved COVID-19 vaccines before receiving a bivalent booster, meaning they must have received the two-dose primary series of Pfizer, Moderna, or the relatively new Novavax. All of those vaccines remain widely available. Also eligible for the bivalent booster are those who received at least one shot of the Janssen vaccine, which is no longer widely available.

Anyone who wants to get a bivalent booster must wait at least eight weeks after they received a previous COVID-19 vaccine until they are eligible. In addition, anyone who is fully vaccinated and recently tested positive for COVID-19, should wait three months after infection to get a bivalent booster.

## **Data Reporting Changes**

As COVID-19 activity continues to trend down in the region, and to align with

COVID-19 data once a week.

Starting next week, local COVID-19 data will be updated on the [coronavirus-sd.com](#) page on Thursdays only, instead of twice a week on Mondays and Thursdays. The County's regular COVID-19 news release will continue to be distributed once a week on Thursdays.

## Vaccination Progress:

- Received at least one shot: More than 3.02 million or 90.4% of San Diegans age six months and older are at least partially vaccinated.
- Fully vaccinated: More than 2.67 million or 80.0%.
- Boosters administered: 1,447,477 or 59% of 2,455,439 eligible San Diegans.
- More vaccination information can be found at [coronavirus-sd.com/vaccine](#).

## Deaths:

- Nine additional deaths were reported since the last report on Sept. 8, 2022. The region's total is 5,483.
- Of the nine additional deaths, five were women and four were men. They died between Aug. 25, 2022 and Sept. 10, 2022; five deaths occurred in the past two weeks.
- Five of the people who died were 80 years or older, three were in their 70s and one was in their 60s.
- Five were fully vaccinated and four were not.
- All had underlying medical conditions.

## Cases, Case Rates and Testing:

(Sept. 12 to Sept. 14, 2022). The region's total is now 918,279.

- 2,840 cases were reported in the past week (Sept. 8 through Sept. 14) compared to 2,797 infections identified the previous week (Sept. 1 through Sept. 7).
- San Diego County's case rate per 100,000 residents 12 years of age and older is 17.59 for people fully vaccinated and boosted, 10.51 for fully vaccinated people and 35.77 for not fully vaccinated San Diegans.
- 7,176 tests were reported to the County on Sept. 10, and the percentage of new positive cases was 4.6% (Data through Sept. 10).
- The 14-day rolling percentage of positive cases, among tests reported through Sept. 10, is 5.7%.

### More Information:

Data updates to the [County's coronavirus-sd.com website](https://www.countynewscenter.com/bivalent-boosters-availabl...) will be published Mondays and Thursdays around 5 p.m., with the exception of holidays.

Related: **bivalent boosters coronavirus COVID-19 update**



*Katie Cadio is a communications specialist with the County of San Diego Communications Office.*  
**Contact**

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[County Accepting Applications for Available Federal Grants](#)



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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## NCFPD Captain Choi explains importance of evacuation preparedness and orders



**Ava Sarnowski**

*Intern Writer*

In light of the recent evacuations due to the Fairview Fire, Captain and PIO John Choi of the North County Fire Protection District spoke to the Valley News about the importance of evacuation orders and how folks can remain prepared in case of fire or emergency.

Evacuation orders and warnings are sent out as early as possible in an effort to give people enough time to prepare and leave. Evacuation orders may be imminent, and the only notification people may get is an officer knocking on their door or a helicopter saying evacuate. After getting orders, people may look out their window and see a bit of smoke but believe that the fire is not an immediate threat.



According to PIO Choi, time is the biggest factor. Individuals who leave their homes sooner have a higher chance of not getting caught in a fire that may impact evacuation routes. Evacuation is not the time to wait and think.

"We've seen unfortunate scenarios where people have waited too long and they're trapped with fire on both sides of the road. They're either stopped by a burning car or a car accident because somebody hit another vehicle in the smoke. Don't wait when you get those orders, get out quickly before that cloud of smoke comes into your area." Choi said.

The situation gets worse when people cannot see. With fire on both sides of the road, the likelihood of getting burned alive is very high. Evacuation orders insinuate that there is an immediate threat to life, it is a lawful order made to give people an ample amount of time to survive. The way the district triggers an Evacuation Warning into an Evacuation Order is through prearranged trigger and decision points. When a fire hits a certain roadway, a warning is changed into an order.

Some people have opted to stay at home because they think they'll survive it. Choi claimed this to be a problem, as it does not matter if staying at home has worked in the past. In the case of the current Fairview fire, it is not doing what it historically has done before. A wind pattern will generally push a fire in a certain direction, but the fire is moving in erratic directions, making it dynamic.

"You're gambling. It is no different than a person who may have made it home without putting on their seatbelt many, many times. You're playing against the odds. We know what these fires can do. We've had firefighters die in full-firefighting gear, protecting homes. A civilian doesn't have the gear, they don't have the training. Heeding evacuation orders is the best way to save your family and yourself in these fast moving dynamic fire situations," Choi stated.

Choi encourages anyone who resides in a fire-prone area to remain aware of the weather conditions. He said the National Weather Service for [Riverside](#) and San Diego is a reliable source to obtain the weather forecast and know what to expect. Choi also explained the "Ready, Set, Go" program. The "Ready" part asks people to have paperwork and documents in a protected binder,

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list of," Choi said.

In doing this, folks will be in that "Set" mode. All they have to do is jump in their car and leave. In explaining this program, Choi also distinguished the major categories of belongings people should pack before evacuation orders.

Next he mentioned "Ps" The most important thing to prioritize are people and pets. Have enough space for the kennel and have all people and pet needs. Following that are prescriptions, things that may be harder to obtain. This includes hypertension medications, high cholesterol medication, diabetic medication; anything that is absolutely needed regularly. Then come papers, informed documents, the ownership of the house, house insurance information, birth certificates, passports and valuable things that cannot be replaced like wedding photos and family photos.

The next thing to pack are personal needs. Objects like clothing, food, water, first-day cash, credit cards, chargers, anything needed to function, as though you were going on a vacation. Finally, any priceless items. One example might be a wedding ring that has been handed down from generation to generation.

"These lists are hard to do. A lot of it is letting go because you can't hook your car to a U-Haul. You have to go through and identify what your absolutes are; have it in the trunk ready to go with a full tank of gas on critical days. That's what we call the Ready, Set, Go program. The ready part is throughout the year." Choi said.

Once the rainfall dries up, everyone will be right back in the dangers of a "catastrophic" wildfire season. Choi implores that this would be a great time to get things ready, but to also continue heeding evacuation warnings.

For first-responders, nothing is more horrible than having to report that someone has died or was seriously injured because they didn't evacuate in time, or didn't evacuate at all. This increases the probability of firefighters also getting injured, because they will have to take more risks to save lives. If lives are present, the firefighting job becomes difficult and the mission will shift.

"We're going to do more things to try to save that life because we can't just leave. A house can be rebuilt, but a life once it's gone, it's gone. We ask all the residents, if you're in an evacuation zone, please evacuate. There's not a house that's worth your life and every one of your family members will say the same thing," he said.

To stay up to date on all fire news, fire evacuation orders, evacuation sites, animal evacuation sites, school closures, etc. go to [VillageNews.com](http://VillageNews.com).

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## NCFPD contracts with Hoch Consulting for grant opportunities

**Joe Naiman**

*Village News Reporter*

The North County Fire Protection District board approved a contract with Hoch Consulting for services to identify potential grant opportunities.

A 5-0 vote Aug. 23 approved the execution of the contract with Hoch Consulting. Hoch's tasks will include identifying and researching grant funding opportunities, proposal writing, and post-award administration. Any large grant applications will be brought to the NCFPD board for review and approval. Hoch will be paid up to \$30,000 for the services provided.

Over the past three years Hoch Consulting has obtained more than \$57 million in grants or rebates for local cities or public agencies.

Hoch Consulting previously worked with the City of Oceanside to obtain a United States Department of Defense grant for a replacement fire station. That grant program provides funding for communities which support military readiness.

"I'm interested in pursuing the same grant opportunity for our facility needs here," said NCFPD fire chief Keith McReynolds.

McReynolds noted that NCFPD personnel often collaborate with Camp Pendleton firefighters. "We give a fair amount of support to that agency," he said.

The North County Fire Protection District plans to replace or significantly renovate Station 1 which is currently on Ivy Street and Station 4 in Pala Mesa. "Hopefully we would be able to secure that

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Hoch Consulting was founded in 2012 and moved its office from the Kearny Mesa area of San Diego to Oceanside two years ago. The Rainbow Municipal Water District has utilized Hoch Consulting for design and construction inspection services, and Rainbow also contracted with Hoch for grant writing services which resulted in Rainbow receiving a \$300,000 state Office of Emergency Services grant to purchase two emergency generators and a solar-powered battery backup system.

The Hoch Consulting team includes North County Fire Protection District resident Cari Dale. Dale's previous professional experience was with water, including as the water utilities director for the City of Oceanside, but Dale will be involved in the grant writing efforts for the North County Fire Protection District. "She does a little bit of everything," said Hoch Consulting president Adam Hoch. "She's fantastic."

## Connect With Us

### Village News

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## NCFPD authorizes RFP for administrative building upgrades

**Joe Naiman**

*Village News Reporter*

The North County Fire Protection District authorized a request for proposals to provide upgrades to the NCFPD administrative building.

The NCFPD board voted 5-0 Aug. 23 to authorize district staff, in conjunction with Erickson-Hall, to develop a request for proposals to construct the facility enhancement projects at the NCFPD headquarters building.

“We are putting together a scope of work for some upgrades to our administrative facility on Main Street,” said NCFPD Fire Chief Keith McReynolds.

NCFPD moved its administrative offices from Ivy Street to Main Avenue in 2009. Neither the building nor the grounds have had upgrades or significant repairs since then. In addition to enhancing the aesthetics of the property, the upgrades will increase security and reduce tripping hazards. A recent site safety inspection conducted by NCFPD staff indicated the need for multiple repair and improvement projects on and around the premises.

NCFPD staff and Erickson-Hall are working on a scope of work for the RFP. The scope of work currently includes asphalt repair and resurfacing, exterior door replacement, building entry control, a visitor parking stall meeting current Americans with Disabilities Act standards, exterior paint and window coverings, a new sign to replace the light-emitting diode sign which no longer functions, exterior lighting, and landscape enhancements. Additional items may be added to the scope of work.

“That will go out as an RFP,” McReynolds said.

X

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## Fire shuts down SR 76



By [Village News](#)



Village News/NCFPD photo

A fire started at SR76 and East Vista Way and was quickly put about by several agencies that responded.

North County Fire Protection District firefighters were dispatched to a vegetation fire in the area of State Route 76 and East Vista Way, today, 9/8/22 at 11:16 am. The fire was on the Bonsall/Vista border.

"This fire was burning on the north side of the 76 in the riverbed. Fire grew to approximately 2 acres in size. The westbound side of the 76 was temporarily shut down due to firefighting activities. Crews had stopped the forward rate of spread at 12:08 pm," said NCFPD PIO John Choi.

Units from North County Fire, Oceanside Fire, Vista Fire, and CAL Fire San Diego responded and worked together to contain the fire.

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Village News/NCFPD photo

Several agencies responded to make sure the brush fire was knocked down quickly.

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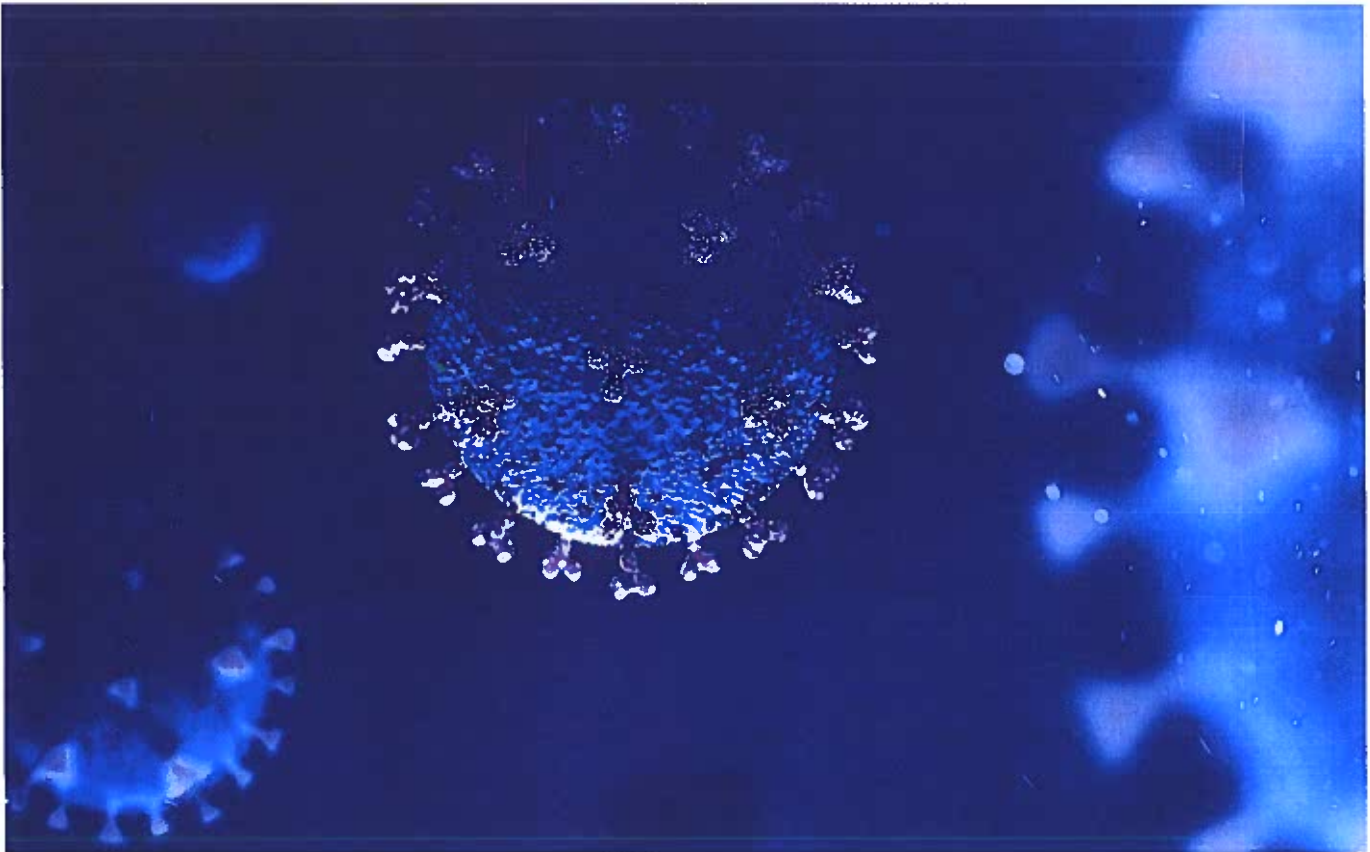
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HEALTH

## New COVID-19 Boosters That Target Multiple Strains Expected To Be Available Next Week



By **Tracy DeFore**, County of San Diego Communications Office

Sep. 1, 2022 | 6:44 PM

The County of San Diego anticipates receiving the new COVID-19 bivalent boosters early next week and beginning vaccinations shortly thereafter.

The new bivalent boosters were developed to generate an immune response from the original COVID-19 virus and BA.4 and BA.5 Omicron subvariants. The Pfizer/BioNTech is for those age 12 and over, while the Moderna bivalent booster is for those age 18 and older.

“These new boosters are a welcome resource to our ongoing COVID-19

prevention efforts,” said Wilma Wooten, M.D., M.P.H., County public health officer. “The virus remains very prevalent in our community. With this bivalent vaccine, we have an updated booster that more directly addresses the most common circulating variant, and a chance to better protect our community. I encourage everyone eligible to get boosted.”

Individuals may contact their healthcare provider or other vaccine provider, such as a pharmacy, for other local availability. Availability at County vaccine events will be updated on [coronavirus-sd.com](https://www.coronavirus-sd.com) and appointments can be made through the [state’s My Turn system](#). Initial supplies are expected to be limited.

Similar to last year, the boosters will be offered along with the flu vaccine. Vaccinations with the former booster have ended as it is no longer authorized. The new booster will serve as the replacement.

### **Vaccination Progress:**

- Received at least one shot: More than 3.01 million or 90.2% of San Diegans age six months and older are at least partially vaccinated.
- Fully vaccinated: More than 2.66 million or 79.8%.
- Boosters administered: 1,445,743 or 59% of 2,450,225 eligible San Diegans.
- More vaccination information can be found at [coronavirus-sd.com/vaccine](https://www.coronavirus-sd.com/vaccine).

### **Deaths:**

- Eight additional deaths were reported since the last report on Aug. 25, 2022. The region’s total is 5,464.
- Of the eight additional deaths, four were women and four were men. They died between July 22, 2022 and Aug. 26, 2022; five deaths occurred in the past two weeks.
- Five of the people who died were 80 years or older, two were in their 70s and one was in their 60s.

- Five were fully vaccinated and three were not.
- Seven had underlying medical conditions and one case is pending.

### Cases, Case Rates and Testing:

- 1,935 COVID-19 cases were reported to the County in the past three days (Aug. 29 to Aug. 31, 2022). The region's total is now 912,653.
- 3,978 cases were reported in the past week (Aug. 25 through Aug. 31) compared to 4,744 infections identified the previous week (Aug. 18 through Aug. 24).
- San Diego County's case rate per 100,000 residents 12 years of age and older is 25.46 for people fully vaccinated and boosted, 17.20 for fully vaccinated people and 50.51 for not fully vaccinated San Diegans.
- 6,528 tests were reported to the County on Aug. 27, and the percentage of new positive cases was 7.4% (Data through Aug. 27).
- The 14-day rolling percentage of positive cases, among tests reported through Aug. 27, is 7.8%.

### More Information:

Data updates to the [County's coronavirus-sd.com website](https://www.countynewscenter.com/new-covid-19-boosters-tha...) will be published Mondays and Thursdays around 5 p.m., with the exception of holidays.

Related: [bivalent boosters](#) [coronavirus](#) [COVID-19](#) [covid-19 boosters](#) [Moderna vaccine](#)

### Pfizer/BioNTech



Tracy DeFore is a communications specialist with the County of San Diego Communications Office.  
[Contact](#)

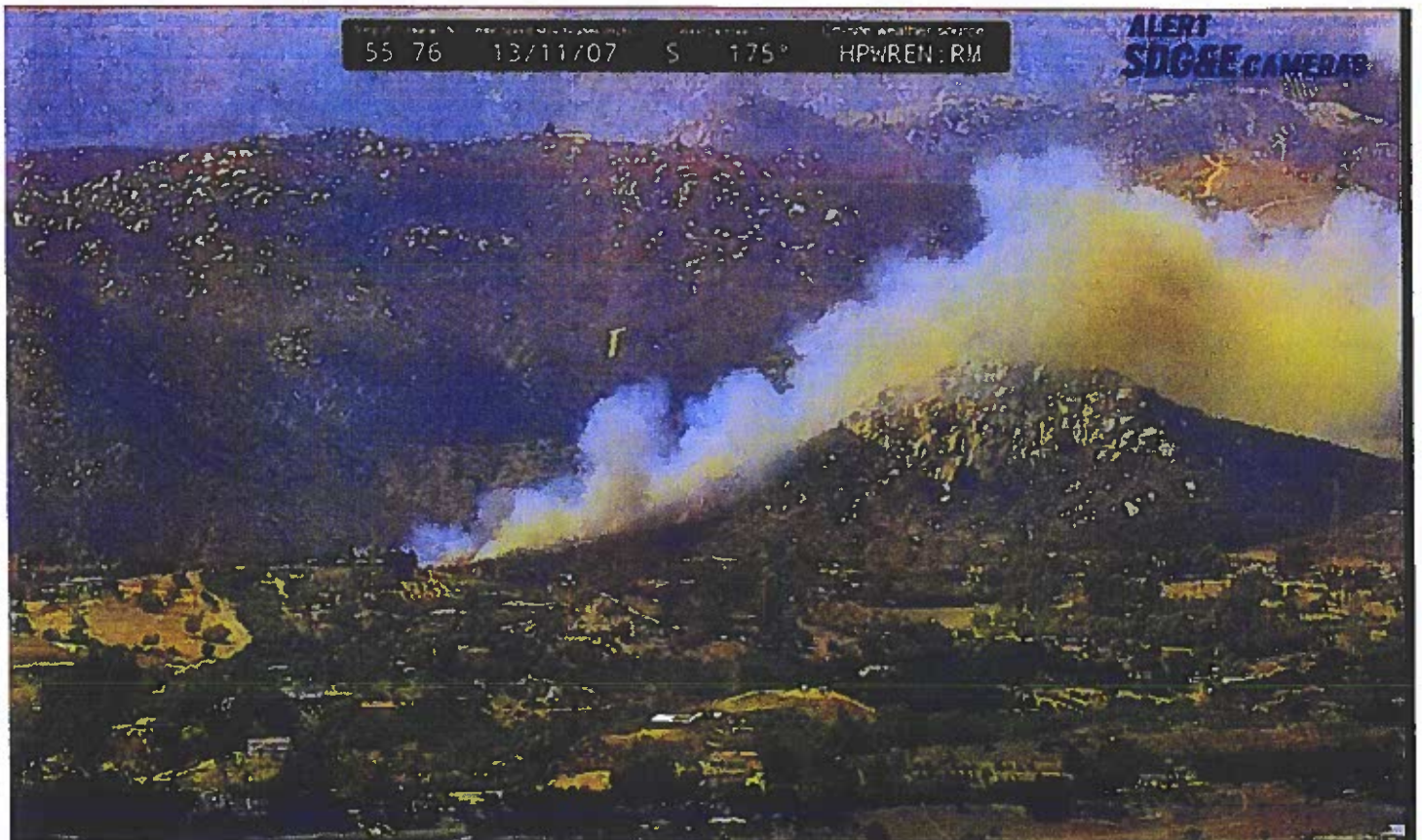
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## RELATED STORIES



PUBLIC SAFETY

# Firefighters stop brush fire near Fallbrook at 30 acres



Firefighters attacked a brush fire north of Fallbrook Sunday afternoon. (SDG&E )

The fire broke out off Sandia Creek Road north of De Luz Road around 1:35 p.m.

BY DAVID HERNANDEZ

SEPT. 4, 2022 2:21 PM PT



**NORTH COUNTY —** A brush fire burned 30 acres in rural North County as temperatures soared Sunday before aircraft dropped retardant and helped “box in” the blaze, a fire official said.

The fire started about 1:35 p.m. off Sandia Creek Road north of De Luz Road, in an unincorporated community north of Fallbrook. The flames took off at a moderate rate, up a rugged hillside, according to Cal Fire San Diego Capt. Thomas Shoots.

He initially said the fire was a “big concern” because of the heat and the dry, ready-to-burn brush in the area. The temperature there hit 92 degrees around the time the fire broke out, according to the National Weather Service.

There was no immediate threat to structures, although deputies went to several homes in the sparsely populated area to warn residents about the possibility of evacuation orders, authorities said.

Four planes that drop fire retardant and two water-dropping helicopters were sent to assist firefighters on the ground. Shoots said the retardant drops helped “box in” and slow down the fire.

ADVERTISEMENT

The fire was 10 percent contained as of 4:40 p.m.

Deputies closed a stretch of Sandia Creek Road to northbound traffic while firefighters attacked the blaze.

No further information was immediately available.

*This is a breaking news story. Please check back for updates.*

**Updates**

4:39 p.m. Sept. 4, 2022: This story was updated with additional information about firefighters' progress.

3:28 p.m. Sept. 4, 2022: This story was updated with the latest number of acres burned.

PUBLIC SAFETY

BREAKING

NORTH COUNTY



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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## NCFPD board hears summary of community risk reduction program review

Joe Naiman

Village News Reporter

A Cal State University San Marcos program reviewed the North County Fire Protection District's community risk reduction program, and a presentation on the findings was part of the July 26 NCFPD board meeting.

Public outreach and communications specialist Dani Vargas gave the presentation. The NCFPD board did not take a vote on the item. "It was just a synopsis of what their findings were," Vargas said.

"I am just really thankful for the students at Cal State San Marcos for their diligent work, and I'm really hoping we can implement a lot of commun...

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:**

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● **CHIEF OFFICERS & STAFF:**

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● **BOARD:**

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● **BARGAINING GROUPS:**

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● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** SEPTEMBER 27, 2022  
**SUBJECT:** CLOSED SESSION

**CS-1. ANNOUNCEMENT — PRESIDENT EGKAN:**

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

**CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

- NCFPD MANAGEMENT GROUP  
**DISTRICT NEGOTIATORS:**  
CHIEF McREYNOLDS, DISTRICT COUNSEL  
JAMES

**CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

- FFA NON-SAFETY GROUP NEGOTIATORS  
**DISTRICT NEGOTIATORS:**  
CHIEF McREYNOLDS, DISTRICT COUNSEL  
JAMES

**CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF McREYNOLDS:**

- FFA SAFETY GROUP NEGOTIATORS  
**DISTRICT NEGOTIATORS:**  
CHIEF McREYNOLDS, DISTRICT COUNSEL  
JAMES

**CS-5. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:**

- FIRE CHIEF/CEO  
**DISTRICT NEGOTIATOR:**  
DISTRICT COUNSEL JAMES

**CS-6. REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**

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