

# NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: [www.ncfire.org](http://www.ncfire.org)

## BOARD OF DIRECTORS

CINDY ACOSTA  
JEFFERY EGKAN  
DAVID KENNEDY  
KENNETH E. MUNSON  
JOHN VAN DOORN

KEITH MCREYNOLDS - Fire Chief/CEO - [kmcreynolds@ncfire.org](mailto:kmcreynolds@ncfire.org)  
ROBERT H. JAMES - District Counsel - [roberthjameslaw@gmail.com](mailto:roberthjameslaw@gmail.com)  
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - [lstephen@ncfire.org](mailto:lstephen@ncfire.org)

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH MCREYNOLDS, FIRE CHIEF/CEO  
**SUBJECT:** BOARD MEETING PACKAGE  
**DATE:** January 25, 2022

Enclosed is your Board package for the Regular January Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the regular meeting venue at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

Please note this month's meeting is scheduled for Tuesday, January 25, 2022, beginning at **4:00 p.m.**

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me prior to the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

*To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.*

Respectfully,



Keith McReynolds  
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

JANUARY 25, 2022

4:00 p.m.

### LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 EAST MISSION ROAD  
FALLBROOK CALIFORNIA**

### PUBLIC ACTIVITIES AGENDA

*We invite you to stay for the remainder of the business meeting, however, please feel free to depart at the close of the Public Activities Agenda.*

#### **CALL TO ORDER ROLL CALL MOMENT OF SILENCE PLEDGE OF ALLEGIANCE**

- 1. PUBLIC COMMENT — PRESIDENT EGKAN** (pgs. 5-6)  
*STANDING ITEM:* Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).

### ACTION AGENDA

#### CONSENT ITEMS:

*All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.*

- 2. APPROVE REGULAR BOARD MEETING MINUTES DECEMBER 2021** (pgs. 7-14)  
*STANDING ITEM:* Review and approve minutes from December meeting as presented.
- 3. REVIEW AND ACCEPT FINANCIAL REPORT FOR DECEMBER 2021** (pgs. 15-24)  
*STANDING ITEM:* Review and Accept Financial Report for December as presented.
- 4. REVIEW AND ACCEPT POLICIES & PROCEDURES** (pgs. 25-46)  
*RECURRING ITEM:*
  - Rules & Regulations: Leave Management – Shift Trades:* Minor housekeeping modifications and changes to bring in line with actual practices.
  - Rules & Regulations: Job Descriptions – Fleet Maintenance Supervisor:* Housekeeping modifications to fit job description formatting and changes to bring in line with current professional certification and actual practices.

#### ACTION EVENTS:

*All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.*

- 5. CONSIDERATION OF METHOD OF FACILITIES IMPROVEMENT WITH PRESENTATION ON FIRE STATION 3 FACILITY IMPROVEMENTS – CHIEF McREYNOLDS AND ROBIN BIGLIONE** (pgs. 47-48)  
*NEW ITEM:* Recommendation for Station 3 improvements with presentation on facility improvement scenarios.

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



## AGENDA FOR REGULAR BOARD MEETING

JANUARY 25, 2022

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6. **CONSIDER AND APPROVE PURCHASE OF TYPE 1 ENGINE – DFC MAHR AND CHIEF McREYNOLDS** (pgs. 49-52)  
➤ NEW ITEM: Approve procurement of Type 1 Engine to remain on schedule per the Capital Equipment Plan.
7. **CONSIDER AND APPROVE RESOLUTION 2022-01 AUTHORIZING REMOTE BOARD MEETINGS** (pgs. 53-58)  
➤ NEW ITEM: Approve Resolution 2022-01, which will allow the District to hold fully remote Board meetings for the next 30 days.
8. **REVIEW AND APPROVE CONTRACT FOR MEDICAL STANDBYS WITHIN DISTRICT EOA AND APPROVE RESOLUTION 2022-02 — D/C MAHR AND CHIEF McREYNOLDS** (pgs. 59-74)  
➤ RECURRING ITEM: Review and approve Resolution 2022-02 and attached contract, authorizing Chief McReynolds to sign agreement, which permits Mercy Medical Transport to continue to provide limited medical standby for San Luis Rey Down Training Center, located within the District's Exclusive Operating Area. Agreement has been reviewed by District Counsel.

### DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

9. **PRESENTATION ON STANDARDS OF COVER ANALYSIS – CHIEF McREYNOLDS AND MATRIX CONSULTING GROUP** (pgs. 75-76)  
➤ NEW ITEM: REPORT ON COMPONENT OF STRATEGIC PLAN - ANALYSIS OF FIRE STATION LOCATION AND RESPONSE DATA.

### STANDING DISCUSSION EVENTS:

All Events listed under the Standing Discussion Events are items presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 77-78)
  - "Special Taxes Now Easier to Pass"
- **WRITTEN COMMUNICATION:** (pgs. 79-82)
  - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 83-156)
- **COMMENTS/QUESTIONS:** (pgs. 157-58)
- **STAFF:**
  - Chief McReynolds
  - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**



**AGENDA FOR REGULAR BOARD MEETING**

**JANUARY 25, 2022**

**PAGE 3 OF 3**

**CLOSED SESSION**

The Board will enter closed session to discuss Events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** (pgs.159-60)  
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:**  
➤ **PROPERTY LOCATION:** 2309 Rainbow Valley Blvd., Fallbrook, CA 92028;  
**PARTIES:** North County Fire Protection District (Seller);  
**UNDER NEGOTIATION:** Terms of Easement Grant;  
**DISTRICT NEGOTIATORS:** Chief McReynolds, District Counsel James
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - Management Group Negotiations – Chief McReynolds:**  
➤ **NCFPD MANAGEMENT GROUP** **DISTRICT NEGOTIATORS:**  
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-4. **EMPLOYMENT OF EXECUTIVE ASSISTANT/BOARD SECRETARY — GOVERNMENT CODE § 54957**
- CS-5. **REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**

**ADJOURNMENT**

**SCHEDULED MEETINGS**

The next regularly scheduled Board meeting is: **Tuesday, February 22, 2022, 4:00 p.m.**

**CERTIFICATION OF AGENDA POSTING**

I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfire.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was **January 20, 2022.**"

Board Secretary Loren Stephen-Porter:

Date: January 20, 2022



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH MCREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** PUBLIC COMMENT

**PUBLIC COMMENT:**

1. *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).*

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1 **December 14, 2021**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Van Doorn called the meeting to order at 4:01 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Kennedy (arrived at 4:10 p.m.) Munson and Van  
9 Doorn.

10 **Absent:** None.

11 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-  
12 Porter. In the audience were: DFC Mahr, D/C MacMillan, B/C DeCamp, Krumwiede F/M  
13 Fieri, FiM Juul and members of the public and Association.

14  
15 **PUBLIC ACTIVITIES AGENDA**

16 1. **PUBLIC COMMENT:** President Van Doorn addressed the audience and inquired  
17 whether there were any public comments regarding items not on the Agenda. There being  
18 no comments, the Public Comment Section was closed.

19 2. **PRESENTATION BY ASSEMBLYWOMAN MARIE WALDRON — CHIEF McREYNOLDS:**  
20 Assemblywoman Marie Waldron was present to present the District with a check for  
21 \$900,000.00. She had actively worked with Chief Abbott and Chief McReynolds to ensure  
22 the District was included in the recent funding opportunity, which was to assist District who  
23 serve in high-risk wildfire areas that are rural. She noted that Chief Abbott indicated that the  
24 District could use \$400,000 for a modular and \$500,000 to address facility needs for a Station  
25 that was forty years old. The Board and Chief McReynolds thanked Assemblywoman  
26 Waldron for her efforts on behalf of the District.

27 3. **CHALLENGE COIN AWARD — CAPTAIN RUSSELL AND CHIEF McREYNOLDS:** Chief  
28 McReynolds and Captain Russell presented an overview of the courageous efforts of two  
29 Rainbow Water District employees who acted to put out a house fire and call the

30 Department, saving the home and preventing possible spread to nearby vegetation. Each  
31 was presented with the North County Fire Protection District Challenge Coin in recognition  
32 of their actions.

33 4. **RECOGNITION OF RETIRING EMPLOYEE — CHIEF McREYNOLDS:** Chief McReynolds  
34 informed the Board that Mechanic Nieto had left earlier in the day. He introduced Captain  
35 Eric Ayers to the Board, outlining his achievements during his twenty-nine years with the  
36 District. Captain Ayers spoken briefly of his gratitude and love for the job, the family  
37 atmosphere, the harmonious working relationships of the Union, Management and the  
38 Board. At the conclusion of his comments, Captain Ayers was presented with a retirement  
39 flame.

40 5. **THIRD QUARTER 2021 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF**  
41 **McREYNOLDS AND B/S STEPHEN-PORTER:** Chief McReynolds presented the individuals for  
42 recognition, making a recommendation to acknowledge two individuals who had worked on  
43 the locker project. Each Board member discussed their choice for recognition, noting the  
44 difficulty in making a limited selection from the group of nominees. An inquiry was raised  
45 whether all members could be acknowledged if additional funding could be had from  
46 contingency if necessary. On a motion by Director Egkan, seconded by Director Munson  
47 the motion to acknowledge all presented members and to use contingency funds should the  
48 current funding be insufficient, passed by the following vote: **Ayes:** Acosta, Egkan, Kennedy,  
49 Munson and van Doorn; **Noes:** None.

## 50 **ACTION AGENDA**

### 51 **CONSENT ITEMS:**

- 52 6. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR OCTOBER 2021**
- 53 7. **REVIEW AND ACCEPT FINANCIAL REPORT FOR NOVEMBER 2021**
- 54 8. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

55 President Van Doorn inquired whether there were any questions on Consent Items 6-8.  
56 There being no discussion, President Van Doorn asked for a motion to approve the Consent  
57 Agenda. On a motion by Director Munson, seconded by Director Acosta the motion to



58 approve the Consent Agenda as presented passed unanimously by the following vote: **Ayes:**  
59 Acosta, Egkan, Kennedy, Munson and van Doorn; **Noes:** None.

60  
61 **ACTION ITEMS:**

62 9. **PUBLIC HEARING DATE/TIME CERTAIN — DECEMBER 14, 2021 (4:00 P.M.) HEARING ON**  
63 **PROPOSED FINAL MAP FOR DISTRICT-BASED ELECTIONS AND APPROVAL OF RESOLUTION 2021-13**

64 **– CHIEF McREYNOLDS:** Chief McReynolds gave a brief overview of the progress made toward  
65 completing the re-districting process. He noted that at the October 26<sup>th</sup> meeting, the Board  
66 had unanimously selected Draft Map 4 as the Proposed Final Map. The Map in English and  
67 Spanish, has been posted to the website and made available at Administration since the last  
68 meeting. No input has been received. Chief McReynolds noted that according to the  
69 Registrar of Voters, no additional data has or will be made available that could be used for  
70 consideration or development of the Map.

71 Ms. Leticia Stamos Maldonado addressed the Board and again offered her support of  
72 Map Version 4. She noted the State and the Board of Supervisors are approving their map  
73 modifications on the information currently available. She urged the Board to accept Map 4  
74 as the final map and to vote it for adoption as the final map.

75 On a motion by Director Munson, seconded by Director Acosta, a motion was made to  
76 accept and adopt Map Version 4 and to adopt the voting sequence as follows: for 2022:  
77 Districts 2 and 3 and every four years thereafter; and for 2024, Districts 1, 4 and 5 and every  
78 four years thereafter, which motion passed by the following roll call vote: **Ayes:** Acosta,  
79 Egkan, Munson and van Doorn; **Noes:** None; **Absent:** Director Kennedy.

80 10. **BOARD ELECTIONS OF OFFICERS FOR 2022 – CHIEF McREYNOLDS AND COUNSEL JAMES:**

81 At the start of the election, the gavel was passed to Counsel James to conduct the election  
82 for President. Nominations were requested, with Director van Doorn nominating Director  
83 Egkan for President. Director Munson moved to close the nominations, which was agreed  
84 on by consensus. Director Egkan was elected to President for calendar year 2022 and the  
85 gavel was returned to President van Doorn. President van Doorn opened the floor for  
86 nominations for Vice President. Vice President Kennedy nominated Director Acosta.

87 President van Doorn made a motion to close the nominations, which was agreed on by  
88 consensus. There being no further nominations, Director Acosta was elected to Vice  
89 President for calendar year 2022.

90 **11. CONSIDER AND APPROVE TRANSITION OF EMPLOYEE WELLNESS PROGRAM – D/C**

91 **MACMILLAN, MSO MURPHY AND CHIEF McREYNOLDS:** Chief McReynolds presented the Staff's  
92 proposal to move from SACFIT Wellness Program to On-Duty Health Firefighter Health and  
93 Fitness Assessment, outlining the various improvements to the District's Wellness Program.  
94 MSO Murphy provided statistical information regarding the incidence of disease and the  
95 improvement offered and financial savings for early detection of diseases in employees. On  
96 a motion by Director Acosta, seconded by Vice President Kennedy the motion to approve  
97 the transition to On-Duty Health Firefighter Health and Fitness Assessment and the transfer  
98 of \$15,000.00 from contingency to cover the additional costs for the program passed by the  
99 following vote: **Ayes:** Acosta, Egkan, Kennedy, Munson and van Doorn; **Noes:** None.

100 **12. DETERMINE WHETHER TO ADD AGENDA ITEM TO RECONSIDER MONTHLY BOARD MEETING**

101 **START TIME – CHIEF McREYNOLDS:** Chief McReynolds presented the request to revisit the  
102 decision by the Board to change the start time on the meetings, noting it would take a motion  
103 to add it to the next Board meeting before action could be taken. Discussion ensued  
104 regarding possible start times, including placing Closed Session at the beginning of the  
105 meeting, 5:00 p.m. starting times and live streaming of meetings. Ms. Leticia Stamos  
106 Maldonado noted that the 4:00 p.m. start time may impact some people who cannot attend  
107 due to work hours. Chief McReynolds suggested that the Strategic Plan has a component  
108 of community survey and perhaps a query regarding this could be added to the survey. The  
109 Board suggested social media and the local print media be utilized to let the community  
110 know their input was being solicited. It was the consensus of the Board to have Staff seek  
111 input from the community through the community survey, social media and local print and  
112 report the result back to the Board at a future meeting. The current schedule for meetings  
113 remains unchanged.

114 **DISCUSSION AGENDA**

115 There were no Discussion Agenda Items for the December 14, 2021, Board Meeting.

116 **STANDING DISCUSSION ITEMS:**

117 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “Monumental \$1.2  
118 Trillion Bill Passed to Revitalize the Nation’s Infrastructure.” Brief discussion ensued about  
119 the possibilities of funding available to the District. Chief McReynolds outlined some the  
120 actions the District has been taking, including seeking information from CSDA on access to  
121 the funding regarding the possibility of having charging stations and automation on traffic  
122 lights. This is informational only, no action required.

123 ● **WRITTEN COMMUNICATIONS:** No discussion ensued regarding the items.  
124 Informational only, no action required.

125 ● **BOARD RECOGNITION PROGRAM**

126 ● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational  
127 only, no action required.

128 ● **COMMENTS:**

129 ● **STAFF REPORTS/UPDATES:**

130 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds noted that CalFire had lifted  
131 its restrictions on agricultural burning, allowing burning between the hours of 8-11 a.m. He  
132 outlined the vehicles on order and concerns about delays in ordering due to backlogs at the  
133 manufacturer. After last meeting, the District identified and contracted with a new propane  
134 vendor who provided a significantly better rate to the District and to District employees.  
135 Chief McReynolds updated the Board on the progress of the Strategic Plan noting he  
136 expected Matrix would be at the January Board meeting. The Finance Staff will be  
137 implementing the new financial software and heading to Provo, Utah for training. Chief  
138 McReynolds informed the Board the final regional MSR has been released and he, Chief  
139 Mahr and FiM Juul attended the LAFCO meeting to represent the District. Two  
140 recommendations noted in the MSR will be worked on, which are live streaming Board  
141 meetings and combining the tax zones. Informational only, no further action required.

142 ● **CHIEF OFFICERS AND OTHER STAFF: MSO MURPHY:** MSO Murphy noted the County had  
143 implemented mandatory masking from 12-15 through 1-15-22 during peak holiday season.

144 **D/C MACMILLAN:** D/C MacMillan updated the Board on the Boys & Girls Toy drive and

145 informed the Board the District would be taking an engine full of toys to them on Thursday.  
146 **FiM Juul**: FiM Juul explained the apparent reduction in the apportionment from the County.  
147 She noted that December has come in strong and the District is breaking even. FiM Juul  
148 also discussed an apparent reduction in ambulance revenue, which is attributed to write-  
149 offs, but due to working with insurers, the District is actually receiving better recovery than  
150 last year. FiM Juul continues to research insurance options. FiM Juul noted that the new  
151 propane carrier has extended the reduced prices to the employees also. **CHIEF MAHR**: Chief  
152 Mahr outlined some of difficulties the District is facing with obtaining apparatus and how this  
153 might affect the fleet status going forward, including the expected 7% price increase. The  
154 Apparatus Committee is reviewing the situation. **FM Fieri**: FM Fieri updated the Board on  
155 the building progress in the District for Meadowood, Campus West and Ocean Breeze.  
156 Investigations has had five arrests with fourteen open criminal cases. Weed abatement is  
157 wrapping up with two forced abatements in process and a potential two more pending.

158 ● **BOARD: DIRECTOR EGKAN**: Director Egkan thanked President van Doorn for his  
159 services and leadership during his tenure. **VICE PRESIDENT KENNEDY**: Vice President Kennedy  
160 stated it had been his pleasure to serve as Vice President although challenging at times.  
161 **PRESIDENT VAN DOORN**: President van Doorn stated it was his pleasure and honor to serve as  
162 President and thanked everyone for the support and cooperation. **DIRECTOR MUNSON**:  
163 Director Munson informed the Board that North Comm formerly had a high turn over of  
164 dispatchers, but this trend has stopped since a new dispatch manager has been hired. He  
165 stated that the District could expected to continue to receive high quality service from them.  
166 **DIRECTOR ACOSTA**: Director Acosta thanked everyone for electing her Vice President and  
167 she would be looking forward to serving.

168 ● **BARGAINING GROUPS: CAPTAIN HARRINGTON**: Captain Harrington stated that the  
169 working relationship between District Management, Board, Union and Staff continues to be  
170 harmonious and they have hopes it will continue. The Board requested he convey their best  
171 wishes to the Staff for the holidays.

172 ● **PUBLIC COMMENT**: No comments.  
173

174 **CLOSED SESSION**

175 There were no Closed Session Agenda Items for the December 14, 2021, Board Meeting.

176  
177 **ADJOURNMENT**

178 A motion was made at 5:26 p.m. by Director Munson, seconded by Director Acosta to  
179 adjourn the meeting and reconvene on January 25, 2022, at 4:00 p.m., which motion carried  
180 unanimously.

181 Respectfully submitted,

182  
183 

184 Loren Stephen-Porter

185 Board Secretary

186  
187 Minutes approved at the Board of Director's Meeting on: January 25, 2022

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
ADMINISTRATION - BUDGET & FINANCE**

**TO:** BOARD OF DIRECTORS  
**FROM:** FM CHERIE JUUL AND CHIEF McREYNOLDS  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** REVENUE & EXPENDITURES AS OF DECEMBER 31, 2021 (50%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	17,069,982.00	6,671,484.00	(10,398,498.00)	39%
Property Taxes - RNBW	344,250.00	144,179.00	(200,071.00)	42%
Ambulance and Collections	3,100,000.00	1,323,747.00	(1,776,253.00)	43%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	250,000.00	85,118.00	(164,882.00)	34%
Tower Lease Agreements	91,045.00	21,185.00	(69,860.00)	23%
Other Revenue Sources	40,000.00	21,336.00	(18,664.00)	53%
Interest	50,000.00	5,198.00	(44,802.00)	10%
Cost Recovery	50,000.00	30,461.00	(19,539.00)	61%
Inspection Fee (Fire Prevention)	-	37,416.00	37,416.00	0%
Fallbrook Healthcare District	93,000.00	17,972.00	(75,028.00)	19%
Community Facilities District (CFD)	165,682.00	-	(165,682.00)	0%
Strike Team Reimbursements	198,126.00	602,261.00	404,135.00	304%
Other Reimbursements	40,782.00	156,741.00	115,959.00	384%
Mitigation Fees & Interest - FBK	310,000.00	147,956.00	(162,044.00)	48%
Donations & Grants	1,050,000.00	36,054.00	(1,013,946.00)	3%
Annexation fees (Meadowood)	-	82,500.00	82,500.00	
Transfers & Loans	259,000.00	-	(259,000.00)	
<b>Total Revenue:</b>	<b>23,111,867.00</b>	<b>9,383,608.00</b>	<b>(13,728,259.00)</b>	<b>41%</b>
	<b>Budgeted</b>	<b>Spent</b>	<b>Over/Under</b>	<b>% of Budget</b>
<b>TTL Expenditures YTD thru 12-31-2021</b>	<b>23,111,867.00</b>	<b>9,917,913.00</b>	<b>(13,193,954.00)</b>	<b>43%</b>
<b>Revenue over Expenditures</b>		<b>(534,305.00)</b>		

North County Fire Protection District  
 For the Fifth Month Ending December 31, 2021  
**50% of Budget**

COLOR KEY	
Within/Below Budget	
Within 10% of Budget	
>10% of Budget (see notes)	

Description	December actual	Running Total	Final Budget	Amount Remaining	% Used	Notes
<b>TOTAL PERSONNEL</b>	1,525,139.00	8,198,507.00	15,983,173.00	7,784,666.00	51.3%	Strike Team OT/IVAL-SL, 3 pay periods in December
101 Total Board Administration	14,057.00	99,666.00	516,000.00	416,334.00	19.3%	
102 Total Administration	38,528.00	339,441.00	1,090,162.00	750,721.00	31.1%	
103 Total Fire Prevention	68.00	9,876.00	72,400.00	62,524.00	13.6%	
104 Total Emergency Services	5,516.00	416,927.00	576,155.00	159,228.00	72.4%	Paid Ins. Premium for 21122 & Strike Team expenses (meals, lodging, etc)
105 Total Emergency Med Svcs	130,287.00	299,127.00	528,385.00	229,258.00	56.6%	Applied GEMT overpayments to CAF
106 Total Volunteers/Explorers	-	-	2,000.00	2,000.00	0.0%	
107 Total Communications	121,622.00	361,928.00	665,800.00	303,872.00	54.4%	Paid 3rd quarter dispatch services
108 Total Shop/Maintenance	16,889.00	157,384.00	398,580.00	241,196.00	39.5%	
109 Total Training	7,400.00	35,057.00	78,000.00	42,943.00	44.9%	
120 Total General Fund Reserve	-	-	300,000.00	300,000.00	0.0%	
<b>GRAND TOTAL</b>	1,859,506.00	9,917,913.00	20,210,655.00	10,292,742.00	49.1%	
<b>200 Total Capital Expenditures</b>	131,131.67	728,567.85	1,400,239.00	671,671.15	52.0%	Staff vehicles/Solar payment/Admin pymt x2



**NORTH COUNTY FIRE PROTECTION DISTRICT  
Tax Apportionments FY 21-22**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 21/22 NET	FY 21/22 RUNNING	FY 20/21 NET	FY 20/21 RUNNING	
08 10 2021	1	174,310.20	598.25	173,711.95	173,711.95	222,195.07	222,195.07	
09 7 2021	2	119,254.23	1,950.18	117,304.05	291,016.00	205,194.77	427,389.84	
10 12 2021	3	172,392.24	12,484.86	159,907.38	450,923.38	318,829.33	746,219.17	
11 16 2021	4	914,192.18	18,143.61	896,048.57	1,346,971.95	923,408.43	1,669,627.60	
12 14 2021	5	5,291,335.03	13,296.84	5,278,038.19	6,625,010.14	4,980,841.25	6,650,468.85	
01 18 2022	6			-	6,625,010.14	2,313,908.54	8,964,377.39	
02 15 2022	7			-	6,625,010.14	595,281.17	9,559,658.56	
03 22 2022	8			-	6,625,010.14	499,026.05	10,058,684.61	
04 19 2022	9			-	6,625,010.14	3,611,048.63	13,669,733.24	
05 24 2022	10			-	6,625,010.14	2,047,434.03	15,717,167.27	
06 21 2022	11			-	6,625,010.14	413,139.25	16,130,306.52	
07 21 2022	12			-	6,625,010.14	-	16,130,306.52	
<b>TOTAL YTD</b>		<b>6,671,483.88</b>	<b>46,473.74</b>	<b>6,625,010.14</b>	<b>6,625,010.14</b>	<b>6,650,468.85</b>	<b>6,650,468.85</b>	
							<b>Net Rev Increase</b>	
							<b>-0.38%</b>	

**RAINBOW FIRE PROTECTION SUBZONE**

**Tax Apportionments FY 21/22**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 21/22 NET	FY 21/22 RUNNING	FY 20/21 NET	FY 20/21 RUNNING	
08 10 2021	1	3,497.61	12.00	3,485.61	3,485.61	4,276.12	4,276.12	
09 7 2021	2	2,392.81	39.12	2,353.69	5,839.30	3,949.00	8,225.12	
10 12 2021	3	3,459.07	3,208.61	250.46	6,089.76	6,135.86	14,360.98	
11 16 2021	4	18,343.18	272.92	18,070.26	24,160.02	17,765.40	32,126.38	
12 14 2021	5	116,485.83	275.57	116,210.26	140,370.28	96,384.50	128,510.88	
01 18 2022	6			-	140,370.28	52,651.84	181,162.72	
02 15 2022	7			-	140,370.28	11,942.49	193,105.21	
03 22 2022	8			-	140,370.28	10,020.78	203,125.99	
04 19 2022	9			-	140,370.28	72,758.15	275,884.14	
05 24 2022	10			-	140,370.28	42,081.22	317,965.36	
06 21 2022	11			-	140,370.28	8,274.78	326,240.14	
07 21 2022	12			-	140,370.28	-	326,240.14	
<b>TOTAL YTD</b>		<b>144,178.50</b>	<b>3,808.22</b>	<b>140,370.28</b>	<b>140,370.28</b>	<b>128,510.88</b>	<b>128,510.88</b>	
							<b>Net Rev Increase</b>	
							<b>9.23%</b>	

NORTH COUNTY FIRE PROTECTION DISTRICT  
AMBULANCE REVENUE FY 2021-2022

MONTH	BILLED	CONTRACTUAL WRITE DOWNS	TOTAL AR		BAD DEBT WRITE-OFFS	REFUNDS	ADJ AR	DEPOSITS RECIEVED	BILLING FEES	FY 21-22 NET REVENUE	FY 20-21 NET REVENUE
			FY 21-22	FY 20-21							
07 31 2021	768,469.31	450,887.72	317,581.59	208,837.15	50,340.33	-	267,241.26	216,594.40	12,779.07	203,815.33	197,280.04
08 31 2021	819,196.26	503,584.41	315,811.85	240,215.56	30,342.89	1,595.49	283,673.47	214,999.52	12,529.27	202,470.25	228,688.36
09 30 2021	745,548.72	487,951.80	257,596.92	190,086.21	31,179.24	-	226,417.68	247,081.67	14,574.87	232,506.80	178,526.43
10 31 2021	779,256.83	514,347.47	264,909.36	261,847.71	28,486.46	9,628.89	226,794.01	188,257.22	10,511.50	177,745.72	252,239.73
11 30 2021	865,875.19	531,055.19	334,820.00	286,173.55	44,638.04	-	290,181.96	227,504.18	13,392.00	214,112.18	276,155.54
12 31 2021	897,816.54	614,263.06	283,553.48	277,727.18	78,658.44	5,633.82	199,261.22	225,617.52	12,979.04	212,638.48	265,676.94
01 31 2022			-	302,698.66	-	-	-	-	-	-	291,545.20
02 28 2022			-	283,155.22	-	-	-	-	-	-	272,673.91
03 31 2022			-	253,438.15	-	-	-	-	-	-	239,446.33
04 30 2022			-	280,600.28	-	-	-	-	-	-	269,629.23
05 31 2022			-	252,666.36	-	-	-	-	-	-	237,286.90
06 30 2022			-	255,358.64	-	-	-	-	-	-	243,766.39
<b>TOTAL:</b>	<b>4,876,162.95</b>	<b>3,102,089.65</b>	<b>1,774,073.20</b>	<b>1,464,887.36</b>	<b>263,645.40</b>	<b>16,858.20</b>	<b>1,493,569.60</b>	<b>1,320,054.51</b>	<b>76,765.75</b>	<b>1,243,288.76</b>	<b>1,398,567.04</b>
					<b>Net A/R Change</b>		<b>21.11%</b>			<b>New Revenue Change</b>	<b>-11.10%</b>

**NORTH COUNTY FIRE PROTECTION DISTRICT  
COST RECOVERY FY 2021/2022**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 21/22</u>	<u>Net Revenue 20/21</u>
7 31 2021	5,677.00	5,424.18	95.55%	1,084.84	4,339.34	5,308.83
8 30 2021	11,521.50	8,038.54	69.77%	1,607.71	6,430.83	2,673.60
9 30 2021	6,122.50	5,215.45	85.18%	1,043.09	4,172.36	2,066.66
10 31 2021	8,239.75	7,988.75	96.95%	1,597.75	6,391.00	2,502.00
11 30 2021	2,885.50	2,450.00	84.91%	490.00	1,960.00	2,731.12
12 31 2021	9,190.75	8,959.75	97.49%	1,791.95	7,167.80	2,823.05
1 31 2022			#DIV/0!	-	-	6,741.66
2 28 2022			#DIV/0!	-	-	2,473.00
3 30 2022			#DIV/0!	-	-	5,971.02
4 30 2022			#DIV/0!	-	-	3,468.99
5 31 2022			#DIV/0!	-	-	5,093.99
6 30 2022			#DIV/0!	-	-	5,826.80
<b>TOTAL:</b>	<b>43,637.00</b>	<b>38,076.67</b>	<b>87.26%</b>	<b>7,615.33</b>	<b>30,461.34</b>	<b>18,105.26</b>
					<b>Net Rev Increase</b>	<b>68.25%</b>

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**NORTH COUNTY FIRE PROTECTION DISTRICT  
MONTHLY INVESTMENT REPORT**

**December 31, 2021**

<b>FALLBROOK</b>	<b>BALANCE</b>	<b>INTEREST RATE</b>	
County of San Diego/General Fund - FBK	343,746.49	0.01%	Operating
County of San Diego/General Fund - RNBW	1,655,193.30	0.01%	Operating
County of San Diego/Capital Reserve	404,330.48	0.01%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	1,001,807.16	0.01%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,096.15	0.01%	Mitigation Fees
Local Agency Investment Fund	4,158,602.77	0.20%	LAIF
Workers' Comp JPA	488,697.39	0.17%	PASIS Funds
Bank of America/PASIS	22,937.00	0.01%	
First National/Benefit Fund	157,122.24	0.35%	
First National/Payroll	403,061.45	0.35%	
First National/Accounts Payable	475,852.70	0.35%	
First National/Accounts Receivable	1,044,124.99	0.35%	
Pacific Western Bank/Accounts Receivable	713,185.28	0.00%	
<b>TOTAL</b>	<b>10,872,757.40</b>		

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
12 1 2021	0381456110221	TIME WARNER CABLE	11/2/21-12/1/21	344.73
12 1 2021	0381472110221	TIME WARNER CABLE	11/2/21-12/1/21	1,294.73
12 1 2021	12/2021	THE STANDARD	LTD 12/2021	580.00
12 1 2021	12/1/21-12/31/21	Harry J. Wilson Insurance Center	12/2021 insurance	1,176.00
12 1 2021	10/29/21	POSTAL ANNEX #25	USPS PRIORITY MAIL	21.82
12 1 2021	0417565111121	TIME WARNER CABLE	11/1/21-12/01/21	107.98
12 1 2021	12991	NATIONWIDE MEDICAIL/SURGICAL	medical supplies	106.60
12 1 2021	22NOCFPDN04	COUNTY OF SAN DIEGO - RCS	10/2021 radios on 800 mhz	5,671.00
12 1 2021	22NOCFPDC04	COUNTY OF SAN DIEGO - RCS	10/2021 cap code	52.50
12 1 2021	A9018COD0012	DIGITAL DEPLOYMENT, INC.	web member streamline 11/2021	275.00
12 1 2021	12/1/21-12/31/21	Employee Benefit Specialists, Inc.	ebs 12/2021	8,634.77
12 1 2021	1526	FALLBROOK CHAMBER OF COMMERCE	annual membership dues 2022	285.00
12 1 2021	ENG 1020 HUM 1000	HARRINGTON, THOMAS	ENG 1020 hum 1000	1,383.75
12 1 2021	WARRIOR SEM	Mitch Iglesias	WARRIOR SEMINAR	697.50
12 1 2021	72117	CHAPLAINS FUND	debrauwere, helman, krenz	450.00
12 1 2021	R167708	Five Alarm Security	monitoring 12/1/21-2/28/22	189.00
12 1 2021	833797	Southern Counties Lubricants	chev supreme sb lube	696.73
12 1 2021	9894005161	VERIZON WIRELESS	1/2/21-12/01/21	77.26
12 1 2021	3513634M	STRYKER MEDICAL	travel, labor ems in quarter	510.00
12 1 2021	500202-500445	OSTARI	OSTARI OVERDUE INVOICES	4,991.10
12 1 2021	021835	LIFE LINE EMERGENCY VEHICLES	RED TOUCHUP PAINT	35.00
12 1 2021	115077	UNIFORM SPECIALIST/ACE UNIFORMS	MCREYNOLDS CHIEF CAP	36.79
12 1 2021	014972446	XEROX - PASADENA	PRINTER RENT NOVEMBER 2021	143.50
12 1 2021	014972447	XEROX - PASADENA	BASE CHARGE NOV 2021	282.08
12 2 2021	1594	Western Extrication Specialists, Inc.	kit hose hydraulic	367.22
12 2 2021	0381456120221	TIME WARNER CABLE	admin tv/wifi december	344.73
12 2 2021	0381472120221	TIME WARNER CABLE	st. 1 tv/wifi december	1,294.73
12 2 2021	IN1651268	MES California	work gloves, safety gloves,etc	2,424.73
12 2 2021	80842	THE COUNSELING TEAM	TCTI NOVEMBER SERVICES	300.00
12 3 2021	12/03/21	LINCOLN NATIONAL	11/07/21-11/20/21	7,884.75
12 3 2021	12/03/21	FIREFIGHTERS LEG. ACTION GRP	11/07/21-11/20/21	440.00
12 3 2021	12/03/21 SR	FALLBROOK FIREFIGHTERS' ASSN	SR FFA 11/07/21-11/20/21	18.72
12 3 2021	12/03/21	FALLBROOK FIREFIGHTERS' ASSN	FFA 11/07/21-11/20/21	2,651.00
12 3 2021	259116-259115	Fowler Pest Control	BI MONTHLY PEST SERVICE	270.00
12 6 2021	21-1118-61541	S&R TOWING	08' toyota sienna yellow	400.00

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
12 6 2021	13885	NATIONWIDE MEDICAIL/SURGICAL	MEDICAL SUPPLIES	169.28

12 7 2021	ENGLISH 1020	Collin Baker	english 1020	697.50
12 7 2021	10280000483560	GREGG HOLDRIDGE	home depot receipt, paint	74.72
12 7 2021	INV09660	Across the Street Productions	blue card instructor renewal	3,015.60
12 8 2021	2111099	Wittman Enterprises, LLC	november 2021	13,392.00
12 8 2021	12401	FOWLER PLUMBING	jack hammered shower drain	597.00
12 8 2021	0000100	JOHN STORM	grant writing assistance	900.00
12 9 2021	CA-219	John Choi	class ca 219 chief officer	530.00
12 9 2021	319626	Downtown Ford Sales	FORD F150 CREW CAB 1	46,424.23
12 9 2021	319627	Downtown Ford Sales	FORD F150 CREW CAB 2	46,424.23
12 10 2021	ST. 3 12/10/21	RAINBOW MUNICIPAL WATER DIST	12/10/21 st. 3	152.02
12 10 2021	OLIVE HILL 12/10/21	RAINBOW MUNICIPAL WATER DIST	olive hill 12/10/21	232.44
12 10 2021	11/21 STMT	POSTAL ANNEX #25	postal annex nov. stmt	56.24
12 10 2021	ST 3 12/10/21	RAINBOW MUNICIPAL WATER DIST	BACKFLOW ST. 3	14.81
12 11 2021	0417565121121	TIME WARNER CABLE	admin 12/11-11/10	107.98
12 14 2021	12/14/21	RAINBOW MUNICIPAL WATER DIST	10/18/21-11/17/21	579.45
12 14 2021	21/22 RECERT	GREG MANN	recert 12/2021	250.00
12 15 2021	12/2021	LEGAL SHIELD	dec. 2021 stmt	518.40
12 15 2021	21-71-#2	MATRIX CONSULTING	invoice 2 fire strategic plan	6,500.00
12 15 2021	SF405	Secretary of State	copy fees	6.00
12 15 2021	12/2021 1	FALLBROOK OIL COMPANY	dec. 2021 stmt 1	1,909.76
12 17 2021	PR 12/17/21	LINCOLN NATIONAL	11/21/21-12/04/21	12,304.14
12 17 2021	PR 12/17/21	FIREFIGHTERS LEG. ACTION GRP	11/21/21-12/04/21	450.00
12 17 2021	SR PR 12/17/21	FALLBROOK FIREFIGHTERS' ASSN	SR FFA 11/21/21-12/04/21	22.23
12 17 2021	PR 12/17/21	FALLBROOK FIREFIGHTERS' ASSN	11/21/21-12/04/21	2,702.42
12 19 2021	0000240112021	TIME WARNER CABLE	11/20/21-12/19/21	149.95
12 20 2021	11/4/21-12/2/21	FALLBROOK PUBLIC UTILITY DISTR	st. 2 11/4-12/2	300.94
12 20 2021	ADMIN 12/2/21 END	FALLBROOK PUBLIC UTILITY DISTR	admin 11/4/21-12/2/21	456.91
12 20 2021	10/7/21-10/22/21	Dustin Glasgow	gas monument fire reimburse	878.08
12 21 2021	SPRING ASU TUITION	Joshua Kortekaas	asu classes spring tuition	2,462.00
12 22 2021	11144	State of California	solar energy resources conserv	6,287.70
12 22 2021	11156	State of California	solar panels pymt 2021	17,703.73
12 22 2021	12422	FOWLER PLUMBING	new appliances installed	685.00
12 22 2021	33976-21	Meza Automotive Paint	pail last touch 5g shampoo plu	421.47
12 22 2021	RED HELMET TRAINING	Doug de Brauwere	driven to be an engineer class	180.00
Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
12 23 2021	12/23/21	DMV	sales tax on amulance	3,102.00
12 23 2021	12/23/21 AMB	California Auto Registration Services	ambulance reg. 12/23	80.00
12 23 2021	53900	SCRAPPY'S	tire pressure repair	25.00
12 29 2021	13669	NATIONWIDE MEDICAIL/SURGICAL	MED SUPPLIES 11/29	51.85

12 31 2021 12/31/21	LOREN STEPHEN-PORTER	gas reimburse 12/2021	123.31
12 31 2021 202122-125	NORTH COUNTY DISPATCH JPA	member agencies q2 fy21/22	106,088.37
12 31 2021 22NOCFPDN05	COUNTY OF SAN DIEGO - RCS	11/2021 STMT RADIOS	5,671.00
12 31 2021 22NOCFPDC05	COUNTY OF SAN DIEGO - RCS	11/2021 CAP CODE	52.50
12 31 2021 135936	County of San Diego DEH	HAZARDOUS WASTE PERMIT	1,147.00
12 31 2021 12/31/21	LINCOLN NATIONAL	Lincoln 12/31/21	6,380.39
12 31 2021 SR 12/31/21	FALLBROOK FIREFIGHTERS' ASSN	SR FFA 12/31/21	18.72
12 31 2021 FFA 12/31/21	FALLBROOK FIREFIGHTERS' ASSN	FFA 12/31/21	2,702.42
12 31 2021 12/31/21	FIREFIGHTERS LEG. ACTION GRP	FLAG 12/31/21	450.00
12 31 2021 12/31/21	US POSTAL SERVICE	usps postal stamp refill	150.00
12 31 2021 A9018COD-0013	DIGITAL DEPLOYMENT, INC.	DECEMBER 2021 STMT	275.00
12 31 2021 12/2021	Joe's Hardware	JOES DECEMBER 2021 STMT	1,465.11
12 31 2021 06302012	DEPARTMENT OF HEALTH CARE SERVICES	GEMT 7/11-6/12	9,055.83
12 31 2021 06/30/2014	DEPARTMENT OF HEALTH CARE SERVICES	06/30/2014	450.97
12 31 2021 06/30/2016	DEPARTMENT OF HEALTH CARE SERVICES	06/30/2016	57,390.61
12 31 2021 06/30/2017	DEPARTMENT OF HEALTH CARE SERVICES	06/30/2017	23,068.34





**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

1. Rules & Regulations: Leave Management – Shift Trades:
  - Minor housekeeping modifications and changes to bring in line with actual practices.
2. Rules & Regulations: Job Descriptions – Fleet Maintenance Supervisor:
  - Housekeeping modifications to fit job description formatting and changes to bring in line with current professional certification and actual practices.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
LEAVE MANAGEMENT

SECTION 226.03  
JANUARY 25, 2022 ~~OCTOBER 27, 2016~~  
PAGE 1 OF 4

### SHIFT TRADES

#### 1.0. PURPOSE:

- 1.1. To establish policy and procedure relevant to the management of shift trading or the trading of work hours. This trading of hours shall not adversely impact the Mission of the District or its Training Program.

#### 2.0. POLICY:

- 2.1. The trading of hours is a privilege, not a right, a benefit which is extended by management to District employees.
- 2.2. All Shift Trades/trading of hours, will require approval by ~~no less than twenty four (24) hours in advance and must be signed by the trading employees must notify the appropriate supervisor(s). In the event of an unforeseen necessity, an employee may request a Shift Trade with less than twenty four (24) hours with the approval of the Duty Chief. The Duty Chief will notify the TeleStaff™ Manager and the employee's direct supervisor by the appropriate method.~~
- 2.3. Shift Trades/trading of hours are an agreement between two District employees. The District does not directly regulate Shift Trades per se, but enforces policies that may be affected by Shift Trades. Management does not assign personnel to work Shift Trades.
- 2.4. Probationary Firefighter/Paramedics may not work shift trades outside their normal duty station/crew until they have completed three (3) months on shift and have demonstrated proficiencies in accordance with NCFPD Policy 223.09 *Probationary Periods*. ~~Probationary employees may engage in Shift Trades but may not "pay back" employees until successful completion of first trimester probationary period.~~
- 2.5. Shift Trades shall not cause any employee to work more than ninety-six (96) consecutive hours.

#### 3.0. PROCEDURE:

- 3.1. APPROVAL: All trading of hours are subject to approval, by the Duty Chief prior to commencement. Such approvals are pursuant to the conditions specified herein. The Duty Chief shall have the right of final approval or denial.

- 3.1.1. RANK: ~~All trading of hours shall be~~ Shift Trades are typically between personnel of equal rank. ~~The following are the only acceptable exceptions: (1) A trade between an employee with actor status and an employee in the that immediate next highest rank is allowed with the exception to the rank of Battalion Chief.~~



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
LEAVE MANAGEMENT

SECTION 226.03  
JANUARY 25, 2022/OCTOBER 27, 2015  
PAGE 2 OF 4

### SHIFT TRADES

~~and (2) Shift Trades between firefighters and firefighter/paramedics. Paramedic status is not a consideration for the rank above firefighter. These exceptions are expressly A Shift Trade is nullified if: (1) the such a Shift Trade creates overtime and/or (2) Shift the t Trade causes a deficiency in minimum staffing levels per NCFPD Policy 435.10 Staffing Policy. (refer to the Staffing Policy).~~

3.1.2.

~~3.1.3. **THREE-WAY SHIFT TRADES:** ~~Three~~<sup>[JB1]</sup> Shift Trades are not allowed except when a District approved work schedule change makes an already initiated trade impracticable to pay back. The Duty Chief may authorize a three way Shift Trade in an instance whereby an employee cannot pay back a Shift Trade due to a District approved change in work schedule, assignment or long term unavailability. The affected employee may work for another employee, who may in turn work for the employee owed hours. In such instances all affected parties must agree with the arrangement and are responsible for tracking their Shift Trade hours and notifying a Telestaff™ manager. Three-way shift trades are allowable to meet the needs of an employee who cannot pay back a shift trade due to unforeseen circumstance. Three-way shift trades shall not be routine and must be approved by the immediate supervisor (s) and the Duty Chief. All affected parties must agree with the arrangement and are responsible for tracking their shift trade in the appropriate manner.~~

~~3.1.4.3.1.3. **MAXIMUM NUMBER OF SHIFT TRADES:**<sup>[JB2]</sup> All trading of hours shall be initiated and completed within six (6) calendar months. Trades of one (1) hour or less, such as early relief or hold over, are considered non-charged trades, but still require approval by the supervisors.~~

~~3.1.5.3.1.4. **SCHEDULING CONFLICTS:** Shift Trades which conflict with regularly scheduled Department activities will not be approved, unless a supervisor agrees that prior arrangements have been made to make up the scheduled activity on another day.~~

~~3.1.6.3.1.5. **NOTIFICATION AND DOCUMENTATION:**~~

~~3.1.6.1.3.1.5.1. A Staffing Program TeleStaff™ entry shall be completed for all trades, which exceed one (1) hour. ~~Shift Trades require notification a minimum of twenty four (24) hours in advance.~~ All Shift Trades must be approved by the employee's direct supervisor or if not available, the Duty Chief. The trading of hours shall coincide with the same time blocks as Annual Leave. (See Annual LeaveAnnual Leave, Sections 5.2 and 5.3).~~



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
LEAVE MANAGEMENT

SECTION 226.03  
JANUARY 25, 2022 ~~OCTOBER 27, 2015~~  
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### SHIFT TRADES

~~3.1.6.2.3.1.5.2.~~ For Suppression employees, Shift Trades may be taken in the following time blocks. Subject to the approval of the Duty Chief, alternate blocks of time may be taken, subject to the following conditions: mandated or critical training, conflict with continuity of pre-scheduled daily activities, extreme weather conditions, evaluation of employee performance, etc.

- ~~3.1.6.2.1.3.1.5.2.1.~~ 0800-1300;
- ~~3.1.6.2.2.3.1.5.2.2.~~ 1200-1700;
- ~~3.1.6.2.3.3.1.5.2.3.~~ 0800-1700;
- ~~3.1.6.2.4.3.1.5.2.4.~~ 0800-2000.

~~3.1.6.3.3.1.5.3.~~ In the event of an unforeseen necessity, an employee may initiate a Shift Trade with less than twenty four (24) hours advance notice.

### 3.2. ACCOUNTABILITY:

- 3.2.1. **SHIFT RESPONSIBILITY:** After Shift Trades have been approved, the individuals involved in the exchange are responsible for reporting for duty as rescheduled. Ultimate responsibility for the shift resides with the regularly scheduled employee. If an employee fails to report for a rescheduled assignment, responsibility for covering the shift reverts to the employee normally scheduled for that assignment. Therefore, if an employee cannot work a rescheduled assignment due to illness, industrial injury, etc., Annual Leave or Sick Leave shall be deducted from the employee who is regularly assigned the vacated shift. This may result in a force hire if both employees involved in the trade are unable to fulfill the shift do to extenuating circumstances (i.e. the regularly scheduled employee is out of town and beyond a reasonable return to work distance or timeframe). The rescheduled employee shall attempt to notify the regularly assigned employee of the inability to cover the shift. The employee who was rescheduled to work shall be subject to appropriate disciplinary action up to and including discharge. In no circumstances, shall the District be held accountable for compensating an employee for the failure of another employee to repay a Shift Trade.
- 3.2.2. **UNABLE TO RETURN TO WORK:** On any partial Shift Trade wherein the regularly scheduled employee is unable to return to work within the prescribed time, the person standing in (on duty) shall remain on duty until relieved. The employee standing in may opt for one of the following: (1) extend the Shift Trade period, (2) terminate the shift assignment at the end of the prescribed period. In this circumstance, the vacancy must be filled by normal staffing procedures ~~Will~~ Call Policy (personnel movement, bump up,



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### SHIFT TRADES

will call, etc.), and the employee standing in may not leave their work assignment until authorized to do so. Additionally, in this circumstance the employee failing to return to work shall be docked Annual Leave or Sick Leave if ill, for all shift hours not covered by Shift Trade. The employee standing in is not eligible for filling this vacancy on overtime unless they are the next available person in the ~~will-call~~ bookstaffing program.

- 3.2.3. **HOLD OVER:** On any partial Shift Trade, wherein the employee standing in (on duty) is held over for any reason, that employee shall be paid overtime for all hours (or portion thereof) worked in excess of the scheduled Shift Trade, provided that the regularly scheduled employee has returned to duty at the scheduled time. If the regularly scheduled employee has not returned to work at the prescribed time, the trading employees may agree on one of the following: (1) extend the Shift Trade period or (2) deduct Annual Leave from the regularly scheduled employee and pay overtime to the employee who has been held over (refer to the ~~Annual Leave Policy~~ Annual Leave Policy).
- 3.2.4. **RETURN TO WORK:** ~~If an employee returns to work on a regularly scheduled day wherein another employee is covering their shift assignment via Shift Trade, the employee working the Shift Trade will be paid overtime for all hours worked. On the "front half/initiating" of a Shift Trade (wherein no hours have been worked), the Shift Trade shall be considered null and void. On the "back half/repaying" of a Shift Trade, the employee being paid overtime for the day will owe the employee returning to work another "payback" day.~~



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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR MANAGER

#### 1.0. PURPOSE:

1.1. To provide a description of ~~the physical requirements for,~~ the qualifications for, and the duties and responsibilities of employment within this classification with the North County Fire Protection District.

#### 2.0. POLICY: :

~~3.0-2.0.~~

Members classified in the position of ~~Fire Mechanic Supervisor~~ Fleet Maintenance Manager ~~is/are~~ Supervisor are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities and other duties as assigned. All members classified in the position described herein shall meet all physical requirements, personal and professional qualifications, and shall perform the stated duties and responsibilities, and all other duties as assigned. This job analysis was conducted by Job Analysis Inc. via interview with employees from each of the classifications. The format of each job description is in its original version as disseminated by Job Analysis Inc.

2.1.

#### 4.0.3.0. INTENT:

The intent of this Policy is to provide an overview of the abilities necessary to perform the classification of Fleet Maintenance ~~Fire Mechanic~~ Supervisor. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position. This job description is not intended to delineate every facet of the Classification. Other duties and responsibilities may be assigned as appropriate to fulfill the Mission of the District.

4.1. ~~The intent of this policy is to provide an overview of the abilities necessary to appropriately function within the specified classification. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position. This job analysis is not intended to delineate every facet of a particular job classification; other duties and responsibilities may be assigned as appropriate.~~

#### 5.0. ESSENTIAL FUNCTIONS JOB ANALYSIS:

**JOB TITLE:** Master Mechanic/Mechanic III – Supervisor  
**EMPLOYER:** North County Fire Protection District  
330 S. Main Avenue  
Fallbrook, CA 92028-2938  
Phone: (760) 723-2004; Fax (760) 723-2072



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DATE WRITTEN: June 16, 1999  
UPDATES: December 13, 2011

4.0. \_\_\_\_\_

5.0. \_\_\_\_\_

6.0.4.0.

#### GENERAL -ATTRIBUTES:JOB DESCRIPTION

-This assignment is a full-time work classification. The Fleet Maintenance Supervisor Manager ~~Fire Mechanic Supervisor~~ classification is considered an "Non-Exempt" employee as defined by FLSA and is not overtime eligible. Specifics of compensation and benefits are described in the Memorandum of Understanding between thebetween the ~~Non-Safety~~Management- Bargaining -Group and the District. The position is a Miscellaneous (Non-Safety) position as defined by CalPERS. ~~[NG2][KM3][JB4]~~

-The Fleet Maintenance ManagerSupervisor ~~Fire Mechanic Supervisor~~ is responsible for the supervision of the work activities of assigned personnel, developing and monitoring workflow for maintenance and repair of NCFPD apparatus and vehicles. The fleet maintenance facility is responsible for all District vehicles and apparatus, generators, saws and all other motorized equipment. , There are two Mechanic positions, a Mechanic I/II and a Mechanic III Supervisor (Master Mechanic/working manager). The primary functions-The Fleet Maintenance Supervisor-Manager ~~Fire Mechanic Supervisor~~ is also responsible for ~~are~~ maintainings and repairs all District equipment, vehicles and apparatus; maintaining records; ensuring District compliance with all applicable state and federal rules and regulations pertaining to the District fleet; and overseeing and directing the work of shop staff and contractors. -Responsible for vocational training programs and teaching principles of fire apparatus and specific components of fire apparatus ~~fire pumps~~ and related systems to agency personnel. |The fleet maintenance is repair facility is responsible for all District vehicles and apparatus (including the Rainbow and Volunteer affiliates), generators, saws and all other motorized equipment. Manages, coordinates, schedules, forecasts, and monitors automotive maintenance, shop facility maintenance and preventative maintenance activities to ensure effective



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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR ~~MANAGER~~

vehicle operation and satisfactory work conditions; reviews condition of fire apparatus; oversees requests for vehicle repairs and maintenance decisions; tracks warranty issues. Financial management of the fleet services budget; Oversight of the fleet replacement budget including the ~~white~~ fleet replacement and surplus of retired vehicles ~~disposal~~ ~~SPS~~; Risk management ~~NG6~~ and fuel site management; ~~supervise~~. Develops and implements innovative practices within the Fleet shop in keeping with industry best practices. Familiarity of NFPA Standards such as 1901, 1906, 1911, and 1071. Provides interpretation and guidance regarding PFA safety policies and practices related to shop operations. Responsible for Inspection, Maintenance, Testing and Retirement of all In-Service Vehicles and Equipment per NFPA. ~~Assists with annual testing programs for fire pumps, aerial ladder equipment and emissions for the Fire Authority District fleet. Assists with performing and maintaining records for NFPA fire equipment tests and apparatus testing.~~ ~~SP2~~

Participates in Apparatus Committee as a Technical Expert and Leader for purchase of new apparatus and equipment. Prepares new fire apparatus/vehicles for service including order specifications. Assists in the preparation of purchase specifications for fire apparatus and equipment. Processes work orders, tracks detailed vehicle maintenance and repair reports, and analysis of maintenance practices and expenditures in an automated system. Prepares written reports on each vehicle detailing total costs of vehicle annual, ~~-maintenance. performed by date and projected replacement.~~ Prepares annual reports and conducts research for budget requests.

Responds to emergency scenes outside the fleet maintenance facility in all weather conditions to perform fire apparatus/vehicle services as needed in an on-call basis. Performs required work which may include some evening and weekend assignments. Attends meetings as well as local and out of state training seminars as required. Performs all duties in a safe manner using all required safety devices and equipment. Ensures a safe and clean shop and work area is maintained at all times. Diagnoses and resolves delays in maintenance repairs. ~~Analyzes and prepares performance reports to gauge the efficiency and effectiveness of operations.~~ Develops and implements operating policies and procedures to increase quality and efficiency. Provides data and analytic reports as requested. May perform the functions of employees supervised. Performs driver training, and maintenance education to the department. May assist with promotional exams for Engineer/Driver Operator positions. Performs other duties as assigned.

4.3. —

5.0. EDUCATION: Minimum requirements are a High School Diploma or equivalent ~~SP8~~. ~~A minimum of three years of experience in gas and diesel automotive repair. Three years shop supervisory experience is highly preferred. Vocational or~~





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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR ~~MANAGER~~

~~technical training in equipment and vehicle repair and/or electrical and mechanical systems or equivalent combination of education and experience.~~

- 5.1. EXPERIENCE/KNOWLEDGE/ABILITIES: A combination of education, training and experience which clearly demonstrates possession of the knowledge, skills and abilities required to successfully perform the functions of this position is required.
- 5.2. EXPERIENCE: ~~A minimum of ten years of technical/professional experience in diesel mechanics plus management and supervisory experience is required. A minimum of threeten years of experience in gas and diesel automotive repair. Three~~<sup>[KM9]</sup> ~~years shop supervisory experience is highly preferred. Vocational or technical training in equipment and vehicle repair and/or electrical and mechanical systems or equivalent combination of education and experience. Management and supervisory experience is required.~~
- KNOWLEDGE: Advanced diesel and gasoline mechanics; working knowledge of gas and diesel vehicles and equipment repair and maintenance; -hydraulic systems, pumps, valves, etc.; air brake systems; electrical systems; apparatus, vehicle and equipment mechanics; manual and automatic transmissions; mechanical tools and equipment necessary to repair fire and emergency apparatus and related equipment; sState and Federal laws, rules, codes, and regulations related to fleet maintenance and operations; including emissions standards, area geography, roadways; and others.

5.3. —

5.4. —

5.5. — ABILITY TO:

~~Set up vocational training programs and teach principals of fire pumps and related systems;~~

~~Work in cramped areas in awkward body positions;~~

~~Lift heavy objects up to approximately 50 pounds;~~

~~Move objects weighing up to approximately 85 pounds;~~

~~Trace electrical wiring;~~

~~Diagnose mechanical problems;~~

Ability to communicate clearly and effectively with subordinates, coworkers, supervisors, firefighters, and the general ~~public~~public through a variety of both written and verbal methods; eEstablish and maintain effective working relationships with fire district personnel, other agencies and the general public; uUtilize computers and computer programs;



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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR ~~MANAGER~~

mMaintain maintenance schedules;  
mMaintain accurate records;

- pPlan, organize and meet applicable deadlines ~~and others~~; -work with outside agencies, such as other fire departments, city shops, vendors and others as needed; ability to supervise technicians, direct and supervise work orders analysis; interpret electric, hydraulic schematic diagrams and perform necessary repairs; weld using different types of welding equipment, operate, and interpret, engine diagnostic and analyzer equipment; read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals; skill in reading shop manuals and schematics used in troubleshooting in fire and emergency apparatus and related equipment; solve practical problems in a reasonable and effective manner; use NCFPD supplied diagnostic software, word processing software and other NCFPD computers and software; install, implement and train others of the use of specialized software and applications to maintain and monitor the status of the fleet in compliance with industry best practices.



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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR ~~MANAGER~~

#### LICENSE/CERTIFICATION:

- 5.2.1. Valid California Class "C"
- 5.2.2. Class B Commercial within 6 months of hire date;
- 5.2.3. Expectation is for employee to progress through the Fire Mechanic Certification program and complete all necessary classes;
- 5.2.4. ~~NAFA Certified Fleet Manager~~ ~~[KM10]~~  
~~CAFM~~ ~~[S1PL1]~~
- 5.2.5. ~~ASE Master Truck Certification~~
- 5.2.6. ~~EVT Master (including EVT Management) Certification within 1 year of hire~~ ~~[S1PL2]~~ Progress through new OFSM EVT Requirements: Fire Mechanic III to EVT III  
~~CAFM (Certified Automotive Fleet Manager) or within 3 years of hire.~~
- 5.5.1. ~~and Firefighter Restricted "C" driver's license.~~

~~Certifications required for the position of Master Mechanic include: That equal to a minimum of successful completion of Fire Mechanic II Certification (issued by the California Fire Service Training and Education System and State Board of Fire Services); ASE Master Heavy Truck Technician certification. Fire Mechanic III certification requirements are set forth in the NCFPD Non-Safety Certification Program, adopted June 6, 1995 and revised April 26, 2011.~~

#### PHYSICAL DEMANDS:

Employee is required to meet applicable "Fire Mechanic" physical requirements ~~[KM13]~~.

#### ENVIRONMENTAL:

Exposure to extreme heat, cold, humidity and temperature swings working indoors and outdoors; excessive noise of equipment; the noise level may be very loud while working around operating equipment or apparatus; exposure to dust, gases, chemicals, smoke and blood-borne pathogens; works in and around heavy equipment with exposure to moving mechanical parts; exposure to vibration from equipment and vehicles; operations of foot controls or repetitive foot motion; may work at substantial heights; wears appropriate personal protective equipment including goggles, ear plugs or other auditory protective equipment, face protector.

#### COMMUNICATIONS:



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### ~~FIRE MECHANIC III~~ ~~SUPERVISOR~~ ~~FLEET MAINTENANCE~~ ~~SUPERVISOR~~ ~~MANAGER~~

VISION: (may be correctable) to drive a vehicle

HEARING: of alarms and warning devices; to understand conversations.

SPEAKING: to -give instructions, present classes; communicate with staff and representatives of other agencies.

WRITING: to complete records, reports, meeting notes and documentation.

READING: reports, records and computer screens.

#### ~~5.6. ESSENTIAL FUNCTIONS:~~

##### ~~5.6.1. FREQUENCIES - DAILY:~~

- ~~OCCASIONAL: Up to 1/3 of the time;~~
- ~~FREQUENT: 1/3 to 2/3 of the time; and~~
- ~~CONTINUOUS: 2/3 or more of the time.~~

~~4.11.2. STRENGTH: Refer to U.S. Dept of Labor Strength Levels/Categories.~~

<del>4.11.3. ESSENTIAL FUNCTIONS</del>	<del>FREQ.</del>	<del>STRG.</del>
<del>1. Diagnose and repair all classifications of fire apparatus, gasoline and diesel powered equipment, fire pumps, manual and automatic transmissions, water valves, hydraulic and air brake systems, electrical systems and other equipment in the district service. Level of repairs performed (or supervised) include all basic service, tune ups, minor repair to complete system rebuilds and overhauls. Repairs are performed per schedules in the repair facility or as required in the field. Fieldwork includes urgent repairs to apparatus and equipment in use at incidents.</del>	<del>Frequent to Continuous</del>	<del>Heavy</del>
<del>2. Direct and supervise the work of Mechanics I and II; determines extent of service and repairs required and delegates work assignments accordingly; oversees and supervises the work of mechanics including services, repairs and log/record keeping; provides on-going instruction; evaluates employees' performance, documents progress, and counsels regarding performance; ensures proper completion of assigned tasks.</del>	<del>Occasional</del>	<del>Light</del>



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4.11.3. ESSENTIAL FUNCTIONS	FREQ.	STRG.
3. Ensure district compliance with applicable State, Federal, CHP, and NFPA mandates and standards; maintains required records including vehicle maintenance records and schedules and records required by EPA, CARB, OSHA, APCD, BAR, HAZMAT and others; sets up, prioritizes, performs and supervises apparatus and vehicle preventative programs (both in facility and throughout district) and others as required.	Occasional	Light
4. Manages repair facility: schedules workers; receives calls from district personnel/affiliates and communicates scheduling, repair status and other information in a timely manner; orders and ensures adequate inventory of equipment, accessories, parts, tools, and shop supplies; procures and allocates vehicle and equipment fuels; controls and safeguard the integrity of the maintenance budgets; and related responsibilities.	Occasional to Frequent	Medium
5. Procures contract services as required to maintain district and all other applicable standards; contacts providers; issues purchase orders; reviews work in-progress and completed; follows up on quality of completed work; and related tasks.	Occasional	Light to Heavy
6. Serves as liaison and coordinator for various fire departments who contract with the NCFPD repair facility for maintenance and repairs.	Occasional	Light
7. Provides instruction to safety and other personnel in apparatus, vehicle and equipment maintenance, operations, testing and inspection. Topics include fire pump theory and testing, air brake and other systems, pre and post-trip inspections, etc.	Occasional	Heavy
8. Safely and efficiently operates apparatus, equipment, vehicles, service vehicles and other equipment to test repairs or to respond in emergencies, i.e. equipment failures on scene.	Occasional	Light to Heavy
9. Performs and oversees repair facility maintenance: includes general housekeeping, equipment cleaning, tool maintenance, oil/fluids clean up, etc.; prepares related maintenance schedules; and related tasks to ensure a safe and efficient facility.	Occasional	Light to Medium
10. Attends scheduled meetings, management meetings, participates in special committee activities, etc.	Continuous	Light
11. Assists in the preparation of specification for new fire apparatus, vehicles and equipment.	Occasional	Light
12. Participates in public education activities, station/facility tours, Fire Awareness Week, and other public education activities as requested.	Occasional	Light
13. Participates in district and other education and training programs as needed to obtain required licensure and certification.	Occasional	Light
14. Performs other duties as required.	Varies	Varies



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4.11.1. ~~TYPES OF MACHINES, TOOLS, EQUIPMENT USED ON THE JOB:~~ Hand tools, power tools (electric and pneumatic), pry bars, lifts, hoists, manual and power jacks, ladders, stools, mobile stair, computer diagnostic equipment, gauges, pen/pencil, form paperwork, PC computer, and others.

4.11.2. ~~VEHICLES/MOVING EQUIPMENT DRIVEN ON THE JOB:~~ Service truck, vehicle, and varied firefighting and emergency medical vehicles including Heavy Rescue (fire, vehicle extrication, swift water rescue, etc.), Brush Unit (Type III, off road, grade rescues, etc.), Residential (Type I, paved surface), Paramedic (ALS and BLS Ambulances), OES (Cal. State provided apparatus), EOC (Emergency Operations Center vehicle), and others.

#### 4.12. ~~CURRENT PHYSICAL FACTORS:~~

##### FREQUENCIES KEY:

OCCASIONAL: Up to 1/3 of the time;

FREQUENT: 1/3 to 2/3 of the time; and

CONTINUOUS: 2/3 or more of the time.

#### 4.12. 1. ~~ENDURANCE (Primary Demands):~~

##### 1. ~~STANDING:~~

FREQUENCY: Occasional, from 1.5 to 2 hours per shift.

DURATION: Average of 30 to 90 seconds; common maximums of 5 minutes. Durations refer to time spent without moving/lifting the feet; the employee may stay in one area with little movement for durations up to approximately 15 minutes.

SURFACES: Concrete, asphalt, ladder steps/rungs, vehicle structure, soil, uneven soil, wet soil, gravel/rock, etc.

CURRENTLY PERFORMED IN 1, 2, 3, 4, 5, 6, 7, 8 and 9.

FUNCTIONS:

##### 2. ~~WALKING:~~

FREQUENCY: Occasional to Frequent: From 2 to 3 hours per shift.

DURATION: Averages of 10 to 20 feet; maximums of approximately 500 feet.

SURFACES: Concrete, asphalt, vehicle structure, soil, uneven soil, wet soil, gravel/rock, etc.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.



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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR ~~MANAGER~~

#### 3. SITTING:

FREQUENCY: Occasional to Frequent: From 30 minutes up to 4 hours per day.

DURATION: Average of 5 to 10 minutes; maximum up to approximately 60 minutes.

SEAT Office chair, work stool, vehicle seats, vehicle structure, floor, ground, etc.

STRUCTURE:

CURRENTLY PERFORMED IN 1, 2, 3, 4, 5, 7, 8 and 9.

FUNCTIONS:

#### 4.12.2. PHYSICAL AGILITY (Primary Demands):

1. KNEELING, SQUATTING OR CROUCHING: Occasional, from 10 minutes to 20 minutes per day.

2. CRAWLING: 3 to 5 minutes per day.

3. LYING PRONE/SUPINE: 0 to 5 minutes.

4. CLIMBING: 5 to 10 minutes total. (Ladders, stairs, vehicles, apparatus, etc.) Various vehicle steps/risers were measured at 14", 15", 17", 21", and 24".

5. CURRENTLY PERFORMED IN 1, 2, 3, 4, 6, 7, 8 and 9.

FUNCTIONS:

#### 4.12.3. STRENGTH:

##### 1. LIFTING/CARRYING:

FREQUENCY: Occasional: From 30 to 60 minutes per shift.

DURATION: Average of 5 to 10 seconds; maximum of approximately 5 minutes—various tools and devices under 5 pounds may be handled/carried for longer periods.

DISTANCES: Average of 10 to 20 feet; maximum of approximately 100 feet.

Work Performed: To lift/carry/position parts or components, hand tools, powered tools, equipment, etc. A tool belt may be worn. Performed in conjunction with walking, standing, reaching at all levels, bending/stooping, twisting, squatting/kneeling, pushing/pulling, gripping and grasping.

WITH THE: Bilaterally, either hand independently, shoulders, waist/belt, back, etc.



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### ~~FIRE MECHANIC III~~ SUPERVISOR FLEET MAINTENANCE SUPERVISOR MANAGER

**Weights:** The majority of time spent lifting and carrying is of tools components and parts under 25 pounds. Items over 25 pounds include: tires and rims (60 to 70 lbs), brake drums—up to 85 lbs (removed from each vehicle—once per year), equipment (repaired and tested) such as K 12 circular saw (35 lbs.); Blower (47 lbs.); Viking extrication tool (43 lbs.); Forced air ejector (45 lbs.); ladders (46 lbs.); Hurst extrication tool with hoses attached (75 lbs.); chains for Hurst tool (81 lbs.); tool boxes (vary); Amkus power unit (102 lbs.); Amkus spreader (47.5 lbs); others.  
**Note:** This repair facility is fully equipped with overhead lifts, hoists, jacks and similar work aids. Mechanics also perform services or emergency repairs in the field at incident scenes with fewer aids available.

**Levels:** All weights may be lifted to approximately mid torso level; weights to approximately 50 pounds may be lifted to shoulder level and above.

**CURRENTLY PERFORMED IN FUNCTIONS:** 1, 2, 3, 4, 6, 7, 8 and 9.

#### 2. PUSHING/PULLING:

**FREQUENCY:** Occasional: from 15 to 60 minutes per shift.

**DURATION:** Average of 1 to 3 seconds; maximums of approximately 30 seconds.

**LEVELS:** Approximately 45% below waist level; 45% waist to chest level; 10% shoulder level and above. (Varies with worker stature.)

**WORK PERFORMED:** Using tools (wrenches, ratchets, screwdrivers), positioning components/parts suspended from hoists, moving components/parts on floor jacks/dollies, positioning jacks, using lube/fluid hoses (pulled from overhead reels), removing/replacing/rolling tires and rims, pull-starting gas powered equipment and similar activities.

**WITH THE:** Bilaterally: either hand independently, legs, shoulder.

**Weights/Forces:** Push/pull forces are estimated from light to heavy. Specific force measurements obtained using the Chatillon Digital Force Measurement device are as follows: one arm pulls (upward motion from knee level to shoulder) to start motors on chain saws (24 to 31 lbs. force); blower (61 lbs. force); generator (60 to 76 lbs.); one and two arm lift/pull from foot level required to open hose bed cover (71 and 126 lbs).

**Levels:** Shoulder level and above push/pull forces may reach approximately 50 PSI. Push/pull actions are performed while standing, sitting, walking, squatting, reaching, twisting, etc.

**CURRENTLY PERFORMED IN FUNCTIONS:** 1, 2, 3, 4, 6, 7, 8, and 9.

#### 4.12.4. DEXTERITY:

##### 1. REACHING:





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SHOULDER LEVEL OR ABOVE: Occasional from 10 to 30 minutes per shift for average durations of 5 to 15 seconds; maximum durations up to approximately 2 minutes, with partial/full arm extension.

WAIST TO CHEST LEVEL: Occasional to Frequent waist to chest level reaching is performed from 2 to 4 hours per shift.

Average durations of 5 to 15 seconds; maximum durations of approximately 2 minutes per occurrence. With partial to full extensions of the arms.

BELOW WAIST LEVEL: Occasional below waist level reaching is performed from 10 to 30 minutes per shift.

Average durations of 5 to 15 seconds; maximum durations of approximately 2 minutes per occurrence. With partial to full extensions of the arms.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 6, 7, 8 and 9.

### 2. HANDLING/FINGERING:

#### 2.1. GRIPPING/GRASPING:

FREQUENCY: Frequent from 3 to 4 hours per shift.

DURATION: Average of 10 to 30 seconds; maximums of approximately 5 minutes at each occurrence.

TYPE: Simple, firm and power whole hand grasping.

WITH THE: Bilaterally and either hand independently.

WORK PERFORMED: Performed in conjunction with reaching, lifting, carrying, pushing, pulling, torque against resistance, supporting weight. More predominant with major hand to manipulate hand and power tools.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.

#### 2.2. HANDLING/FINGERING:

##### 2.2.1. FINGER DEXTERITY:

FREQUENCY: Occasional to Frequent, from 2 to 3 hours per shift.

DURATION: Average of 1 to 2 minutes; maximums of ~15 minutes.

WITH THE: Dominant hand (primarily), non-dominant hand, handwriting, keyboard.

WORK PERFORMED: To prepare/update logs, checklists, maintain department records; to handle tools, bolts, fasteners; to use keys, switches, toggles; attaching bolts/fasteners, working with wiring, etc.

PERFORMED:

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.



# NORTH COUNTY FIRE PROTECTION DISTRICT

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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR/MANAGER

#### 2.2.2. HANDLING/FINGERING:

1. TWISTING: Occasional twisting of the wrists is performed 1 to 2 hours per shift.  
Average durations of 2 to 4 seconds; maximum durations of approximately 10 seconds.
  2. WRIST –  
RADIAL/ULNAR: Occasional to Frequent flexion/extension is performed 1 to 3 hours per shift.  
Average durations of 5 to 10 seconds; maximum durations of 2 minutes.
  3. WRIST FLEXION/  
EXTENSION: Occasional to Frequent flexion/extension is performed 1 to 3 hours per shift.  
Average durations of 5 to 10 seconds; maximum durations of 2 minutes.
  4. WRIST –  
RADIAL/ULNAR: Occasional radial side and ulnar side deviation is required 10 to 30 minutes per shift.  
Average durations of 1 to 3 seconds; maximum durations of 10 seconds.
- CURRENTLY PERFORMED IN FUNCTIONS: Currently performed in function numbers 1, 2, 3, 4 and 5.  
Performed in conjunction with reaching, lifting, carrying, pushing, pulling, gripping, grasping, and finger dexterity. Performed to support weights (flexion), manipulate valves, use hand tools, access tight areas, etc.

#### 4.12.5. CERVICAL MOVEMENT:

1. EXTENSION: Occasional extension (looking up) is performed 10 to 30 minutes per shift.  
Average durations of 5 to 10 seconds; maximum durations of 30 seconds.
  2. ROTATION: Occasional to Frequent rotation of the neck is performed 30 to 60 minutes per shift.  
Average durations of 3 to 10 seconds; maximum durations of 30 seconds.
  3. FLEXION: Occasional flexion (looking down) of the neck is performed 30 to 60 minutes per shift.  
Average durations of 10 to 30 seconds; maximum durations of approximately 2 minutes.
  4. NEUTRAL: Frequent to Continuous neutral positioning of the neck is performed 5 to 6 hours per shift.  
Average durations of a few minutes; maximum durations of approximately 5 minutes.
- CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8, and 9.



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#### 4.12.6. COORDINATION:

- 1. EYE HAND: Continuous in order to handle and manipulate tools and components.
- 2. EYE/HAND/FOOT: Occasional in order to drive vehicles, operate and manipulate tools and equipment.
- 3. DRIVING: Occasional.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8, and 9.

#### 4.12.7. SENSORY:

- 1. SPEECH: The employee communicates in English at normal conversational levels and at levels necessary to be heard above equipment and noise.

- 2. HEARING: Normal or corrected to normal hearing is required for communication and safety purposes.

- 3. VISION:

X	Near Acuity
X	Far Acuity

X	Depth Perception
X	Color

X	Field of Vision
X	Accommodation

- 4. SMELL: Normal olfactory sense is not required.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.

#### 4.13. ENVIRONMENTAL FACTORS:

The employee works both inside (approximately 80%) and outside (approximately 20%) of the time.

- 1. S/he is exposed to (checked items):

<input checked="" type="checkbox"/>	Weather	<input type="checkbox"/>	Extreme Cold	<input checked="" type="checkbox"/>	Wet and/or Humid Conditions	<input checked="" type="checkbox"/>	Vibration
<input checked="" type="checkbox"/>	Electrical Shock	<input checked="" type="checkbox"/>	High/Exposed Places	<input checked="" type="checkbox"/>	Moving Parts	<input checked="" type="checkbox"/>	Explosives
<input checked="" type="checkbox"/>	Toxic/Caustic Chemicals/Gases	<input checked="" type="checkbox"/>	Dust	<input type="checkbox"/>	Radiation		

- 2. OTHER: The employee is exposed to solvents and fuels. Infrequently, the employee works at incident scenes in the vicinity of toxic smoke, fumes, traffic and others. Indoor work places and vehicles are ventilated, heated and air conditioned.

- 3. NOISE LEVELS:

<input type="checkbox"/>	Very Quiet
<input checked="" type="checkbox"/>	Loud

<input type="checkbox"/>	Quiet
<input type="checkbox"/>	Very Loud

<input checked="" type="checkbox"/>	Moderate
<input type="checkbox"/>	



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4. PROTECTIVE EQUIPMENT: Gloves, safety shoes, kneepads, back belts, helmet, particle masks, safety glasses, ear protection and others as circumstances dictate.

#### 4.14. MENTAL FACTORS:

##### 4.14.1. GENERAL EDUCATIONAL DEVELOPMENT:

1. REASONING: Apply principles of rational thinking to solve practical problems and deal with a variety of concrete variables in situations where limited standardization exists. Interpret a variety of instructions furnished in written, oral, diagrammatic or schedule form.
2. MATHEMATICS: COMPLEX SKILLS: Business math, algebra, geometry, shop math, calculus or statistics.
3. READING: COMPLEX SKILLS: Comprehend manuals (such as maps, policies and procedures, training materials, multi step instructions for dealing with callers, codebooks), instructions in use of communications equipment (such as computer console, multi line telephones and apparatus, safety rules and procedures, and drawings.
4. WRITING: COMPLEX SKILLS: Prepare business letters, summaries of reports using prescribed format and conforming to all rules of English spelling, punctuation, grammar, diction and style.

##### 4.14.2. PERCEPTION:

1. CLERICAL: Ability to perceive pertinent detail in verbal or tabular material. To observe differences in computation.
2. SPATIAL: Ability to recognize the relationships resulting from the movement of objects in space. Ability to comprehend forms in space and understand relationships of plane and solid objects. May be used in tasks as blueprint reading. Frequently described as the ability to "visualize" object of two or three dimensions, or to think visually of geometric forms.
3. FORM: Ability to perceive pertinent detail in objects or in pictorial or graphic material. To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures and widths and lengths of line.
4. DATA: Data are intangible and include numbers, words, symbols, ideas, concepts, and oral verbalization: Coordinating, Analyzing, Compiling, Copying and Comparing.
5. PEOPLE: Human beings, dealt with on an individual basis: Instructing, Supervising, Speaking/Signaling, Taking Instructions and Helping.
6. THINGS: Inanimate objects as distinguished from human beings, substances or materials; machines, tools, equipment and products. A thing is tangible and has shape, form, and other physical characteristics: Precision Working, Operating/Controlling, Driving/Operating, Manipulating, Tending and Handling.



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### ~~FIRE MECHANIC III – SUPERVISOR~~ FLEET MAINTENANCE SUPERVISOR/MANAGER

#### 4.15. PERSONAL TRAITS:

##### 1. ABILITY TO COMPREHEND & FOLLOW SPECIFIC INSTRUCTIONS:

~~The ability to maintain attention and concentration for necessary periods, to apply common sense understanding to carry out instructions furnished in written oral or diagrammatic form; to adapt to situations requiring the precise attainment of set limits, tolerances or standards; to operate controls which involve starting, stopping, controlling and adjusting the progress of a machine or piece of equipment.~~

##### 2. ABILITY TO PERFORM SIMPLE AND REPETITIVE TASKS, OR SHORT CYCLE WORK:

~~The ability to ask simple questions or request assistance, to perform activities of a routine, concrete, organized nature, to remember locations and work procedures; to make decisions based on simple sensory data.~~

##### 3. ABILITY TO MAINTAIN A WORK PACE APPROPRIATE TO A GIVEN WORK LOAD:

~~The ability to perform activities with a schedule, maintain regular attendance and to be punctual within specified tolerances, to complete a normal work day and/or work week and perform at a consistent pace without unreasonable number and/or length of rest periods; to perform effectively when confronted with potential emergency, critical, unusual or dangerous situations, or in situations in which working speed and sustained attention are make or break aspects of the job.~~

##### 4. ABILITY TO RELATE TO OTHER PEOPLE BEYOND GIVING AND RECEIVING INSTRUCTIONS:

~~The ability to get along with co-workers or peers without exhibiting extreme responses, to perform work activities requiring negotiating with, instruction, supervising, persuading or speaking; to respond appropriately to criticism from a supervisor.~~

##### 5. ABILITY TO INFLUENCE PEOPLE:

~~The ability to convince or redirect others; to understand the meaning of words and to use them effectively; to interact appropriately with the general public.~~

##### 6. ABILITY TO PERFORM COMPLEX OR VARIED TASKS:

~~The ability to synthesize, coordinate and analyze data; to perform jobs requiring precise attainment of set limits, tolerances or standards.~~

##### 7. ABILITY TO MAKE GENERALIZATIONS, EVALUATIONS OR DECISIONS WITHOUT IMMEDIATE SUPERVISION:

~~The ability to retain awareness of potential hazards and observe appropriate precautions; to understand and remember detailed instructions; to travel in unfamiliar places or use public transportation systems.~~

##### 8. ABILITY TO ACCEPT AND CARRY OUT RESPONSIBILITY FOR DIRECTION, CONTROL AND PLANNING:

~~The ability to set realistic goals or make plans independently of others; to negotiate with, instruct or supervise people; to respond appropriately to changes in the work setting.~~



# NORTH COUNTY FIRE PROTECTION DISTRICT

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~~FIRE MECHANIC III – SUPERVISOR~~ **FLEET MAINTENANCE**  
**SUPERVISOR** ~~MANAGER~~

5.0. REFERENCES:

5.1. Non-Safety MOU.

6.0. RELATED POLICIES/FORMS:

6.1. Mechanic I/II Job Description.



# NORTH COUNTY FIRE PROTECTION DISTRICT

FIRE CHIEF / CEO

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** FIRE STATION 3 FACILITY IMPROVEMENTS

## **ACTION AGENDA**

### **RECOMMENDATION:**

That the Board of Directors consider conventional construction for the NCF Station 3 facility upgrade project.

### **BACKGROUND:**

In February of 2021 the Board of Directors authorized Staff to pursue a prefabricated modular building to be used for crew living quarters at Station 3. Phase one of that project would be the purchase and installation of a prefabricated modular building, with phase two of the project being an extensive remodel of the existing facility.

### **DISCUSSION:**

In July 2021 the District was allocated \$900,000 in the California State budget for facility upgrades to Station 3. In December 2021, the District was given approval to apply \$494,000 of American Rescue Plan Act (ARPA) funds toward Station 3 upgrades. This funding, specifically approved for the Station 3 project had not yet been awarded in February of 2021 when the prefabricated building option was presented to the Board. With this additional funding, Staff feels that upgrading the facility with conventional construction would better meet the long-term needs of the District. If the Board were to approve conventional construction Staff would like to explore a "Design/Build" option. Robin Biglione with *Biglione CM* has developed a presentation on the benefits of the design/build process and will deliver the presentation to the Board during the January 25<sup>th</sup>, 2022, Board Meeting.

### **FISCAL ANALYSIS:**

Please note that the following fiscal analysis includes budgetary estimates, no detailed estimates can be done until the scope of the project is further defined.

**STATION 3 FACILITY IMPROVEMENTS**

**JANUARY 25, 2022**

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**Option #1, Modular living quarters and station improvements**

Modular living quarters (Phase 1):	\$450,000
Fire station alerting equipment:	\$80,000
NCF3 Station Improvements (Phase 2 - 777 SF @ \$800):	\$621,600
Fee Allowance	\$300,000
Contingency & incidentals	\$115,160
<i>Phases 1 &amp; 2 budgetary estimate:</i>	<i>\$1,566,760</i>

\*The lifespan of a modular building is approximately 20 years.

**Option #2, Conventional construction remodel of the current station**

Renovation of current station: 777 SF @ \$800 =	\$621,600
Current station addition: 1,740 SF @ \$1,000 =	\$1,740,000
Fire station alerting equipment:	\$80,000
Fee allowance:	\$300,000
Contingency & incidentals (10%):	\$244,160
<i>Conventional construction budgetary estimate:</i>	<i>\$2,985,760</i>

\*The lifespan of conventional construction is generally 50 years.

**Available funding**

Currently budgeted 21/22 FY for Station 3 modular:	\$425,000
State funding for NCF3:	\$900,000
American Rescue Plan Act Funding:	\$494,000
County of SD general fund RNBW (operating):	\$1,655,193
<i>Total:</i>	<i>\$3,474,193</i>

**SUMMARY:**

Station 3 is in need of immediate upgrades. From a cost perspective, modular buildings will always be less expensive but will have operational limitations and have a life span that is less than half that of conventional construction. Additionally, modular buildings that meet the needs of a fire station are difficult to find with no guarantee a replacement option would be available in 20 years. With the goal of upgrading multiple fire station facilities in the coming years, Staff feels that conventional construction would best meet the current and future needs of the District.





# NORTH COUNTY FIRE PROTECTION DISTRICT

## OPERATIONS DIVISION STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** DEPUTY CHIEF MAHR AND CHIEF MCREYNOLDS  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** TYPE ONE ENGINE PURCHASE

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board approve a Purchase Agreement for the procurement of a new Pierce Type 1 fire engine.

#### **BACKGROUND:**

The District purchases apparatus and equipment annually that is identified in the approved Capital Equipment Replacement Plan. The plan calls for the replacement of our front-line fire apparatus in accordance with NFPA 1911 (Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles). This standard recommends replacement of front-line fire apparatus every fifteen (15) years and reserve fire apparatus every twenty (20) years. As part of this plan, NCFPD is currently scheduled to purchase a Type 1 fire engine in FY22/23.

#### **DISCUSSION:**

Currently, NCFPD has a 2008 Pierce fire engine that is slated for replacement during FY22/23. As a result of the COVID Pandemic and National supply chain issues, build time for a new apparatus from Pierce Manufacturing has increased from 6 months to a minimum of 18 months. In addition to the construction delay, a planned seven percent (7%) increase in the price of fire apparatus and parts from Pierce Manufacturing will be implemented on February 1, 2022.

Due to the extended apparatus build time from Pierce Manufacturing and, the pending increase in cost, Staff feels it would be prudent to execute a Purchase Agreement now for an anticipated 2023 delivery. This action would allow NCFPD to remain on schedule with the Capital Equipment Replacement Plan and prevent an engine from remaining in service beyond the service life recommended by the NFPA.

#### **FISCAL ANALYSIS:**

Although the District has already approved Pierce as the sole source for engines, this is a competitively bid and quoted price utilizing the HGACBuy government procurement

**BOARD APPROVE THE PURCHASE OF  
TYPE ONE FIRE APPARATUS  
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PAGE 2 OF 2**

service. If the purchase agreement is signed prior to February 1, 2022, the price for the engine, sales tax, and fees would be \$773,234.12 saving the District \$53,957.68. After February 1, 2022, the price for the engine, sales tax, and fees would increase to an estimated \$827,191.80.

Although the P.O would be executed now, the actual payment on the new engine would not be made until time of delivery (2023).

**SUMMARY:**

With the approval of this purchase, the District will retain the response readiness of its Type 1 fleet, allow the District to remain in compliance with the approved replacement plan, and comply with the recommended NFPA interval for apparatus replacement.



**PROPOSAL FOR FURNISHING FIRE APPARATUS**

January 4, 2022

**NORTH COUNTY FIRE PROTECTION DIST**  
 315 East Ivy Street  
 Fallbrook, CA. 92028



The undersigned is prepared to provide for you, our customer, upon an order being placed by you, for final acceptance by South Coast Fire Equipment, Inc., at its corporate office in Ontario, California, the apparatus and equipment herein named and for the following prices:

	<b>Each</b>	<b>Extension</b>
<b>One ( 1 ) Pierce Arrow XT Pierce's Ultimate Configuration (PUC) Pumper as per enclosed proposal for delivery sum of</b>	\$ 714,129.00	\$ 714,129.00
Sales Tax @ 7.750%	\$ 55,345.00	\$ 55,345.00
<b>APPARATUS COST WITH TAX</b>	<b>\$ 769,474.00</b>	<b>\$ 769,474.00</b>
Performance Bond	\$ 1,749.62	\$ 1,749.62
California Tire Fee	\$ 10.50	\$ 10.50
Consortium Fee                      HGAC Fee	\$ 2,000.00	\$ 2,000.00
<b>TOTAL PURCHASE PRICE</b>	<b>\$ 773,234.12</b>	<b>\$ 773,234.12</b>

**PLEASE NOTE THE FOLLOWING ABOUT THIS QUOTATION:**

Payment options are available and are included under separate cover. One of these options may save your department a significant amount of money!

Said apparatus and equipment are to be built by the manufacturer and shipped in accordance with the specifications hereto attached, delays due to strikes, war or international conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about **525-555** calender days after receipt of this order and the acceptance thereof at our office in Ontario, California, and to be delivered to you at **Fallbrook, CA.**

The specifications herein contained shall form a part of the final contract and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) guidelines for Automotive Fire Apparatus as published at time of bid, except as modified by customer specifications. Any increased costs incurred by the first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth above. Unless accepted within 30 days from the specified date, the right is reserved to withdraw this proposition.

Respectfully Submitted,

**South Coast Fire Equipment, Inc.**

Tim Olley  
 Sales Representative



# NORTH COUNTY FIRE PROTECTION DISTRICT

FIRE CHIEF / CEO

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** REMOTE BOARD MEETINGS

## **ACTION AGENDA**

### **RECOMMENDATION:**

That the Board adopts Resolution 2022-01 authorizing the use of remote Board Meetings for a 30-day period, if needed, to safely conduct the business of the NCFPD due to the ongoing COVID pandemic.

### **BACKGROUND:**

Assembly Bill 361 is an urgency ordinance that took effect upon Governor Newsom's signature on September 16, 2021. The legislation responds to the desire on the part of local governments to conduct remote (videoconference) meetings as may be necessary during the current COVID pandemic. It authorizes local governments to continue to organize fully remote meetings should the governing body make the following affirmative findings under Government Code section 54953, which states:

"If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference ... the legislative body shall, not later than 30 days after teleconferencing for the first time ... and every 30 days thereafter, make these findings by majority vote:

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
  - (I) The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - (II) State or local officials continue to impose or recommend measures to promote social distancing."

### **DISCUSSION:**

This item is for the NCFPD BOD to consider making the required findings under statute to allow the Board to meet remotely as needed. The Resolution would remain active for a 30-day period. A new approval would be needed at the next Board Meeting to extend the remote meeting Resolution for the subsequent 30-day period.

**FISCAL ANALYSIS:**

None.

**SUMMARY:**

This item addresses the BOD requirement under Assembly Bill 361 and its allowances to allow public agencies, under specified circumstances, to utilize remote meetings under modified Brown Act provisions given the pandemic. Approval would authorize remote meetings from January 25, 2022, to February 25, 2022.

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-01



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF THE COVID-19 STATE OF EMERGENCY BY GOVERNOR NEWSOME, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF NORTH COUNTY FIRE PROTECTION DISTRICT FOR THE NEXT 30-DAY PERIOD PURSUANT TO RALPH M. BROWN ACT PROVISIONS

**WHEREAS**, the North County Fire Protection District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of the North County Fire Protection District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist in the District, specifically, on March 4, 2020, the Governor issued Executive Order N-25-20 in further response to the spread of COVID-19, mandating compliance with state and local public health officials as pertains to measures to control the spread of COVID-19 and on March 17, 20, he issued Executive Order N-29-20, paragraph 3, waiving certain requirements that public meetings of state bodies occur in-person; and

**WHEREAS**, on September 16, 2021, the Governor signed into law Assembly Bill 361 (AB 361) which amended Government code and Education Code to provide additional flexibility for state bodies to conduct public meetings via teleconference through January 31, 2022; and

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-01



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF THE COVID-19 STATE OF EMERGENCY BY GOVERNOR NEWSOME, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF NORTH COUNTY FIRE PROTECTION DISTRICT FOR THE NEXT 30-DAY PERIOD PURSUANT TO RALPH M. BROWN ACT PROVISIONS

**WHEREAS**, per Executive Order N-1-22, since Thanksgiving, the statewide seven-day average case rate has increased by 805% and the number of COVID-19 hospitalized patients has increased by 154%; and

**WHEREAS**, per Executive Order N-1-22, this surge is being driven by the recent emergence of the Omicron variant, which has recently been estimated to account for approximately 70% of cases sequenced nationally; and

**WHEREAS**, per Executive Order N-1-22, early data suggest that the Omicron variant is more transmissible than the Delta variant; and

**WHEREAS**, per Executive Order N-1-22, requiring large numbers of individuals to gather, and potentially travel long distances, for in-person public meetings could potentially, and unnecessarily, expose numerous people to COVID-19, further contribute to the ongoing surge in cases caused by the Omicron variant, compound disruptions to our economy, and undermine public health measures during the current State of Emergency; and

**WHEREAS**, in view of these factors and to protect public health and safety, Executive Order N-1-22, has found it is necessary to temporarily extend the flexibilities for state bodies to conduct teleconference under AB 361 beyond January 31, 2022, to provide state bodies the option of conducting public meetings remotely to reduce the risk of in-person exposure to members of the staff and members of the public and such suspension is held until 11:59 p.m. on April 1, 2022; and

**WHEREAS**, the Board of Directors does hereby find that under the state of emergency declared on March 4, 2021 and the circumstances on which Executive Order N-1-22 is based, that traveling long distances and in-person public meetings could unnecessarily expose numerous people to COVID-19, contributing to the ongoing surge in cases caused by the Omicron variant causing and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment and facilities of the District, and the Board therefore desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-01



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF THE COVID-19 STATE OF EMERGENCY BY GOVERNOR NEWSOME, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF NORTH COUNTY FIRE PROTECTION DISTRICT FOR THE NEXT 30-DAY PERIOD PURSUANT TO RALPH M. BROWN ACT PROVISIONS

**WHEREAS**, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of North County Fire Protection District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, all meeting agendas, meeting dates, times and manner in which the public may participate in the public meetings of the District and offer public comment by telephone or internet-based service options including video conference, are posted on the District website and physically in three locations outside the District office.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

- Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and in-person public meetings could unnecessarily expose numerous people to COVID-19, contributing to the ongoing surge in cases caused by the Omicron variant causing and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment and facilities of the District.
- Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
- Section 4. Remote Teleconference Meetings. The District staff of the North County Fire Protection District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-01



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF THE COVID-19 STATE OF EMERGENCY BY GOVERNOR NEWSOME, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF NORTH COUNTY FIRE PROTECTION DISTRICT FOR THE NEXT 30-DAY PERIOD PURSUANT TO RALPH M. BROWN ACT PROVISIONS

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 24, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**APPROVED, SIGNED AND ADOPTED** this **25th day of January, 2022**, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

---

Jeff Egkan, Board President

**I HEREBY CERTIFY** that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the **25<sup>th</sup> day of January, 2022** meeting thereof held on the and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **25th day of January, 2022**.

A handwritten signature in blue ink, reading "Loren A. Stephen-Porter".

---

Loren A. Stephen-Porter, Board Secretary



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
EMERGENCY MEDICAL SERVICES**

**TO:** BOARD OF DIRECTORS  
**FROM:** DFC MAHR AND CHIEF McREYNOLDS  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** AUTHORIZE RENEWAL OF CONTRACT FOR MEDICAL STANDBYS WITHIN EOA

**ACTION AGENDA**

**RECOMMENDATION:**

1. Authorize the District to renew its contract with Mercy Medical Transport Inc. to provide limited medical standby services within the District's exclusive operating area (EOA) as authorized by Resolution 2022-02.
2. Authorize Chief McReynolds to execute the Agreement on behalf of the District.

**BACKGROUND:**

As an element of providing emergency medical transport services prior to 1981, the District has been granted an "exclusive operating area" by the County of San Diego to continue to provide exclusive advanced life support (ALS) transport services within the District. As the District is not in a position to routinely provide ALS standby services, it has historically contracted with private providers for such services.

The owner of Santa Anita Racetrack has purchased San Luis Rey Downs Track & Training Center (SLRD) and augmented operations to ultimately include the boarding of up to 400 horses and daily training activities. To this end the California Horse Racing Board requires transport capable ALS standby services. SLRD has contracted with Mercy Medical Transport for those services. This will be the second of five possible annual renewals within the current Agreement with Mercy Medical Transport.

**DISCUSSION:**

In order to protect the District's EOA interests, it is necessary to enter into a limited ALS standby agreement with Mercy Medical Transport. Accordingly, we have developed an agreement which would allow Mercy to provide limited medical standby services within our EOA, in accordance with the attached EOA Agreement (Exhibit "A") and Medical Operations Plan (Exhibit "B"). Under this agreement, although an ALS ambulance from Mercy would be staged at SLRD, they would contact NCFPD for patient transportation.

*RESOLUTION TO AUTHORIZE CONTRACT MEDICAL STANDBYS WITHIN EOA  
JANUARY 25, 2022  
PAGE 2 OF 2*

**FISCAL ANALYSIS:**

No additional financial impact is anticipated at this time as the District will still retain primary transport discretion.

**SUMMARY:**

Pursuant to the provisions of the agreement and Resolution 2022-02, Staff recommends renewing the EOA agreement as submitted and recommends Chief McReynolds be authorized to execute the required documents on behalf of the District.

# NORTH COUNTY FIRE PROTECTION DISTRICT



## RESOLUTION 2022-02

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZATION TO PROVIDE PRE-HOSPITAL EMERGENCY MEDICAL STANDBY SERVICES WITHIN THE EXCLUSIVE OPERATING AREA OF THE NORTH COUNTY FIRE PROTECTION DISTRICT

**Whereas**, California Health & Safety Code §1797.201 authorizes the local EMS agency (County of San Diego, Department of Health Services, Division of Emergency Medical Services - hereinafter referred to as "County EMS") to "enter into a written agreement with the city or fire district regarding the provision of pre-hospital emergency medical services for that city or fire district;" and

**Whereas**, the North County Fire Protection District (hereinafter referred to as "the District") provides emergency and non-emergency services as part of the operation of the fire district; and

**Whereas**, the District has maintained provision of pre-hospital emergency medical services to those areas located within the jurisdictional boundaries of the District as well as its surrounding "sphere of influence" (as defined by LAFCO) prior to January 1, 1981, in accordance with California Health & Safety Code § 1797.224; and

**Whereas**, the District maintains an exclusive operating area (herein after referred to as "EOA") for the provision of pre-hospital emergency medical services within the jurisdictional boundaries of the District, by which it retains exclusive right to designate the means, type and extent of pre-hospital emergency medical services within this EOA; and

**Whereas**, it is in the mutual interest of the District and the Contractor to provide limited medical standby services within the EOA of the District;

**NOW, THEREFORE**, the Board of Directors of the North County Fire Protection District of Fallbrook, California does hereby authorize, find, resolve, order and determine as follows:

Limited provision of Advanced Life Support (ALS) medical standby services at pre-determined locations and/or venues (at full discretion of the District), to consist of a non-transport type vehicle equipped with a full complement of ALS equipment (as defined by S.D. Co. EMS Policy #P-806) and staffed by the Contractor ("Mercy Medical Transport, Inc.") with a competently trained ALS provider as licensed by the State of California and accredited by the County of San Diego, in accordance with the attached Exclusive Operating Agreement (EOA), Exhibits 'A and B', included and incorporated as part of this Resolution, to become effective January 25, 2022.

**APPROVED, SIGNED AND ADOPTED** by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this 25<sup>TH</sup> day of January, 2022, by the following vote:



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-02

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY  
FIRE PROTECTION DISTRICT AUTHORIZATION TO PROVIDE PRE-HOSPITAL  
EMERGENCY MEDICAL STANDBY SERVICES WITHIN THE EXCLUSIVE  
OPERATING AREA OF THE NORTH COUNTY FIRE PROTECTION DISTRICT

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

\_\_\_\_\_  
Jeff Egkan, Board President

### **ATTEST:**

I **HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **25<sup>th</sup> day of January, 2022**, and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **25<sup>th</sup> day of January, 2022**.

\_\_\_\_\_  
Loren A. Stephen-Porter  
Board Secretary

**“Exhibit A”**

**AGREEMENT TO PROVIDE PRE-HOSPITAL EMERGENCY MEDICAL  
STANDBY SERVICES WITHIN THE EXCLUSIVE OPERATING AREA OF THE  
NORTH COUNTY FIRE PROTECTION DISTRICT**

**SERVICE DESCRIPTION:** Provision of limited Advanced Life Support medical standby Services to support horse training and racing activities at the San Luis Rey Downs Training Center, which resides within the jurisdictional boundaries of the North County Fire Protection District.

**THIS AGREEMENT** is made and entered into this **January 25, 2022**, by and between the NORTH COUNTY FIRE PROTECTION DISTRICT, hereinafter designated as “DISTRICT” and MERCY MEDICAL TRANSPORT, INC., hereinafter designated as “CONTRACTOR.”

**RECITALS**

**WHEREAS**, California Health & Safety Code §1797.201 authorizes the local EMS agency (County of San Diego, Department of Health Services, Division of Emergency Medical Services — hereinafter referred to as “County EMS”) to “enter into a written agreement (contract) with the city or fire district regarding the provision of pre-hospital emergency medical services for that city or fire district;”

**WHEREAS**, the DISTRICT has maintained provision of pre-hospital emergency medical services to those areas located within the jurisdictional boundaries of the DISTRICT as well as its surrounding “sphere of influence” (as defined by LAFCO) prior to January 1, 1981 in accordance with California Health & Safety Code § 1797.224;

**WHEREAS**, the DISTRICT maintains an exclusive operating area (herein after referred to as “EOA”) for the provision of pre-hospital emergency medical services within the jurisdictional boundaries of the DISTRICT, by which it retains exclusive right to designate the means, type and extent of pre-hospital emergency medical services within this EOA;

**WHEREAS**, the District has the need for backup medical standby services which can be met by a qualified contractor, and

**WHEREAS**, it is in the mutual interest of the DISTRICT and the Contractor to provide limited medical standby services within the EOA of the DISTRICT;

**NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:**

**1.0 SCOPE OF WORK.**

1.01 The Contractor is hereby authorized to provide the following service, which is more particularly described as:

- 1.02 Advanced life support (ALS) medical standby services at the San Luis Rey Downs Training Center, to consist of either a transport capable or non-transport type vehicle equipped with a full complement of ALS equipment (as defined by S.D. Co. EMS Policy #P-806) and staffed by the Contractor with a competently trained ALS provider as licensed by the State of California and accredited by the County of San Diego.

### **1.1. Services Provided by the CONTRACTOR.**

- 1.1.1. Cooperate fully with the DISTRICT in performing services in accordance with this agreement, with established codes and standards and consistent with DISTRICT policies.
- 1.1.2. Said services to be in accordance with the "Medical Operations Plan" (Attachment 'B').
- 1.1.3. Maintain all necessary incident and patient documentation in accordance with County EMS policies and procedures as well as Contractor policies and procedures.
- 1.1.4. Respond within three working days, in writing or by telephone, to all complaints and/or inquiries concerning issues of customer service and/or appropriateness of and level of care.
- 1.1.5. The CONTRACTOR shall directly bill contracting entities for services provided.

### **1.2. Services Provided by the DISTRICT.**

- 1.2.1. Services to be provided in accordance with the "Medical Operations Plan" (Attachment "B").
- 1.2.2. The DISTRICT shall be the primary transporting agency unless no DISTRICT transport resources are available.

### **2.0. RELATIONSHIP WITH THE DISTRICT.**

- 2.1. The CONTRACTOR shall have no formal relationship to the DISTRICT other than having the ability to provide limited pre-hospital emergency medical standby services as described under Section 1.0. The CONTRACTOR shall have no authority, express or implied, to act on behalf of the DISTRICT as an agent, or to bind the DISTRICT to any obligation whatsoever. The CONTRACTOR shall be solely responsible for the liability and performance of any of its employees, agents or subcontractors under this agreement.

### **3.0. WORKERS' COMPENSATION.**

- 3.1. Pursuant to Labor Code Section 1861, the CONTRACTOR hereby certifies that the CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code,



which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and the CONTRACTOR will comply with such provisions, and provide certification of such compliance prior to commencement of any work. The certification shall be in accordance with Subsections 4.3 through 4.8 of this agreement.

**4.0. LIABILITY INSURANCE.**

4.1. The CONTRACTOR shall, throughout the duration of this agreement, maintain comprehensive general liability and property damage insurance, or commercial general liability insurance covering all operations of the CONTRACTOR, its agents and employees, performed in connection with this agreement, including, but not limited to, premises and automobile.

4.2. The CONTRACTOR shall maintain the following minimum limits:

4.2.1. General Liability:

Combined single limit per occurrence	\$1,000,000
General aggregate	\$2,000,000

4.2.2. Automobile Liability:

Combined single limit per occurrence	\$1,000,000
--------------------------------------	-------------

4.3. All insurance companies affording coverage to the CONTRACTOR shall include the DISTRICT as "additional named insured" under their insurance policy, for all work performed in accordance with this agreement.

4.4. All insurance companies affording coverage to the CONTRACTOR shall be insurance organizations admitted by the Insurance Commissioner of the State Department of Insurance to transact business of insurance in the State of California.

4.5. All insurance companies affording coverage shall provide a thirty (30) day written notice to the DISTRICT before the cancellation or expiration. For the purpose of this notice requirement, any material change in the policy prior to the expiration shall be considered a cancellation.

4.6. The CONTRACTOR shall provide evidence of compliance with the insurance requirements listed above by providing a Certificate of Insurance and an original endorsement to the policy, in a form satisfactory to the DISTRICT'S legal counsel, concurrently with the submittal of this agreement.

4.7. The CONTRACTOR shall provide a substitute Certificate of Insurance and an endorsement no later than thirty (30) days prior to the policy expiration date. Failure by the CONTRACTOR to provide such a substitution and extend the policy expiration date shall be considered a default by the CONTRACTOR and may subject the CONTRACTOR to suspension or termination of work under this agreement.

4.8. Maintenance of insurance by the CONTRACTOR as specified in this agreement shall in no way be interpreted as relieving the CONTRACTOR of any responsibility whatever and the CONTRACTOR may carry, at its own expense, such additional insurance as it deems necessary.

**5.0. CONTRACTOR'S INDEMNIFICATION OF THE DISTRICT.**

5.1. The CONTRACTOR shall defend and hold harmless the DISTRICT and its officers, agents and employees against all claims for damages to persons or property arising out of the conduct of the CONTRACTOR or its employees, agents, subcontractors or others in connection with the execution of work covered by this agreement, except only for those claims arising from the sole negligence or sole willful misconduct of the DISTRICT, its officers, agents or employees. The CONTRACTOR'S indemnification shall include any and all costs, expenses, attorneys' fees and liability incurred by the DISTRICT, its officers, agents or employees in defending against such claims, whether the same proceed to judgment or not. The CONTRACTOR'S indemnification of the DISTRICT shall not be limited by any prior or subsequent oral declaration by the CONTRACTOR.

**6.0. COMPENSATION.**

6.1. The CONTRACTOR shall receive **NO** compensation from the DISTRICT. The CONTRACTOR shall directly bill contracting entities for services rendered.

**7.0. TERMINATION OF AGREEMENT.**

7.1. Either party may terminate this agreement upon written notice. Contract shall become null and void sixty (60) days after delivery of said notice.

**8.0. ASSIGNMENT AND DELEGATION.**

8.1. This agreement and any portion thereof shall not be assigned or transferred, nor shall any of the CONTRACTOR'S duties be delegated without the express written agreement of the DISTRICT. This does not apply to CONTRACTOR'S assignment of receivables for financing purposes. Any attempt to assign or delegate any provision of this agreement without the express written consent of the DISTRICT shall be void and of no force and effect. The DISTRICT may delegate authority in connection with this agreement, for the purposes directing the CONTRACTOR'S performance, to any member of the DISTRICT.

**9.0. INTERPRETATION OF THE AGREEMENT.**

9.1. The interpretation, validity and enforcement of this agreement shall be governed by and construed under the laws of the State of California. This agreement does not limit any other rights or remedies available to the DISTRICT. The CONTRACTOR shall be responsible for complying with all Local, State and Federal laws, whether or not said laws are expressly stated or referred to herein. Should any provision herein be found or deemed to be invalid, this agreement shall

be construed as not containing such provision and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end, the provisions of this agreement are severable. The EMS Chief, under the authority of the DISTRICT and the Fire Chief, shall be the DISTRICT authorized representative in the interpretation and enforcement of all provisions of this agreement.

**10.0. AGREEMENT MODIFICATION.**

10.1. This agreement may not be modified orally or in any manner other than by an agreement in writing, signed by the parties hereto.

**11.0. DISPUTE RESOLUTION.**

11.1. No suit shall be brought on this agreement unless all statutory claims filing requirements have been met.

**11.2. NOTICES.**

11.3. All notices, demands, requests, consents or other communications which this agreement contemplates or authorizes, or requires or permits either party to give to the other, shall be in writing and shall be in writing and shall be personally delivered or mailed to the respective party as follows:

**TO CONTRACTOR:**

Mercy Medical Transport, Inc.  
RICK ROESCH, President  
2537 Old San Pasqual Rd.  
Escondido, CA 92027  
(760) 739-8026

**TO DISTRICT:**

North County Fire Protection District  
Keith McReynolds, Fire Chief/CEO  
330 S. Main Avenue  
Fallbrook, CA 92028-2938  
(760) 723-2005

11.4. Either party may change its address by notice to the other party as provided herein. Communications shall be deemed to have been given and received on the first to occur of (a) actual receipt at the offices of the party to whom the communication is sent, as designated above, or (b) three (3) working days following the deposit in the United States mail of registered or certified mail, postage prepaid, return receipt requested, addressed to the offices of the party to whom the communication is to be sent, as designated above.

**12.0. AGREEMENT PERIOD.**

12.1. The term of this agreement shall be from the date of execution to **February 28, 2023**. Unless otherwise terminated as provided herein, this agreement may be extended for one (1) year by mutual written agreement of both parties, for up to three (3) more one-year renewals.

**13.0. SIGNATURES.**

13.1. The individuals executing this agreement represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this agreement on behalf of the respective legal entities of the CONTRACTOR and the DISTRICT.

**IN WITNESS WHEREOF**, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Services Agreement to be executed by setting hereunto their signatures **January 25, 2022.**

<u>MERCY MEDICAL, INC.</u> CONTRACTOR	<u>NORTH COUNTY FIRE PROTECTION DISTRICT</u> DISTRICT
------------------------------------------	----------------------------------------------------------

<u>Rick Roesch, President</u>	<u>Keith McReynolds, Fire Chief/CEO</u>
-------------------------------	-----------------------------------------

FEDERAL EMPLOYEE ID NUMBER: \_\_\_\_\_

Approved as to Form

\_\_\_\_\_  
Robert James, District Counsel

I **HEREBY CERTIFY** that foregoing is a true and correct copy of the Contract duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **25<sup>th</sup> day of January, 2022**, and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **25<sup>th</sup> day of January, 2022.**



\_\_\_\_\_  
Loren A. Stephen-Porter, Board Secretary

# "Exhibit B"

## *Medical Operations Plan*

### TABLE OF CONTENTS

<b>Page</b>	<b>Topic</b>
2	Overview
4	On Course Incidents
4	Available Transport Systems
5	Mass Causality Incident
5	Reference A - Area Map

# "Exhibit B"

## *Medical Operations Plan*

### OVERVIEW

Located in Southern California, San Luis Rey Downs (SLRD) is the only auxiliary training track continuously approved by the California Horse Racing Board since 1984. Unlike the tracks in the California racing circuit, San Luis Rey Downs is open for training every day, 365 days a year, enabling trainers to develop a permanent home.

### The SLRD Track

The San Luis Rey Downs facility has a well-maintained one-mile track and a smaller training track. There is 24-hour security with no unlicensed people allowed on the grounds. During training hours, there are outriders, official clockers and an official gate crew.

### The SLRD Facilities

There are currently 500 stalls at the San Luis Rey Downs, leased by trainers wishing to have a permanent base for their training and racing operations.

Amenities at San Luis Rey Downs include a large regulation-sized equine pool, arena, rounds pens, stationary training gate, "All Weather Trails," tack shop/feed store, Equicise (free run) machines, saddling paddock, track kitchen, mechanical hot walkers, and equine scale, Farrier Shop, pens and outside paddocks.

### The SLRD Clients

Many of the breeders in Central and Southern California use San Luis Rey Downs for the transition between the baby training done on the farms and the high-powered racing of Southern California.

### The SLRD Location

San Luis Rey Downs, in the affluent bedroom community of Bonsall, in northern San Diego County.

### Should a Medical Incident of Any Nature Occur for Transportation:

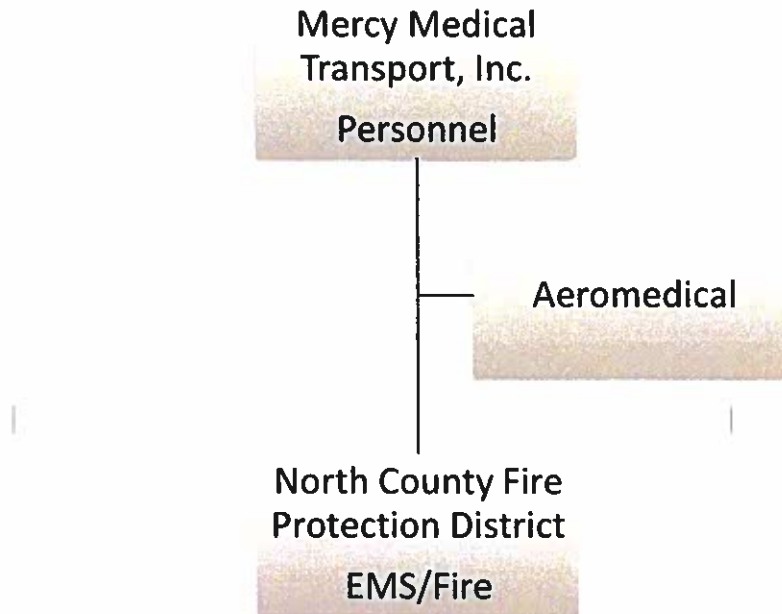
Involving an official or participant.

Involving a spectator, course worker or non-participant.

## "Exhibit B"

### *Medical Operations Plan*

The chain-of-command and Medical Authority for any and all incidents involving treatment shall be/is North County Fire Protection District (NCFPD), or most appropriate Advanced Life Support (ALS) unit from the North Zone catchment.



Accordingly, for this daily six (6) days-a-week stand-by event, Mercy Medical Transportation is establishing an on-site ALS ambulance that is utilized to take care of minor medical problems, basic patient evaluations, etc. If a patient of sufficient severity, where ALS care is required or meets local protocols for transportation by ambulance, the patient treated would be transferred from Mercy Medical Transportation, Inc., Paramedics to NCFPD, or another ALS transporting agency should NCFPD resources not be reasonably available.

Moreover, Mercy Medical Transport, Inc., shall have two (2) ALS local licensed paramedics at stand-by Monday through Saturdays, six (6) days a week, from 0500-1100 hours. Mercy Medical Transportation, Inc., shall provide ALS equipment including and not limited to, C-spine equipment, basic bandaging and splinting, ALS and Basic Life Support (BLS) supplies, according to San Diego County ambulance equipment ordinance Policy. ALS equipment shall be in the standard of what is commonly accepted in the industry and carried by local San Diego protocol and policy.

All contact(s) for rescue and/or transport of the ill or injured will be either via Monte Vista Dispatch, North County Dispatch JPA, or routed through the 911 communication system and handled via standard local protocols.

## "Exhibit B"

### *Medical Operations Plan*

#### **ON COURSE INCIDENTS**

Mercy Medical Transportation, Inc., personnel shall be the primary/patient care providers for any incident on course. Mercy Medical Transportation, Inc. personnel will be the first responders and shall start extrication, patient care. Once on scene, NCFPD will provide direction and coordination at the scene with any additional resources needed as per the chain-of-command.

The primary Trauma Center will be Palomar Medical Center, in Escondido California. Palomar Medical Center is a Level II Trauma Center. Should the need arise it becomes the transporting agency's discretion as to where the patient is taken, within San Diego County's policies and protocols.

All radio transmissions shall be in plain English and to the point. This makes for a professional flow and understanding of what is exactly needed, where and how many injured.

Any patient transported shall fall under standard San Diego County Treatment Protocols, and treatment will be rendered as directed by the base hospital having jurisdiction. The method and destination of transport shall be according to San Diego County Policies and Protocols and shall be at the discretion of the primary medical responder at scene, in coordination with the transporting unit.

#### **AVAILABLE TRANSPORT SYSTEMS**

If a patient needs to be transported, including from the water, accessing the local EMS system (North County Fire) for an ALS/BLS unit will be the responsibility of on-scene NCFPD personnel. Mercy Medical Transportation, Inc. will contact all pertinent agencies and coordinate all responses.

An Aeromedical crew may be used as a resource should the need arise. NCFPD will contact and coordinate this response with North County Fire as required by local protocol, policies and procedures.

Should the injury sustained by an individual be determined by Mercy Medical Transportation, Inc. personnel to be of the non-emergent type and with agreement of all parties, this individual may transport themselves by personal vehicle to the appropriate medical facility of their choice, upon completion of the appropriate paper work. Accordingly, any injury of the aforementioned, the Mercy Medical Transportation, Inc., personnel shall complete an Against Medical Advice (AMA) Patient Care Report (PCR) with accompanying patient signature of documentation EKG strip, and memorialized via Base Hospital taped radio report.



## "Exhibit B"

### *Medical Operations Plan*

#### **MASS CASUALTY INCIDENTS**

Triage is needed when the number of patients out numbers the number of resources available to provide treatment and/or transport.

To help minimize confusion and to utilize resources efficiently Mercy Medical Transportation, Inc. will contact North County Fire Protection District and until their arrival at scene will utilize:

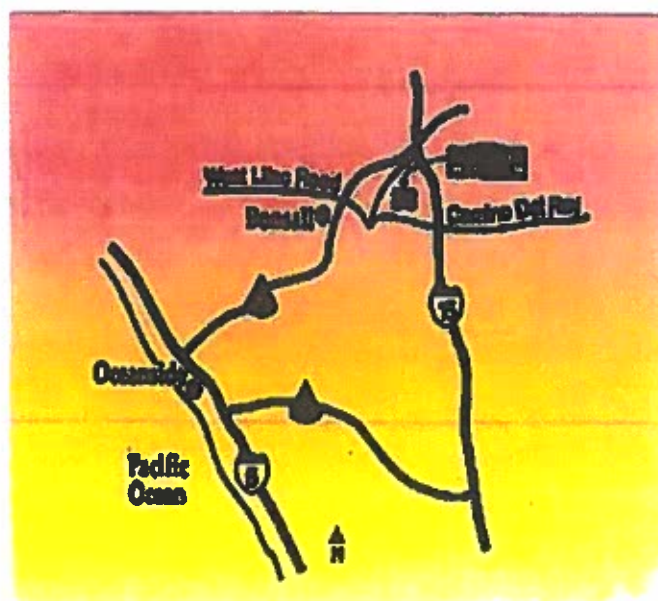
- The Incident Command System (ICS)
- Mass casualty Incident Command System (MCI-ICS)

All disaster patients shall be sorted utilizing the S.T.A.R.T. triage system. (Attached)

NCFPD or closest fire agency will have the responsibility for Mass Causality Incidents, and they will ultimately fire will be in command. Until arrival, Mercy Medical Transportation, Inc. Triage officer will start triage and treatment by on site medical personnel until the arrival of NCFPD or appropriate fire agency. All rescue personnel shall respond to the incident, and assist in patient triage, setting of treatment areas (Casualty Collection Areas "CCP"), etc.

The remainder of the Mercy Medical Transportation, Inc. if appropriate, crew shall work on any participants involved and/or assist in spectator patient care as appropriate.

#### **REFERENCE "A" AREA MAP**



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# NORTH COUNTY FIRE PROTECTION DISTRICT

FIRE CHIEF / CEO

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** NCFPD STANDARD OF COVER ANALYSIS

## **DISCUSSION AGENDA**

### **BACKGROUND:**

At the June 2021 Board meeting, the Board authorized funding to hire a firm to conduct an organizational 3-5-year Strategic Plan and, a 20-year Master Plan. *Matrix Consulting Group* was awarded the contract for the project. A component of the strategic planning process is analyzing our fire station location and response data through a "Standards of Cover Analysis".

### **DISCUSSION:**

For the last several months, *Matrix* has been analyzing various response measurements from our provided data. They have created various heat maps demonstrating drive time and weight of response given suppression and total personnel. Terry Lewis from *Matrix* is the lead on the analysis and will be present at the meeting to provide the Board with an overview on the findings of the analysis.

### **FISCAL ANALYSIS:**

None at this time.

### **SUMMARY:**

The Standard of Cover Analysis will provide information that the Board and Staff can use to make current and future decisions on fire station improvement projects, future station locations, apparatus type and placement and, current and future staffing.

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**ROBERT H. JAMES**

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.  
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE  
FALLBROOK, CALIFORNIA 92028

TELEPHONE  
(760) 723-9018

January 1, 2022

**Board of Directors  
North County Fire Protection District**

Re: General Counsel Board Report for January 1, 2022

**Special Taxes Now Easier to Pass**

Recent court decisions provide good news for local taxing authority. On April 28, the California Supreme Court denied review in *Howard Jarvis Taxpayers Association v. City and County of San Francisco*, the latest of three decisions — from appellate courts in San Francisco and Fresno — concluding that special taxes proposed by initiative may be approved by a simple majority (50% + 1) of voters. Special taxes are those the proceeds of which are legally restricted to a particular purpose, like public safety, fire prevention, facilities upgrades, infrastructure, road improvements, and many others. Many special districts are authorized by their principal acts to levy special taxes, sometimes with a requirement that the taxes apply uniformly to all taxpayers or all real property in the district. A special tax applied to real property is referred to as a “parcel tax.”

Before the California Supreme Court’s 2017 decision in *California Cannabis Coalition v. City of Upland*, the law had required two-thirds voter approval of special taxes, whether proposed by local government officials or by initiative petition. In Upland, the Court held that restrictions in Proposition 218 referring to “local government” were meant to constrain local government officials and not the electorate. The people’s initiative power is “one of the most precious rights of our democratic process,” the Court reaffirmed, and there must be a clear indication voters meant to curtail it, which was missing from Proposition 218.

In the San Francisco case, a simple majority of voters approved Measure C, an initiative measure imposing a special tax, and the Howard Jarvis Taxpayers Association challenged the measure as requiring two-thirds voter approval. Citing the Upland case, the Court of Appeal concluded that Measure C was validly approved by a simple majority of voters because it was proposed by initiative. The decision followed 2020 opinions in *City of Fresno v. Fresno Building Healthy Communities* and *City and County of San Francisco v. All Persons Interested in the Matter of Proposition C*, which applied the same reasoning to uphold initiative measure special taxes approved by a simple majority of voters. And the California Supreme Court denied review of both. The latest San Francisco case adds one more point – the fact that an initiative proponent was a San Francisco Supervisor using his

**ROBERT H. JAMES**

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.  
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE  
FALLBROOK, CALIFORNIA 92028

TELEPHONE  
(760) 723-9018

City Hall address on election forms did not change the result. There are strict rules against using public resources to urge a "yes" or a "no" vote once a measure is on the ballot, however.

By denying review in the latest San Francisco case too, Upland's suggestion has become the holding of these three cases and settled law: special taxes proposed by initiative may be approved by a simple majority of voters.

ROBERT H. JAMES, Attorney at Law



Robert H. James, General Counsel for the  
North County Fire Protection District

RHJ/klm  
cc: Chief McReynolds



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** WRITTEN CORRESPONDENCE

- **WRITTEN COMMUNICATION:**
  - December 15, 2021: Letter from Supervisor Desmond
- **BOARD RECOGNITION PROGRAM:**
  - 01-06-22 – Email Recognition for Gym Floor Installation:
    - Captain Baker, Engineer Harlin, FF/PM Destefano



**JIM DESMOND**  
SUPERVISOR, FIFTH DISTRICT  
SAN DIEGO COUNTY BOARD OF SUPERVISORS

December 15, 2021

Keith McReynolds  
North County Fire Protection District  
330 Main Street  
Fallbrook, CA 92028

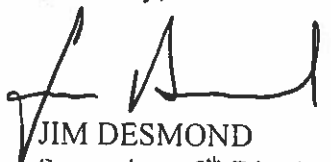
Dear Keith,

As the year comes to an end, I would like to thank you for your leadership and assistance throughout the year! We could not have accomplished the work on behalf of our constituents in North County without the help of the North County Fire Protection District.

My staff mentioned you as being supportive and someone who helped make 2021 such a wonderful and successful year. Again, thank you for your diligence, professionalism and commitment to making North County a great place to work and live.

The District 5 family and I wish you and your family a wonderful holiday season and a Happy New Year.

Sincerely,

  
JIM DESMOND  
Supervisor, 5<sup>th</sup> District  
County of San Diego



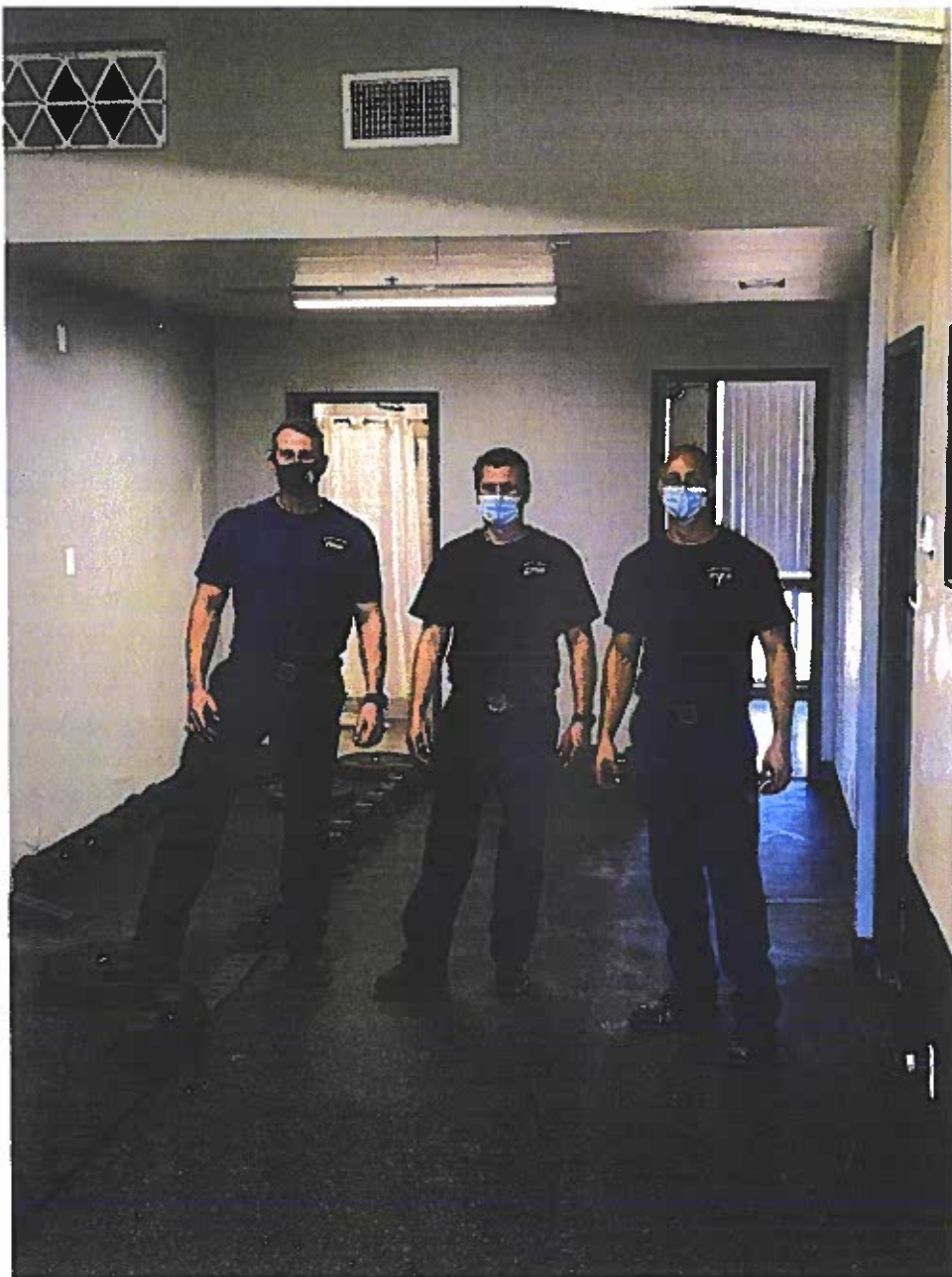
## **Loren Stephen-Porter**

---

**From:** Brian Macmillan  
**Sent:** January 6, 2022 15:10  
**To:** A Crew; B Crew; C Crew; NCF Admin  
**Subject:** Facility Division Shout Out

Hello everyone,

A big thanks to the Gym flooring installation crew of Capt. Collin Baker, Eng. Joe Harlin and FF/PM Chris Destefano for the hard work out at St 2. These guys took the initiative to offer to help and move the St 2 remodel project one more step closer to completion.



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**BREAKING NEWS**

**President Biden defines first year as one of 'challenges but also enormous progress'**

**CALIFORNIA**

# California surpasses 7 million coronavirus cases, adding 1 million in one week





Dr. Marwa Kilani, left, director of palliative care, talks with a coronavirus-positive patient at Providence Holy Cross Medical Center in Mission Hills. (Francine Orr / Los Angeles Times)

BY LUKE MONEY, RONG-GONG LIN II

JAN. 18, 2022 UPDATED 5:09 PM PT



California has recorded more than [7 million coronavirus cases](#) after its fastest accumulation of reported infections in the history of the pandemic.

The unprecedented count, recorded in California's databases late Monday, comes one week after the state tallied its [6 millionth coronavirus case](#).

Even during last winter's [disastrous wave](#), new infections increased more slowly. It took a little over three weeks for California to get from 2 million cumulative coronavirus case to 3 million.

The stunning speed of new infections is a testament to the Omicron variant's transmissability; Omicron is believed to be two to four times more contagious than the Delta variant, which in turn was more infectious than earlier strains that pummeled California last winter.

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“Let’s not fool ourselves by not recognizing the danger presented by the Omicron variant, which is capable of spreading with lightning speed and causing serious illness among our most vulnerable residents,” Los Angeles County Public Health Director Barbara Ferrer said.



CALIFORNIA

**L.A. County logs nearly tenfold increase in coronavirus cases in a month**

Jan. 17, 2022

California’s daily [COVID-19 death rate](#) has also risen dramatically. For the most recent seven-day period, the state was recording 106 deaths a day; that’s roughly double the last week of 2021, when 55 deaths a day were tallied.

At its worst, California’s COVID-19 death rate over a weekly period was 545 deaths a day, reached during late January 2021.

In Los Angeles County, the COVID-19 death rate has doubled in the last week. For the seven-day period that ended Tuesday, the county was averaging 45 deaths a day; in the prior week, the average was 20 deaths a day.

L.A. County’s peak death rate last year was about 240 deaths a day.



CALIFORNIA

**A father’s death, a son’s despair: How COVID upended a family**

Jan. 16, 2022

Although some health officials have said the recent COVID-19 deaths are [probably the result of the Delta variant](#), the L.A. County Department of Public Health in recent

days has noted that many fatalities have occurred among people who were infected when Omicron was clearly the dominant variant.

On Saturday, Los Angeles public health officials said that “the majority of deaths reported this week are associated with individuals who became infected after Dec. 20, when Omicron was circulating widely,” suggesting the variant may have a bigger role in COVID-19 deaths than initially believed.

The dramatic surge in infections is contributing to [strained hospitals](#) across swaths of California, many of which have said they’ve been forced to cancel scheduled surgeries amid crushing demand in emergency rooms.

“While vaccines and boosters provide powerful protection, those who are older, have serious health conditions or are immunocompromised remain at higher risk,” Ferrer said. “We still don’t know the longer-term consequences from Omicron infections, including the development of long COVID or MIS-C among children.”

The high rate of infections has also contributed to even [scarcer staffing in hospitals](#). California’s state epidemiologist, Dr. Erica Pan, said last week that “we are seeing near-crisis levels” of emergency room overcrowding in certain areas.

With fewer hospital workers, it’s harder to admit patients from the ER, which then keeps ambulances waiting for long periods to drop off patients, resulting in a worsening of 911 response times to new callers, Pan said.



SCIENCE

**Expect more worrisome variants after Omicron, scientists warn**

Jan. 18, 2022

The number of patients admitted to hospitals for all reasons last week was nearing

the state's pandemic record. As of the middle of last week, there were 52,400 patients in California's hospitals, just shy of the record 53,000 admitted during the worst of last winter's surge, when many hospitals were overwhelmed.

By Monday, there were 2,311 coronavirus-positive patients in California's intensive care units, a number that exceeds the height of the summer Delta surge, when there were 2,128. Still, the latest number remains well below the state's record of 4,868 recorded during last winter's peak, a time when few people were immunized.

There were 14,639 coronavirus-positive patients in California's hospitals on Monday, more than double the number on New Year's Day, when there were 6,237. The latest number exceeds the height of California's summer surge, when 8,353 coronavirus-positive patients were hospitalized, but is far below the peak experienced last winter, when the number reached 21,938.

However, coronavirus-related hospital demand has already reached record levels in some areas. In Sacramento County, 570 coronavirus-positive patients were hospitalized Monday, above the previous peak of 518 seen last winter.

The same is true in Marin County, where Monday's census of 44 patients topped the peak of 39 recorded last January. And with 256 coronavirus-positive patients, San Francisco is three shy of matching its all-time high.

"With the rise of the hospitalizations due to COVID-19, many of our hospitals are reaching capacity in delivering emergency care to patients," said Dr. Clayton Chau, Orange County's health officer and director of the county Health Care Agency.



CALIFORNIA

California Omicron surge expected to peak within weeks

Jan. 13, 2022

But in Northern California, some officials have expressed hope that [the winter wave may soon crest](#).

In Santa Clara County, Northern California's most populous county, coronavirus levels in wastewater started declining about 1½ weeks ago. Officials expect the dip will presage a sustained decline in coronavirus cases.

And the exponential growth in California's case rate also appears to be leveling off, although it probably will take a few days — following any reporting backlog from the Martin Luther King Jr. holiday weekend — to be sure.

According to data released Tuesday that reflect numbers through Monday, California was averaging 104,000 cases a day for the most recent seven-day period, slightly above the prior week's rate of 101,000; the week before, the state was reporting 55,000 cases a day. California's case rate reached a high of more than 115,000 cases a day in the middle of last week, and fluctuated between 114,000 and 115,000 for a few days.

Some of the state's most populous regions may be starting to see a leveling in case rates. Southern California recorded 69,000 new cases a day over the most recent seven-day period, about flat compared with the 71,000 from a week earlier. The week before, the region tallied 39,000 cases a day.

L.A. County posted a record number of coronavirus cases last week, nearly 42,000 a day. But based on numbers released since then, the county is now averaging about 38,000 cases a day.



SCIENCE

**U.S. faces wave of Omicron deaths in coming weeks, models say**

Jan. 18, 2022



The Bay Area is now averaging about 19,000 coronavirus cases a day, a rate that has fluctuated between 18,000 and 22,000 for roughly the last week. The Greater Sacramento area recorded about 5,500 cases a day for the most recent weekly period. The capital region has been fluctuating between 5,000 and 6,000 cases recently.

In the Greater San Joaquin Valley, a region that has generally lagged behind trends in Southern California and the Bay Area, cases are still going up. The area tallied 9,300 cases a day over the last week, higher than the 6,500 cases a day for the prior week; the week before that, the region recorded 2,900 cases a day.

In rural Northern California, about 750 cases a day were reported in the last week, up from about 680 the week before, and more than double the roughly 300 cases a day the sparsely populated region reported two weeks ago.

The rate at which California's coronavirus tests are coming back positive has started to decline. For the seven-day period that ended Jan. 10, California hit a record positive test rate of 23.1%. Since then, the rate fell to 21.5% for the seven-day period that ended Saturday. The rate is still very high; by comparison, in early December, it was around 2%.

A similar trend is holding for Los Angeles County. L.A. County's seven-day positive result rate may have peaked at 22.7% for the seven-day period that ended Jan. 3; for the weekly period that ended Tuesday, the positivity rate was 16.3%. In the first week of December, it was around 1%.

Meanwhile, some states on the East Coast that were hit earlier by the Omicron wave have started to see a sustained decline in cases. New York recorded a peak of about 85,000 new coronavirus cases a day for the seven-day period that ended Jan. 9; that figure has fallen to 49,000 a day for the seven-day period that ended Monday.

**Loren Stephen-Porter**

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**From:** County of San Diego <sdcounty@service.govdelivery.com>  
**Sent:** January 18, 2022 14:11  
**To:** Loren Stephen-Porter  
**Subject:** County's New District Boundaries Take Effect

# COUNTYNEWSCENTER

DIRECT TO YOU FROM THE COUNTY OF SAN DIEGO

## County's New District Boundaries Take Effect

01/18/2022 01:40 PM PST

More than 1 million San Diego County residents — three out of every 10 — woke up Saturday in a new supervisorial district. People can now see the new map online and use a built-in search bar to find out what district they live in.

[More](#)



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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## NCFPD to hold virtual community forum

FALLBROOK – The North County Fire Protection District is holding an open forum on Jan. 26. Residents are encouraged to attend and discuss plans on how to improve the way NCFPD serves the community. Due to Covid concerns, this meeting has been changed from an in-person meeting to a virtual (Zoom) meeting, from 10 a.m. to 12 p.m. To join the Zoom meeting go to <https://zoom.us/j/93238511761>.

North County Fire would also like residents to take part in a community survey to help the district gain insight into the opinions and needs of the local communities. The Community Survey, which is anonymous, is located at <https://www.surveymonkey.com/r/NCFPDCommunity>.

*Submitted by NCFPD.*

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## Car crash into Winterwarm Fire Station property



By [Village News staff](#)



### Village News/AC Investigations

A generator is destroyed and a propane tank line was severed from the station when a car lost control and hit the property. Village News/AC Investigations

Friday evening at 4:31 pm the Fire Station #2 property on Winterwarm Dr. in Fallbrook had a vehicle crash onto it and create quite a bit of damage. No one was hurt, according to NCFPD PIO John Choi. A vehicle lost control, leaving the road, destroyed a generator that is used as back-up power for the fire station. It also severed a propane gas line and shut off gas to the station. Ornamental plants and bushes were taken out as well.

No personnel were at the property at the time of the crash. Ironically, they were out at another call regarding a broken and blowing gas line. Fire personnel from the downtown station had to respond and secure the severed gas line to the station.

According to PIO Choi, the Winterwarm station is still staffed and responding to calls, however, they have no hot water, stove, or oven. Choi said, "Not a good situation, but we will continue to serve our community out of this station."

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## NEWS

# Fallbrook Is Nearly a Majority-Latino Town. Until Recently It Had No Latino Representatives

Recent Census data show the unincorporated town of Fallbrook is now exactly 50 percent Latino. But until recently the town didn't have a single Latino representative on any of its government boards.

Will Huntsberry  
4 hours ago



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Ricardo Favela walks through the streets of downtown Fallbrook on Jan. 11, 2022. Favela is the first Latino elected to the Fallbrook Union Elementary School District. / Photo by Adriana Heldiz

Ricardo Favela grew up around the idyllic avocado groves of Fallbrook when Tom Metzger was spouting white supremacy through a bullhorn that carried far outside Southern California.

Metzger, Grand Dragon of the Ku Klux Klan for the state of California, was Fallbrook's most infamous resident. The California KKK, under his leadership, was unlike the white hoods and burning crosses of the South. Its violence and intimidation weren't directed at Black people; they were directed at immigrant families like Favela's.

Tales of Mexican immigrants being thrown off cliffs swirled among Favela and his friends. The stories were not just urban legend. A border patrol agent told a New York Times reporter that agents themselves [had pushed immigrants off cliffs "so it would look like an accident."](#) Gangs of White youth, not necessarily associated with the KKK, went on "beaner raids" to find, beat and even kill Latino immigrants in North County and beyond, [according](#)

[to a 1990 report in the California Legislature.](#)

Favela's  
father,  
Eleuterio,  
once

Ricardo Favela, seen here on Jan. 11, 2022, is the first Latino elected to the Fallbrook Union Elementary School District. / Photo by Adriana Heldiz

encountered two young white men with baseball bats, as he was working on a ranch. Eleuterio was holding a water key – a long metal object. He let the men know he would defend himself and they quietly backed off. Every immigrant family from that era has a similar story, Favela told me.

Between 1988 and 1990 – as Favela was coming of age – [100 migrants were killed in San Diego County](#), according to Greg Grandin, a historian at Yale University.

“We were in self-defense mode,” said Favela. While he was a student at Fallbrook High, Favela joined



United Pride – a group created by Latinos to protect themselves against violence from vigilantes, as well as law enforcement officials.

Metzger preached a doctrine of violent White power. But years after card-carrying members of the KKK had moved away or died, a different kind of White power persisted in Fallbrook – the political kind.

Recent Census data show the unincorporated town of Fallbrook is now exactly 50 percent Latino. But until recently the town didn't have a single Latino representative on any of its government boards. In 2020, Favela was elected to the board of Fallbrook Union Elementary School District – a district with 65 percent Latino students. He was the first Latino ever elected, a district secretary, who researched the district archives, told him.

Favela, 44,  
was part of  
a slate of  
candidates  
in 2020  
who  
brought  
the  
beginnings  
of Latino

An Enterprise newspaper article from 1993 about a community protest in Fallbrook following a police brutality incident involving a Latino activist and sheriff's deputies. / Photo courtesy of Ricardo Favela

representation to Fallbrook. A 29-year-old was elected to the town's high school district. A 27-year-old was elected to its health board. And a 23-year-old was elected to Fallbrook's fire protection district.

"Our presence today is undeniable. We really can't plan a future in Fallbrook without the Latino community," said Favela. "So in terms of planning decisions, taking into account our presence is a must. There's no Fallbrook without Latinos."

Victory for Favela and the other candidates was made possible by two things.

In 2019, Fallbrook was one of the last areas in San Diego to reconfigure its elections to comply with the California Voting Rights Act, a law passed in 2001 to ensure fair representation. The Voting Rights Act eliminated the use of at-large elections in cases where they hurt the ability of certain groups to elect candidates of their choice.

Fallbrook, like many other San Diego areas, held such at-large elections. That meant candidates ran

for office across the entire jurisdiction of Fallbrook, rather than within smaller sub-districts. And since the majority of the voting public was White, electing a Latino person was difficult.

In 2019, board members for Fallbrook Union Elementary finally moved to break the town into sub-districts, under threat of lawsuit. The fire, health and high school districts followed. Each district ended up with one majority Latino district. That change opened the clearest route to Latino representation. But other more amorphous forces had been in the works for years.

Metzger's White power movement, its violence and general anti-immigrant sentiment in Fallbrook drove Latinos to organize. United Pride formed in the early 80's and over the decades became a powerful political force.

"We kinda got fed up," said Hector Muro, an early member, who graduated from Fallbrook High in 1985. "We were organized and had unity and took it upon ourselves to change that image of Latinos as these docile people that you can pretty much discard."

United Pride in the 1980s / Image courtesy of Ricardo Favela

The city's White establishment met the smallest acts of Latino existence with pushback during that time, said Muro. As a child he remembers the first time a group of Latinos walked in the Christmas parade. In the next day's newspaper, someone wrote that immigrants needed to go back to where they came from.

When Muro was in high school, he remembers, White students moved to form a chapter of the White Aryan Resistance – a neo-Nazi group formed by Metzger – at Fallbrook High.

“Basically, they were saying, ‘Well, they get to have their Hispanic club, so why can’t we have our own group,’” Muro said.

Fallbrook administrators let the White students

start their chapter of the group, Muro said. But school clubs are required to accept any member who signs up. So, all the members of United Pride signed up to be part of WAR.

"We all asked for membership and they had to close it down," said Muro. "We lost our fear."

United Pride continued to grow its political power – even though the goal of political representation was far off at that time. Favela was a member when he graduated from Fallbrook High in 1995.

An Enterprise newspaper article from 1993 about a community rally in Fallbrook following a police brutality involving a Latino activist and sheriff's deputies. / Image courtesy of Ricardo Favela

Meanwhile, Metzger's movement hit setbacks. In 1990, a jury found Metzger and his son were responsible for inciting skinheads to beat to death a young Black man. They were ordered to [pay more than \\$10 million to the man's family](#).

After selling his house, Metzger was eventually forced to move away from Fallbrook in 2006, [according to the Times of San Diego](#).

"I just think it's amazing that some of these people made it their mission in life to push us out of Fallbrook, but instead we pushed them out," said Favela.

The visceral White power of the 70's and 80's began to fade. Instead of organizing around self-defense, community members began to organize around community issues like parks and education. Favela and others protested a 1998 measure that [effectively banned bilingual education](#). In the late 2000's, he helped advocate for a park in a low-income, majority-Latino area of Fallbrook and was eventually appointed to the planning board.

Favela and two other community members actually drew the new sub-district maps in 2019 for Fallbrook Union Elementary School District. But the maps were controversial. Board members at that time approved an election schedule that delayed the creation of a majority-Latino district. The [San](#)

[Diego County Office of Education](#) overturned that decision and approved Favela's map instead.

Favela, Muro and others have continued to mentor a younger group of activists. Cindy Acosta serves on the North County Fire Protection District and Stephanie Ortiz serves on the Fallbrook Regional Health District. They were both surprised by how much Latino perspectives had been missing from their agencies.

Both, for instance, found much information from was not being translated into Spanish.

"I was very adamant to push for [relevant information be translated] and very surprised that it wasn't happening before," said Acosta.

They have also both pushed for people who get hired in community-facing positions to be bilingual.

"Just perspective-wise, if you don't have someone that is in tune with people who are bi-cultural and multi-cultural, then you're gonna have gaps in the services you offer," said Ortiz.

The question before Fallbrook residents now, is whether one Latino serving on their governing boards is enough.

While the town of Fallbrook is 50 percent Latino the Fallbrook governing boards represent larger areas that have a slightly more diluted Latino population. The Fallbrook Union Elementary jurisdiction, for instance, is 38 percent Latino, [according to its redistricting page](#) – but only one out of its five sub-districts are majority-Latino.

As new maps are drawn in the future, the goal will be to keep what power they have and increase it, if possible, said Ortiz: “People are aware that as a community we’re not going to let things slide anymore.”

*Adriana Heldiz contributed to this report.*

**Tags:**

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What do you think?





CAPITOL ALERT

## Capitol Alert

# California expects a record number of COVID hospitalizations next month as omicron spreads

BY LARA KORTE

JANUARY 10, 2022 2:41 PM



If you have kids in school, should they stay home if they have COVID-19 symptoms, which can be similar to the common cold? BY [DAVID CARACCIO](#) ✉

California health officials expect to reach a record-high number of COVID-19 hospitalizations early next month, Gov. Gavin Newsom said, raising concerns about the strain on hospitals and health care workers.

The number of hospitalizations due to COVID-19 reached a total of 11,048 in California as of Monday. That number has been steadily climbing since late November, when the highly-transmissible omicron variant first made an appearance in the U.S.

Newsom said hospitalizations are projected to increase to 23,000 COVID-19 patients by Feb. 2, surpassing the current record of 21,938 hospitalizations set during January 2021.

**TOP VIDEOS**



See how this Sacramento business owner is making bluetooth speakers from vintage items

“It’s manageable, but it’s challenging,” Newsom said.

By mid-January, the governor said the total number of people in California hospitals is expected to be greater than it was at the peak of last year’s surge, meaning the total number of people hospitalized, including for both COVID-19 and non-COVID reasons, is likely to reach more than 53,000 people in a matter of days.

## ‘Fuel for the next fire’

Why California can’t unload the trees that worsen its wildfires

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Newsom’s data suggests 4.5% of people infected with omicron end up hospitalized, he said, which is a smaller percentage than the delta variant. The average length of a hospital stay for people with omicron, about 3.6 days, is also significantly shorter than those experienced with other variants.

But the sheer number of people who are catching the omicron variant means it is likely to ratchet up the overall number of hospitalizations, Newsom said, which could put a “tremendous strain on our hospital system.”

California has 2,250 contracted workers to supplement hospital staff, and hopes to add another 1,250 in the next three weeks to deal with the surge, Newsom said. Over the weekend, the state health department issued [temporary guidance](#) through Feb. 1 stating health care providers who test positive for COVID-19 can return to work immediately if they are asymptomatic.

Those providers should “preferably be assigned to work with COVID-19 positive patients,” the guidance said, but that may not always be possible.

California Health and Human Services Secretary Dr. Mark Ghaly said last week that officials are also watching pediatric hospitalizations very closely.

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Ghaly said California hospitals are admitting children with COVID-19 at an [unprecedented rate](#), mirroring a nationwide trend. The Centers for Disease Control on Friday said the number of young children, age 4 and younger, admitted to the hospital who test positive for the virus rose to the highest levels since the beginning of the pandemic last week.

While children are being admitted at higher rates, the illness seems less severe than previous surges, Ghaly said. CDC Director Dr. Rochelle Walensky told reporters on Friday that children infected with the variant are still at much less risk of severe illness than adults.



LARA KORTE

    916-321-1688

Lara Korte covers California politics for The Sacramento Bee. Before joining The Bee, she reported on Texas higher education for the Austin American-Statesman. She is a graduate of the University of Kansas.

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## Egkan to chair 2022 NCFPD meetings

**Joe Naiman**

*Village News Reporter*

Jeff Egkan will chair the North County Fire Protection District's board meetings in 2022.

A 5-0 NCFPD board vote Dec. 14 selected Egkan to be the board president and Cindy Acosta to be the vice-president for the 2022 meetings.

"I think it's going to be an exciting year in the district," Egkan said.

Egkan was elected to the NCFPD board in the November 2020 election. "Last year was my first year and it was a nice learning experience, and I think we accomplished a lot as a board," he said.

The fire district's activities during 2021 included labor negotiations, approval of the redistricting map, and the selection of a new fire chief. When Steve Abbott retired as the NCFPD fire chief, the board looked at two candidates who were already on the NCFPD staff before choosing Keith McReynolds. "I think most districts are fortunate if they have one good candidate," Egkan said.

The 2021 activities also included a \$900,000 State of California grant for the replacement of Station 3 in Rainbow, and the 2022 activities will include the process for a new Rainbow fire station. "There are other grants coming in," Egkan said. "Hopefully down the road we can do something with Fire Station 4."

Station 4 is in Pala Mesa. Since the fire board promoted from within after Abbott's retirement, additional promotions and hiring will also occur. "I'm looking forward to the changes here," Egkan said.

"It's going to be an interesting year," Egkan said. "It's a pretty exciting time to be on the board."

Egkan is originally from the Los Angeles suburb of Cudahy (near Downey). He lived in Rancho Cucamonga for eight years before he and his wife moved to Carlsbad when their children were young. After 20 years in Carlsbad, Egkan and his wife moved to the Gird Valley area eight years

ago.

The move to Fallbrook involved his wife's parents, who are now 94 and 90. "We had to get them closer to us," Egkan said.

Gird Valley living allowed a guest home to be built for his wife's parents. "We needed some more space and we were able to do that in Fallbrook," Egkan said.

His wife has horses, which also made Fallbrook attractive. "Kind of nice to have the space to move around," Egkan said. "We enjoy Fallbrook."

Prior to retiring, Egkan had worked for United Parcel Service and his wife was a counselor for Palomar College. They own property in Big Bear and now have a wedding venue there.

Egkan was involved in Citizens for Accountability in Taxation and Education which opposed two general obligation bonds the Bonsall Unified School District placed on the ballot. In 2016, Measure DD was supported by 50.63% of the voters, which was not enough for passage (a general obligation bond for a school district requires support by at least 55% of the voters for passage) and, in 2018, Measure EE received the support of 42.51% of the total vote.

Egkan was more supportive of Proposition A, the proposed parcel tax the North County Fire Protection District sought in a 2019 mail ballot election. That measure did not pass, but Egkan worked with proponents of Proposition A including NCFPD staff members and provided advice based on his own ballot measure experience.

The 2019 activities of the fire district also included transitioning elections from at-large seats to electing directors by zone. A board member must live in the election zone he or she represents. Zone 4 includes Gird Valley, and while Zone 4 resident Ruth Harris was on the board at the time, she opted not to run for re-election in 2020 after four terms on the board. Egkan sought the vacant seat and was unopposed.

Egkan noted that having one director represent each zone increases the connection between the fire district and the community. "I'm able to reach out to the people who live here," he said. "We can do that as board members much more easily."

That includes community forums, community awareness activities, and cardiopulmonary resuscitation courses.

John van Doorn was the NCFPD board president for 2021 meetings. "John van Doorn is a great guy and did a good job as president," Egkan said.

As a board member, Egkan became familiar with the NCFPD staff members. "It's a great group of people in the district, both on the safety side and the admin," he said. "It's a real family atmosphere there."

The NCFPD board normally meets on the fourth Tuesday of the month. If a special meeting is not called the first NCFPD board meeting of 2022 will be on Jan. 25.

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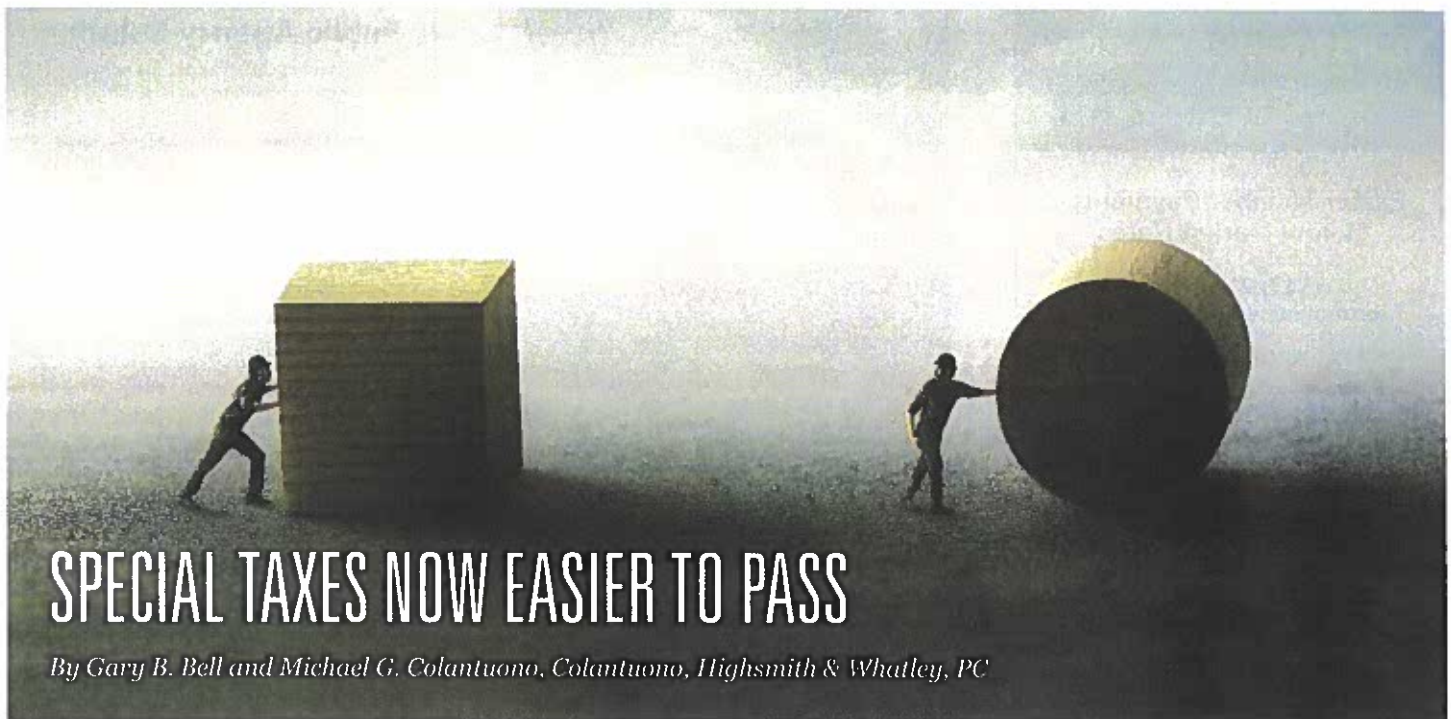
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## SPECIAL TAXES NOW EASIER TO PASS

By Gary B. Bell and Michael G. Colantuono, Colantuono, Highsmith & Whatley, PC

Recent court decisions provide good news for local taxing authority. On April 28, the California Supreme Court denied review in *Howard Jarvis Taxpayers Association v. City and County of San Francisco*, the latest of three decisions — from appellate courts in San Francisco and Fresno — concluding that special taxes proposed by initiative may be approved by a simple majority (50% + 1) of voters. Special taxes are those the proceeds of which are legally restricted to a particular purpose, like public safety, fire prevention, facilities upgrades, infrastructure, road improvements, and many others. Many special districts are authorized by their principal acts to levy special taxes, sometimes with a requirement that the taxes apply uniformly to all taxpayers or all real property in the district. A special tax applied to real property is referred to as a “parcel tax.”

Before the California Supreme Court’s 2017 decision in *California Cannabis Coalition v. City of Upland*, the law had required two-thirds voter approval of special taxes, whether proposed by local government officials or by initiative petition. In Upland, the Court held that restrictions in Proposition 218 referring to “local government” were meant to

constrain local government officials and not the electorate. The people’s initiative power is “one of the most precious rights of our democratic process,” the Court reaffirmed, and there must be a clear indication voters meant to curtail it, which was missing from Proposition 218.

In the San Francisco case, a simple majority of voters approved Measure C, an initiative measure imposing a special tax, and the Howard Jarvis Taxpayers Association challenged the measure as requiring two-thirds voter approval. Citing the Upland case, the Court of Appeal concluded that Measure C was validly approved by a simple majority of voters because it was proposed by initiative. The decision followed 2020 opinions in *City of Fresno v. Fresno Building Healthy Communities* and *City and County of San Francisco v. All Persons Interested in the Matter of Proposition C*, which applied the same reasoning to uphold initiative measure special taxes approved by a simple majority of voters. And the California Supreme Court denied review of both. The latest San Francisco case adds one more point — the fact that an initiative proponent was a San Francisco Supervisor using his City Hall address on election forms did not change the result. There are strict rules against using public resources to urge a

“yes” or a “no” vote once a measure is on the ballot, however.

By denying review in the latest San Francisco case too, Upland’s suggestion has become the holding of these three cases and settled law: special taxes proposed by initiative may be approved by a simple majority of voters.

Some litigation continues, however, asking whether transactions and use taxes (“sales taxes”) must receive two-thirds voter approval because the Revenue and Taxation Code requires it. We are defending that issue for Alameda County and expect the courts to conclude — as they did in the cases described above — that procedural requirements for taxes are not intended to apply to voters acting by initiative unless they say so expressly. A trial court decision is some months off, and an appeal is likely. It may be a year or two before this point is settled. However, few special districts have statutory authority to impose sales taxes. We’ll keep you posted as the law continues to develop! 🐾





DONATE

NATIONAL

# More than 1 million Americans were diagnosed with COVID over the long holiday weekend

January 4, 2022 · 1:32 PM ET

RACHEL TREISMAN



People line up to get tested for COVID-19 in Washington, D.C., on Wednesday. More than 1 million positive COVID-19 tests were recorded in the U.S. on Monday, according to data from Johns Hopkins University.

*Eva Hambach/AFP via Getty Images*

The U.S. reported a record 1,082,549 new COVID-19 cases on Monday, according to data from Johns Hopkins University. It's the latest in a series of staggering milestones brought on by the highly transmissible omicron variant, which is sweeping across the

U.S. and around the world.

The U.S. has broken several of its own COVID-19 records in recent days. Last week, Johns Hopkins reported more than 480,000 new cases in a single day, more than double the number of daily cases reported during the peak of the delta surge. The seven-day average topped 280,000.



#### HEALTH

These are the numbers health officials are watching at this point in the pandemic

For reference: The country was averaging about 70,000 cases a day in early November.

Monday's rise could be due to delays in reporting over the holidays and probably includes tests conducted over the weekend. The 7-day daily average for infections is currently at 480,273 per day.

The milestone is more than twice the case count seen anywhere else in the world since the start of the pandemic, according to Bloomberg, which says the highest number outside of the U.S. was when more than 414,00 people were diagnosed on a single day in May during India's delta surge.



#### THE CORONAVIRUS CRISIS

U.S. could see 1 million cases per day, warns departing NIH director Francis Collins

As public health experts have noted, the numbers we're seeing could also be a undercount. With so many people testing themselves at home, it's hard to capture the true number of cases, as Centers for Disease Control and Prevention Director Dr. Rochelle Walensky told NPR last week.

Experts also caution about putting too much stock solely in case counts and focus instead on metrics like hospitalizations and deaths, which reflect the severity of illness. Those numbers are also rising, but not at nearly the same rate.

### **Experts say the number of hospitalizations is more relevant than overall cases**

Still, the number of hospitalizations is noteworthy.

Currently, 112,941 Americans are hospitalized with COVID-19, and 26% of ICU beds are occupied by COVID-19 patients.

Only two other times during the pandemic have hospitalizations surpassed 100,000 in the U.S. The first time was a year ago — when hospitalizations exceeded 120,000. And the second time was this past summer, when the delta variant hit.

And Johns Hopkins counted 1,688 new deaths on Monday, down from a record 4,442 last January — before COVID-19 vaccines were widely available.

## Even with fewer people getting really sick, hospitals are still strained

NPR's Michaelen Doucleff explained that the perceived lesser severity of omicron — compared with delta — might actually be because it's infecting a large number of vaccinated people, who are less likely to get really sick (even two shots protect people from getting sick enough to be hospitalized by 70%).



### THE CORONAVIRUS CRISIS

Officials are determined to keep schools open, despite omicron

She spoke with Dr. Roby Bhattacharyya, an infectious disease doctor at Massachusetts General Hospital, who cited data suggesting that omicron may be just as severe as previous variants in unvaccinated people, while spreading faster — which could lead to a sharp increase in hospitalizations.

Dr. Anthony Fauci, the nation's top infectious disease expert, told ABC News' *This Week* on Sunday that the country is seeing "almost a vertical increase" in cases and that even a relatively lower rate of hospitalizations could strain already overwhelmed hospitals.

"We have got to be careful about that, because, even if you have a less of a percentage of severity, when you have multi-multi-multi-fold more people getting infected, the net amount is you're still going to get a lot of people that are going to be needing hospitalization," Fauci explained. "And that's the reason why we're concerned about stressing and straining the hospital system."



### CORONAVIRUS BY THE NUMBERS

Where are hospitals overwhelmed by COVID-19 patients? Look up your state

## The White House has ordered more doses of Paxlovid, Pfizer's antiviral pill

As the number of COVID-19 cases surges, President Biden said Tuesday that he is doubling the number of antiviral pills his administration has ordered to fight the disease.

Biden said that the number of treatments of the pill, known as Paxlovid, would increase from 10 million to 20 million in the coming months. But the new order will not come in time to treat most of those who are now sick.

Biden said the pills have the potential "to be a game-changer" in the fight against COVID-19.

After the pill was authorized by the Food and Drug Administration in late December, the initial allocation of pills was only enough to treat 65,000 people. Biden said more pills would ship to states this week but said it takes months to make the pills because of their complex chemistry.

## Skyrocketing cases are disrupting all kinds of plans and industries

Dr. Natalie Dean, an assistant professor of biostatistics at Emory University, made a similar case on NPR's *All Things Considered* on Monday.

"The public health impact is made up a lot of different things, and we're most acutely interested in severe disease and death," she said. "But, of course, infections have impacts and we think about the disruption — all the people who are going to need to miss work, including health care professionals and frontline workers. So the numbers have meaning, but it is a different public health impact when someone is mildly ill or doesn't even have symptoms than when someone is severely ill."



### NATIONAL

Thousands of airline passengers are stranded. Here's what to do if you're one of them

The skyrocketing case count has snarled holiday plans, disrupted travel and thrown another wrench into returns to schools and workplaces. The CDC has since altered its guidance to recommend COVID-positive people isolate for five days instead of 10 if they're no longer showing symptoms and is reportedly considering adding a negative

test to that recommendation.

The CDC now estimates that 95.4% of coronavirus cases are caused by the omicron variant, based on data for the week ending Saturday.

"Just seeing the transmissibility of delta was remarkable already, but this is just even beyond that," Dean added. "So I think that's something that's hard to wrap our heads around. Just how many people are likely to be infected over the next month is just going to be a lot of disruption, unfortunately."

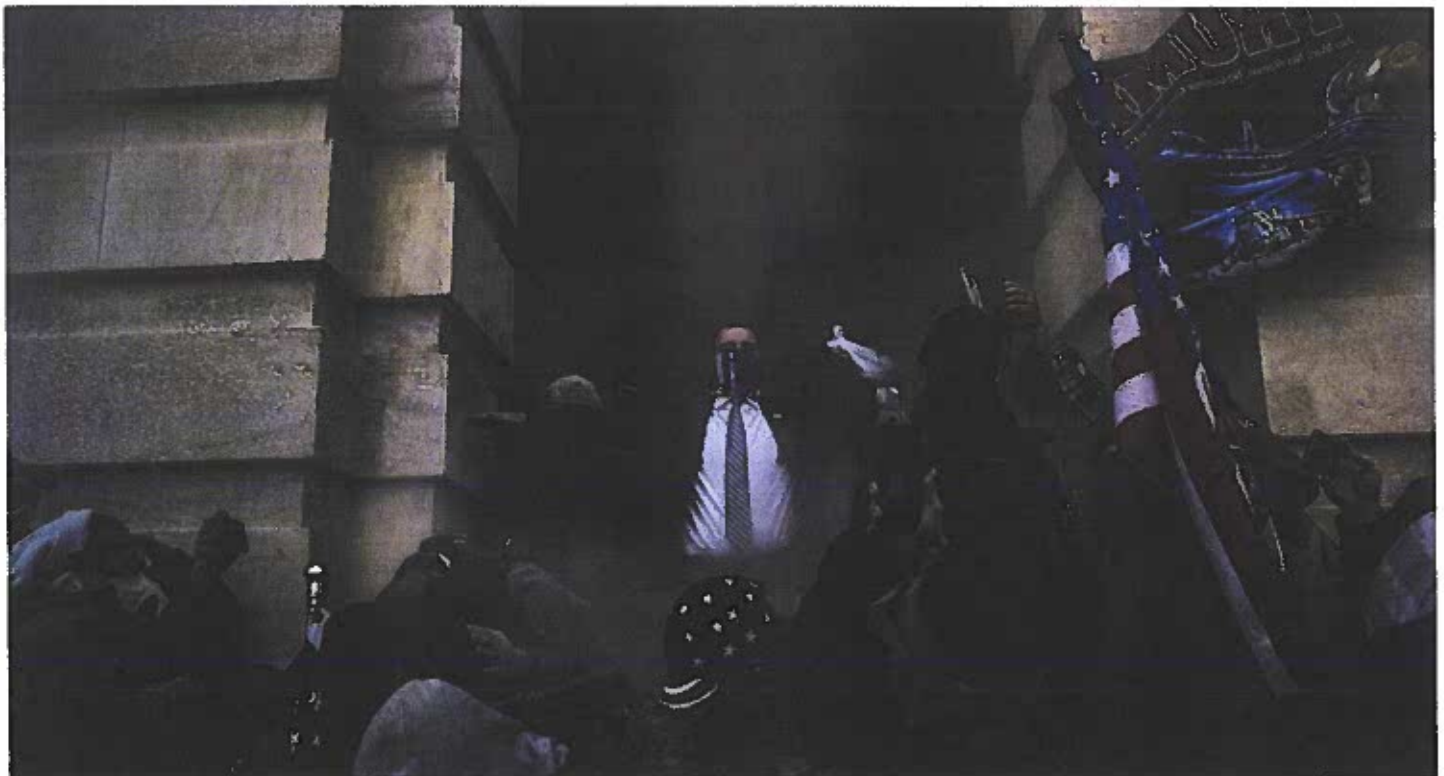
The update brings cumulative U.S. infections for the entire pandemic to 56,189,547, the most of any country, as of Tuesday afternoon.

A version of this story originally appeared in the *Morning Edition* live blog.

*Brian Naylor contributed to this report.*

coronaviris pandemic   covid-19 cases   covid-19 hospitalizations

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**FIRE**

# Arson Cases Across San Diego Skyrocket During Pandemic

By Alexis Rivas • Published January 4, 2022 • Updated on January 4, 2022 at 7:09 pm



An overnight fire consumed four businesses overnight at a shopping plaza in El Cajon. NBC 7's Audra Stafford speaks with one restaurant owner whose eatery was destroyed by the blaze.

As police chase down a serial arsonist in Mira Mesa, NBC 7 Investigates wanted to know how many arson attacks occur across all of San Diego each year.

The answer to that question changed drastically in 2020 and 2021 – and not for the better.

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NBC 7 Investigates analyzed San Diego Police 911 callouts for arson investigators and found they doubled from 2019 to 2020 and kept climbing in 2021.

Records from the San Diego County District Attorney's Office tell a similar story. Arson cases issued by the DA jumped 67% from 2019 to 2020, and they stayed high in 2021.

The downtown San Diego's East Village neighborhood claimed the lion's share of last year's 911 fire calls, followed by the nearby Core-Columbia area, North Park, Pacific Beach and Midway.

"I just know I heard a big boom and looked out the window and my truck was on fire," says Jeremy Kimball, one of 33 victims of car fires police believe were set by a serial arsonist in Mira Mesa over a two-week period.

*Arson Spree Continues in Mira Mesa With More Cars Torched Overnight*

Kimball lost a lot more than just a truck.

"Gosh, I have no way of making money anymore," exclaimed Kimball. I don't have any tools. All my tools were in that truck."

**Local**



**OCT 26, 2021**

Latest Coronavirus Updates: San Diego County Reports 7,786 New COVID-19 Cases, 11 Deaths



**31 MINS AGO**

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As a plumber/HVAC/electric worker, Kimball had \$4,000 to \$5,000-worth of tools in that truck, which truck wasn't even his. The truck was a rental because his personal one was involved in a wreck.

And, no, he didn't pay the extra insurance on the rental.

"That's my whole life," says Kimball. "My whole life, my living, money-making system, was in that vehicle. And now,

what am I going to do?"

Kimball hopes this serves as a wake-up call to beef up security.

"Why do we not have freaking cameras?" asks Kimball. "That's so ridiculous. I don't understand it."

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He hopes complexes everywhere in San Diego start adding them now, so more people don't have to suffer like this.

"I'm kinda done at this point," says Kimball. "I'm kinda stuck, and hurt, and confused."

Kimball says he doesn't know how he's going to make money or where he's going to live, but knows he needs to figure something out soon -- really soon -- because his son's birthday is in two days and he's afraid this year dad won't be able to give him a gift.

Misdemeanor arson carries a maximum penalty of one year in jail. If you're convicted of felony arson, you could spend a maximum of four years in prison.

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LOCAL NEWS

# 'We literally don't have enough firefighters' | SDFD issues 'Emergency Brown-Out' plan due to COVID-19

2022 will begin with less San Diego firefighters available on the front lines, an unfortunate side effect of the COVID pandemic.

Author: Amanda Shotsky (Reporter)  
Published: 7:11 PM PST December 31, 2021  
Updated: 7:41 PM PST December 31, 2021

SAN DIEGO COUNTY, Calif. — The surge in COVID cases is also hitting the San Diego Fire Department.

SDFD issues Emergency Br...

With so many people having to isolate, the department has issued an Emergency Brown-Out order.

2022 will begin with less San Diego firefighters available on the front lines, an unfortunate side effect of the COVID pandemic.

"We literally don't have enough firefighters to staff the amount of first responder apparatus in operations," said Jesse Conner, President of San Diego City Fire Fighters, I.A.F.F. Local 145.

Connor says the latest surge of COVID cases have hit the fire department particularly hard. There are currently 94 personnel who are either sick or having to isolate themselves.

"When we start losing people and we can't backfill those vacancies we have to start taking out a unit here and there," said Connor.

This week a memo went out from Fire Chief Colin Stowell to the entire department announcing plans for what's known as an Emergency Brown-Out, taking up to 7 engines temporarily out of service starting Monday, January 3.

It's a move that comes with a certain amount of risk to public safety and city personnel who must fight fire with fewer resources.

The brown-out may also cause longer ambulance response times as the hospital systems are overrun.

Connor says, while this situation is not ideal, it's the best way to continue to serve the public despite the circumstances. He is encouraging everyone to take the proper precautions this new year to ensure it will be the last spent in a pandemic.

"We have to remain vigilant so we can all get past their crisis," said Connor.

The brown-out plan starts on Monday and while it is temporary there is currently is no end date as the case numbers continue to change daily.

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SDFD issues Emergency Br...

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**BREAKING NEWS / FDA authorizes COVID-19 boosters for 12 to 15-year-olds**

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**TRAFFIC**

# Woman loses control of vehicle on curve, plunges down embankment



by: **City News Service**

Posted: Dec 31, 2021 / 10:07 PM PST / Updated: Jan 1, 2022 / 11:29 AM PST

49°

FALLBROOK, Calif. (CNS) – A woman was rescued after she lost control of her car and plunged down an embankment in rural North County Friday, crawling out of the mangled wreck and eventually getting lifted to safety.

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## TOP STORIES

**2 men, 2 women suspected in teen’s shooting at gas station**

**Military family seeking treatment crashes Tesla into barrier at Naval Medical Center**

**San Diegans scale back New Year’s Eve plans amid omicron surge**

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The crash happened on state Route 76 just east of Interstate 15 in the Fallbrook area, authorities said.

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Capt. John Choi of the North County Fire Protection District said the accident occurred at 4:30 p.m.

“A woman driving her vehicle lost control at an infamous dead man’s curve and plunged over the side of an embankment with a 40-foot drop,” Choi said. “She was able to crawl out of her vehicle, but had injuries that required firefighters responding to use stokes basket rigging to do a road-rescue operation and bring her safely up to the side of the road.”

Choi said the victim, who was not identified, was hospitalized with moderate injuries.

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## It was a season of giving at the Boys & Girls Clubs of North County



Village News/Courtesy photos

North Coast Pastor JD, left, presents a new bike to Boys & Girls Club member Jaya Escobedo, with B&GC Director Allison Barclay.

FALLBROOK – The spirit of the holidays was in full swing at the Boys & Girls Clubs of North County, with community members, businesses and organizations all coming together to create a holiday season that none of their members would ever forget.

North Coast Church brought the excitement to the Ingold Clubhouse when they presented its members with 200 brand-new bikes and helmets! The children couldn't wait to test their new bikes on the club's backcourt.

North County Fire Protection District came ready to deck the halls with their antique fire truck filled with gifts they collected from their community toy drive.

Generous businesses like Fallbrook Sporting Goods, Fresco Grill and Vista Valley Country Club gathered support from community members to help fill toy boxes with new and unwrapped gifts for the children.



Members from the Boys & Girls Clubs of North County eagerly wait for their names to be called to get their brand new bikes from North Coast Church.

Not to be outdone, the ladies from the Women's Golf Club of California and the Fallbrook Women's Golfers brought their gifts in by the sleigh-full.

"I'm always amazed at the generosity of our community," said Allison Barclay, CEO of Boys & Girls Clubs of North County. "It takes a village to support all of our 2000 members, and we are so grateful to the village of Fallbrook for their care and concern for our kids."

In total over 800 gifts were handed out to the nine different club sites throughout Fallbrook and on Camp Pendleton. Every member who attended one of the Club's holiday parties left with a gift provided by a caring member of the Fallbrook community.

For more information on the programs and services that the Boys & Girls Clubs of North County offers, visit <http://www.bgcnorthcounty.org> or call 760-728-5871.

*Submitted by the Boys & Girls Clubs of North County.*

You might be interested in:

- [New religious community holds Sunday Latin Mass in Pala](#)

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## Four patients transported after collision closes S. Mission Rd at Rocky Crest



By [Village News Staff](#)



Four patients were transported to local hospitals and all lanes on S. Mission near Peppertree are open after being closed on the northbound side, according to North County Fire Protection District. According to witnesses passing by the scene, a traffic collision including an Audi 6 and a BMW SUV incurred moderate damage to the front end of both vehicles. The accident was reported on S. Mission, tonight at 5:46 pm near the entrance to Pepper Tree Park. The northbound lanes were closed at Rocky Crest.



You might be interested in:

- [EMT Group IDs Second Victim in El Cajon Plane Crash](#)
- [Sheriff's Log](#)

Local

## CHP Arrests Teen in Fallbrook Reckless Driving Crash That Killed Another Teen

7 sandiego • 1 week ago



Photo courtesy of: Airman First Class Gustavo Castillo

The California Highway Patrol continued its investigation early Friday morning. [Two car accidents in Fallbrook](#) It killed one driver and arrested another on suspicion of reckless driving.

At around 2:45 am on Thursday when the crash occurred, CHP Officer Hunter Gerber said two vehicles were driving the southbound lane of South Mission Road, north of the stagecoach lane.

"A 19-year-old Fallbrook man was driving the Subaru BRZ coup south on South Mission Road next to the Subaru Outback driven by Vista's 18-year-old man," said Gerber. "The 19-year-old driver of the BRZ turned off the road and turned left and collided with several trees. The Subaru Outback collided



with debris in the collision.”

The CHP, San Diego Sheriff’s Office, and North County Fire / Emergency Medical Corps all responded to the scene.

“A 19-year-old Fallbrook man was declared dead on the scene,” Gerber said. “The 18-year-old Subaru Outback driver remained on the scene and was arrested on suspicion of reckless driving.”

Two teens were not identified.

While police were investigating the cause of the collision, the collision affected the south and north lanes of South Mission Road for more than three hours.

Mr. Gerber said there was no suspicion that alcohol or drugs caused the collision.

Anyone who witnesses the incident will be prompted to contact CHP at 760-643-3400.

– City News Service

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## NCFPD board approves slightly modified election zone map

Joe Naiman

Village News Reporter

The North County Fire Protection District board adopted an election zone map with minor revisions to the current boundaries.

A 4-0 NCFPD board vote Dec. 14, with David Kennedy absent, approved what is known as Map Number 4. The boundaries will be used in the 2022, 2024, 2026, 2028, and 2030 elections.

“This buttons up the redistricting process for North County Fire,” said NCFPD fire chief Keith McReynolds.

In April 2019, the NCFPD board approved a change from elections at large to seats by election zones. Elections by zone require candidates to live in that zone, and the election for that seat is by voters within that zone. The maximum allowable variance between the highest-populated and least-populated election area is 10% based on the most recent census data.

When the map was adopted based on the 2010 census the variance between the most populated and least populated zones was 4.8% with no zone deviating from an equal share of the total population by more than 2.3%.

A new census triggers a review of the election zone map. The census update revised Fallbrook’s population from 49,355 to 55,317, which would require approximately 11,000 residents in each trustee area. Much of the growth has been along the Interstate 15 corridor. New election zones were on the agenda of the Sept. 21 NCFPD board meeting, and the board decision was to begin with a public workshop.

A community workshop on proposed redistricting maps was held Oct. 5. Three maps were provided at the meeting, including a map with the existing boundaries. NCFPD apparatus engineer Dustin Glasgow is also a geotech specialist and was able to create boundary changes in real time, so a fourth map with minor changes to accommodate population equality was created Oct. 5.

"It cleaned up our edges," McReynolds said.

Zone 1 covers the Downtown Fallbrook area, including NCFPD Station 1 on Ivy Street. Zone 2 covers the eastern end of the town and also covers Reche Road and Stage Coach Lane, and NCFPD Station 2 in the Winterwarm area of Fallbrook is in that zone. Zone 3 covers Rainbow and other NCFPD territory north of East Mission Road and includes NCFPD Station 3 in Rainbow. Zone 4 east of Gird Road and north of State Route 76 includes Live Oak Park and Pala Mesa, and Station 4 is in Pala Mesa. Zone 5 covering Bonsall and southern Fallbrook including the Olive Hill area is where Station 5 in Bonsall is located. The revised maps retain one fire station in each election zone.

"I was very pleased with the adjustments that were made," McReynolds said. "We really did maintain our communities of interest."

In the adopted map, Zone 1 has 11,002 residents including 8,045 who are Latino; Zone 2 has 11,467 including 4,065 Latino residents; Zone 3 has a population of 11,005 with 4,573 Latinos; Zone 4 has 11,197 people including 2,640 of Latino ethnicity, and Zone 5 has 10,646 residents including 1,923 Latino ones.

The Oct. 5 meeting was a public workshop with no board vote. The Oct. 26 meeting provided a board preference and a 4-0 vote that day with Kennedy absent supported Draft Map Number 4.

A final hearing was required which occurred Dec. 14.

"It was a very smooth process," McReynolds said.

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# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## Waldron presents check to NCFPD



Present for the check presentation to North County Fire are, from left, board member Jeff Egkan, board vice-president David Kennedy, board member Ken Munson, Fire Chief/CEO Keith McReynolds, Assemblywoman Marie Waldron, board president John Van Doorn and board member Cindy Acosta. Village News/Courtesy photo

**Joe Naiman**

*Village News Reporter*

State Assemblywoman Marie Waldron attended the Dec. 14 North County Fire Protection District board meeting and presented a \$900,000 check to the fire district.

"That was a big deal," said NCFPD fire chief Keith McReynolds. "We certainly appreciate that Assemblymember Waldron worked with state advocates to secure funding for our district."

The money will be used to replace NCFPD Station 3 in Rainbow. The North County Fire Protection District was created in 1986 when the Fallbrook Fire Protection District merged with the county service area which provided fire protection to Rainbow and Gavilan Mountain was added to the new district.

The Rainbow Volunteer Fire Department retained its autonomy, and the Rainbow fire station became NCFPD Station 6. The station was renamed Station 3 in 2018 when the original Station 3 in Olive Hill was closed due to the relocation of Station 5 in Bonsall. The Rainbow Volunteer Fire Department was consolidated into the North County Fire Protection District in 2018. Because the Rainbow fire station utilized a volunteer fire department, living quarters were not incorporated into the design.

The October 2020 NCFPD board meeting included approval of a Facilities Replacement Plan which calls for a temporary Station 3 facility. The new modular building will have about 2,000 square feet of living space. The existing fire station will remain and will be used for such functions as storage, laundry facilities, and an exercise and a fitness area.

The state funding will allow for a permanent fire station. "We're developing a plan right now," McReynolds said.

McReynolds has targeted the Jan. 25 NCFPD board meeting for district approval of that plan.

"We certainly appreciate our local representatives advocating for special districts," McReynolds said.

The County of San Diego has a Neighborhood Reinvestment Program which is intended to provide grants to nonprofit organizations for the furtherance of public purposes at the regional and community levels. In addition to non-profit organizations, county supervisors can also fund schools and fire departments, and supervisors can also use money from their budgets to supplement other county funding for specific county projects such as parks, roads, and libraries. Each county supervisor recommends the allocation of his or her Neighborhood Reinvestment Program funds, although those allocations must be approved by a majority of the board. Supervisor Jim Desmond

recommended the use of some of his District Five budget for NCFPD needs.

"Their efforts make a huge impact on our funding for operations, and we appreciate their support," McReynolds said. "We're very appreciative of the local and state representatives who are advocating for us."

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### Village News

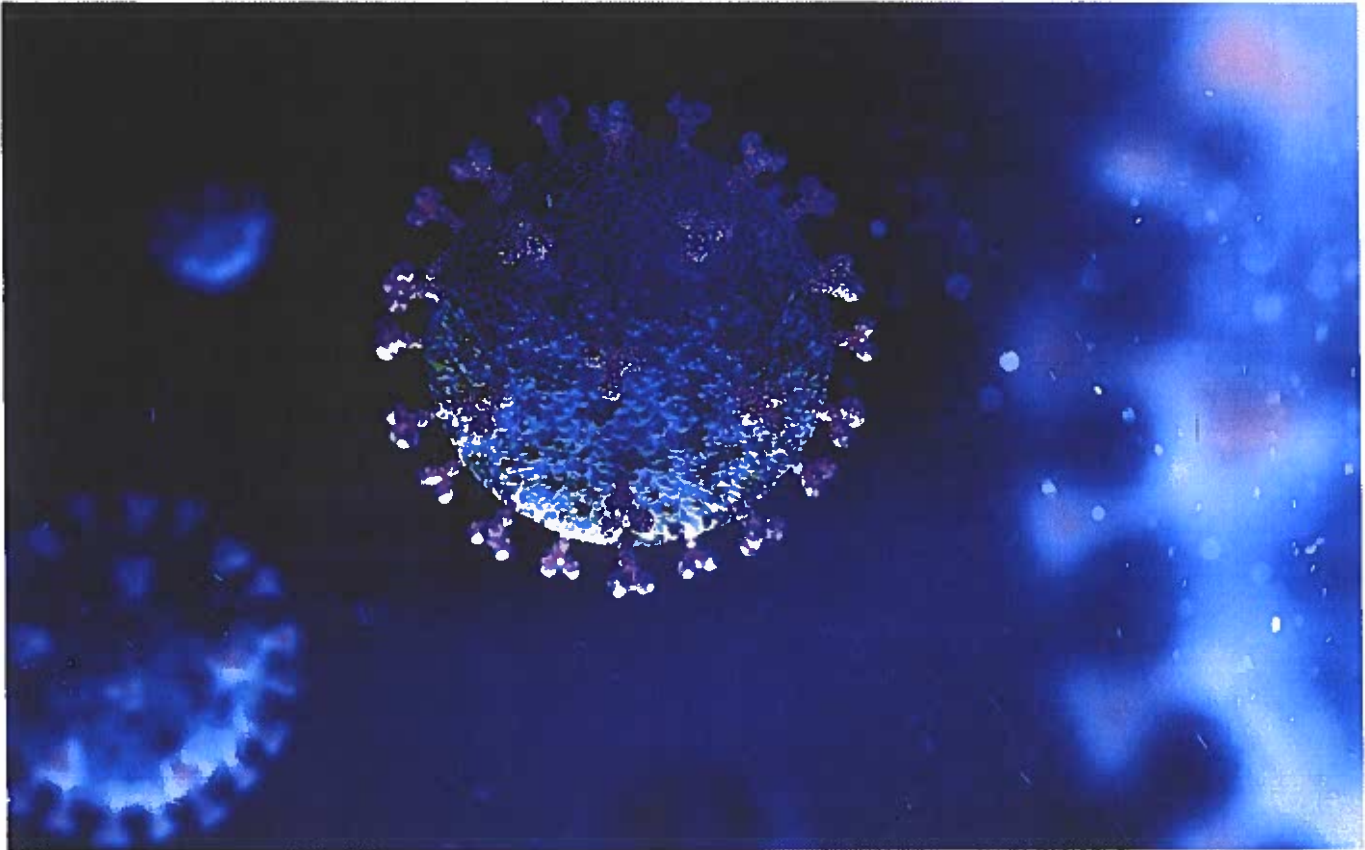
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HEALTH

## COVID-19 Oral Treatment Available in San Diego in Coming Days



*Credit: Shutterstock*

By **Katie Cadio**, County of San Diego Communications Office

Dec. 23, 2021 | 1:31 PM

Medical providers in San Diego County will soon have a new option for treating COVID-19 patients after the Food and Drug Administration (FDA) issued emergency use authorizations for two new oral antiviral medications. However, supplies of these medications will initially be very limited and San Diegans should continue to mask up this holiday season to prevent infection.

The County expects its first shipment of Pfizer's Paxlovid in the coming days. A second oral antiviral, Merck's molnupiravir, is expected to start arriving in

the region soon after.

A prescription from a medical provider will be required for either drug. Both Paxlovid and molnupiravir are administered over the course of several days in pill form. Both will be available to patients with mild-to-moderate COVID-19 symptoms who are at risk of progressing to severe coronavirus disease, including hospitalization or death.

“The FDA’s emergency use authorization of these new oral antivirals comes at a critical point in the pandemic as we see an increase in cases and a rapid spread of the Omicron variant,” said Wilma J. Wooten, M.D., M.P.H., County public health officer. “However, news of the arrival of these drugs does not mean we can let our guard down. We need to continue to mask up, especially in crowded indoor spaces, and I urge anyone who has not gotten vaccinated, or is overdue for their booster shot, to get vaccinated as soon as possible.”

Once the new oral antiviral treatments arrive in the region, they will initially be distributed through about two dozen area pharmacies. Pharmacy locations were pre-selected by the California Department of Public Health. The amount each pharmacy is receiving is based on community impact from the pandemic.

The state and County will expand distribution to more pharmacy locations as supplies increase.

Related: **coronavirus** **COVID-19** **oral antiviral**



*Katie Cadio is a communications specialist with the County of San Diego Communications Office.  
Contact*

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# KEYS TO A SUCCESSFUL BOARD AND HOW TO KEEP IT ENERGIZED

*Co-written by Beverli Marshall, CSDM, ICMA-CM, General Manager Valley Sanitary District and Scott Carroll, CSDM, ICMA-CM, General Manager Costa Mesa Sanitary District*

Scott Carroll has been the general manager at Costa Mesa Sanitary District for 12 years. Over the years, he's completed the Special District Leadership Academy and earned his Certificate in Special Governance and even achieved the coveted designation of Certified Special District Manager (CSDM) which is to say he's taken an active role in the study of special district governance in a macro form. It is no coincidence that his district has earned a laundry list of awards in categories including Finance, Transparency, Innovation, Public Outreach, Safety and more.

CSDA asked Carroll to provide insight into the district's success, the important role of the Board of Directors, and the relationship between general manager and board.

"The board sets the tone for good governance, which is the foundation of a high performing organization, and it preserves and strengthens public confidence," stated Carroll. One of the most important tenets new board members must embrace is the concept of "we" instead of "I" in their duties. Carroll noted, "Their powers as an individual board member are limited - being successful is tied to the success of the entire board."

To help in the onboarding of new board members, or perhaps to use as a checkup for existing boards, he provided a list of qualities and skills that comprise a high functioning board:

- Have a clear understanding of your role: To set policy
- Strive to be informed about the issues facing the community and be prepared to ask questions of staff and one another
- Respect the board/general manager dichotomy
- Avoid micromanagement
- Maintain a formal decorum and be respectful to everyone
- Refer to colleagues by their title
- Ability to respectfully disagree (to disagree without being disagreeable) and maintain civility
- Ability to leave it at the dais - debates are about policy, not personality
- Avoid using private social media accounts to discuss Board decisions or other board members (especially in a negative light)
- Keep confidential matters confidential

For those districts who can add a check mark next to each of these items on the list, the challenge may not be in forming the habits of excellent board practices; but it may be in maintaining an ongoing commitment to growth.

**Beverli Marshall**, general manager at Valley Sanitary District, has also achieved the designation of Certified Special District Manager at a district that has achieved its Transparency Certificate of Excellence from the Special District Leadership Foundation. Valley Sanitary has consistently received the Government Finance Officers Association Award for Financial Reporting as well as awards for operations and innovation.

We asked Marshall her thoughts on keeping a strong board energized.

First, “as a general manager, I encourage my board members to ask me questions and push me to bring them items to discuss that are innovative and might be “controversial” or be a bit uncomfortable,” she said.

It can be tempting to slide into a sort of operational complacency, maintaining the status quo and making life simple by staying in the board’s comfort zone. But growth isn’t achieved that way, and in an ever-changing world, it is important to maintain some flexibility and rigor. When approaching subjects that involve risk, innovation, or basic change to operations, it’s “important that the discussions and potential conflicts are managed to avoid hurt feelings and misunderstandings. Keeping the discussions focused on the issue and not the person is critical. This can be done by ensuring that the board chair (president) and manager have an open and transparent relationship that is built on trust and communication,” noted Marshall.

A few other key ingredients to

maintaining a growth mindset include:

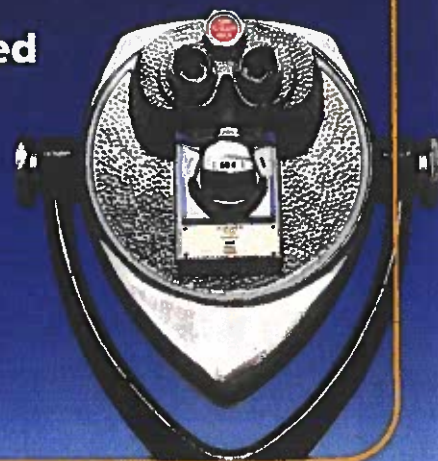
- Strategic planning processes that recognize success
- Board retreats or workshops that encourage interaction and offer time for goal building and reflection
- Identify upcoming challenges and their timelines for prioritization
- Encourage the development of board goals and objectives to avoid complacency



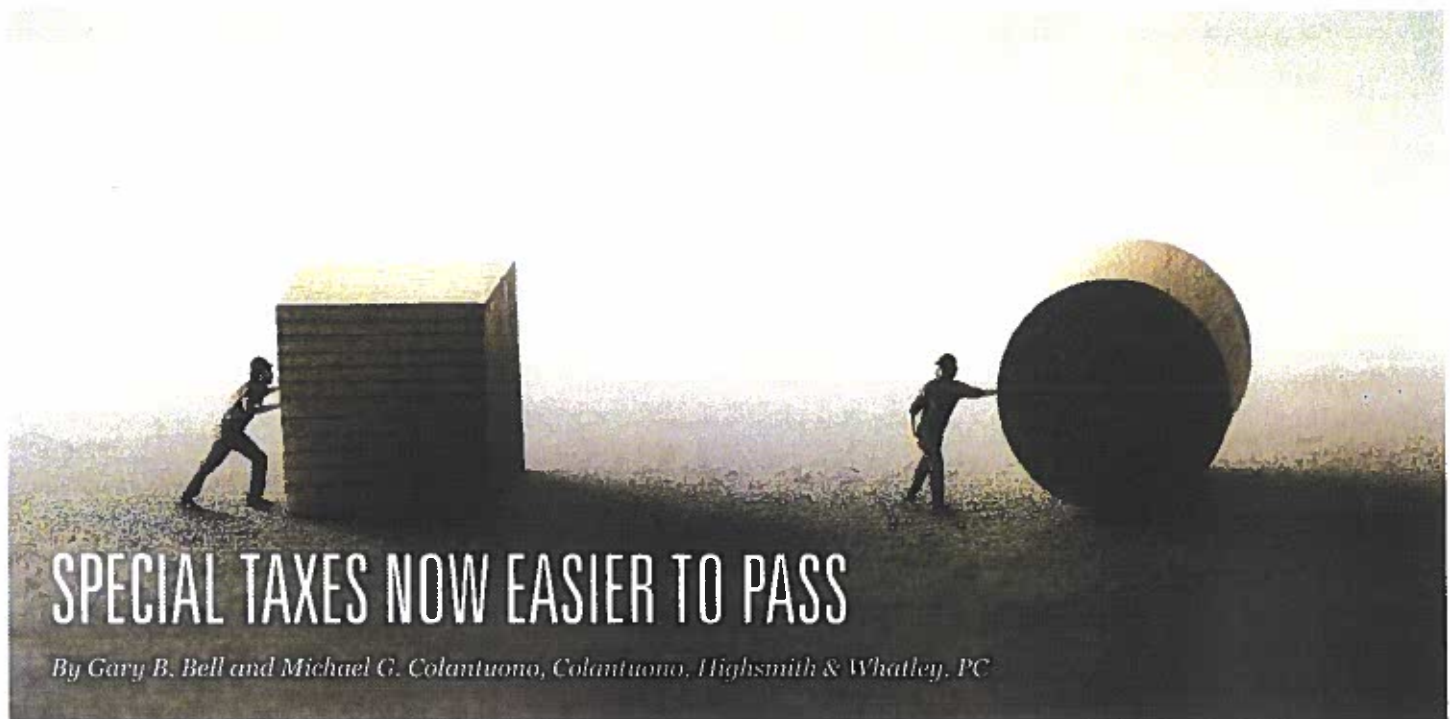
CSDA has created a Board Member Resources page consolidating required training, best practice recommendations, downloadable materials, key events and tools to enable board members to excel in their role. We encourage all board members, whether seasoned or new to the board, to check it out at [www.csdanet.net/learn/board-member-resources](http://www.csdanet.net/learn/board-member-resources).

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## SPECIAL TAXES NOW EASIER TO PASS

By Gary B. Bell and Michael G. Colantuono, Colantuono, Highsmith & Whatley, PC

**R**ecent court decisions provide good news for local taxing authority. On April 28, the California Supreme Court denied review in *Howard Jarvis Taxpayers Association v. City and County of San Francisco*, the latest of three decisions — from appellate courts in San Francisco and Fresno — concluding that special taxes proposed by initiative may be approved by a simple majority (50% + 1) of voters. Special taxes are those the proceeds of which are legally restricted to a particular purpose, like public safety, fire prevention, facilities upgrades, infrastructure, road improvements, and many others. Many special districts are authorized by their principal acts to levy special taxes, sometimes with a requirement that the taxes apply uniformly to all taxpayers or all real property in the district. A special tax applied to real property is referred to as a “parcel tax.”

Before the California Supreme Court’s 2017 decision in *California Cannabis Coalition v. City of Upland*, the law had required two-thirds voter approval of special taxes, whether proposed by local government officials or by initiative petition. In *Upland*, the Court held that restrictions in Proposition 218 referring to “local government” were meant to

constrain local government officials and not the electorate. The people’s initiative power is “one of the most precious rights of our democratic process,” the Court reaffirmed, and there must be a clear indication voters meant to curtail it, which was missing from Proposition 218.

In the San Francisco case, a simple majority of voters approved Measure C, an initiative measure imposing a special tax, and the *Howard Jarvis Taxpayers Association* challenged the measure as requiring two-thirds voter approval. Citing the *Upland* case, the Court of Appeal concluded that Measure C was validly approved by a simple majority of voters because it was proposed by initiative. The decision followed 2020 opinions in *City of Fresno v. Fresno Building Healthy Communities* and *City and County of San Francisco v. All Persons Interested in the Matter of Proposition C*, which applied the same reasoning to uphold initiative measure special taxes approved by a simple majority of voters. And the California Supreme Court denied review of both. The latest San Francisco case adds one more point — the fact that an initiative proponent was a San Francisco Supervisor using his City Hall address on election forms did not change the result. There are strict rules against using public resources to urge a

“yes” or a “no” vote once a measure is on the ballot, however.

By denying review in the latest San Francisco case too, *Upland*’s suggestion has become the holding of these three cases and settled law: special taxes proposed by initiative may be approved by a simple majority of voters.

Some litigation continues, however, asking whether transactions and use taxes (“sales taxes”) must receive two-thirds voter approval because the Revenue and Taxation Code requires it. We are defending that issue for Alameda County and expect the courts to conclude — as they did in the cases described above — that procedural requirements for taxes are not intended to apply to voters acting by initiative unless they say so expressly. A trial court decision is some months off, and an appeal is likely. It may be a year or two before this point is settled. However, few special districts have statutory authority to impose sales taxes. We’ll keep you posted as the law continues to develop! 🐦



# SB 594 ADJUSTS REDISTRICTING TIMELINE to Accommodate Delayed Census Data

By Anthony Tannehill, CSDA Legislative Representative

## PART 1

### 2022 New Laws Series

*This article was written by CSDA Legislative Representative Anthony Tannehill as part of CSDA's New Laws Series, where experts explain recently enacted laws and how they will impact special districts moving forward. This article is provided for general information only and is not offered or intended as legal advice. Readers should seek the advice of an attorney when confronted with legal issues, and attorneys should perform an independent evaluation of the issues raised in these materials.*

**S**enate Bill 594 (Glazer), a measure regarding elections and redistricting, was signed into law in late September 2021 and took effect immediately. The measure requires all special districts with board member elections by-division to pass a board resolution adopting their updated redistricted electoral maps by April 17, 2022 if their regular election is on the same day as the statewide November 2022 general election. If a special district's regular election is on another day, the deadline will be 180 days prior to that election.

Prior to the passage of SB 594, not all special districts had the same map adoption deadline. Certain special districts with by-division elections, faced a November 1, 2021 deadline to adopt their re-districted maps despite the months-long delay of the delivery of the 2020 decennial U.S. Census data. For example, fire protection, recreation and park, and community services districts faced this early deadline. Meanwhile, most other special districts had a map adoption date of not later than 180 days prior to their next general election.

Those special districts whose boards are appointed or are elected at-large are unaffected by this measure. An at-large election is where board members

**2022 New Law Series Articles**



Keep an eye out for the rest of CSDA's 2022 New Laws Series in your weekly *CSDA eNews*, featuring expert reviews of some the most significant laws special districts will encounter next year. CSDA also provides members with its annual News Laws of 2022 publication, which includes an overview of the hundreds of bills and dozens of legal cases tracked by CSDA in 2021.

*continued on page 16*

are elected by voters from throughout the entire jurisdiction of the local government. In contrast, a by-division election is where the territory of the local government is divided into equal parts or divisions with one board member living in each division elected by its voters. Every 10 years, the divisions must be redistricted or reapportioned to ensure they each maintain an equal proportion of voters.

Early in the legislative session, CSDA supported amendments to SB 594 (Glazer) to address the truncated timeline for those districts with a November 1, 2021 redistricted electoral division map adoption

deadline in light of the United States Census delay. The measure was successfully amended to push the November 1, 2021 deadline back five and a half months to April 17, 2022. However, in response to the concerns of elections officials requesting a consistent and achievable timeline, this new deadline was amended to apply to all special districts with a regular election that coincides with the November 8, 2022 statewide general election.

As SB 594 is intended to address the unique circumstances of the pandemic-delayed 2020 United States Census, the bill includes a January 1, 2023 sunset date and does not apply to elections and map-making deadlines beyond 2022.



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**Part 4. America’s Water Infrastructure Act (AWIA) - By Charlene Kormondy, Physical Scientist, U.S. Environmental Protection Agency, Office of Water, Water Security Division**

Including a background and upcoming deadlines surrounding the requirements community water systems (CWSs) serving more than 3,300 people to develop or update a Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) and certify completion of each to the United States Environmental Protection Agency (EPA).

**Part 3. Remote Brown Act Meetings (AB 361) - By Marcus Detwiler, CSDA Legislative Analyst**

Including a background and guidance on implementing the requirements of AB 361 related to public agency remote meetings during a declared emergency under the new law that amends portions of the Brown Act.

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Including an overview and update on the implications of a recent decision by the California Supreme Court, which applied prevailing wage law to routine work done for the operation of certain existing special district facilities.

**Part 5. COVID-19 Employer Notification Requirements (AB 654) - By Ryan A. Quadrel, Attorney, Slovak Baron Empey Murphy & Pinkney LLP**

Including information and direction for special districts on new employer/employee notification requirements related to COVID-19.

**Part 6. Development Impact Fee Nexus Studies (AB 602) - By Blair Aas, SCI Consulting Group**

Including details on the new requirements for public agencies as they relate to nexus studies surrounding development impact fees.

**Part 7. Disposable Wipes (AB 818) – By Jessica Gauger, Director of Legislative Advocacy and Public Affairs, California Association of Sanitation Agencies (CASA)**

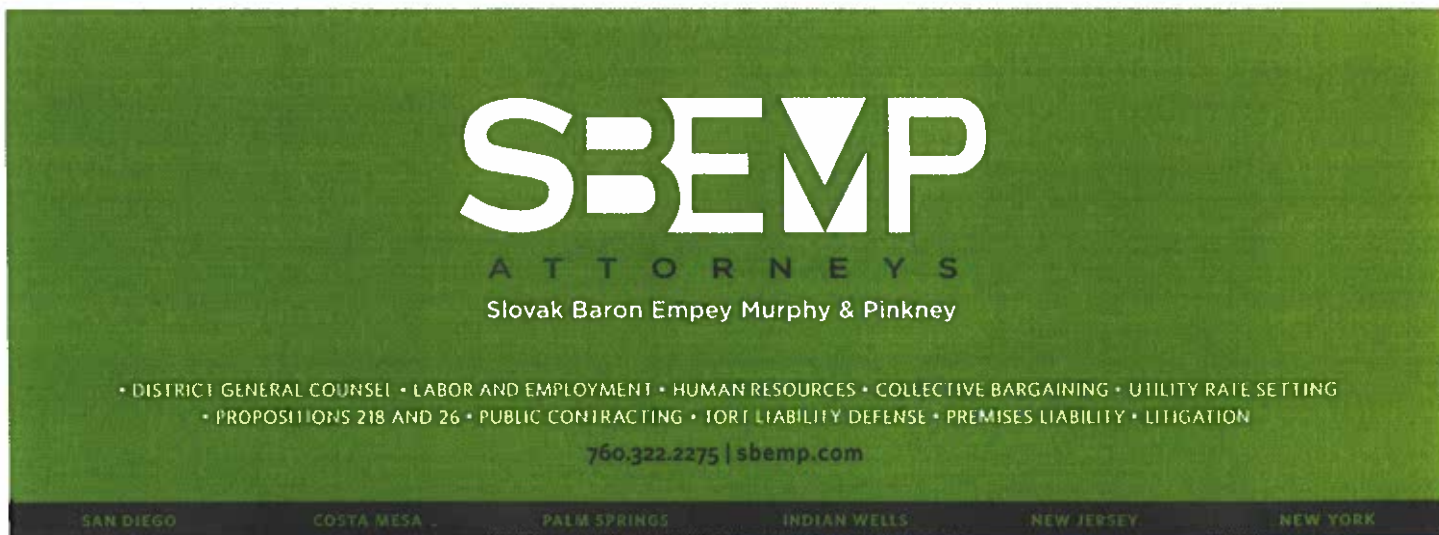
Including a background and updates on the new requirements and timelines for manufacturers of disposable wipes.

**Part 8. Treated Wood as Hazardous Waste (AB 332) – By Tim Flanagan, General Manager, Monterey Regional Waste Management District**

Including information on the update to current law on the new disposal options for treated wood, which has been complicated by recent mandates to manage such disposal as hazardous waste.

**Part 9. Sharing Employee Information with Labor Unions (SB 270) – By Kevin Chicas, Associate Attorney, Liebert, Cassidy, Whitmore (LCW)**

Including detailed overview of the requirements to provide labor unions with employee information as well as the new penalties for non-compliance.



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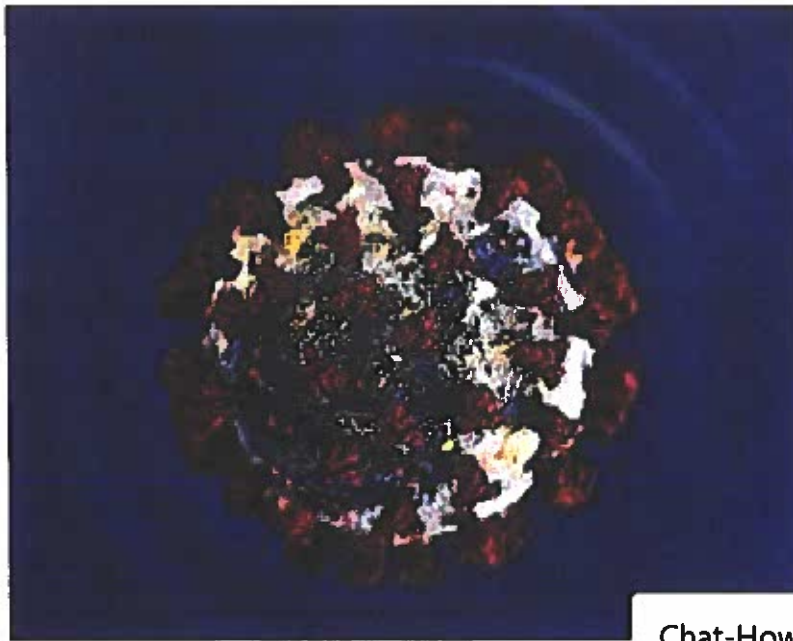


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# COVID-19 SPECIAL DISTRICT RELIEF FUNDS ALLOCATED TO COMMUNITIES IN NEED

By Vanessa Gonzales posted 4 days ago

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After over a year of hard work on your behalf, and in coordination with individual special districts, stakeholders, and local government partners, the robust effort to obtain COVID-19 fiscal relief is coming to a close, with special districts beginning to receive critical funds to meet the needs of the communities they serve. Below is a recap of the various funds and the status of allocations.

### **\$100 MILLION COVID-19 RELIEF FUND FOR INDEPENDENT SPECIAL DISTRICTS THAT CAN DEMONSTRATE FISCAL IMPACTS DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY**

- The California Department of Finance (DOF) released the schedule of funding to the State Controller's Office (SCO) in December, the SCO released funding to county-auditor controllers by December 15 and DOF notified special districts who had applied as to their status at that time. Per statute, county-auditor controllers have 30 days to disperse the funding to the identified districts. [The list of independent special district awardees is available on the CSDA COVID-19 Take Action page.](#)
- For questions regarding allocations, email [SDrelief@dof.ca.gov](mailto:SDrelief@dof.ca.gov)
- CSDA has provided a "Thank Your Legislator Toolkit" for special districts who received funding. These resources are available for download on the [CSDA COVID-19 Take Action page](#) and include sample social media posts, a template thank you letter, press release, and guidelines for submitting letters to the editor.

### **As you may know, CSDA secured these funds statewide for independent districts like yours. Our advocacy efforts included:**

- Building a statewide coalition of over 750 signatories.
- Conducting over 100 meetings with State Legislators and their staff.
- Holding more than 60 meetings with Administration officials, DOF, committee staff, and Legislative leadership.
- Bringing forward over 200 special district officials to tell their stories following a prep session with CSDA.

### **NEARLY \$1 BILLION IN WATER UTILITY HOUSEHOLD ASSISTANCE**

The deadline for application for the California Water and Wastewater Arrearage Payment Program has closed. Through \$985 million in federal funding allocated by the State Legislature, the State Water Board administered a new program to provide relief to community water and wastewater systems for



unpaid bills related to the pandemic. The funding covers water debt from residential and commercial customers accrued between March 4, 2020 and June 15, 2021 and initially prioritized drinking water residential and commercial arrearages. Funding to these community water systems will be disbursed through January 31, 2022.

If the Program still has funding available, which is anticipated, the program will be extended to wastewater residential and commercial arrearages by February 2022. More information is available on the State Water Board's website for this fund [here](#).

### **NEARLY \$1 BILLION IN ENERGY UTILITY HOUSEHOLD ASSISTANCE.**

The California Arrearage Payment Program (CAPP) offers financial assistance for California energy utility customers to help reduce past due energy bill balances that increased during the COVID-19 pandemic. Established by Governor Gavin Newsom and the California Legislature in the 2021-22 State Budget and administered by the Department of Community Services and Development (CSD), the CAPP program dedicates \$1 billion in federal American Rescue Plan Act funding to address Californian's energy debts. Utility customers do not need to apply to receive assistance under the CAPP program. If a customer account is eligible, a credit will be automatically applied to the customer's bill. Energy utilities will apply for CAPP assistance on behalf of customers who incurred a past due balance of 60 days or more on their energy bill during the COVID-19 pandemic relief period covering March 4, 2020 through June 15, 2021. More information on the status of this program is available on [CSD's website for this fund](#).

This program is administrated in four phases:

- Phase 1: Utility Survey – Completed
- Phase 2: CAPP Application - In Progress
- Phase 3: CAPP Allocations Awarded - In Progress
- Phase 4: Utility Outcomes Reporting – Not yet started

### **\$250 MILLION IN ECONOMIC ASSISTANCE CALIFORNIA'S PUBLIC PORTS.**

The California State Lands Commission (SLC) authorized disbursement of roughly \$136 million from the \$250M allocated in the state budget to six California ports to mitigate negative economic impacts resulting from the pandemic and to support ports' economic recovery based on their revenue losses resulting from the COVID-19 pandemic. Ports that either did not apply during this disbursement tranche, or that received an amount less than their requested amount, may reapply for the roughly

\$113 million in remaining funding and the Commission will consider those funding requests at a future meeting. The Board memo with complete details on these distributions can be found [here](#).

## CSDA THANKS YOU

None of these remarkable accomplishments to secure financial resources for special districts would have been possible without the support of special districts like yours through membership and your willingness to engage in advocacy efforts on behalf of your communities. On behalf of the special district community, CSDA thanks the 259 special districts that submitted letters of support, more than 200 special district leaders who participated in our Zoom meetings with legislative offices, and the [many coalition partners](#) who came together for this unprecedented moment.

#FeatureNews

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#COVID-19Relief

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ALERT FEATURED

## How to save a life: Local firefighter with COVID-19 gets brand new treatment

Troy Shinn

Dec 19, 2021



Bruce and Julie Sams pose for a photo in their North Albany home. Sams, a McMinnville firefighter, came down and was hospitalized with COVID-19. He almost have died if not for a new treatment called a Seraph filter, which doctors at Good Samaritan used in order to extend his life. <https://www.mvmedia.com/news/local/2021/12/19/how-to-save-a-life-local-firefighter-with-covid-19-gets-brand-new-treatment/>  
Andy Cripe Mid-Valley Media

Remarkably, doctors say that the filter does not remove medications.

The technology was designed by the U.S. military to treat sepsis and other blood infections, but once doctors discovered it also could successfully cull the novel coronavirus, its use expanded to COVID-19 patients. Studies in both the United States and Europe show that it can reduce mortality rates for serious COVID-19 cases by more than two-thirds.

Via an emergency use authorization, the U.S. Food and Drug Administration approved the use of the filter in spring of 2020, and so far, it has not received full approval. It's only used in the most serious COVID-19 cases: people in the intensive care units who are not responding well to other treatments like Remdesivir, the only FDA-approved treatment for COVID-19.

## A local case

Sams fit that bill. He needed oxygen the first day he was admitted, on Aug. 10. He was undergoing the usual treatments for COVID-19, including Remdesivir, but his condition was deteriorating.

Sams was intubated and underwent treatment with the Seraph filter on Aug. 13. Within 24 hours, he had turned a corner.

"The earlier you apply the Seraph filter the better," said Dr. Brian Delmonaco, Good Samaritan's Medical Director for Samaritan Pulmonology and Critical Care.

"We've seen the most success if you give them this treatment within 60 hours of being in the ICU," added Delmonaco, who oversaw Sams' treatment.

Sams said that he's not vaccinated and unaware of where, specifically, he contracted the virus. As a paramedically trained firefighter, he is often interacting with coronavirus-positive patients.

In fact, he estimates that of the 25 or so daily calls to which he was responding

“I hope that’s not the last time I see my husband,” Julie Sams remembered thinking. “There were so many calls going on every day, every which way.”

She’s never even met face-to-face with Delmonaco, who recommended using the Seraph 100 filter shortly after Sams was admitted. To do so, Sams would have to remain perfectly still throughout the process, so they put him on a paralytic medication.

The problem is, paralytics shut down a person’s diaphragm, meaning Sams had to be intubated not because COVID-19 was making it impossible to breathe but because he needed the assistance of machines while undergoing the treatment.

Within 24 hours of using the filter, his condition was improving. He stayed in the ICU for several more days because Delmonaco said he was delirious. He stayed intubated for days and needed high-flow oxygen.

Sams recalled coming to and not being able to recall his own name or where he lived.

Slowly, though, “it all comes rushing back to you,” he said.

On Aug. 24, he finally made it out of the ICU. But it’s been a long recovery ever since.

## The road back

While recuperating at home, Sams initially had to use an oxygen concentrator at night. It’s basically a machine that provides extra oxygen. He said he’s been off the machine for a little more than a week now.

And Sams has returned to light duty at the McMinnville Fire Department over the past three weeks. That means he’s working no more than 25 hours a week and he can’t scale more than one flight of stairs in an hour or carry more than 10 pounds.

“But, if I’m being perfectly honest with you, I live on a farm, and I raise cows,”

In general, Delmonaco said the filter has provided a new and useful tool for combatting what's been a draining and deadly pandemic.

"It is exciting and has a lot of promise," he said. "In the two years we've been in this pandemic, it's been very challenging and with not a lot of bright spots."

Even still, he added, "I would be glad if I never have to use this filter again."

## Importance of time

For the Sams family, this new treatment made all the difference. It means that the couple can get together with their four children and four grandchildren for Christmas this year. They praised the "excellent work" of the entire Samaritan team.

Although Sams and his wife are grateful for the medical professionals who saved his life, coronavirus is still impacting the holiday season: Sams' father, who was 73 years old, died of COVID-19 just weeks after his son was let out of the hospital.

Sams said he was fully vaccinated, though he had recently underwent heart surgery following a cardiac arrest.

Sams himself said that, while he wouldn't say the near-death experience "deepened" his relationship with his family, it certainly added new weight to the time he has with them.

"It's different in that you realize ... if it had been just one day later, (Julie) could be talking here by herself," he said.

- **More mid-valley coronavirus coverage**

Troy Shinn covers healthcare, natural resources and Linn County government. He can be reached at 541-812-6114 or [troy.shinn@lee.net](mailto:troy.shinn@lee.net). He can be found on Twitter at @troydshinn.

# Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

## LAFCO begins public review of draft MSR updates for FPUD, RMWD, NCFPD, CSA No. 81

**Joe Naiman**

*Village News Reporter*

San Diego County's Local Agency Formation Commission has released the draft municipal service review updates of Fallbrook special districts for public review.

Discussion on updating the municipal service review information for the Fallbrook Public Utility District, the Rainbow Municipal Water District, the North County Fire Protection District, and County Service Area No. 81 was part of the Dec. 6 LAFCO board meeting although releasing the report for public review did not require a vote.

The next LAFCO meeting, Feb. 7, is after the conclusion of the 45-day public review period, so if LAFCO staff can process comments and changes in time, the MSR updates would likely be adopted at that meeting.

"I think it's a pretty comprehensive review," said Jim Desmond, who is one of two county supervisors on the LAFCO board. "It's timely and needed to be done."

The draft document includes 14 recommendations which wouldn't be considered when the final MSR update is adopted but would likely be considered in the future. The recommendations are that LAFCO should coordinate with the County of San Diego and with the San Diego Association of Governments to develop buildout estimates specific to each specific agency and incorporate the information into a future municipal service review which would include assessing potential impacts from the recent state legislation allowing for accessory dwelling units, to reconcile the loss of avocado acreage during the five-year report period (approximate 20% of total acreage at the beginning of the period) with LAFCO's policies to promote and enhance agricultural resources and incorporate that into LAFCO's current two-year planning grant to assess agricultural trends in San Diego County.

Other recommendations are to coordinate with the County of San Diego to identify permitted

groundwater wells and septic systems within the FPUD and Rainbow service areas and incorporate that information into a future municipal service review, to address FPUD's recycled water service activities as part of a future policy update regarding agency functions, to work with the fire district to develop performance measurements for hazardous materials response and vegetation management while incorporating that analysis into a future MSR, to obtain additional information on the number of mutual water companies in the Fallbrook area, to revisit NCFPD fire protection and emergency medical service activities and costs as part of an update to a countywide fire service study, that NCFPD should consolidate its two existing taxing authority zones into one, and that opportunities for additional consolidations in the Fallbrook region are possible although the report did not suggest any proposals.

More recommendations are that all of the agencies should enhance accountability to their constituents by permanent livestreaming of meetings and posting videos on-line, that LAFCO should prepare a future information report to advise on current statutory thresholds and associated incorporation opportunities, that the updated MSR be considered when FPUD's application to activate various latent powers is reviewed by LAFCO staff and heard by the LAFCO board and that expansion of such latent powers may warrant converting FPUD into a community services district, that there are no current needs for FPUD or Rainbow to provide services beyond their jurisdictional boundaries (which would allow for an updated sphere of influence with no boundary changes,) and that the NCFPD sphere of influence might be expanded into [Riverside](#) County where response by NCFPD would be more feasible than response by a [Riverside](#) County agency.

"The idea here is that we put ourselves into a position to use the service review," said LAFCO executive officer Keene Simonds.

FPUD has an application to LAFCO to expand latent powers for a potential community benefit district to take over community beautification and maintenance items. Voter approval would be required to create a community benefit district which would also include an assessment, although a LAFCO board action to expand FPUD's latent powers would only require a public vote if sufficient protest signatures were gathered and submitted to LAFCO so an expansion of FPUD's latent powers to form a community benefit district will only happen if public support at the ballot box is expected.

FPUD and RMWD have an application before LAFCO to detach from the San Diego County Water Authority and annex into the Eastern Municipal Water District, and LAFCO approval will be a prerequisite for that.



"In this particular case and this particular region there are some pending jurisdictional changes," Simonds said.

"The MSR is going to be used and relied upon," said LAFCO legal counsel Holly Whatley.

Whatley advised the LAFCO board and speakers not to address the merits of those issues so that the MSR update wouldn't be tainted to influence the latent powers expansion or detachment one way or the other.

LAFCO is responsible for jurisdictional changes including consolidations, detachments, annexations, and city incorporations. The San Diego County LAFCO board consists of two county supervisors (currently Nora Vargas and Desmond), one city council representative from San Diego (currently Chris Cate), two city council members from the county's other 17 incorporated cities (currently Mary Salas of Chula Vista and Paul McNamara of Escondido), two members from special districts (currently Jo MacKenzie of the Vista Irrigation District and Barry Willis of the Alpine Fire Protection District), and one public member (currently Bonsall resident Andy Vanderlaan).

A municipal service review evaluates services and anticipated needs. A sphere of influence study determines the boundaries best served by a particular agency. Municipal service review and sphere of influence updates are prerequisites to a jurisdictional change other than annexation of land within the sphere of influence, and LAFCO also periodically conducts municipal service review and sphere of influence updates for all cities and special districts.

NCFPD fire chief Keith McReynolds, FPUD legal counsel Paula de Sousa Mills, and RMWD General Manager Tom Kennedy spoke at the LAFCO meeting. (CSA No. 81 covers parks in Fallbrook, Rainbow, and DeLuz but is a dependent special district so the San Diego County Board of Supervisors is the actual governing body although CSA No. 81 has an appointed board of local residents.)

"I think that it was very well written. It was a very fair review of our organization," McReynolds said.

"A municipal service review really does highlight that there is a change going on in the Fallbrook Public Utility District," Mills said.

"The MSR was a long time coming and they did a very nice job on it," Kennedy said.

Kennedy argued against LAFCO's assumption that housing would replace lost avocado acreage, noting that avocados grow best on steep slopes which are constraints to higher-density housing.

Vanderlaan has lived in the Fallbrook area since 1976 and has witnessed the avocado acreage loss. "That's changed quite a bit, and that's not going to come back soon," he said.

The five-year report covered fiscal year 2015-16 through fiscal year 2019-20. The North County Fire Protection District incurred pension liability bond debt in fiscal year 2020 but did not receive financial benefits until fiscal year 2020-21, so McReynolds told LAFCO that the fire district's finances weren't as adverse as the report indicates. "We are an organization trending financially in the right direction," McReynolds said.

The August 2021 NCFPD board meeting included issuance of a contract to develop a 20-year master plan and a three-year to five-year strategic plan. "Our leadership team is focused on moving our organization into the future," McReynolds said.

McReynolds is supportive of the LAFCO recommendation of livestreaming board meetings. "We'll be looking into some system to stream our meetings," he said.

In 1986, LAFCO approved the reorganization which created the North County Fire Protection District by merging the Fallbrook Fire Protection District with the county service area which provided fire protection to Rainbow and annexing Gavilan Mountain. The Rainbow Volunteer Fire Department retained its autonomy although administrative matters were handled by NCFPD staff.

The 1986 LAFCO conditions included that tax revenues generated from the Rainbow subzone of the consolidated area be for the benefit of operations in the Rainbow area. By 2018, most of Rainbow's volunteer firefighters were not local residents but aspirants for professional careers, and that year the North County and Rainbow fire departments were consolidated.

Combining the two NCFPD tax zones into one would thus affect only administrative matters and beneficially. "For the taxpayer nothing would change," McReynolds said.

The Dec. 6 comments, as well as any comments during the public review period, will be incorporated into the final MSR. Desmond recommended an update in two to three years rather than waiting the full five years for the next planned MSR update.

"I think we've got our orders to proceed forward," Simonds said.

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THE STATE WORKER

## California would hire more than 1,000 more firefighters under state senator's proposal

BY WES VENTEICHER

UPDATED DECEMBER 13, 2021 8:46 AM



The Fresno Bee



Firefighters battling the lightning-induced KNP Complex Fire burning in California reached 45 percent containment on October 15, 2021. BY JORDONN GUEVARA VIA STORYFUL

A Northern California state senator plans to introduce legislation that would add 356 permanent firefighters and 768 seasonal firefighters to the state's force.

Sen. Mike McGuire, D-Healdsburg, said Friday that the legislation would set new per-engine minimums at Cal Fire and would launch a staffing study to help prepare the department for fire conditions that are projected to keep getting

worse in the years ahead.

At a cost of \$214 million, McGuire called the proposal a “critical first investment.”

“This is a down payment,” he said. “More is needed.”

McGuire announced the proposal Friday morning on the north steps of the state Capitol, flanked by a few dozen firefighters wearing black t-shirts identifying their union, Cal Fire Local 2881.

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The senator and union leaders said firefighters often spend 40 days or more deployed at fires, harming mental health and impacting families while driving up state overtime costs. More employees would reduce mandated overtime, said Local 2881 president Tim Edwards.

“The more relief they get, the less mental stress they have,” Edwards said.

Cal Fire has about 5,200 employees categorized as safety employees, including permanent firefighters, spokeswoman Alisha Herring said. Each year the department adds about 2,300 seasonal employees to that number, Herring said. The department has a budget of [about \\$2.9 billion](#).

Fire seasons in California have been getting longer and worse, and climate change is expected to increase the [likelihood and size of fires](#), according to a recent study led by a University of California, Irvine researcher and published in the journal Science Advances.

In the three decades ending in 2016, California fires grew to more than a million acres in only three years, [according to Cal Fire data](#). Yet in the last five years, burns have averaged about 1.5 million acres. About 4.2 million acres burned in



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:**

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● **CHIEF OFFICERS & STAFF:**

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● **BOARD:**

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● **BARGAINING GROUPS:**

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● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JANUARY 25, 2022  
**SUBJECT:** CLOSED SESSION

**CS-1. ANNOUNCEMENT — PRESIDENT EGKAN:**

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

**CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:**

- PROPERTY LOCATION: 2309 Rainbow Valley Blvd., Fallbrook, CA 92028;  
PARTIES: North County Fire Protection District (Seller);  
UNDER NEGOTIATION: Terms of Easement Grant;  
DISTRICT NEGOTIATORS: Chief McReynolds, District Counsel James

**CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

- NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:  
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

**CS-4. EMPLOYMENT OF EXECUTIVE ASSISTANT/BOARD SECRETARY — GOVERNMENT CODE § 54957**

**CS-5. REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**

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