

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
DAVID KENNEDY
KENNETH E. MUNSON
JOHN VAN DOORN

KEITH MCREYNOLDS - Fire Chief/CEO - kmcreynolds@ncfire.org
ROBERT H. JAMES - District Counsel - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - lstephen@ncfire.org

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
SUBJECT: BOARD MEETING PACKAGE
DATE: AUGUST 24, 2021

Enclosed is your Board package for the Regular **August** Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the normal meeting venue at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

Please note this month's meeting is scheduled for Tuesday, August 24, 2021, beginning at **4:00 p.m.**

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me **prior to** the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.

Respectfully,



Keith McReynolds
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING AUGUST 24, 2021 - 4:00 p.m.

LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER ROLL CALL MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

1. **PUBLIC COMMENT — PRESIDENT VAN DOORN** (pgs. 5-6)
➤ *STANDING ITEM: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.2.6.3.).*
2. **COMMUNITY CHALLENGE COIN AWARD — CAPTAIN LINDSEY AND CHIEF McREYNOLDS** (pgs. 7-8)
➤ *RECURRING ITEM: Recognition of Zozimo Sanchez for extinguishment of a vehicle fire.*
3. **NEW EMPLOYEE INTRODUCTION TO THE BOARD — CHIEF McREYNOLDS** (pgs. 9-10)
➤ *RECURRING ITEM: Introduction of new employees.*

ACTION AGENDA

CONSENT ITEMS:

All Items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these Items prior to the Board action on the motion, unless members of the Board, Staff or public request specific Items be removed from the Consent Agenda.

4. **REVIEW AND APPROVE REGULAR BOARD MEETING MINUTES FOR JULY 2021** (pgs. 11-16)
➤ *STANDING ITEM: Review and approve minutes from July meeting as presented.*
5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JULY 2021** (pgs. 17-24)
➤ *STANDING ITEM: Review and Accept Financial Report for July as presented.*
6. **REVIEW AND APPROVE POLICIES & PROCEDURES** (pgs. 25-48)
➤
 - a. *RULES & REGULATIONS – JOB DESCRIPTIONS – ENGINEER: Policy Updated to current education and training standards.*
 - b. *ROUTINE OPERATIONS – EMPLOYEE HEALTH & SAFETY – HEALTH & SAFETY COMMITTEE: Modified for constituency and scope of Committee.*
7. **MONTHLY OPERATIONS ACTIVITY REPORT – JULY 2021** (pgs. 49-60)
➤ *STANDING ITEM: Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.*

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

8. **REVIEW AND DECLARE EQUIPMENT SURPLUS, AUTHORIZE FOR DISPOSAL — D/C MACMILLAN AND CHIEF McREYNOLDS** (pgs. 61-62)
 - RECURRING ITEM: Review, declare and approve equipment as surplus and disposal as per policy.
9. **REVIEW AND APPROVE DESTRUCTION OF DOCUMENTS — D/C MACMILLAN AND CHIEF McREYNOLDS** (pgs. 63-64)
 - RECURRING ITEM: Review and approve list of documents to be destroyed per District policy.
10. **REVIEW AND APPROVE LONG TERM MASTER AND STRATEGIC PLAN AWARD — CHIEF McREYNOLDS** (pgs. 65-66)
 - NEW ITEM: Approve and authorize the Fire Chief to execute a contract with Matrix Consulting Group for development of the Long-Range Master and Strategic Plan.
11. **APPROVE SCHEDULE AND SET PUBLIC HEARINGS FOR CENSUS UPDATE TO DISTRICT-BASED ELECTIONS — CHIEF McREYNOLDS** (pgs. 67-68)
 - NEW ITEM: Approve schedule for public hearings to meet review and adoption of map by November 1st.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion Item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

12. **DISCUSSION ON STANDING AND RECURRING BOARD REPORTS — CHIEF McREYNOLDS** (pgs. 69-70)
 - NEW ITEM: Discussion on value and relevancy of current reports.
13. **DISCUSSION ON FINAL BUDGET — FIM JUUL AND CHIEF McREYNOLDS** (pgs. 71-92)
 - NEW ITEM: Discussion on changes from Preliminary Budget to Final FY 2021/2022 Budget.

STANDING DISCUSSION ITEMS: All Items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 93-94)
 - "ARPA Guidance for Municipalities"
- **WRITTEN COMMUNICATION:** (pgs. 95-98)
 - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs.99-112)
- **COMMENTS/QUESTIONS:** (pgs. 113-114)
 - **STAFF:**
 - Chief McReynolds
 - Other Staff
 - **BOARD**
 - **BARGAINING GROUPS**
 - **PUBLIC COMMENT**



CLOSED SESSION

The Board will enter closed session to discuss Items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:** (pgs.115-116)
 - An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:**
 - PROPERTY LOCATION: 550 E. Ivy, Fallbrook, CA 92028;
 - PARTIES: North County Fire Protection District (Seller);
 - UNDER NEGOTIATION: Terms of Cell Lease/Purchase;
 - DISTRICT NEGOTIATORS: Chief McReynolds, FM Juul, District Counsel James
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
 - NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
 - FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
 - FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-6. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - UNREPRESENTED INDIVIDUAL NEGOTIATIONS – CHIEF ABBOTT:**
 - UNREPRESENTED INDIVIDUAL: DISTRICT NEGOTIATORS:
EXECUTIVE ASSISTANT/BOARD SECRETARY CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-7. **REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN**

CONVENE TO OPEN SESSION: The Board will return to Open Session at the conclusion of Closed Session to Report on Closed Session Matters and to Hear Remaining Agenda Items, if any.

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, September 28, 2021, 4:00 p.m.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an Item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was August 20, 2021."

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter

Date: August 20, 2021



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: AUGUST 24, 2021
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3).*

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
PUBLIC RECOGNITION PROGRAM**

TO: BOARD OF DIRECTORS
FROM: CAPTAIN MATT LINDSEY, CHIEF McREYNOLDS
DATE: AUGUST 24, 2021
SUBJECT: CHALLENGE COIN AWARD

PUBLIC AGENDA

BACKGROUND:

North County Fire Protection District has created a Recognition Program for members of the community who go above and beyond to assist the organization and/or fellow townspeople in times of need.

SUMMARY:

On June 26th at 4:03 p.m. there was a vehicle fire that started at the intersection of N. Vine St. and E Alvarado St. The owner of the vehicle was inside of the restaurant Mariscos El Pacifico and looked outside to see the engine compartment of his vehicle up in flames. Other patrons and employees witnessed the fire, including Mr. Sanchez, who works at the restaurant.

Without hesitation, Mr. Sanchez grabbed a fire extinguisher from the restaurant and rushed outside to extinguish the fire. The vehicle was parked right next to a business on N. Vine/E. Hawthorne St. It's my opinion that this building would have caught on fire if this heroic act was not performed. After extinguishing the fire, Mr. Sanchez went back inside of the restaurant and continued to work his shift as usual.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: AUGUST 24, 2021
SUBJECT: NEW EMPLOYEE INTRODUCTION

PUBLIC ACTIVITIES AGENDA

BACKGROUND:

New employees are routinely introduced to the Board of Directors. This gives the Board a chance to meet our new personnel and hear a short biography on their personal and professional experience.

DISCUSSION:

Chief McReynolds will introduce the newly hired employees who could attend the Board meeting:

Dani Vargas	Public Outreach/Communications Specialist
Jeff Brown	Single Role Paramedic
Alberto Garcia	Single Role Paramedic
Mitchell Grant	Single Role Paramedic

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1 July 27, 2021

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Van Doorn called the meeting to order at 4:02 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson and Van Doorn.

9 **Absent:** Director Kennedy

10 **Staff Present:** DFC Mahr, Attorney James and Board Secretary Stephen-Porter. In the
11 audience was: B/C Mann and FiM Juul.

12
13 **PUBLIC ACTIVITIES AGENDA**

14 1. **PUBLIC COMMENT:** President Van Doorn addressed the audience and inquired
15 whether there were any public comments regarding items not on the Agenda. There being
16 no comments, the Public Comment Section was closed.

17 1. **SECOND QUARTER 2021 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT**
18 **AND B/S STEPHEN-PORTER:** B/S Stephen-Porter presented the individuals and Crews who had
19 been acknowledged for recognition in the Second quarter of 2021. The Board considered
20 which of the submissions to recognize for their award. On a motion by Director Munson,
21 seconded by President van Doorn the motion to recognize the individuals involved in support
22 of Operation Collaboration passed unanimously with the following vote: **Ayes:** Directors
23 Acosta, Egkan, Munson and van Doorn; **Nays:** None; **Absent:** Director Kennedy. President
24 van Doorn will work with the Board Secretary to send letters to all being recognized along
25 with their recognition award.

26 **ACTION AGENDA**

27 **CONSENT ITEMS:**

28 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JUNE 2021**

29 4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2021**

- 30 5. REVIEW AND ACCEPT POLICIES & PROCEDURES
- 31 6. REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE
- 32 FOURTH QUARTER 2020/2021
- 33 7. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — SECOND
- 34 QUARTER 2021
- 35 8. REVIEW AND ACCEPT ANNUAL FLEET SERVICES REPORT
- 36 9. REVIEW AND ACCEPT ANNUAL TRAINING REPORT FOR 2021

37 President van Doorn inquired whether there were any questions on Consent Items 3-9.

38 There being no discussion, President Van Doorn asked for a motion to approve the Consent

39 Agenda. On a motion by Director Acosta, seconded by Director Egkan the motion to approve

40 the Consent Agenda as presented passed unanimously by the following vote: **Ayes:**

41 Directors Acosta, Egkan, Munson and van Doorn; **Nays:** None; **Absent:** Director Kennedy.

42

43 **ACTION ITEMS:**

- 44 11. PUBLIC HEARING DATE/TIME CERTAIN JULY 27, 2021 (4:15 P.M.) — FOR ESTABLISHMENT
- 45 OF MULTI-YEAR FACILITIES AND EQUIPMENT PLAN FOR THE FIRE MITIGATION FEE PROGRAM WITH
- 46 ADOPTION OF RESOLUTION 2021-08 — FM FIERI AND CHIEF MAHR: Chief Mahr presented
- 47 Resolution 2021-08, noting this is required for continued participation in the Fire Mitigation
- 48 Program. For the next five years the Plan calls for funds to be directed to Station 4
- 49 improvements. On a motion by Director Munson, seconded by Director Egkan the motion
- 50 to approve Resolution 2021-08 passed unanimously with the following roll call vote: **Ayes:**
- 51 Directors Acosta, Egkan, Munson and van Doorn; **Nays:** None; **Absent:** Director Kennedy.
- 52 12. REVIEW AND APPROVE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT — FM
- 53 FIERI AND CHIEF MAHR: DFC Mahr presented the second report on the Fixed Charge Special
- 54 Assessment (FCSP), noting the required notices had been given and no payments had been
- 55 received. approved, the appropriate FCSA forms will be forwarded to the County if no
- 56 payment has been received by July 31st. On a motion by Director Egkan, seconded by
- 57 Director Munson the motion to approve the Fixed Charge Special Assessment and to submit

58 the same to the County passed unanimously with the following vote: **Ayes:** Directors Acosta,
59 Egkan, Munson and van Doorn; **Nays:** None; **Absent:** Director Kennedy.

60 13. **REVIEW AND APPROVE RESOLUTION 2021-09 ACCEPTING THE REPORT ON STATE**
61 **MANDATED INSPECTIONS – FM FIERI AND CHIEF MAHR:** DFC Mahr presented Resolution 2021-
62 09 to the Board, noting that all required inspections had been achieved, with the exception
63 of two senior centers. These have been postponed due to COVID concerns. On a motion
64 by Director Munson, seconded by Director Egkan the motion to approve Resolution 2021-
65 09 passed unanimously with the following vote: **Ayes:** Directors Acosta, Egkan, Munson and
66 van Doorn; **Nays:** None; **Absent:** Director Kennedy.

67 **DISCUSSION AGENDA**

68 There were no Discussion Agenda Items for the July 27, 2021, Board Meeting.

69 **STANDING DISCUSSION ITEMS:**

70
71 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “FPPC issues
72 \$1.35M penalty against LA County Board of Supervisors for campaign violations.” Brief
73 discussion ensued regarding the intricacies of dealing with campaign-related
74 communications at the public expense. This is informational only, no action required.

75 ● **WRITTEN COMMUNICATIONS:** None.

76 ● **BOARD RECOGNITION PROGRAM** None.

77 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
78 only, no action required.

79 ● **COMMENTS:**

80 ● **STAFF REPORTS/UPDATES:**

81 ● **KEVIN MAHR, DEPUTY FIRE CHIEF/CEO:** Chief Mahr informed the Board that tiered
82 dispatched had been started in July and was going well. He expects there will be tweaks as
83 they proceed. The District has OES 419 out at the Dixie fire along with four staff. Dustin
84 Glasgow, the GIS Specialist is on the Peak fire. The LAFCO MSR is expected to start either
85 later this year or could be either in 2022 or 2023. The period to submit proposals for the
86 RFP for the Strategic Plan has closed. The District has hired the Communication Specialist,

87 who is bilingual. She expected to start August 2nd. DFC Mahr inquired whether the Board
88 wished to have a review of the Final Budget in August since FiM will not be here for the
89 September meeting. They would like to have an opportunity to discuss it as a group. With
90 the \$900,000 grant and changes in revenue, it was discussed to amortize the cost of building.
91 DFC Mahr discussed the status of COVID and impact on staff. DFC Mahr noted the District
92 is watching closely and that employees testing results can be had within twelve hours.
93 Informational only, no further action required.

94 ● **CHIEF OFFICERS AND OTHER STAFF:** No comment.

95 ● **BOARD: DIRECTOR EGKAN:** Director Egkan updated the Board on the LAFCO election.
96 He stated the constituency of the Committee is heavily weighed toward water districts and
97 more fire presence is important. He would like to have the opportunity to serve again.

98 ● **BARGAINING GROUPS:** No comments.

99 ● **PUBLIC COMMENT:** No comments.

100 101 **CLOSED SESSION**

102 ● **OPENING CLOSED SESSION:**

103 At 4:39 p.m., President van Doorn inquired whether there was a motion to adjourn to Closed
104 Session. There being no objection, President van Doorn read the items to be discussed in
105 Closed Session and the Open Session was closed. A short break ensued after the reading
106 of the Closed Session Items. At 4:45 p.m., and the Board entered Closed Session to hear:

107 CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:** An announcement regarding the items to
108 be discussed in Closed Session was made prior to the commencement of Closed Session

109 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY**

110 **GROUP NEGOTIATIONS – CHIEF MAHR:**

111 FFA NON-SAFETY GROUP NEGOTIATORS **DISTRICT NEGOTIATORS:** CHIEF MAHR, DISTRICT

112 COUNSEL JAMES

113 CS-3. **REPORT FROM CLOSED SESSION – PRESIDENT VAN DOORN**

114 ● **REOPENING OPEN SESSION:**

115 On a motion by Director Munson, which was seconded by Director Acosta, which passed

116 unanimously, the Board returned to Open Session at 4:50 p.m. with the following items were
117 reported out to the public:

118 14. **CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – NON-**
119 **SAFETY GROUP NEGOTIATIONS – CHIEF MAHR:** On a motion by Director Munson, seconded by
120 Director Egkan, the Non-Safety Side Letter and salary schedule was unanimously approved
121 as presented by the following vote: **Ayes:** Directors Acosta, Egkan, Munson and van Doorn;
122 **Nays:** None; **Absent:** Director Kennedy.

123

124

ADJOURNMENT

125 A motion was made at 4:55 p.m. by Director Munson, seconded by Director Acosta to
126 adjourn the meeting and reconvene on August 24, 2021, at 4:00 p.m., which motion carried
127 unanimously.

128 Respectfully submitted,

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131 Loren Stephen-Porter

132 Board Secretary

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134 Minutes approved at the Board of Director's Meeting on: August 24, 2021

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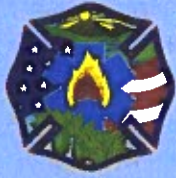
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**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION - BUDGET & FINANCE**

TO: BOARD OF DIRECTORS
FROM: FM CHERIE JUUL AND CHIEF McREYNOLDS
DATE: AUGUST 24, 2021
SUBJECT: REVENUE & EXPENDITURES AS OF JULY 31, 2021 (12%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	17,155,125.00	-	(17,155,125.00)	0%
Property Taxes - RNBW	346,725.00	-	(346,725.00)	0%
Ambulance and Collections	3,100,000.00	317,581.59	(2,782,418.41)	10%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	250,000.00	5,945.00	(244,055.00)	2%
Tower Lease Agreements	84,213.00	3,810.00	(80,403.00)	5%
Other Revenue Sources	40,000.00	500.00	(39,500.00)	1%
Interest	50,000.00	6,654.00	(43,346.00)	13%
Cost Recovery	50,000.00	5,827.00	(44,173.00)	12%
Inspection Fee (Fire Prevention)	-	1,494.00	1,494.00	#DIV/0!
Fallbrook Healthcare District	93,000.00	-	(93,000.00)	0%
Community Facilities District (CFD)	165,682.00	-	(165,682.00)	0%
Strike Team Reimbursements	242,222.00	68,200.00	(174,022.00)	28%
Other Reimbursements	100,000.00	16,681.00	(83,319.00)	17%
Mitigation Fees & Interest - FBK	310,000.00	-	(310,000.00)	0%
Donations & Grants	150,000.00	55,427.00	(94,573.00)	37%
Annexation fees	-	-	-	
Transfers & Loans	-	-	-	
Total Revenue:	22,136,967.00	482,119.59	(21,654,847.41)	2%
	Budgeted	Spent	Over/Under	% of Budget
TTL Expenditures YTD thru 07-31-2021	20,401,868.00	2,963,726.00	(17,438,142.00)	15%
Revenue over Expenditures		(2,481,606.41)		

**NORTH COUNTY FIRE PROTECTION DISTRICT
AMBULANCE REVENUE FY 2021-2022**

<u>MONTH</u>	<u>BILLED</u>	<u>CONTRACTUAL WRITE DOWNS</u>	<u>TOTAL AR FY 21-22</u>	<u>TOTAL AR FY 20-21</u>	<u>BAD DEBT WRITE-OFFS</u>	<u>REFUNDS</u>	<u>ADJ AR</u>	<u>DEPOSITS RECIEVED</u>	<u>BILLING FEES</u>	<u>FY 21-22 NET REVENUE</u>	<u>FY 20-21 NET REVENUE</u>
07 31 2021	768,469.31	450,887.72	317,581.59	208,837.15	50,340.33	-	267,241.26	216,594.40	12,779.07	203,815.33	197,280.04
08 31 2021			-	240,215.56						-	228,688.36
09 30 2021			-	190,086.21						-	178,526.43
10 31 2021			-	261,847.71						-	252,239.73
11 30 2021			-	286,173.55						-	276,155.54
12 31 2021			-	277,727.18						-	265,676.94
01 31 2022			-	302,698.66						-	291,545.20
02 28 2022			-	283,155.22						-	272,673.91
03 31 2022			-	253,438.15						-	239,446.33
04 30 2022			-	280,600.28						-	269,629.23
05 31 2022			-	252,666.36						-	237,286.90
06 30 2022			-	255,358.64						-	243,766.39
TOTAL:	768,469.31	450,887.72	317,581.59	208,837.15	50,340.33	-	267,241.26	216,594.40	12,779.07	203,815.33	197,280.04
					Net A/R Change		52.07%			New Revenue Change	3.31%

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2021/2022**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 21/22</u>	<u>Net Revenue 20/21</u>
7 31 2020	5,677.00	5,424.18	95.55%	1,084.84	4,339.34	5,308.83
8 30 2020			#DIV/0!	-	-	2,673.60
9 30 2020			#DIV/0!	-	-	2,066.66
10 31 2020			#DIV/0!	-	-	2,502.00
11 30 2020			#DIV/0!	-	-	2,731.12
12 31 2020			#DIV/0!	-	-	2,823.05
1 31 2021			#DIV/0!	-	-	6,741.66
2 28 2021			#DIV/0!	-	-	2,473.00
3 30 2021			#DIV/0!	-	-	5,971.02
4 30 2021			#DIV/0!	-	-	3,468.99
5 31 2021			#DIV/0!	-	-	5,093.99
6 30 2021			#DIV/0!	-	-	5,826.80
TOTAL:	5,677.00	5,424.18	95.55%	1,084.84	4,339.34	5,308.83
					Net Rev Increase	-18.26%

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Claims>reports

NORTH COUNTY FIRE PROTECTION DISTRICT MONTHLY INVESTMENT REPORT
--

July 31, 2021

FALLBROOK	BALANCE	INTEREST	
		RATE	
County of San Diego/General Fund - FBK	1,052,452.12	0.01%	Operating
County of San Diego/General Fund - RNBW	1,509,091.53	0.01%	Operating
County of San Diego/Capital Reserve	403,588.60	0.01%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	853,722.15	0.01%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,088.64	0.01%	Mitigation Fees
Local Agency Investment Fund	2,156,984.82	0.26%	LAIF
Workers' Comp JPA	487,021.22	0.26%	PASIS Funds
Bank of America/PASIS	42,028.99	0.01%	
First National/Benefit Fund	156,890.43	0.35%	
First National/Payroll	1,294,166.98	0.35%	
First National/Accounts Payable	88,274.79	0.35%	
First National/Accounts Receivable	307,582.68	0.35%	
Pacific Western Bank/Accounts Receivable	2,989,075.05	0.00%	
TOTAL	11,344,968.00		

North County Fire Protection District
For the First Month Ending July 31, 2021

12% of Budget

COLOR KEY	
Within/Below Budget	
Within 10% of Budget	
> 10% of Budget (see notes)	

Description	July actual	Running Total	Prelim Budget	Amount Remaining	% Used	Notes
TOTAL PERSONNEL	2,512,869.00	2,512,869.00	16,379,348.00	13,866,479.00	15.3%	UAL paid in full
101 Total Board Administration	2,153.00	2,153.00	566,000.00	563,847.00	0.4%	
102 Total Administration	51,637.00	51,637.00	789,700.00	738,063.00	6.5%	
103 Total Fire Prevention	752.00	752.00	67,400.00	66,648.00	1.1%	
104 Total Emergency Services	358,730.00	358,730.00	586,155.00	227,425.00	61.2%	Paid Ins. Premium for 21/22
105 Total Emergency Med Svcs	14,995.00	14,995.00	519,385.00	504,390.00	2.9%	
106 Total Volunteers/Explorers	-	-	2,500.00	2,500.00	0.0%	
107 Total Communications	3,845.00	3,845.00	664,800.00	660,955.00	0.6%	
108 Total Shop/Maintenance	16,540.00	16,540.00	398,580.00	382,040.00	4.1%	
109 Total Training	2,205.00	2,205.00	78,000.00	75,795.00	2.8%	
120 Total General Fund Reserve	-	-	350,000.00	350,000.00	0.0%	
GRAND TOTAL	2,963,726.00	2,963,726.00	20,401,868.00	17,438,142.00	14.5%	Premiums paid in full FY21/22
200 Total Capital Expenditures	-	-	1,396,239.00	1,396,239.00	0.0%	

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
07 1 2021	7/1/21-7/31/21	Employee Benefit Specialists, Inc.	FDAC EBA MONTHLY INVOICE	8,437.58
07 1 2021	7/1/21-7/31/21	Harry J. Wilson Insurance Center	STMT 07/2021	1,176.00
07 1 2021	MEMBERSHIP FY 21/22	SDCFCA-ADMIN SECTION	MEMBERSHIP FY 21/22	60.00
07 1 2021	FY 21/22 MEMBERSHIP	SDCFCA-EMS SECTION	MEMBERSHIP 21/22 FY	50.00
07 1 2021	INV25963	TARGET SOLUTIONS	ANNUAL VECTOR CHECK IT	3,592.64
07 1 2021	07/2021 LTD STMT	THE STANDARD	LTD 07/2021	609.00
07 1 2021	0000240062021	TIME WARNER CABLE	6/20/21-7/19/21	149.95
07 1 2021	00189	AFSS - SOUTHERN DIVISION	20/21 ANNUAL REGISTRATION	60.00
07 1 2021	SS0007391	ARMANINO LLP	EMPLOYER EMAIL SUITE	366.03
07 1 2021	7/21 RENEWAL	COSTCO WHOLESALE MEMBERSHIP	COSTCO RENEWAL MEMBER	120.00
07 1 2021	PER-2122-NORT	Personal Exposure Reporting	P.E.R. ANNUAL SUBSCRIPTION	520.00
07 1 2021	70447	SDRMA	FY 21-22 INSURANCE	351,888.77
07 1 2021	076037403X21072	DIRECTV	07/2021 STMT	160.99
07 1 2021	07/2021 STMT	LEGAL SHIELD	STMT 07/2021	586.20
07 1 2021	FY 21/22	San Diego County Fire Chief's Association	CHIEF MEMBERSHIPS 21/22	350.00
07 1 2021	FY 21/22	TRAUMA INTERVENTION PROGRAM	ANNUAL 24 HR SERVICE	7,257.00
07 1 2021	FY 21/22	CO. OF SAN DIEGO, DEH	PROGRAM FACILITY PERMIT ST. 5	565.00
07 1 2021	A9018COD-0008	DIGITAL DEPLOYMENT, INC.	JULY 2021 STMT	275.00
07 1 2021	JULY 2021 1	FALLBROOK OIL COMPANY	JULY STMT 1	4,326.14
07 1 2021	NO255	LIEBERT CASSIDY WHITMORE	21/22 ERC	4,205.00
07 1 2021	INV-8562	Reeder Media	PUBLIC NOTICE 7/1 & 7/8	100.00
07 2 2021	PR AP 7/2/21	LINCOLN NATIONAL	PR AP 07/02/21	2,608.22
07 2 2021	PR AP 7/2/21	FALLBROOK FIREFIGHTERS' ASSN	PR AP 07/02/21	2,678.14
07 2 2021	PR AP 07/02/21-SR	FALLBROOK FIREFIGHTERS' ASSN	AP PR 07/02/21	21.06
07 2 2021	PR AP 07/02/21	FIREFIGHTERS LEG. ACTION GRP	PR AP 07/02/21	450.00
07 2 2021	1Q FT 21/22	CITY OF SAN MARCOS/KISER	1Q FY 21/22	122,910.00
07 2 2021	062997645X210622	DIRECTV	06/21/21-07/20/21	177.98
07 2 2021	0381472070221	TIME WARNER CABLE	7/2/21-8/1/21 ST. 1	1,294.73
07 2 2021	0381456070221	TIME WARNER CABLE	07/21 STMT ADMIN	344.73
07 2 2021	7/2021 REFUND	JOJI TOKUMOTO	PREVENTION REFUND	231.00
07 8 2021	19448	Advanced Communication Systems, Inc.	RADIO REPAIR	439.79
07 8 2021	6123136	MCMASTER-CARR SUPPLY CO.	SANDING WHEEL, CYLINDER	462.08
07 8 2021	61249224	MCMASTER-CARR SUPPLY CO.	ALUMINUM ANGLE, CARBIDE	103.91
07 8 2021	9751	NATIONWIDE MEDICAL/SURGICAL	MDICAL SPPLIES	51.85
07 8 2021	9760	NATIONWIDE MEDICAL/SURGICAL	MEDDICAL SUPPLIES	51.85
07 8 2021	151112	Nigro & Nigro	AUDIT WORK	7,000.00
07 8 2021	111168	UNIFORM SPECIALIST/ACE UNIFORMS	UNIFORMS BROWN	523.78
07 9 2021	252196-253430	NAPA AUTO PARTS	July 2021 stmt	440.73
07 10 2021	12169	FOWLER PLUMBING	ST. 2 PLUMBING	150.00
07 11 2021	0417565071121	TIME WARNER CABLE	7/11/21-8/10/21	107.98
Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
07 12 2021	111250	UNIFORM SPECIALIST/ACE UNIFORMS	C. MCREYNOLDS UNI	208.85

07 12 2021	111245	UNIFORM SPECIALIST/ACE UNIFORMS	MCCORMIES UNI	208.85
07 12 2021	111243	UNIFORM SPECIALIST/ACE UNIFORMS	GOODE UNI	208.85
07 12 2021	111251	UNIFORM SPECIALIST/ACE UNIFORMS	HAVENS UNI	208.85
07 13 2021	111289	UNIFORM SPECIALIST/ACE UNIFORMS	VINCENT UNIFORM	208.85
07 14 2021	504484	SOUTH COAST EMERGENCY VEHICLE SERV	EXHAUST BLANKET, CLAMP, GASKET	611.14
07 15 2021	2143	Fallbrook Alarm	3 MNTH CENTRAL STATION MONITOR	189.00
07 15 2021	23430	NarcBox/Station Stok	ELECTRONIC UPGRADE	500.00
07 15 2021	0159766-IN	ENTENMANN-ROVIN CO.	RETIRED CAPTAIN BADGE	543.69
07 15 2021	374723-111685	FALLBROOK OIL COMPANY	July 15-31/2021 stmt	2,692.60
07 15 2021	7/2/21-8/3/21 ST. 2	FALLBROOK PUBLIC UTILITY DISTR	St. 2 water 7/2/21-8/3/21	357.18
07 15 2021	7/2/21-8/3/21 ADMIN	FALLBROOK PUBLIC UTILITY DISTR	admin water/sewer 7/2/21-8/3/21	456.91
07 15 2021	ST. 2 7/2021	FALLBROOK WASTE	st. 2 waste service 07/2021	88.90
07 15 2021	ST 3 BIN+WASTE 7/21	FALLBROOK WASTE	st. 3 bin rental + waste 7/21	140.35
07 15 2021	ST. 4 JULY 2021	FALLBROOK WASTE	st 4. waste service July 2021	88.90
07 15 2021	ST. 1 JULY 2021	FALLBROOK WASTE	st. 1 waste july 2021	202.90
07 15 2021	72476	Premier Fitness Service	treadmill repair belt st. 1	681.43
07 16 2021	PR AP 07/16/21	LINCOLN NATIONAL	Lincoln National 07/16/21	2,608.22
07 16 2021	PR AP 07/16/21	FALLBROOK FIREFIGHTERS' ASSN	FBK FFA PR 07/16/21	2,678.14
07 16 2021	PR AP 06/18/2021	FALLBROOK FIREFIGHTERS' ASSN	FBK FFA SR PR 07/16/21	21.06
07 16 2021	PR AP 07/16/21	FIREFIGHTERS LEG. ACTION GRP	FLAG PMT 07/16/21	450.00
07 18 2021	6/1821-7/18/21	RAINBOW MUNICIPAL WATER DIST	RAINBOW ST. 5 WATER/SEWER	3,146.31
07 19 2021	ENG. CLASS 2021	Michael Benoit	BENOIT ENG. CLASS 2021	823.50
07 19 2021	X5-48522	CUMMINS PACIFIC	gasket, connection	7.62
07 19 2021	020591	LIFE LINE EMERGENCY VEHICLES	white LED license plate	46.07
07 19 2021	1033-1	Sherwin-Williams Co.	custom paint dispatch green	58.09
07 20 2021	X1-28641	CUMMINS PACIFIC	THERMO ST 1	120.72
07 20 2021	JULY 2021	D.F. Cleaning Service	ADMIN JULY CLEANING 21	440.00
07 20 2021	9884511134	VERIZON WIRELESS	6/21-7/20 STMT	50.70
07 20 2021	6/21/21-7/20/21	VERIZON WIRELESS	6/21/21-7/20/21 STMT	726.66
07 20 2021	5547-6	Sherwin-Williams Co.	paint + primer	177.43
07 21 2021	59-0649196	A-Check America, Inc.	GARCIA + GRANT SCREENING	489.54
07 21 2021	PEAK FIRE REIMBURSE	Dustin Glasgow	peak mileage reimbursement	250.88
07 23 2021	6/24/21-7/23/21	FALLBROOK PUBLIC UTILITY DISTR	WATER/SEWER 6/24/21-7/23/21	610.40
07 23 2021	6/24/21-7/23/21-1	FALLBROOK PUBLIC UTILITY DISTR	WATER ST. 1 6/24/21-7/23/21	61.93
07 23 2021	07/2021 STMT	FALLBROOK WASTE	ADMIN TRASH JULY 2021	176.24
07 23 2021	7/21 ST. 5 TRASH	FALLBROOK WASTE	ST. 5 TRASH JULY 2021	179.70
07 23 2021	7/2021 STMT	ROBERT JAMES	JULY STMT	1,936.25
07 23 2021	07/2021 STMT	Joe's Hardware	JOES JULY 2021 STMT	960.73
07 23 2021	6204955	US Bank St. Paul	BANK FEE	1,000.00
Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
07 23 2021	9884753940	VERIZON WIRELESS	6/24/21-7/23/21	58.03
07 24 2021	6/25/21-7/24/2	RAINBOW MUNICIPAL WATER DIST	sewer only 6/25/21-7/24/21	54.40
07 24 2021	ST. 4 6/23-7/24/21	RAINBOW MUNICIPAL WATER DIST	sewer + water st. 4	268.36
07 26 2021	JULY INVOICE	KEN GRODY FORD CARLSBAD	FORD PARTS	1,537.03

07 26 2021	6/25/21-7/26/21	SDG&E	electricity admin 6/25-7/26/21	631.52
07 27 2021	COVID TEST JULY 21	CHRISTOPHER MATTAROLLO	COVID TEST	235.00
07 28 2021	21748	BOISE MOBILE EQUIP	air cylinder rebuilt kit	50.46
07 29 2021	01M9901381948	READY FRESH	ADMIN 7/29-8/30	38.78
07 30 2021	PR AP 07/30/21	LINCOLN NATIONAL	Lincoln National 7/30/21	2,758.21
07 30 2021	FFA DUES 7.30.21	FALLBROOK FIREFIGHTERS' ASSN	7.30.21 association dues	2,678.14
07 30 2021	FFA SR 7/30/21	FALLBROOK FIREFIGHTERS' ASSN	FFA SR dues 7/30/21 + 1 missed	24.57
07 30 2021	PR AP 7/30/21	FIREFIGHTERS LEG. ACTION GRP	FLAG 7.30.21 PR	450.00
07 30 2021	01G0036333755	READY FRESH	7/21/21-7/28/21 st. 3	49.31
07 30 2021	A1015975	ADMINISTRATIVE SOLUTIONS	ADMIN JULY INVOICE	114.00
07 30 2021	1046184	Door Service Repair	ST. 4 ENGINE BAY DOOR	241.50
07 30 2021	7/2021 STMT	PINE TREE LUMBER	JULY 2021 STMT	370.93
07 31 2021	ST. 1 DELIVERY	FALLBROOK WASTE	st. 1 delivery	52.00
07 31 2021	1116668-1119223	LIFE-ASSIST, INC	medical supplies	3,320.62



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: AUGUST 24, 2021
SUBJECT: APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

- a. Rules & Regulations – Job Descriptions - Engineer:
 - Policy updated to current education and training standards.
- b. Routine Operations – Employee Health & Safety – Health & Safety Committee:
 - Modified for constituency and scope of Committee.



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ENGINEER-ENGINEER/PARAMEDIC

1.0. PURPOSE:

- 1.1. To provide a description of the physical requirements, qualifications, duties and responsibilities of employment within this classification with the North County Fire Protection District.

2.0. POLICY:

- 2.1. All members classified in the position described must ~~herein shall~~ meet all physical requirements, personal and professional qualifications, and shall perform the stated duties and responsibilities, and all other duties as assigned. –This job analysis was conducted by Job Analysis Inc. via interview with employees from each of the classifications. The format of each job description is in its original version as disseminated by Job Analysis Inc.

3.0. INTENT:

- 3.1. The intent of this policy is to provide an overview of the abilities necessary to appropriately function within the specified classification. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position. This job analysis is not intended to delineate every facet of a particular job classification; other duties and responsibilities may be assigned as appropriate.

4.0. ESSENTIAL FUNCTIONS JOB ANALYSIS:

JOB TITLE: ~~Fire-Engineer/Fire-Engineer-Paramedic~~

EMPLOYER: North County Fire Protection District
330 S. Main Avenue
Fallbrook, CA 92028-2938
Phone: (760) 723-2004; Fax (760) 723-2072

DATE WRITTEN: May 12, 1998

UPDATES: February 7, 2013 (Format Only)
February 25, 2014

4.1. GENERAL JOB DESCRIPTION:



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~~Fire Engineers and Fire Engineer/P~~ An Engineer ~~aramedics~~ is assigned to one of five district stations. ~~where during their assigned shift they work with a crew generally consisting of a Captain and one to two Firefighter EMTs or Firefighter Paramedics.~~ Their primary functions are the driving, operation and maintenance of fire and medical response vehicles/apparatus; fire suppression and emergency medical response and the provision of Advanced ~~Basic~~ and basic Life Support. There are seasonal variances in types of actions, with more structural fires and river/flood rescues during winter months, more wildland fires during summer months, more vehicle accidents in wet weather, etc.

4.2. EDUCATION:

4.2.1. MINIMUM REQUIREMENTS ARE:

- 4.2.1.1. High School Diploma;
- 4.2.1.2. ~~California State Certification as an EMT IA or EMT FS;~~
- 4.2.1.3. ~~Completion and passing of Fire Command 1A and 1B, and California State Firefighter I~~
- 4.2.1.4.4.2.1.2. Driver/Operator 1A and 1B.
- 4.2.1.5.4.2.1.3. **Within 6 months of successful completion of the probationary period, employee shall apply for the "State Certified Apparatus Operator/Pump" Certification. Required prior to completion of probation as Engineer completion and passing of:**
 - 4.2.1.5.1. ~~Fire Prevention 1 A and 1B; or Fire Prevention 1 [Fire and Life Safety Inspections for the Company Officer]; and~~
 - 4.2.1.5.2. ~~Driver Operator I Certification is required.~~

4.2.2. DESIRABLE EDUCATION:

- 4.2.2.1. An Associate's Degree in Fire Science, Business Management, Public Administration or related field is desirable.
- 4.2.2.2. A Bachelor's Degree in Fire Science, Business Management, Public Administration or related field is desirable.

4.3.

4.4. LICENSE/CERTIFICATION:

- 4.4.1. Class "B" or "C" California Firefighter Restricted Driver's License (must remain insurable with district's liability carrier),



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- ~~4.4.2. State Certification as an EMT-1A or EMT-FS;~~
- 4.4.2. **For Engineer/Paramedics:** California State Paramedic License;
- 4.4.3. San Diego County Paramedic Accreditation
- ~~4.4.4. State Fire Marshal Certification as a Driver/Operator; and~~
- ~~4.4.5.4.4. Hazardous Materials First Responder Operational Certification.~~

4.5. EXPERIENCE/KNOWLEDGE/ABILITIES:

- 4.5.1. **EXPERIENCE:** ~~A minimum three (3) years' experience as a full-time Safety employee with the North County Fire Protection District.~~ Applicant shall have three (3) years full-time experience as a Safety employee with the District or three (3) years combined experience between the District and another full-time career Safety position with successful completion of probation.
- 4.5.2. **KNOWLEDGE:** Basic apparatus and equipment mechanics, maintenance and operations; emergency rescue procedures and practices involving fire, chemical, or other threats; firefighting principles, techniques and principles of hydraulics applied to fire suppression; modern fire prevention and suppression methods, fire behavior and basic fire chemistry; basic and advanced life support and principles of EMS delivery ~~(for Engineer/Paramedics: Basic and Advanced life support and principles of EMS delivery);~~ a working understanding of ICS; Departmental rules and regulations on fire prevention, safety, fire codes and rescue methods; ~~to include~~ State laws and municipal codes and ordinances related to fire prevention and inspection work; hazardous, toxic and/or explosive materials; area terrain, geography, roadways and other relevant characteristics.
- 4.5.3. **ABILITY TO:** Perform strenuous work under adverse conditions for sustained periods of time; react quickly and calmly in emergency situations; perform and coordinate operation and maintenance of department apparatus and tools; inspect or direct inspections of commercial or residential occupancies; and prepare and maintain department apparatus and equipment records.

4.6. ESSENTIAL FUNCTIONS:

FREQUENCIES – DAILY (BASED ON A 12-HOUR DAY):

- OCCASIONAL: Up to 1/3 of the time;
- FREQUENT: 1/3 to 2/3 of the time; and



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CONTINUOUS: 2/3 or more of the time.

STRENGTH: Refer to U.S. Dept. of Labor Strength Levels/Categories.

4.6.	ESSENTIAL FUNCTIONS	FREQUENCY	STRENGTH
4.6.1.	Performs firefighting activities: controls and extinguishes structural and wildland fires; protects lives and property during fires; responds to fire alarms by donning protective clothing; drives apparatus to emergency sites; safely and effectively places/positions apparatus; procures water source; selects appropriate equipment; operates and monitors apparatus and equipment to provide Fire Fighters with adequate and safe water/chemical supplies/pressures; performs and/or assists with fire rescues; positions ladders; protects property from water and smoke damage; and related activities. Deploys hoses and directs water or chemicals onto fires; creates openings for entrance to structures; creates firebreaks; and operates all necessary apparatus and equipment.	Occasional to Continuous	Very Heavy
4.6.2.	Responds to emergency medical situations and convalescent medical situations (non-emergency); selects and drives appropriate apparatus to site; safely and effectively places/positions apparatus (transport and non-transport); administers and/or oversee basic life support treatment to patients; extricates patients from vehicles or confined spaces using hydraulic and pneumatic mechanical advantage systems; performs above or below grade rescues, confined space rescues, and flood/river rescues using rope rescue and other equipment; performs and/or oversees handling of hazardous materials situations including identification and containment of materials; and related activities. <u>For Paramedics: Advanced life support (ALS) treatment to patients.</u>	Occasional to Continuous	Very Heavy
4.6.3.	Identifies and tracks firefighters and others working an incident to ensure command knowledge of participants' positions and participants' safety; communicates information to Incident Command.	Occasional to Continuous	Medium
4.6.4.	Assists Incident Command in directing and overseeing firefighters engaged in responses to fires, emergency medical situations and convalescent medical situations (non-emergency); helps assess situation; secures site by directing traffic, clears public, identifies landing zone for helicopter landing, sets up lighting and related activities which may be performed simultaneously with other functions.	Occasional to Continuous	Medium
4.6.5.	Performs, delegates and oversees apparatus maintenance, inspections; performs minor repairs to apparatus; reports defects to shop personnel; fuels apparatus; performs daily and scheduled inspections and maintenance activities; tests and ensures operational readiness of all assigned apparatus and equipment; determines when change-out to back-up apparatus is required and carries out protocol; and stocks related supplies.	Occasional	Heavy
4.6.6.	Participates in and directs station and grounds maintenance per weekly schedules including: housekeeping, cleaning, lawn mowing, raking, etc.	Occasional	Medium



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4.6.	ESSENTIAL FUNCTIONS	FREQUENCY	STRENGTH
4.6.7.	Participates in and often coordinates quarterly Company Inspections per schedules: advises businesses/individuals of fire codes, fire hazards, chemical hazards, etc. Each business or commercial building is to be inspected once per year. Twenty occupancies are inspected per quarter.	Occasional	Light
4.6.8.	Performs and may oversee Wildland/Urban Interface Inspections in Fire Mitigation Zones.	Occasional	Light
4.6.9.	Participates in training, drills and evaluations. By law, 20 hours of training per month is required. Training or drills are conducted in-house (one station) or in combined drills with two to three other stations.	Occasional	Sedentary to Very Heavy
4.6.10.	Participates in physical training activities. Includes running, bikes, and/or weight lifting. May devise specific program for employees. As performance of other functions allows, one and a half hours per day are spent performing these activities.	Occasional	Medium to Heavy
4.6.11.	Attends scheduled meetings, monthly management meeting, participates in special committee activities, etc.	Occasional	Sedentary to Light
4.6.12.	Participates in public education activities, station tours, Fire Awareness Week and other public education activities as requested.	Occasional	Light
4.6.13.	A Fire Engineer may serve as Incident Commander/Acting Captain. As Incident Commander, directs and oversees firefighters and engineers engaged in firefighting, medical response or other activities; responds to alarms and directs route to fires; assesses situation; determines and communicates methods to be employed; ensures protocols are followed; determines need for additional units; maintains charge of personnel, equipment, and apparatus in absence of superior officers; and related activities which may and may not be performed simultaneously with Functions 4.6.1. through 4.6.4.	Occasional	Medium to Heavy

4.6.14. **Note:** Employees may be selected to participate in the State of California OES program and/or the Zone One ICS (Incident Command System). Under the OES and in exchange for the use of an OES fire protection apparatus, any three qualified employees can be selected to participate in an emergency response anywhere in the State of California. The Zone One ICS exists to ensure a readily accessible pool of qualified personnel to respond to incidents and events such as multi-casualty incidents, search and rescue missions, transportation accidents, major natural disasters, planned events and similar occurrences. The Zone One ICS includes thirteen area departments. Employees are certified to participate in designated capacities based on training, certifications and fitness.

4.7. TYPES OF MACHINES, TOOLS, EQUIPMENT USED ON THE JOB:



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- 4.7.1. Medical supplies (rubber gloves, tape, etc.), medical equipment (defibrillators, backboard, scoop stretcher, drug box, gurney, oxygen tanks, etc.), hydraulic/pneumatic rescue equipment, hoses, fire nozzle, fire extinguisher, extrication tools, forced smoke ejector, rams, streeper kit, chain saws, rotary saws, rope rescue equipment, various hand tools, fans, portable generators, water vacuum, air chisel, float-a-pump, shovel, ax, pike poles, rake, broom, pry bar, brush hooks, Pulaski, mechanic's tools and test equipment, ladders, radio, headsets, breathing apparatus, combustible gas indicator, fire shelters, lawn mower, housekeeping equipment, etc.

4.8. VEHICLES/MOVING EQUIPMENT DRIVEN ON THE JOB:

- 4.8.1. Varied firefighting and emergency medical vehicles: Brush Unit (Type III, off-road, grade rescues, etc.), Residential (Type I, paved surface), Paramedic (ALS and BLS Ambulances), OES (Cal. State provided apparatus), EOC (Emergency Operations Center vehicle) and others.

5.0. CURRENT PHYSICAL FACTORS:

Frequency Key: Occasional - Up to 1/3 of the time;
 Frequent - 1/3 to 2/3 of the time;
 Continuous - Over 2/3 of the time.

(Based on 12 hour day)

- 5.1. Note: Due to the nature of the essential functions of this position, physical factors vary significantly from day to day and are more or less demanding in some circumstances. Representative, commonly encountered frequencies and duration are indicated.

5.2. **ENDURANCE (Primary Demands):**

- 5.2.1. **STANDING:**

Frequency: Occasional to Frequent - from 3 to 6 hours per shift.

Duration: Average of 30 to 90 seconds; common maximums of 5 minutes. Durations refer to time spent without moving/lifting the feet; the employee may stay in one area with little movement for durations of 30 to 60 minutes.

Surfaces: Concrete, asphalt, soil, uneven soil, wet soil, gravel/rock, ladder steps/rungs, sloped or pitched surfaces, roofs, slippery surfaces, vehicles in motion, etc.



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Currently performed in function numbers: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13.

5.2.2. WALKING:

Frequency: Frequent to Continuous, from 7 to 12 hours per shift.

Duration: Averages of 50 to 200 feet; maximums of one mile or more.

Surfaces: Concrete, asphalt, soil, uneven soil, wet soil, gravel/rock, ladder steps/rungs, sloped or pitched surfaces, roofs, slippery surfaces, vehicles in motion, etc. Walking long distances is often performed in rugged, mountainous terrain.

Currently performed in function numbers: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13.

5.2.3. SITTING:

Frequency: Occasional to Frequent, from 2 to 6 hours per day.

Duration: Average of 5 to 30 minutes; maximums up to 2 hours.

Seat Structure: Bench and individual vehicle seats, office chairs, floor, ground, etc.

Currently performed in function numbers: 1, 2, 3, 4, 5, 7, 8, 10, 11, 12, 13 and 14.

5.3. PHYSICAL AGILITY (Primary Demands):

KNEELING, SQUATTING OR CROUCHING: Occasional to Frequent, from 10 minutes to 2 hours per day.

CRAWLING: Ten minutes (10) to 2 hours per day.

LYING PRONE/SUPINE: Zero to 30 minutes.

CLIMBING: 15-60 minutes total. (Ladders, grades, stairs, vehicles, etc.) Various vehicle steps/risers measured at 14, 15", 17" 21" and 24."

Currently performed in function numbers: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 13.

5.4. STRENGTH (Primary Demands):

5.4.1. LIFTING/CARRYING:



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Frequency: Occasional to Continuous, from 90 minutes to 12 hours per shift.

Duration: Average of 5 to 90 seconds; maximum depends upon situation. The employee may support weights for as long as 30 minutes when holding/supporting accident victims, backboards and extraction tools; supported using hands/arms, legs, shoulders and back as appropriate. Includes the up to 40 pounds of equipment (Turnouts - with breathing apparatus) worn on the body.

Distances: Average of 50 to 150 feet; maximums of 1 mile or more.

Work Performed: To lift/carry/position hoses, equipment, debris, victims, etc. Performed in conjunction with walking, standing, reaching at all levels, bending/stooping, twisting, squatting/kneeling, pushing/pulling, gripping and grasping.



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5.4.1. LIFTING/CARRYING, CONTD:

With the: Bilaterally, either hand independently, shoulders, waist/belt, back, etc.

Weights: The employee lifts/carries alone and with assistance a wide range of objects and weights from hand tools to victims. Specific items include 2½" fire nozzle - 18 lbs., 100 foot 2½" hose with single jacket - 24 lbs., 50 foot 2½" hose with coupling structure - 33 lbs., hose pack - 45 lbs., K-12 circular saw - 35 lbs., fire extinguisher - 36 lbs., Blower - 47 lbs., Viking extrication tool - 43 lbs., Forced air ejector - 45 lbs., 16 foot extension ladder - 46 lbs., 14' roof ladder - 47 lbs., 24' ladder - 80 lbs., 30' ladder - 100 lbs., rams - 25 to 50 lbs., Hurst extrication tool with hoses attached - 75 lbs., chains for Hurst tool - 81 lbs., tool box - 83 lbs., gurney - 80 lbs., Amkus power unit - 102 lbs., Amkus spreader - 47.5 lbs., Blackhawk extension kit - 87 lbs. and Streeper kit - 132 lbs. Victims lifted with assistance may weigh up to 350 pounds. The lift/pull force required to slide from the ambulance a gurney holding a 245 lb. man was measured at 125 pounds (~4' to point gurney wheels lock and support gurney). One and two-arm lift/pull required to open hose bed cover (71 and 126 lbs.).

Levels: All weights may be lifted to mid-torso level; weights to 75 pounds may be lifted without assistance to shoulder level and above.

Currently performed in function numbers: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12 and 13.

5.4.2. PUSHING/PULLING:

Frequency: Occasional to Continuous, from 30 minutes to 8 hours per shift.

Duration: Average of 10 to 90 seconds; maximums depend upon situation.

Work Performed: To move/position doors, fire hose, debris, equipment, patients/victims, tools, exercise equipment, foot controls, etc., with and without assistance.

With the: Bilaterally, either hand independently, legs, shoulder.



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Weights/Forces: Push/pull forces are estimated from very light to very heavy. 50' of one and one-half inch fire hose holds nine gallons of water; 50' of two and one-half inch hose holds 12 ½ gallons of water. These water weights alone are approximately 76 and 106 pounds and are pulled over varied surfaces, debris and obstructions. Vehicle extrications, rope rescues, work on grades, etc. required push/pull actions at all levels. For example, pulling back the roof of a vehicle to extricate a passenger. Specific force measurements obtained using the Chatillon Digital Force Measurement device are as follows: one-arm pulls (upward motion from ~ knee level to shoulder) to start motors on chain saws - 24 to 31 lbs. force, blower - 61 lbs. force, generator - 60 to 76 lbs.; one and two-arm pulls to raise 28' extension ladder (downward pulls on rope) - 90 to 105 lbs.; one and two-arm lift/pull upward from foot-level required to open hose bed cover - 71 and 126 lbs.; maximum force encountered (often over shoulder) when pulling out 150' of 2½" hose (dry) - 77 lbs., and when pulling out 100' of 4" hose (dry) - 86 lbs. Shoulder level and above push/pull forces may reach approximately 75 PSI. Heavy upward jabs and downward pulls are required to remove drop ceilings at fire sites.

Levels: Approximately 20% below waist level; 70% waist to chest level; 10% shoulder level and above.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, and 13.

5.5. PHYSICAL AGILITY (Primary Demands):

BALANCING: Occasional to Frequent, 15 minutes to 4 hours total for durations of 30 seconds up to 30 minutes per occurrence.

BENDING/STOOPING: Occasional to Frequent bending/stooping is performed from 15 minutes up 4 hours per shift. Average durations of 10 to 90 seconds; maximum durations of 5 minutes. Averages of 45 degrees; maximums approximately 90 degrees.

RUNNING: Required to evade threat from fire or animals, to respond in emergencies, etc.

TWISTING/TURNING: Occasional to Frequent twisting/turning is performed from 15 minutes up to 4 hours per shift. Average durations of 5 to 15 seconds; maximum durations of 5 minutes at each occurrence. Average of 20 degrees; maximum of approximately 60 degrees.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12 and 13.



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5.6. DEXTERITY (Primary Demands):

5.6.1. REACHING:

SHOULDER LEVEL OR ABOVE: Occasional from 30 minutes to 2 hours per shift for average durations of 30 to 60 seconds; maximum durations up to 5 minutes. (Vehicle hand-holds at 68", roll-up door on heavy rescue at 87", etc.)

WAIST TO CHEST LEVEL: Occasional to Continuous waist to chest level reaching is performed from 2 to 8 hours per shift. Average durations of 1 to 5 minutes; maximum durations of 60 minutes each occurrence. With partial to full extensions of the arms.

5.6.1. REACHING, CONTD:

BELOW WAIST LEVEL: Occasional to Continuous below waist level reaching is performed from 2 to 8 hours per shift. Average durations of 1 to 5 minutes; maximum durations of 60 minutes each occurrence. With partial to full extensions of the arms.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 and

5.6.2. HANDLING/FINGERING – GRIPPING/GRASPING:

FREQUENCY: Occasional to Continuous from 3 up to 12 hours per shift.

DURATION: Average of 10 to 90 seconds; maximums of ~ 30 minutes at each occurrence.

TYPE: Simple, firm and power whole-hand grasping.

WITH THE: Bilaterally and either hand independently.

WORK PERFORMED: Performed in conjunction with reaching, lifting, carrying, pushing, pulling, reaching, torqueing, against resistance, supporting weight. More predominant with major hand to manipulate hand and power tools.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and



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5.6.3. HANDLING/FINGERING – FINGER DEXTERITY:

FREQUENCY: Occasional from ~ 1 to 2 hours per shift. If assigned as Station Supervisor or Acting Captain, the employee frequency may increase to 3 hours per shift.

DURATION: Average of 5 to 10 seconds; maximums of ~ 5 minutes.

WITH THE: Dominant hand (handwriting), either hand independently, attaching bolts/fasteners, working with wiring, both hands (keyboard).

WORK PERFORMED: To prepare/update logs, checklists; to handle tools, bolts, fasteners; to manipulate medical devices and perform medical procedures; to use keys, switches, toggles, etc. May also include reports, schedules, evaluations, training materials, personnel files, etc.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 12 and 13.

5.6.4. DEXTERITY, CONT.:

TWISTING: Occasional twisting of the wrists is performed 30 to 90 minutes per shift. Average duration of a 2 to 4 seconds; maximum duration of 10 seconds.

WRIST FLEXION/EXTENSION: Occasional flexion/extension is performed 1 to 3 hours per shift. Average duration of 10 to 30 seconds; maximum duration of 30 minutes.

WRIST-RADIAL/ULNAR: Occasional radial side and ulnar side deviation is required 10 to 30 minutes per shift. Average duration's of 1 to 3 seconds; maximum duration of 5 seconds.

WORK PERFORMED: Performed in conjunction with reaching, lifting, carrying, pushing, pulling, gripping, grasping, and finger dexterity. Performed to support weights (flexion), manipulate valves, hand tools and components.



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5.7. CERVICAL MOVEMENT (Primary Demands):

EXTENSION: Occasional extension (looking up) is performed 1 to 2 hours per shift. Average duration of 5 seconds; maximum duration of 20 minutes.

ROTATION: Occasional to Frequent rotation of the neck is performed 1 to 5 hours per shift. Average duration of 10 to 20 seconds; maximum duration of 5 minutes.

FLEXION: Occasion to Frequent flexion (looking down) of the neck is performed 1 to 4 hours per shift. Average duration of 10 to 20 seconds; maximum duration of 5 minutes.

NEUTRAL: Frequent to Continuous neutral positioning of the neck is performed 5 to 10 hours per shift. Average duration of 10 to 30 seconds; maximum duration of 3 minutes.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 and

5.8. COORDINATION (Primary Demands):

EYE-HAND: Continuous in order to handle and manipulate tools and components.

EYE-HAND-FOOT: Occasional to Frequent to drive vehicles, operate and manipulate equipment and apparatus.

DRIVING: Occasional to Frequent.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13.



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5.9. SENSORY (Primary Demands):

SPEECH: The employee communicates in English at normal conversational levels and at levels necessary to be heard above equipment and noise.

HEARING: Normal or corrected to normal hearing is required for communication and safety purposes.

VISION: Near Acuity Far Acuity Depth Perception
 Color Field of Vision Accommodation

SMELL: Normal olfactory sense is used.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13.

The employee works both inside (approximately 20% to 80%) and outside (approximately 0% to 50%) of the time. He/She is exposed to (checked items):

Weather Extreme Cold Extreme Heat Wet &/or Humid Conditions

Vibration Electrical Shock High/Exposed Places Radiation

Moving Parts Explosives Toxic/Caustic Chemicals/Gases Dust

OTHER: Smoke, fumes, vehicle exhaust, burning plastics, hazardous materials, infectious bodily fluids, communicable diseases, traffic and others. Indoor work places and vehicles are ventilated, heated and air-conditioned. The work is performed in all terrains on all work surfaces, in all weather conditions, visibility, etc.

NOISE LEVELS: Very Quiet Quiet Moderate Loud Very Loud

PROTECTIVE EQUIPMENT: Uniforms, turnouts, boots, shoes, helmet, gloves, rubber gloves, face shield, breathing apparatus, self-contained breathing apparatus, fire shelters (aluminum tent shelter worn on belt), particle masks, safety glasses, ear protection and others as circumstances dictate.



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5.10. **MENTAL FACTORS:**

5.10.1. **GENERAL EDUCATIONAL DEVELOPMENT:**

Reasoning: Apply logical or scientific thinking to define problems, collect data, establish facts, and draw valid conclusions. Interpret extensive array of instructions, deal with several abstract and concrete variables.

Mathematics: *Complex Skills:* Business math, algebra, geometry, shop math, calculus or statistics.

Reading: *Complex Skills:* Comprehend manuals (such as maps, policies and procedures, training materials, multi-step instructions for dealing with callers, code books), instructions in use of communications equipment (such as computer console, multi-line telephones and apparatus, safety rules and procedures, and drawings.

Writing: *Complex Skills:* Prepare business letters, summaries of reports using prescribed format and conforming to all rules of English spelling, punctuation, grammar, diction and style.

6.14.2. **PERCEPTION:**

CLERICAL: Ability to perceive pertinent detail in verbal or tabular material. To observe differences in computation.

SPATIAL: Ability to recognize the relationships resulting from the movement of objects in space. Ability to comprehend forms in space and understand relationships of plane and solid objects. May be used in tasks as blueprint reading. Frequently described as the ability to "visualize" object of two or three dimensions, or to think visually of geometric forms.

FORM: Ability to perceive pertinent detail in objects or in pictorial or graphic material. To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures and widths and lengths of line.

6.14.3. **DATA, PEOPLE, THINGS:**

DATA: Data are intangible and include numbers, words, symbols, ideas, concepts and oral verbalization: Coordinating, Analyzing, Compiling, Copying and Comparing.

PEOPLE: Human beings, dealt with on an individual basis: Instructing, Supervising, Persuading, Speaking/Signaling, Taking Instructions and Helping.

THINGS: Inanimate objects as distinguished from human beings, substances or materials; machines, tools, equipment and products. A thing is tangible and has shape, form and other physical characteristics: Operating/Controlling, Driving/Operating, Manipulating, Tending and Handling.



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6.14.4. **PERSONAL TRAITS:** Work functions required by specific job-worker situations, also known as temperaments.

6.14.4.1. **ABILITY TO COMPREHEND AND FOLLOW SPECIFIC INSTRUCTIONS:**

The ability to maintain attention and concentration for necessary periods, to apply common sense understanding to carry out instructions furnished in written oral or diagrammatic form; to adapt to situations requiring the precise attainment of set limits, tolerances or standards; to operate-controls which involve starting, stopping, controlling and adjusting the progress of a machine or piece of equipment.

6.14.4.2. **ABILITY TO PERFORM SIMPLE AND REPETITIVE TASKS, OR SHORT CYCLE WORK:**

The ability to ask simple questions or request assistance, to perform activities of a routine, concrete, organized nature, to remember locations and work procedures; to make decisions based on simple sensory data.

6.14.4.3. **ABILITY TO MAINTAIN A WORK PACE APPROPRIATE TO A GIVEN WORK LOAD:**

The ability to perform activities with a schedule, maintain regular attendance and to be punctual within specified tolerances, to complete a normal work day and/or work week and perform at a consistent pace without unreasonable number and/or length of rest periods; to perform effectively when confronted with potential emergency, critical, unusual or dangerous situations, or in situations in which working speed and sustained attention are make or break aspects of the job.

6.14.4.4. **ABILITY TO RELATE TO OTHER PEOPLE BEYOND GIVING AND RECEIVING INSTRUCTIONS:**

The ability to get along with co-workers or peers without exhibiting extreme responses, to perform work activities requiring negotiating with, instruction, supervising, persuading or speaking; to respond appropriately to criticism from a supervisor.

6.14.4.5. **ABILITY TO INFLUENCE PEOPLE:**

The ability to convince or redirect others; to understand the meaning of words and to use them effectively; to interact appropriately with the general public.

6.14.4.6. **ABILITY TO PERFORM COMPLEX OR VARIED TASKS:**

The ability to synthesize, coordinate and analyze data; to perform jobs requiring precise attainment of set limits, tolerances or standards.



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6.14.4. PERSONAL TRAITS, CONTD:

6.14.4.7. ABILITY TO MAKE GENERALIZATIONS, EVALUATIONS OR DECISIONS WITHOUT IMMEDIATE SUPERVISION:
The ability to retain awareness of potential hazards and observe appropriate precautions; to understand and remember detailed instructions; to travel in unfamiliar places or use public transportation systems.

6.14.4.8. ABILITY TO ACCEPT AND CARRY OUT RESPONSIBILITY FOR DIRECTION, CONTROL AND PLANNING:
The ability to set realistic goals or make plans independently of others; to negotiate with, instruct or supervise people; to respond appropriately to changes in the work setting.

7.0. REFERENCES:

- 7.1. ~~Command 2B – Hazardous Materials – Emergency Services Training;~~
- 7.2. ~~Driver/Operator Certification;~~
- 7.3. ~~Driver/Operator 1A – Emergency Vehicle Operations;~~
- 7.4. ~~Driver/Operator 1B – Pump Operations;~~
- 7.5. ~~Fire Command 1A – Command and Tactics at Major Fires;~~
- 7.6. ~~Fire Command 1B – Wildland Fire fighting Tactics;~~
- 7.7. ~~Fire Prevention 1 – Fire and Life Safety Inspections for the Company Officer;~~
- 7.8. ~~Fire Prevention 1A – Introduction to the California Fire Code;~~
- 7.9. ~~Fire Prevention 1B – Inspection of Fire Protection Systems and Special Hazards;~~
- 7.10. ~~Hazardous Materials First Responder Operational Certification;~~
- 7.11. ~~California State Fire Marshal Training Manuals.~~

8.0. RELATED POLICIES/FORMS:

8.1. POLICIES: ~~None.~~

8.2.6.1. FORMS: ~~None.~~

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HEALTH AND SAFETY COMMITTEE

1.0. **PURPOSE** [LS1][NG2]:

- 1.1. The Health and Safety Committee was created as a result of the requirements established in the [Illness and Injury Prevention Program](#). The Health & Safety Committee shall promote a safe and healthy work environment by reviewing, researching, developing and presenting recommendations relevant to its mission.
- 1.2. It is the mission of the North County Fire Protection District ~~Occupational~~ Health and Safety Committee to establish and promote a safe and healthy working environment for all employees. To meet the Mission of North County Fire Protection District, NCFPD has established these goals:
 - 1.2.1. Promoting safe work place practices;
 - 1.2.2. Promoting safety awareness for all related job tasks;
 - 1.2.3. Provide employees with all necessary personal protective equipment;
 - 1.2.4. Reduce injury through job analysis and engineering controls;
 - 1.2.5. Make safety the number one operational thought.

2.0. **SCOPE**:

- 2.1. The Health & Safety Committee shall review current practices and make recommendations regarding all areas pertaining to health & safety issues. Specific responsibilities of the Health and Safety Committee include:
 - 2.1.1. Review the results of periodic, scheduled workplace inspections to identify any needed safety procedures or programs and to track specific corrective actions.
 - 2.1.2. Review supervisors' investigations of accidents and injuries to ensure that all causes have been identified and corrected.
 - 2.1.3. Where appropriate, submit suggestions to department management for the prevention of future incidents.
 - 2.1.4. Review alleged hazardous conditions brought to the attention of any Committee member, determine necessary corrective actions and assign responsible parties and correction deadlines.



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- 2.1.5. When determined necessary by the Committee, the Committee may conduct its own investigation of accidents and/or alleged hazards to assist in establishing corrective actions.
- 2.1.6. Submit recommendations to assist Department management in the evaluation of employee safety suggestions.

3.0. INTENT:

- 3.1. The intent of the Health & Safety Committee is to provide information and act as a resource to the Department in making recommendations and findings based upon the most current information available to the fire service.

4.0. POLICY:

4.1. COMMITTEE ORGANIZATION:

- 4.1.1. MEMBERSHIP: The Health and Safety Committee shall be a standing Committee of NCFPD and comprised of the following members:

- 4.1.1.1. Operations Chief/~~Oversight~~Chairperson;
- 4.1.1.2. Training Chief ~~Officer/~~Co-Chairperson;
- 4.1.1.3. Medical Service Officer/~~Co-Chairperson~~Battalion Chief from each shift;
- ~~4.1.1.3.~~ Human Resource Specialist
- 4.1.1.4. One (1) Representative from each shift;
- ~~4.1.1.5. Labor representative;~~
- ~~4.1.1.6. Recording secretary;~~
- ~~4.1.1.7. One non suppression individual;~~
- ~~4.1.1.8.~~4.1.1.5. ~~Other interested parties as reviewed and approved by the Committee;~~
- ~~4.1.1.9.~~4.1.1.6. Additional members as assigned by the Committee for special projects.

- ~~4.1.1.9.~~4.1.1.6.1. It is the intent of the Committee to encourage participation throughout the Department. Each ~~bid~~ year, the Committee will solicit interest for Committee participation from



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Department at large. Individuals interested in serving on the Committee will be considered by the current membership with the goal of balancing consistency, involvement and fostering new interest in the Committee's work.

- 4.2. **COMMITTEE CONDUCT:** The Committee shall make joint recommendations, with a Chief Officer~~the Chairperson~~ serving as the facilitator.
- 4.3. **SUBCOMMITTEES/TASK FORCES:** Subcommittees/Task Forces may be formed from time to time for a limited duration and scope to complete a specific function. A Subcommittee may consist of one or more members, comprised from either within or outside the Committee.
- 4.3.4.4. **MEETINGS:**
- 4.3.1.4.4.1. **SCHEDULING:** Meetings shall be held at least quarterly but more frequently if required to conduct Department business.
- 4.3.2.4.4.2. **ATTENDANCE:** Committee member participation is mandatory to fulfill the goals and objectives of the Committee. Therefore, every effort should be made by constituent members to attend.
- 4.3.3.4.4.3. **OBSERVERS:** Meetings are open to District personnel, who may attend in the observational capacity.
- 4.3.4.4.4.4. **SUBCOMMITTEE/TASK FORCE MEMBERS AND GUEST SPEAKERS:** These members may be invited to attend to solicit input and receive feedback.
- 4.3.5.4.4.5. **DOCUMENTATION:** Minutes of the meeting shall be taken and circulated to NCFPD Board of Directors and to Committee members to review with Department personnel.
- 4.3.6.4.4.6. **CONFIDENTIALITY:** Because information discussed may be sensitive in nature, specific information on items of discussion may not be released to the public or to other District employees without the expressed



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permission of the Committee Chairperson. Only items which are printed in the minutes may be openly discussed.

~~4.3.7.4.4.7.~~ **ACCIDENT REVIEW:** Members of the Health & Safety Committee shall serve in the capacity of Accident Review Committee members. The Committee shall review all accidents and submit findings in accordance with NCFPD.

4.4.4.5. PROGRAM ADMINISTRATION:

~~4.4.1.4.5.1.~~ **SCOPE:** The Health & Safety Committee shall be responsible for all safety, medical, health and losts-time incident related programs. The Committee may make recommendations for any current or future Department related programs., ~~including but not limited to:~~

- ~~4.4.1.1. Wellness;~~
- ~~4.4.1.2. EMS;~~
- ~~4.4.1.3. Industrial Injury;~~
- ~~4.4.1.4. Fire Suppression;~~
- ~~4.4.1.5. Hazardous Materials;~~
- ~~4.4.1.6. Confined Space;~~
- ~~4.4.1.7. Swiftwater Rescue;~~
- ~~4.4.1.8. Employee Assistance;~~
- ~~4.4.1.9. Infection Control;~~
- ~~4.4.1.10. Personal Protective Equipment;~~
- ~~4.4.1.11. Facilities.~~

4.5.4.6. COMMITTEE RECOMMENDATIONS:

~~4.5.1.4.6.1.~~ **STANDARD:** Standard recommendations are made by following the chain of command from staff to the Board of Directors for action (if needed). Standard recommendations are submitted via the staff report.

~~4.5.2.4.6.2.~~ **EMERGENCY:** When a known immediate hazard exists or a real or perceived bonafide emergency condition is imminent, the Committee may make emergency recommendations in writing to cease, amend or augment existing practices or conditions.



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4.5.3.4.6.3. INDIVIDUAL RECOMMENDATIONS:

- 4.5.3.1.4.6.3.1. INTERNAL: Committee members may make suggestions to body of Committee for discussion.
- 4.5.3.2.4.6.3.2. EXTERNAL: Any other District employee may send written recommendations to either their immediate supervisor or directly to the Committee.

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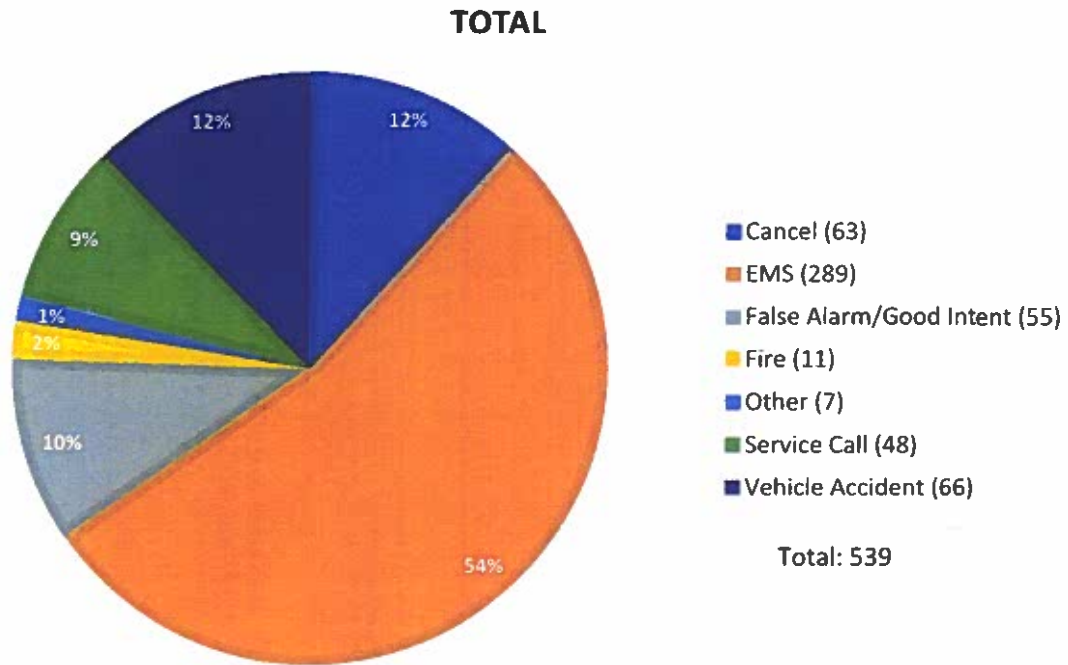
North County Fire



MONTHLY OPERATIONS
ACTIVITY REPORT:

July 2021

Call Mix



* Future reports will separate true Mechanical False Alarms VS Good Intent

Total incidents year to date:

July 2020: 3391

July 2021: 3581



Turnout Time

(Time of station notification to responding)

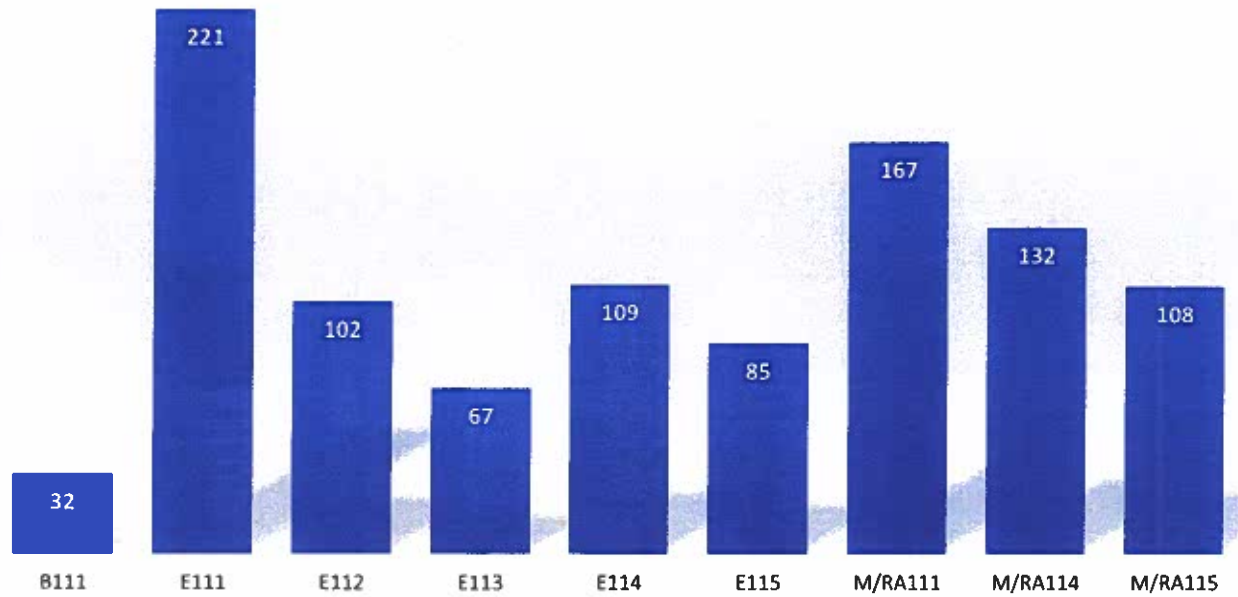
90th Percentile – Emergency Calls Only

Shift	Unit Name	July	Shift	Unit Name	July	Shift	Unit Name	July
A-SHIFT	B111	0:02:05 (8)	B-SHIFT	B111	0:01:33 (10)	C-SHIFT	B111	0:02:04 (12)
	E111	0:01:55 (22)		E111	0:02:32 (38)		E111	0:02:11 (33)
	E112	0:01:57 (12)		E112	0:02:10 (10)		E112	0:02:39 (19)
	E113	0:02:25 (10)		E113	0:02:00 (16)		E113	0:02:00 (10)
	E114	0:02:14 (14)		E114	0:02:39 (23)		E114	0:03:10 (23)
	E115	0:02:19 (8)		E115	0:02:18 (19)		E115	0:02:30 (18)
	M111	0:01:16 (16)		M111	0:01:49 (23)		M111	0:07:04 (18)
	M114	0:02:27 (17)		M114	0:02:04 (27)		M114	0:02:12 (22)
	M115	0:02:28 (7)		M115	0:02:12 (20)		M115	0:01:55 (21)
				RA115	0:01:47 (3)		RA111	0:01:35 (1)



Calls by Unit

July

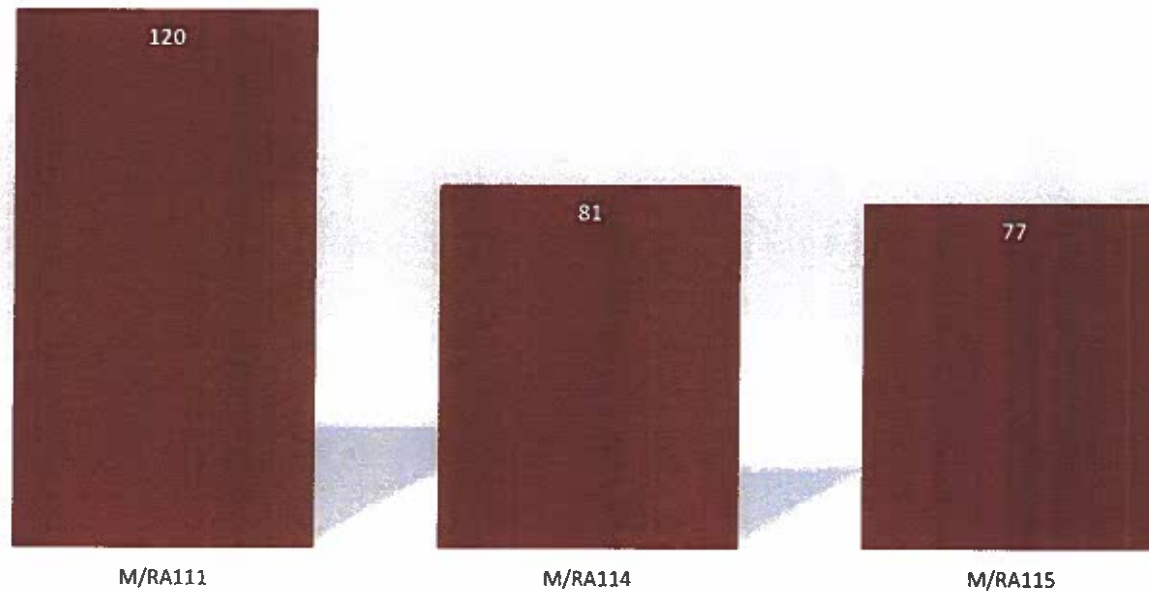


*In-jurisdiction only; includes calls that were canceled in route.



Transports

July



June 2021: 267
July 2021: 278



Total Response Times

90th Percentile – Emergency Calls Only – 1st On Scene

	Population_Density_Lbl	
Urban	Suburban	Rural
0:07:23 (129)	0:09:26 (13)	0:11:25 (19)

July 2021



Aid Received & Aid Provided

Aid Provided (incident count) by NORTH COUNTY FPD into CAL FIRE, CAMP PENDLETON, OCEANSIDE, PALA & VISTA

Home Jurisdiction	Jurisdiction	Incidents/Responses Filter 2021
NORTH COUNTY FPD	CAL FIRE	30
	CAMP PENDLETON	1
	OCEANSIDE FD	36
	PALA FD	2
	VISTA FD	13
Grand Total		82

Aid Received (times arrived) into NORTH COUNTY FPD from CAL FIRE, CAMP PENDLETON, OCEANSIDE, PALA & VISTA

Jurisdiction	Home Jurisdiction	Incidents/Responses Filter (Time Arrived) 2021
NORTH COUNTY FPD	CAL FIRE	13.00
	CAMP PENDLETON	11.00
	OCEANSIDE FD	5.00
	PALA FD	0.00
	VISTA FD	12.00
Grand Total		41.00



Ambulance Unit Hour Utilization

Ambulance utilization calculates the number of hours a unit is committed to incidents

This report is be currently being reconstructed and should be available soon



Monthly Inspection Report

July 2021

This report is be currently being reconstructed and should be available soon



Health & Safety

Injuries &
Illness

3 Injuries

Accidents

0 Vehicle



Transfer of Care

Total Offloads
(Blank)

TOC Compliance
(Blank)

90th Percentile Offload Time in Minutes
(Blank)

Median Offload Time in Minutes
(Blank)

Percent Offloads Under 30 Minutes
(Blank)

Percent Offloads Under 20 Minutes
(Blank)

San Diego County
Transfer of Care - via FirstWatch
Ambulance Operating Area Data
Use filters below to select data by Ambulance Operating Area, Month, and Year

Ambulance Operating Area

SD COUNTY	AMR Float Units
Barona	Carlsbad
Chula Vista	Coronado
CSA 17	CSA 68
El Cajon	Escondido
GHD Zone 1	Inland North
Inland South	National City
North County FPD	Oceanside
Poway	Ramona
San Diego	San Marcos
Sycuan	United Service Area
Viejas	Vista

Month

January	February	March
April	May	June
July	August	September
October	November	December

Year

2018	2019	2020	2021
------	------	------	------

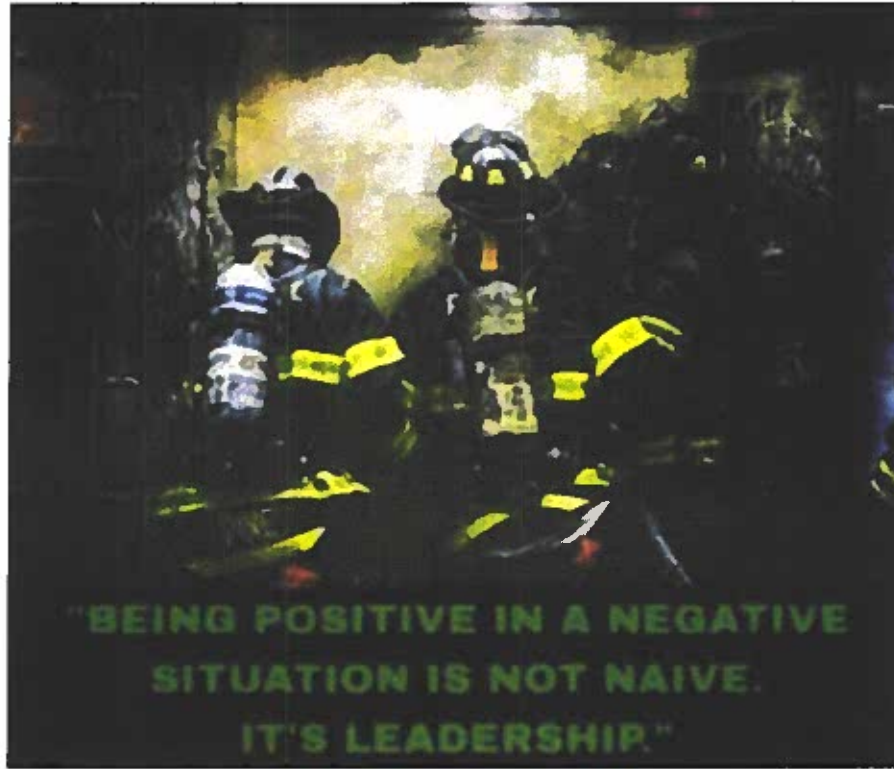
Ambulance Operating Area Ranking - TOC Compliance
(Blank)

TOC Compliance

*Data not available from CoSD at this time



Leadership





**NORTH COUNTY FIRE
PROTECTION DISTRICT
PROFESSIONAL SERVICES**

TO: BOARD OF DIRECTORS
FROM: D/C MACMILLAN AND CHIEF McREYNOLDS
DATE: AUGUST 24, 2021
SUBJECT: SURPLUS EQUIPMENT

ACTION AGENDA

RECOMMENDATION:

Staff recommends that the Board approves the surplus of electronic equipment that is no longer operable or useful to the District including:

E-waste:

- Twenty (20) Dell Computers with security systems no longer supported
- Sixteen (16) Dell monitors in various state of disrepair
- Two (2) used Dell Toughbooks
- Three (3) used Dell Laptops
- One (1) used Television
- One (1) used Projector

Donation to learning institution or disadvantaged agency TBD:

- Fifteen (15) Automatic External Defibrillators

BACKGROUND:

The District periodically evaluates used inventory for surplus per NCFPD Policy Section 217.04 *Disposal of Surplus Property*. After conducting an evaluation of used equipment in storage, it has been determined that we have equipment that should be deemed surplus.

DISCUSSION:

We have identified twenty (20) Dell Windows 7 computers out of service due to Microsoft no longer providing extended security updates. As these computers cannot be provided with adequate security through Microsoft, they cannot fulfill the District's Mission and are considered appropriate for disposal through an approved E-waste recycle provider. We have also identified Sixteen (16) used Dell Monitors, two (2) used Dell Toughbook's, three (3) used Dell Laptops, one (1) used TV and one (1) used Projector, all of which are in a

SURPLUS EQUIPMENT

AUGUST 24, 2021

PAGE 2 OF 2

state of disrepair and also should also be disposed of through an approved E-Waste recycle provider.

Lastly, the District has fifteen (15) Automatic External Defibrillators (AED) that have exceeded their reliability (recommended 5 to 8-year useful life). Staff would like to donate these units to a learning institution or a disadvantaged agency. If unable to find an institution or agency for donation, the AED's will be disposed of through a medically approved E-waste recycle provider.

FISCAL ANALYSIS:

It is anticipated that the E-waste recycling will cost between \$60.00-\$200.00. The donation of the AED's would have no cost to the District.

SUMMARY:

By approving this equipment for surplus, we are freeing up valuable storage space in our dedicated storage areas. Staff will continually evaluate used and non-functional equipment for resale value and surplus potential.



NORTH COUNTY FIRE PROTECTION DISTRICT

PROFESSIONAL SERVICES

To: BOARD OF DIRECTORS
From: DIVISION CHIEF MACMILLAN, HR SPECIALIST GOSS AND CHIEF McREYNOLDS
Date: AUGUST 24, 2021
Subject: DESTRUCTION OF RECORDS

CONSENT AGENDA

RECOMMENDATION:

Staff recommends that the Board approve the destruction of District records in accordance with District *Records and Reports Policy*, Section 224.04.

BACKGROUND:

Each year, the District Custodian of Records identifies those records in storage that have met their file expiration date. A list of record files is then sent to the Board for approval.

DISCUSSION:

All records have been recently identified and inventoried. Below are the number of boxes and record type for destruction on or after July 1st, 2021:

- 5 Payroll receipts/posting records
- 1 Payroll taxes
- 2 Financial records
- 29 Accounts Payable
- 3 Workers Compensation
- 18 Investigations
- 1 Record Requests, Requests for Proposals
- 1 Contracts

FISCAL ANALYSIS:

We are currently researching vendors to provide the record destruction service. The cost is not estimated to exceed \$500.00.

SUMMARY:

Staff recommends approving the destruction of records as reported.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF/CEO KEITH McREYNOLDS
DATE: AUGUST 24, 2021
SUBJECT: STRATEGIC PLAN AWARD

ACTION AGENDA

RECOMMENDATION:

1. Award the contract for the Long-Range Master and Strategic Plan to *Matrix Consulting Group*.
2. Authorize the Fire Chief to execute the necessary contractual documents, subject to review and approval by District legal counsel.

BACKGROUND:

In June of 2021, the Board approved that Staff identify a firm to conduct a Long-Range Master and Strategic Plan. As a result of the Request for Proposal (RFP) process, four (4) proposals were received by the deadline of July 23rd, 2021 @1600.

DISCUSSION:

A thorough analysis of the proposals was conducted by Senior Staff to ensure that each proposal received included a scope of work consistent with what the Board approved. As a result of the analysis, it was determined that *Matrix Consulting Group* was the lowest, most responsible bidder.

With Board approval, the Fire Chief will execute the necessary contractual documents so that the long-range master and strategic planning process can begin.

FISCAL ANALYSIS:

The *Matrix Consulting Group* will develop the Long-Range Master and Strategic Plan for the North County Fire Protection District (NCFPD) at a not-to-exceed cost of \$72,000 including all fees and expenses, as described in the cost proposal.

Long Term Master and Strategic Plan Project

August 24, 2021

Page 2 of 2

SUMMARY:

The *Matrix Consulting Group* is comprised of highly experienced management consultants who specialize in the analysis of fire and emergency services. They are one of the leading industry consulting firms in the country having conducted fire studies on over 350 communities in California and across the country, which includes Huntington Beach, Napa and Sacramento, California.

They are a California based firm headquartered in the San Francisco Bay area with a satellite office in Southern California. Staff believes that the *Matrix Consulting Group* will provide the expertise necessary to produce a Long-Range and Strategic Plan that will provide direction and guidance for District decision making and governance for years to come.



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: FEBRUARY 12, 2019
SUBJECT: APPROVE SCHEDULE AND SET HEARINGS FOR CENSUS UPDATE TO DISTRICT-BASED ELECTIONS

ACTION AGENDA

RECOMMENDATION: To adopt the enclosed schedule of District-Based Elections pursuant to the 2020 census, Set Public Hearings, dates and times certain as noted herein.

BACKGROUND: At the January 22, 2019 Board meeting, the District adopted the Embracement Resolution 2019-01, determining to move toward adoption of a District-based election process. This process was completed with implementation of the District based-based elections in May of 2019.

After each census year, the District is required to re-examine the Districts based on newly released census information. This process includes holding at least two additional public hearings over a period of no more than 45 days to gather public input on the draft map(s) and the proposed sequence of elections, if applicable. The first version of the draft map(s) must be published at least 7 days before consideration at any further public hearings. If a draft map is revised at or following a public hearing, it must be published and made available to the public for at least 7 days before adoption by the Board. At this time, the process must be completed no later than November 1, 2021.

DISCUSSION:

Although release of the census information was required to be published earlier in the year, the information was only released August 12, 2021. There is pending emergency legislation to extend the November 1st deadline to April 17, 2022, however, it has not been approved at this time. In order to meet the November 1st deadline, Staff recommends approval of the attached timeline for proceeding with the evaluation of the election Districts. Should the emergency measure be passed, the hearing timeline could be adjusted to a more relaxed schedule at a future meeting, if required.

FISCAL ANALYSIS: Provided that the District is able to stick to the aforementioned schedule there should be not costs incurred beyond publication and Staff time dedicated to facilitating this process.

SUMMARY: The District can successfully complete the transition to District-based elections with requisite public input with the aforementioned schedule.



NORTH COUNTY FIRE PROTECTION DISTRICT

APPROVED SCHEDULE FOR RE-DISTRICTING HEARINGS

Reconsideration of Districts for 2020 Census Update *Approved:*

ACTION	COMMENTS	HEARING SCHEDULE
SET HEARING SCHEDULE FOR RECONSIDERATION AFTER CENSUS	Set Hearing Dates	August 24, 2021 (Regular Board Meeting)
DRAFT MAP RELEASE: First Release of Draft Map	Timing: 7 days prior to 1 st hearing review	September 14, 2021
FIRST MAP REVIEW HEARING: First Public Hearing	First of two hearings to review and take public comment on map	September 21, 2021 (Regular Board Meeting) 4:00 p.m.
PROPOSED FINAL MAP RELEASE: Release of Proposed Final Map	Timing: 7 days prior to 2 nd hearing review	October 19, 2021
FINAL MAP HEARING: Second Public Hearing	Second hearing to discuss and take public comment on final map. Board to make map selection & adoption of resolution.	October 26, 2021 (Regular Board Meeting) 4:00 p.m.
BOUNDARY MAPS & DISTRICT MAPS USING 2020 CENSUS DATA	Changes sent to Registrar of Voters as soon as accomplished.	Same
DISTRICT-BASED ELECTION ON NEW MAPS		November 2022

Approved by Board of Directors

Loren Stephen-Porter,
Board Secretary 2021



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: AUGUST 24, 2021
SUBJECT: STANDING AND RECURRING BOARD REPORTS

DISCUSSION AGENDA

BACKGROUND:

The NCFPD Board of Directors (BOD) periodically reviews the various monthly, quarterly and annual reports that are included in the monthly Board package. The goal of the review is to evaluate report value and relevancy. The last review was conducted at the January 26, 2016 Board meeting.

DISCUSSION:

The BOD currently receives standing and recurring reports on the following topics, in the following cycle:

	MONTHLY REPORTS:
•	Legal Counsel Report — District Counsel
•	Finance Report — Finance
•	Operations Statistical Report — Operations
	QUARTERLY REPORTS (JANUARY/APRIL/JULY/OCTOBER):
•	Employee Recognition Selection — Board Secretary
•	Overtime Report — Finance
•	Satisfaction Survey — Operations
	ANNUAL REPORTS:
•	Audit Report — Finance — December
•	Cost Recovery Report — Finance — April
•	Facilities Report — Professional Services — October
•	Fire Prevention Report — FP — January
•	Maintenance Report — Operations — June
•	Preliminary Budget — Finance — May
•	Strategic Direction Report — Fire Chief — February
•	Training Report — Professional Services — July

Discussion on Standing/Recurring Board Reports

August 24, 2021

Page 2 of 2

While there is informational value contained in each of the existing reports, many of the reports were requested years ago because of an initiative or governing change that is now well-established practice. Some of the information in the existing reports can now be found in other reports and other information exists in various databases which can be recalled at any time.

FISCAL ANALYSIS:

Potential savings in Staff time by creating combined report efficiency.

SUMMARY:

Staff submits the aforementioned report schedule to the Board for discussion and recommendations for continuation and/or modification.

DISCUSSION:

1. Discuss which reports contain information that is currently included in other reports.
2. What information does the Board find valuable or helpful in making decisions?
3. Which reports could be combined, modified or deleted?



**NORTH COUNTY FIRE
PROTECTION DISTRICT**
FINANCE DIVISION

TO: BOARD OF DIRECTORS
FROM: FINANCE MGR. JUUL AND CHIEF MCREYNOLDS
DATE: AUGUST 24, 2021
SUBJECT: DISCUSSION ON FINAL BUDGET

DISCUSSION AGENDA

BACKGROUND:

Each year the District is required to adopt the Final Budget by October 1st. This review will give the Board an opportunity to discuss as a group the proposed budget for FY 21/22.

DISCUSSION:

The Budget as presented is balanced for the FY 21/22. It captures the revenue and expenses for next Fiscal Year and references the past year to allow the Board of Directors to see year over year changes. The FY 21/22 budget will fund District Operations and Maintenance, Personnel, scheduled Capital Improvement Projects (facilities, apparatus, and equipment), Board Administration, Administration, Community Risk Reduction, Emergency Medical Services, Communications, Fleet Services, Training and fund Reserves.

FISCAL ANALYSIS:

District Staff has created a balanced budget for the FY 21/22 with projected total revenue of \$23,111,866.

SUMMARY:

The attached documents provide a visual aid for the proposed FY 21/22 final budget. Staff will hear all recommendations from the Board of Directors during the review and adjust as needed.

DISCUSSION QUESTIONS:

1. Does the Board have any questions regarding proposed FY 21/22 budget?
2. Would the Board like to provide Staff with any additional guidance in preparation for adopting a Final Budget next month?

NORTH COUNTY FIRE PROTECTION DISTRICT

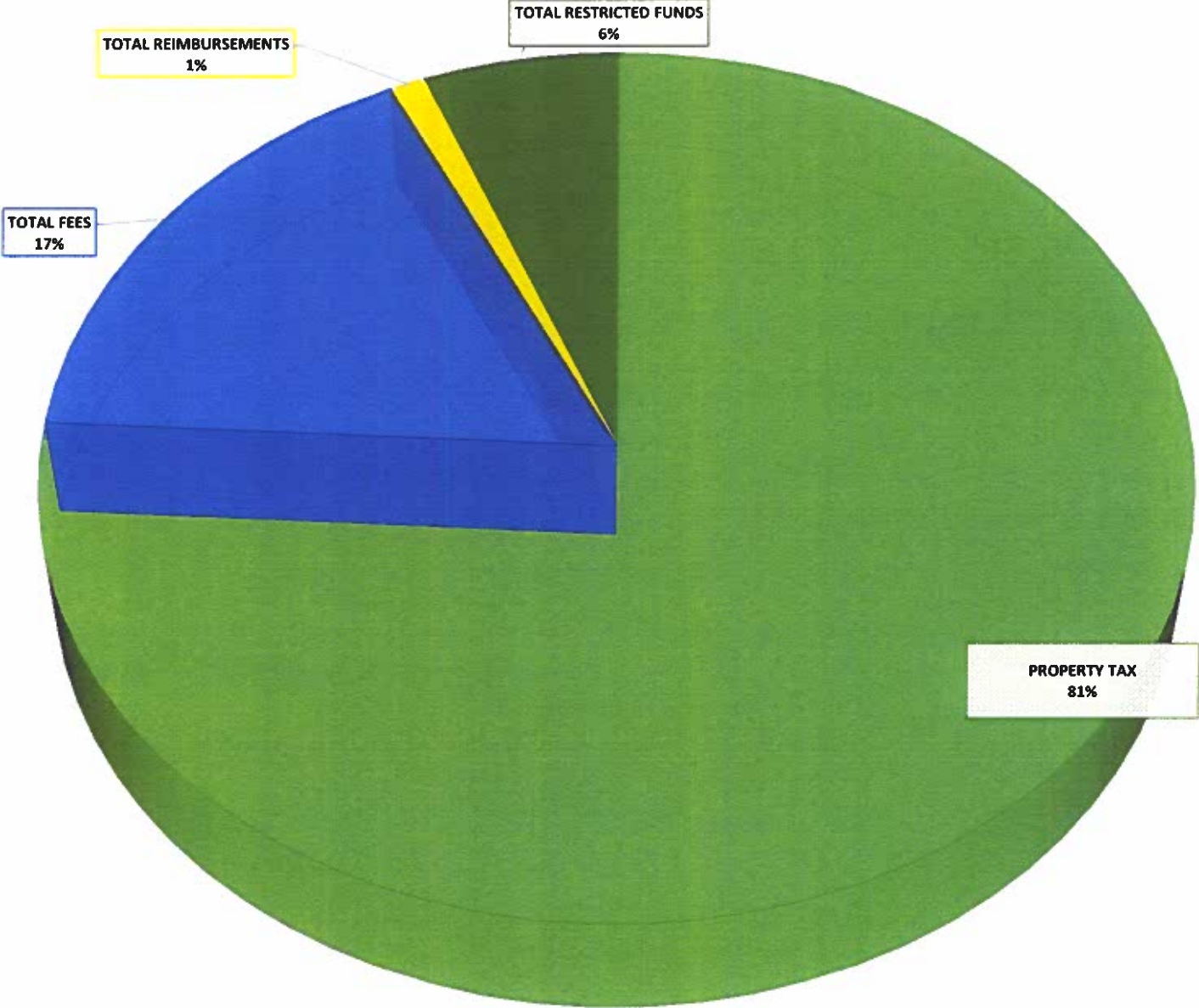


FINAL BUDGET FY 21/22

REVENUE

Funding Source	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
Property Tax	16,233,697	16,444,427	17,155,125	17,069,982	836,285	3.8% increase over final
Property Tax RBW Division	310,626	332,608	346,725	344,250	33,624	3.5% increase over final
Ambulance Fees	2,300,000	3,092,805	3,100,000	3,100,000	800,000	Amb. Net Rev/First responder/Amer Capt.
Prevention Fees	185,000	186,448	250,000	250,000	65,000	
Tower Lease Agreements	110,000	78,396	84,213	91,045	(18,955)	
Other Revenue Sources	50,000	43,294	40,000	40,000	(10,000)	
Interest	60,000	39,232	50,000	50,000	(10,000)	
Weed Abatement/Mowing Reimbursement	-	-	-	-	0	
Cost Recovery	80,000	49,400	50,000	50,000	(30,000)	
Fallbrook Regional Health District	92,000	103,935	93,000	93,000	1,000	50% Salaries
Community Facilities District (CFD)	116,942	71,588	165,682	165,682	48,740	
Annexation Fees	-	-	-	-	0	
TOTAL FEES	2,993,942	3,665,098	3,839,727	3,839,727	845,785	
Strike Team Reimb - OES	180,154	844,722	242,222	198,126	17,972	Unreimbursed expenditures
Other Reimbursements	100,000	339,059	100,000	40,782	(59,218)	
GEMT - State Supplement	90,000	-	-	-	(90,000)	
TOTAL REIMBURSEMENTS	370,154	1,183,781	342,222	238,908	(131,246)	
TOTAL GENERAL FUND REVENUE	19,908,419	21,625,914	21,683,799	21,492,866	1,584,447	
Donations & Grants	64,246	108,448	150,000	1,050,000	985,754	Amb - Healthcare/SHSGP/UASI, \$900k from State (Sta. 3/4)
Mitigation Fees & Interest (Fallbrook)	300,000	384,823	310,000	310,000	10,000	
Mitigation Fees & Interest (Rainbow)	-	-	-	-	-	
TOTAL RESTRICTED FUNDS	364,246	493,271	460,000	1,360,000	995,754	
GRAND TOTAL REVENUE	20,272,665	22,119,185	22,143,799	22,852,866	2,580,201	
Transfer from Reserves	468,000	-	1,159,000	259,000	(209,000)	Sta.3/4 (\$25,000) + \$234,000 (Unused Capital 20/21 vehicles)
Sale of Sta. 3/Tower lease	-	1,148,716	-	-	-	
GRAND TOTAL ALL SOURCES	20,740,665	22,119,185	23,302,799	23,111,866	2,371,201	

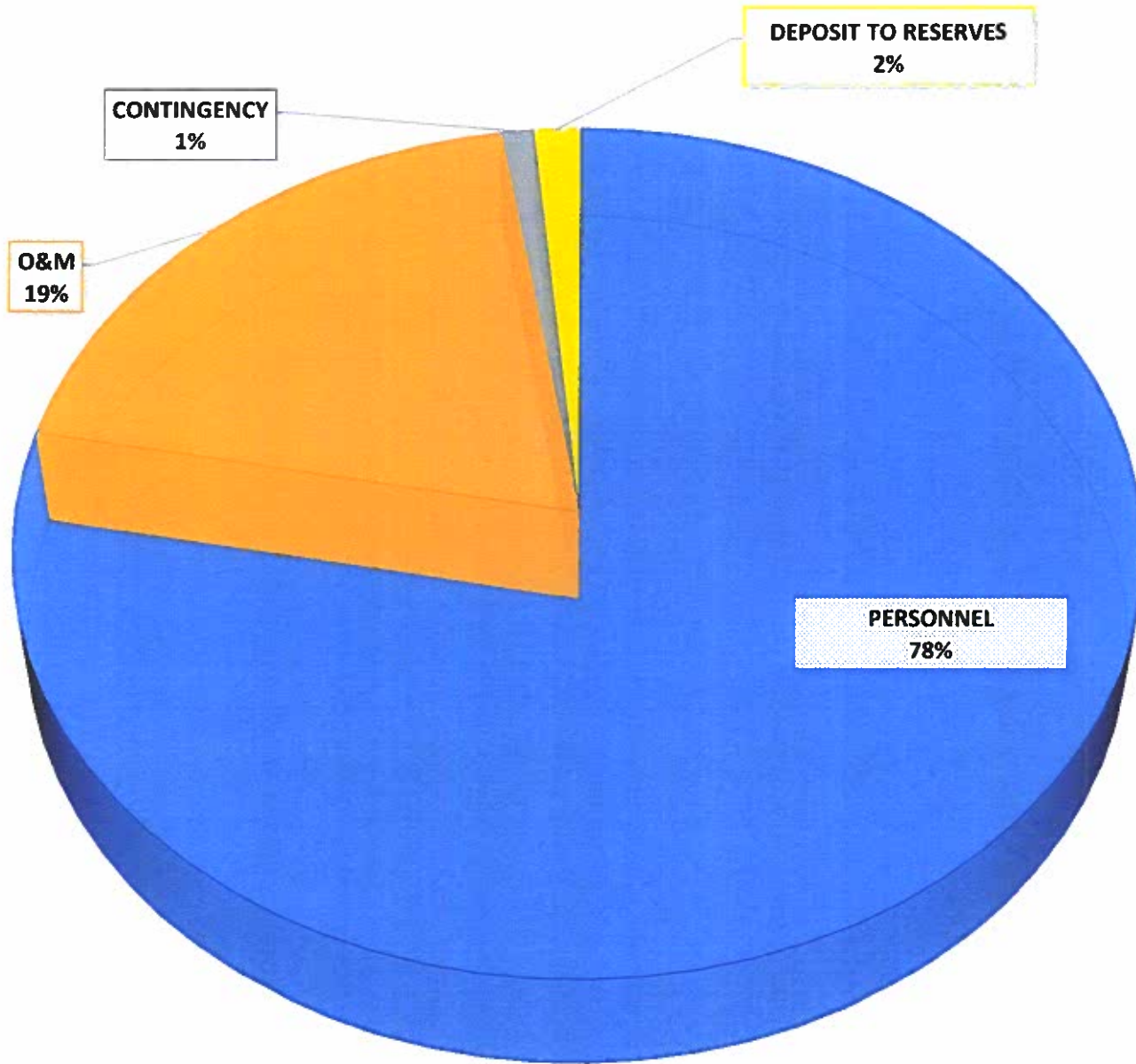
REVENUE



EXPENSE SUMMARY

Account	Description	FY 20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
Personnel							
	Salaries	7,187,126	6,630,029	7,733,927	7,656,186	469,060	
	Overtime	1,094,299	2,354,200	1,497,000	1,470,663	376,364	Strike Team FY20/21 (reimburseable)
	Other Pay	1,001,156	923,637	1,039,400	1,043,900	42,744	
	Benefits	5,218,593	4,924,763	5,409,021	5,112,425	(106,169)	
	Workers Comp.	760,000	689,242	700,000	700,000	(60,000)	
TOTAL		15,261,174	15,521,871	16,379,348	15,983,173	721,999	
O & M							
Board Administration	101	464,900	432,850	566,000	516,000	51,100	
Administration	102	679,303	516,792	789,700	1,090,162	410,859	
Community Risk Reduction	103	62,400	54,436	67,400	72,400	10,000	
Operations	104	457,102	357,495	586,155	576,155	119,053	
Emergency Medical	105	460,202	402,933	519,385	528,385	68,183	
Explorers	106	-	-	-	2,000	2,000	
Communications	107	620,004	578,189	664,800	665,800	45,796	
Fleet Maintenance	108	355,905	279,216	398,580	398,580	42,675	
Training	109	83,265	55,041	78,000	78,000	(5,265)	
TOTAL		3,183,081	2,676,952	3,670,020	3,927,482	744,401	
Contingency		221,953		235,970	206,582	(15,371)	
Deposit to Reserves		300,000	1,297,716	350,000	300,000	-	Sale of Sta 3/Tower lease
Facilities				1,294,390	1,294,390	1,294,390	
CIP				1,396,239	1,400,239	1,400,239	
TOTAL		521,953	1,297,716	3,276,599	3,201,211	2,679,258	
TOTAL GENERAL FUND		18,966,208	19,496,539	23,325,967	23,111,866	4,145,658	

EXPENSE SUMMARY



BALANCE

Account	Description	FY 20/21 Budget	YTD 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Notes
Revenue						
	Property Tax	16,544,323	16,777,035	17,501,850	17,414,232	
	Fees	2,993,942	3,665,098	3,832,895	3,839,727	
	Reimbursements	370,154	1,183,781	342,222	238,908	
	Restricted Funds	364,246	493,271	460,000	1,360,000	
	Transfer from Reserves	468,000	0	1,159,000	259,000	Sta. 3 modular/Sta. 4 Engineering
	Grand Total	20,740,665	22,119,185	23,295,967	23,111,866	
Expenses						
	Personnel	15,521,871	15,521,871	16,379,348	15,983,173	
	O&M	2,676,952	2,676,952	3,670,020	3,927,482	
	Contingency	0	0	235,970	206,582	Small reserve for the unexpected
	Deposit to Reserves	1,297,716	1,297,716	350,000	300,000	Sale of Sta. 3 /Tower
	Facilities	369,241	369,241	1,294,390	1,294,390	
	Capital Improvement Plan	841,694	638,495	1,366,239	1,400,239	
	Grand Total	20,707,474	20,504,275	23,295,967	23,111,866	

PERSONNEL

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
SAFETY			SALARIES					
102	5010-01-003	CEO/Fire Chief	194,000	181,209	185,000	185,000	(9,000)	
102	5010-01-004	Deputy Fire Chief	86,636	88,540	167,496	171,209	84,573	
103	5010-01-008	Fire Marshal	125,148	115,734	144,172	147,368	22,220	
105	5010-01-009	Division Chief	161,183	150,556	155,810	159,264	(1,919)	
104	5010-01-010	Battalion Chiefs	414,831	383,983	407,686	423,555	8,724	
104	5010-01-011	Captains/Captain Medics	1,632,551	1,507,664	1,692,694	1,688,555	56,004	
104	5010-01-012	Engineers/Engineer Medics	1,440,365	1,345,640	1,488,905	1,495,530	55,165	
104	5010-01-013	Firefighters/FF Medics	1,204,538	1,097,062	1,441,174	1,344,584	140,046	
TOTAL SAFETY			5,259,252	4,870,388	5,682,937	5,615,065	355,813	
MISC. (Non-Safety)								
102	5010-01-005	Executive Assistant	103,749	96,908	118,784	121,418	17,669	
102	5010-01-009	Finance Manager	105,000	90,331	125,464	128,245	23,245	
102	5010-01-007	Human Resources Specialist	87,833	74,079	92,292	94,338	6,505	
102	5010-01-010	Accounting and Payroll Technician	48,000	33,577	55,642	56,334	8,334	
103	5010-01-022	Fire Protection Specialist	156,942	143,370	164,911	164,862	7,920	
108	5010-01-018	Fleet Supervisor	99,666	99,049	101,161	103,404	3,738	
102	5010-01-025	Administrative/IT Specialist	85,755	78,943	96,179	98,311	12,556	
108	5010-01-029	Mechanic	76,506	73,089	90,597	93,064	16,558	Added 2 pay periods
105	5010-01	MSO	108,475	108,475	112,855	115,356	6,881	
102	5010-01-008	Front/Social	34,505	28,629	40,000	41,500	6,995	
TOTAL NON-SAFETY			906,431	826,450	997,885	1,016,832	110,401	
SAFER								
104	5010-01-015	SAFER II	28,242	28,242		-	(28,242)	Closed FY20/21
TOTAL SAFER			28,242	28,242	0	0	(28,242)	
SINGLE ROLE								
106	5010-03	Single Role - EMT	289,536	273,779	309,504	309,504	19,968	Addition of (3) FT EMTs
106	5010-04	Single Role - Medic	698,880	627,563	738,816	710,000	11,120	FLSA included
TOTAL SR			988,416	901,342	1,048,320	1,019,504	31,088	
PART-TIME								
103	5010-01-023	PT Fire Protection Specialist						
103	5010-24	Hydrant Maint.						
103	5010-01-016	Plan Checker						
104	5010-01-016	Courier	4,785	3,607	4,785	4,785	-	
TOTAL PART TIME			4,785	3,607	4,785	4,785	0	
TOTAL PERSONNEL			7,187,126	6,630,029	7,733,927	7,656,186	469,060	

PERSONNEL

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
OVERTIME								
102	5010-06	Overtime/Admin	8,000	2,970	8,000	8,300	300	
103	5010-06	Overtime/Admin	2,300	5,250	2,300	2,386	86	
103	5010-08	CERT	750	-	750	778	28	
103	5010-07	Overtime/Fire & Arson	-	-	3,000	3,113	3,113	
103	5230-40	Community Outreach			-	10,375		
104	5010-02	FLSA 56 Hour Adjustment	127,249	103,176	133,150	138,143	10,894	
104	5010-03	Overtime Promotional Testing	20,000	22,269	20,000	20,750	750	
104	5010-04	Association Leave	11,000	1,254	11,000	11,413	413	
104	5010-05	Overtime/Ambulance Callback	2,000	3,775	5,000	5,188	3,188	
104	5010-06	Lead Medic	10,000	4,986	2,000	2,075	(7,925)	
104	5010-20	Mentor Pay			6,000	10,375	10,375	
104	5010-07	Overtime/Other	10,000	6,001	10,000	10,375	375	
104	5010-21	Safety Admin Leave			25,000	25,938	25,938	
104	5010-09	Overtime/Replacement	500,000	646,996	710,000	650,000	150,000	
104	5010-12	Orientation/Mentorship	-	-	8,300	8,611	8,611	2 FF
104	5010-17	Vacancy	30,000	151,173	30,000	31,125	1,125	FF - LTD
104	5010-09-001	Admin	30,500	67,814	85,000	88,188	57,688	
104	5010-11	Workers Comp	50,000	85,764	100,000	103,750	53,750	
104	5010-10	Overtime/Strike Team	-	1,043,620	-	-	-	
104	5010-15	Overtime/Fire Callback	20,000	36,075	50,000	41,500	21,500	
104	5125-00	Mapping	-	2,656	2,000	2,075	2,075	
105	5010-06	Overtime/Admin/Other	1,000	49	2,500	2,594	1,594	
105	5010-08	Ambulance Call back	10,000	237	2,000	2,075	(7,925)	
105	5010-03	Overtime/Full Time Coverage	20,000	13,934	20,000	20,750	750	
105	5010-04	Testing	14,000	11,436	15,000	15,563	1,563	
105	5010-05	SR New Hire (Mentorship)	50,000	45,667	61,000	63,288	13,288	
105	5010-09	SR New Hire (Mentorship) FT	60,000	29,171	60,000	62,250	2,250	
105	5010-16	Single Role SL/AL	75,000	34,145	75,000	77,813	2,813	
106	5010-14	Overtime/Admin-Explorers	10,000	485	10,000	10,375	375	
107	5010-06	Communication - Overtime	1,500	1,573	1,500	1,556	56	
108	5010-06	Overtime/Admin	1,000	2,742	3,500	3,631	2,631	
109	5010-07	Overtime/Training	30,000	30,982	35,000	36,313	6,313	
TOTAL			1,094,299	2,354,200	1,497,000	1,470,663	365,989	

PERSONNEL

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
OTHER PAY								
102	5030-45	Total Medicare Tax	120,081	133,444	140,000	140,000	19,919	
102	5030-08	Total Social Security	7,500	8,311	7,500	7,500	-	
102	5030-09	FSA	1,500	1,326	1,500	1,500	-	
102	5010-16	A/L & S/L Reimbursement	607,486	538,243	610,000	610,000	2,514	
104	5010-16	Holiday Time Adjustment	213,289	196,929	225,000	225,000	11,711	
102	5050-00	Total Uniforms	41,300	39,225	43,400	47,900	6,600	
105	5050-00	SR Uniforms	10,000	6,159	12,000	12,000	2,000	
TOTAL			1,001,156	923,637	1,039,400	1,043,900	42,744	
BENEFITS								
102	5020-00	Retirement (Misc. - Classic)	82,033	58,875	85,049	70,071	(11,962)	
102	5020-00-001	PEPRA Retirement (Misc.)	38,546	34,275	49,210	42,392	3,846	
102	5020-00-102	Classic UAL (Misc.)	354,514	354,514	387,497	374,607	20,093	
102	5020-00-103	PEPRA UAL (Misc.)	1,522	1,522	2,053	1,985	463	
104	5020-00	Retirement (Safety - Classic)	1,192,577	1,192,809	1,198,720	1,144,169	(48,408)	
104	5020-00-001	PEPRA (Safety - PEPRA)	98,409	92,906	118,852	146,271	47,862	
104	5020-00-003	SAFER II Retirement	11,978	6,672	-	-	(11,978)	
104	5020-00-102	Classic UAL (Safety)	296,765	296,765	442,258	427,547	130,782	
104	5020-00-103	PEPRA UAL Safety	3,577	3,577	6,112	5,909	2,332	
104	5020-00-104	Pension Obligation Bond	1,406,016	1,406,016	1,301,425	1,301,425	(104,591)	
105	5020-00	Retirement	77,828	51,614	81,035	81,035	3,207	
102	5030-40	Flexible Plan Insurance	1,592,200	1,365,021	1,671,810	1,448,014	(144,186)	Down 4.13%
102	5030-41	Flexible Plan Insurance-Retirees	62,628	60,197	65,000	69,000	6,372	Increase of \$6 to \$149/person (2022)
TOTAL			5,218,593	4,924,763	5,409,021	5,112,425	(106,169)	
WORKERS COMPENSATION								
102	5100-42	Worker's Compensation	760,000	689,242	700,000	700,000	(60,000)	Potential large payout

FACILITIES CIP

Category	Line Item	FY 20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
Facilities							
	Bond - Station 5	235,508	235,508	235,657	235,657	149	12 additional years
	Note - Station 5	-	-	-	-	-	Paid off
	Administration Building	85,751	85,751	85,751	85,751	-	9 additional years
	Solar Loan I	35,407	35,407	35,407	35,407	-	8 additional years
	Solar Loan II	12,575	12,575	12,575	12,575	-	14 additional years
	Rainbow Station	400,000	-	425,000	425,000	25,000	New Modular
	Sta. 4	-	-	500,000	500,000	500,000	Engineering
TOTAL		769,241	369,241	1,294,390	1,294,390	525,149	
Apparatus							
	Ambulance I	45,661	45,661	-	-	(45,661)	
	Ambulance II	45,742	45,742	45,742	45,742	-	Paid off this year
	Ambulance Remount	50,794	50,794	-	-	(50,794)	
	Ambulance Remount (new)			110,000	110,000	110,000	Health District cost share
	Type I Engines (2)	133,980	133,980	133,980	133,980	-	Large Pay off in one
	Brush Engine			400,000	400,000	400,000	
	Staff Vehicles	200,000	50,519	401,000	470,000	270,000	Shop Truck/Staff/Carry Over
TOTAL		476,177	326,696	1,090,722	1,159,722	683,545	
Equipment							
	EKG	60,666	60,666	60,666	60,666	-	One additional year
	800 Radios	151,851	151,851	151,851	151,851	-	Paid off this year
	Holmatro	45,000		-		(45,000)	Covered by NRP
	Extractor	8,000	7,996	-		(8,000)	
	Fleet Maint. Hose Reel	20,000	15,446	-		(20,000)	
	CPR Compression device	40,000	28,300	-		(40,000)	CARES grant
	AED's	-	-	28,000	28,000	28,000	
	Vehicle Lift	40,000	47,540	-		(40,000)	
	Station Generator			35,000		35,000	
TOTAL		365,517	311,799	275,517	240,517	(90,000)	
Total Facilities and CIP		1,610,935	1,007,736	2,660,629	2,694,629	1,118,694	

DEPARTMENT 101- BOARD ADMINISTRATION

Dept	Account	Line Item	FY 20/21 Budget	YTD thru 06/30/2021	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
101	5010-14	Board Members	7,500	6,600	7,500	7,500	-	
101	5043-00	Elections	25,000	6,000	-	-	(25,000)	
101	5150-00	Memberships/Subscriptions	7,900	9,859	10,000	10,000	2,100	
101	5170-72	Office Supplies	2,000	578	2,000	2,000	-	
101	5180-83	Legal Fees	60,000	101,094	150,000	100,000	40,000	
101	5180-84	Negotiations/Labor	15,000	22,185	15,000	15,000	-	
101	5190-00	Advertising/Notices	4,000	1,388	8,000	8,000	4,000	
101	5230-30	Employee Recognition	5,000	1,349	5,000	5,000	-	
101	5230-31	Meetings/Travel	9,000	-	5,000	5,000	(4,000)	
101	5230-32	Community Relations	5,000	1,893	5,000	5,000	-	
101	5230-38	Professional Development	2,500	2,600	7,500	7,500	5,000	
101	5340-00	Refunds and Interest	121,000	90,595	140,000	140,000	19,000	
101	5170-70	County Admin Costs	190,000	178,106	200,000	200,000	10,000	Moved from 102 Admin
101	5340-01	LAFCO Assessment Fee	11,000	10,604	11,000	11,000	-	
TOTAL			464,900	432,850	566,000	516,000	51,100	

DEPARTMENT 102 - ADMINISTRATION

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/2021	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
102	5100-43	Unemployment Insurance	1,500	6,573	10,000	10,000	8,500	Currently disputing outstanding claims
102	5130-66	Structures & Grounds	175,000	143,549	200,000	320,000	145,000	Admin upgrades
102	5130-68	Facility Expenses	25,000	18,917	25,000	25,000	-	
102	5140-01	Personnel/JPA Academy	3,000	-	3,000	3,000	-	
102	5145-00	Personnel Recruitment	7,000	3,964	7,000	7,000	-	
102	5150-00	Memberships/Subscriptions	4,500	6,599	6,000	6,000	1,500	
102	5170-71	Bank Fees	500	278	500	500	-	
102	5170-72	Office Supplies	7,500	4,539	7,500	7,500	-	
102	5170-73	Postage	5,000	3,164	5,000	5,000	-	
102	5170-74	Printing	4,500	2,890	4,500	4,500	-	
102	5180-81	Auditors	18,000	14,000	14,000	14,000	(4,000)	
102	5180-82	Professional Services	76,000	55,964	150,000	125,462	49,462	Master/Strategic plans
102	5180-83	Computer Support	140,000	55,291	125,600	125,600	(14,400)	
102	5180-85	Computer Hardware/Software	30,000	57,561	30,000	230,000	200,000	Financial software
102	5200-00	Rents and Leases/Equipment	10,000	7,601	10,000	10,000	-	
102	5221-01	Office Furniture/Supplies	5,000	1,323	5,000	10,000	5,000	
102	5230-19	Trauma Interventions Program	7,300	7,257	7,300	7,300	-	
102	5230-30	Employee Recognition	3,500	1,031	3,500	3,500	-	
102	5230-37	Physicals/Wellness Program	35,000	14,230	35,000	35,000	-	
102	5230-38	Professional Development	7,500	2,123	7,500	7,500	-	
102	5230-39	Employee Asst Program	7,000	12,518	8,000	8,000	1,000	
102	5230-41	Meetings and Misc. Expenses	5,000	306	4,500	4,500	(500)	
102	5230-49	PERS Medical Admin Fees	9,871	3,462	9,300	9,300	(571)	
102	5230-50	Post-Retirement Admin Fee	3,982	4,275	4,500	4,500	518	
102	5260-23	Water	28,000	23,334	28,000	28,000	-	
102	5260-24	Sewer	12,650	15,963	17,000	17,000	4,350	
102	5260-25	Trash	12,000	10,639	12,000	12,000	-	
102	5260-26	Gas & Electric	35,000	39,440	50,000	50,000	15,000	
TOTAL			679,303	516,792	789,700	1,090,162	410,859	

DEPARTMENT 103 - COMMUNITY RISK REDUCTION

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
103	5150-00	Memberships/Subscriptions	4,100	1,042	4,100	4,100	-	Weed Abatement/Inspection software support
103	5230-30	Fire Safety Council	1,900		1,900	1,900	-	
103	5230-31	CERT Program	1,900		1,900	1,900	-	
103	5230-32	Materials/Public Education	22,000	10,142	17,000	17,000	(5,000)	
103	5230-34	Required Weed Abatement	30,000	41,312	35,000	35,000	5,000	
103	5230-35	Investigative Supplies	1,000	1,101	1,000	1,000	-	
103	5230-36	Arson Investigative Training	1,500	839	6,500	6,500	5,000	
103	5230-40	Community Outreach	-		-	5,000	5,000	
TOTAL			62,400	54,436	67,400	72,400	10,000	

DEPARTMENT 104 - OPERATIONS

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
104	5080-00	Emerg. Incident Meals/Provisions	2,000	13,016	20,000	2,000	-	
104	5090-21	Kitchen/Janitorial Supplies	28,960	22,446	29,000	29,000	40	
104	5100-44	Facility/Vehicle Insurance	243,344	246,341	350,000	350,000	106,656	SDRMA increase 42%
104	5120-12	Firefighting Equipment	102,550	48,852	102,000	110,000	7,450	includes SHSGP rope rescue + taxes
104	5125-00	Map Maintenance Program	4,550	2,656	13,687	13,687	9,137	
104	5150-00	Memberships/Subscriptions	6,088	7,595	6,838	6,838	750	
104	5221-00	Safety Equipment/PPE	62,780	15,166	55,300	55,300	(7,480)	
104	5230-41	Meetings and misc.	2,000	1,303	2,000	2,000	-	
104	5223-00	Disaster Preparedness	2,000		2,000	2,000	-	
104	5230-38	Professional Development	2,830	120	5,330	5,330	2,500	
TOTAL			457,102	357,495	586,155	576,155	119,053	

DEPARTMENT 105 - EMS

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
105	5070-00	Ambulance Billing	150,000	123,513	165,000	165,000	15,000	
105	5160-00	QAF	90,000	101,067	130,000	130,000	40,000	\$ increased per call now \$32.30/transport
105	5140-00	Medical Supplies/Equipment	161,674	148,432	161,000	170,000	8,326	
105	5150-00	Memberships/Subscriptions	50	250	250	250	200	
105	5180-82	Professional Services	-		3,000	3,000	3,000	
105	5221-01	Medical & Pre-Emp Exams	25,000	12,394	25,000	25,000	-	
105	5230-32	Material	900		1,000	1,000	100	
105	5230-33	EMS Equipment	1,099		2,870	2,870	1,771	
105	5230-34	Medical Licensing/Certs	8,548	5,030	9,227	9,227	679	
105	5230-35	Defib Maint & Maint Agreement	20,431	12,182	19,538	19,538	(893)	Water - EMS ePCR (\$7,000)
105	5230-38	Professional Development	2,500	65	2,500	2,500	-	
TOTAL			460,202	402,933	519,385	528,385	68,183	

Department 106 - Explorers

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Final Budget	Prelim/Final Variance	Notes
106	5120-12	Explorer/Materials & Equip	-	-	2,000	2,000	
TOTAL			-	-	2,000	2,000	

DEPARTMENT 107 - COMMUNICATIONS

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
107	5060-27	Telephone/Cable TV/ IPTele	46,454	60,102	45,800	45,800	(654)	
107	5060-29	Verizon Data	20,808	11,834	20,000	20,000	(808)	
107	5060-30	MDC & AVL Maint Cost	12,016	11,173	15,000	15,000	2,984	
107	5120-52	Radios/Parts & Service	20,000	15,955	20,000	20,000	-	
107	5120-54	Alarm Services & Supplies	1,500	378	1,500	1,500	-	
107	5120-56	T-1 Phone Line Maintenance	36,000	18,108	36,000	36,000	-	
107	5120-69	RCS 800 MHZ Maint Fee	73,059	51,334	75,000	75,000	1,941	
107	5150-00	Memberships/Subscriptions	1,704	1,342	1,500	1,500	(204)	
107	5180-00	Dispatch Services	407,963	407,963	450,000	451,000	43,037	Disp and Medical Director
107	5230-31	Meetings & Travel	500		-	-	(500)	
107	5230-38	Professional Development	-		-	-	-	
TOTAL			620,004	578,189	664,800	665,800	45,796	

DEPARTMENT 108 - SHOP

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
108	5090-22	Laundry/Linen Supplies	1,000		-	-	(1,000)	
108	5090-53	Hazmat Disposal & Permits	9,625	7,237	10,000	10,000	375	
108	5120-52	Parts & Accessories	122,600	101,595	125,000	125,000	2,400	
108	5120-53	Fuel	183,000	150,918	225,000	225,000	42,000	
108	5120-54	Oils & Lubricants	7,600	5,263	8,000	8,000	400	
108	5120-59	Sublet Repairs	16,000	8,893	16,000	16,000	-	
108	5150-00	Memberships/Subscriptions	80	80	80	80	-	
108	5180-52	Fleet Maint Software	6,500	2,484	5,000	5,000	(1,500)	
108	5220-00	Small Tools/Minor Equipment	4,500	2,739	4,500	4,500	-	
108	5230-38	Professional Development	5,000	7	5,000	5,000	-	
108	5230-39	Formal Education	-	-	-	-	-	
TOTAL			355,905	279,216	398,580	398,580	42,675	

DEPARTMENT 109 - TRAINING

Dept	Account	Line Item	FY20/21 Budget	YTD thru 06/30/21	FY 21/22 Prelim Budget	FY 21/22 Final Budget	Prelim/Final Variance	Notes
109	5150-00	Memberships/Subscriptions	-	50	-	-	-	
109	5230-20	Training Materials	4,000	4,688	8,000	8,000	4,000	
109	5230-38	Professional Development	29,265	19,128	30,000	30,000	735	
109	5230-31	Meeting and misc.	-	-	-	-	-	
109	5230-39	Formal Education	50,000	31,175	40,000	40,000	(10,000)	
TOTAL			83,265	55,041	78,000	78,000	(5,265)	

RESERVE SUMMARY

Description	FY 20/21	Notes	Description	FY 21/22	Notes
2019/20 Reserve Balance	9,205,263		2020/21 Reserve Balance	12,117,889	
2020/21 revenue <u>actual</u>	22,119,185		2021/22 revenue <u>projected</u>	23,105,034	
2020/21 expense <u>actual</u>	(18,198,823)		2021/22 expense <u>projected</u>	(20,110,405)	
Deposit to Reserves	1,297,716	Sta 3/Tower sale	Deposit to Reserves	300,000	
	(19,496,539)				
Total Debt service 2020/21	(857,935)		Total Debt service 2021/22	(761,629)	
Capital Projects:			Capital Projects:		
CIP	(149,801)		CIP	(1,008,000)	
Facilities	-		Facilities	(925,000)	
Total Capital Projects	(149,801)		Total Capital Projects	(1,933,000)	
Total Capital/Debt Service	(1,007,736)		Total Capital/Debt Service	(2,694,629)	
New Debt:			New Debt:		Loans
Proceeds Apparatus			Proceeds Apparatus		
Proceeds modular			Proceeds modular		
Total Proceeds	-		Total Proceeds	-	
Net Operations	1,614,910		Net Operations	-	
Change in Reserves	2,912,626		Change in Reserves	300,000	
2020/21 Reserve Balance	12,117,889		2021/22 Reserve Balance	12,417,889	

RESERVE SUMMARY

Description	FY 20/21	Notes	Description	FY 21/22	Notes
Restricted:			Restricted:		
Fallbrook Mitigation	981,370		Fallbrook Mitigation	981,370	
Rainbow Mitigation	4,074		Rainbow Mitigation	4,074	
Committed:			Committed:		
Compensated Absences	2,189,237		Compensated Absences	2,187,443	
Workers Comp	450,000		Workers Comp	450,000	
Facility and CIP	4,250,583		Facility and CIP	3,325,583	
Assigned:			Assigned:		
Operating Reserve (Dry yield)	3,225,000		Operating Reserve (Dry yield)	4,225,000	
Unassigned:			Unassigned:		
General Fund	1,017,625		General Fund	1,244,419	
Total	12,117,889		Total	12,417,889	

FY 20/21 Reserve Balance tied to Final Audit June 30, 2020: Balance Sheet Gov. Funds page 12, Total Fund Balance

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FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

August 1, 2021

Board of Directors North County Fire Protection District

Re: General Counsel Board Report for August 1, 2021

ARPA Guidance for Municipalities

The U.S. Treasury rolled out its Interim Final Rule on Coronavirus State and Local Fiscal Recovery Funds on May 10. With more than \$350 billion offered for state and municipal governments, below is an overview of how municipalities of every size and budget can benefit from the program.

Disbursement of the Funds

As provided by Congress, funds are allocated for two categories of governments: metropolitan cities that receive money directly from Treasury and non-entitlement units of local government that are funded through their respective state. While funds to NEU governments are first sent to their state, the Interim Final Rules provides that states cannot impose any additional restrictions, rules or compliance.

When Can Funds be Used?

All municipalities have until the end of 2024 to obligate received funds, but have until the end of 2026 to spend the funds. In general, ARPA is intended to help communities prospectively, but there are three important exceptions:

1. Premium pay for essential personnel,
2. Assistance to households and small businesses and,
3. The calculation of lost revenue.

This is different from other federal resources available to municipalities that seek to offset costs incurred during the pandemic. Because there are multiple avenues of funding, it is recommended that a municipality first explore available dedicated funding sources before employing ARPA funds that have greater flexibility in addressing challenges today and over the next two years.

Use of the Coronavirus State and Local Fiscal Recovery Funds

As explained by Treasury, "Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger and more equitable economy as the country recovers."

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

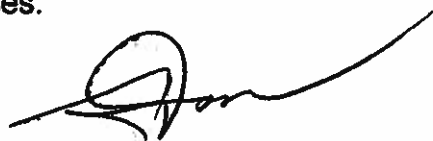
TELEPHONE
(760) 723-9018

There are six main categories for recipients to use Coronavirus State and Local Fiscal Recovery Funds:

- Support Public Health Expenditures
- Address Negative Economic Impacts Caused by the Public Health Emergency
- Serving the Hardest-Hit Communities and Families
- Replace Lost Public Sector Revenue- A local government can calculate its losses in revenue and provide that the computation will be the extent of the reduction in revenue by comparing actual revenue to an alternative representative of what could have been expected to occur in the absence of the pandemic. Treasury specifies that any diminution in actual revenue relative to the expected trend can be presumed to be due to the COVID-19 public health emergency.
- Provide Premium Pay for Essential Workers, and
- Invest in Water, Sewer and Broadband Infrastructure

Making a Plan for the Funds

ARPA funds are broadly designed to support communities across the country, and municipalities are encouraged to plan how each item fits within an eligible use category. In making the plan, it is important to note an intended use may fall into multiple categories. The municipality should be clear which eligible use category is intended for Reporting and Compliance purposes.



ROBERT H. JAMES
Attorney at Law

Robert H. James, General Counsel for the
North County Fire Protection District

RHJ/km
cc: Chief Keith McReynolds
Board members



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: AUGUST 24, 2021
SUBJECT: WRITTEN CORRESPONDENCE

- **WRITTEN COMMUNICATION:**
 - Letter to Lowe's for support of a painting project at Station 1
- **BOARD RECOGNITION PROGRAM:**
 - 07-31-21 – LETTER OF THANKS FOR MEDICAL AID:

Captain August PM Paur
Captain Lindsey EMT Jones
FF/PM Alter-Reitz EMT Rees
 - 08-06-21 – PERFORMANCE ACTIVITY CARD:

Engineer Moore
 -

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

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JEFFERY EGKAN
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KENNETH E. MUNSON
JOHN VAN DOORN

KEITH MCREYNOLDS - Fire Chief/CEO - kmcreynolds@ncfire.org
ROBERT H. JAMES - District Counsel - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER - Executive Assistant/ Board Secretary - lstephen@ncfire.org

Mrs. Sullivan,

On behalf of the North County Fire Protection District, we thank you and the Lowe's team for your generous donation of painting supplies to support our painting project at North County Fire Protection District fire station 1.

Our facilities at North County Fire are continually in need of preventative maintenance and upkeep and this donation sure assisted us in achieving our facilities maintenance goals and we thank you.

Respectfully,

Barry Krumwiede
Battalion Chief
North County Fire Protection District



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT

Regular Board Meeting for August 24, 2021

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Paur
Rees
Alter-Reitz
August
Lindsey
Z. Jones

July 31, 2021

Station 1 "C" Crew
North County Fire Protection District
330 South Main Avenue
Fallbrook, CA 92028

Dear Crew,

I recently received a thank you note addressed to my Mom, . I wanted to drop you a note to let you know how kind I thought that was of you. You probably don't remember, but you responded to a call at on June 1st. It was probably called in as a fall and she needed help getting up. I'm still not sure exactly what transpired that day.

I want to thank all of you for taking care of her. For realizing that she was having a stroke and not that she had just fallen and couldn't get up. You may have responded to calls from her and my stepdad in the previous months, as she had begun to fall frequently during the night, and your station came out a couple of times to help her up. They didn't want to "worry" me, so I never found out until the following day.

She was a tough cookie and never wanted to go to the hospital. There were times I thought for sure she had to have injured something, but she always recovered without much fanfare and never broke anything. Unfortunately, she did not recover this time, and passed away on June 18th.

It was amazing how she was able to speak clearly, had no paralysis, and looked quite good when I arrived at the hospital that afternoon. She was in intensive care for a day or two and then was moved to the PCU until I was able to bring her home on the 10th for hospice care.

When I saw her in the hospital, she told me how happy she was that you took her to Temecula Valley Hospital because it was easier for her family to get there, and she liked that she knew where she was. She had been to that hospital several times and I think it gave her some comfort to go to a familiar place.

I'm sure you respond to so many calls that you never know the outcome of, but I thought it was important to let you know that your kindness and caring that day made a difference. I appreciate the work you do and am grateful that you took care of my Mom.

Thank you again,

Loren Stephen-Porter

From: Brian Macmillan
Sent: August 6, 2021 16:05
To: A Crew; B Crew; C Crew
Cc: NCF Admin
Subject: NCF Staffing Shout-Out

Hello everyone,

Below is a Performance Activity Card given to Eng. Bruce Moore by Capt. Jon Choi in recognition for his effort to help staff our stations during strike team season.

I wanted to take a moment to recognize Bruce Moore for demonstrating a tremendous sense of duty and integrity. During the months of July and August, Bruce has stepped up to fill several vacancies. Bruce has worked 11 shifts during this time, many of those shifts placed him on a 96-hour work cycle. I have had the opportunity to work with him during this time and Bruce has demonstrated a great attitude each overtime shift. He came into work ready to participate in all our drills and took the initiative to handle our business inspections. Bruce has set the right example as a senior employee to show our younger employees how to maintain a positive and respectful attitude while on duty. I appreciate his level of engagement and enthusiasm on his overtime shifts with us. It has been truly an honor and privilege to work with this employee.

Thank you, Jon, for noticing Bruces efforts and thanks Bruce for the hard work. I know there are many employees putting in extra hours to help keep our stations staffed so thank you as well.

Brian MacMillan | Division Chief-Professional Services
North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028
T: (760) 723-2005 - C: (760) 310-4481
bmacmillan@ncfire.org | www.ncfire.org

Proudly serving the communities of Fallbrook, Bonsall and Rainbow ~ Duty, Integrity and Respect

Discover North County Fire on social media:
[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Truck catches fire on SB I-15

By [Village Staff](#)



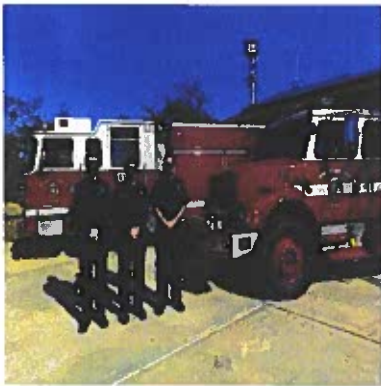
Ben Jury

A semi-truck cab is fully engulfed on SB I-15 near Rainbow Valley Blvd.

At 9:11 this morning, Wed. Aug 18, a semi-truck caught fire just south of the Rainbow Valley Blvd. onramp, according to NCFPD PIO John Choi. The fire was contained to just the cab which was fully engulfed. There were no known injuries and the cause is still under investigation.

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Fire rescue personnel brave deep brush in collaborative effort By [Village Staff](#)



File Photo

File Photo: North County Fire Protection District personnel and engines.

Three North County Fire Protection District (NCFPD) fire engines, one battalion vehicle, a medic crew, San Diego County Sheriff's department, CHP and a ASTREA helicopter spent two hours last night in a collaborative rescue mission searching for a red pick-up truck that reportedly drove off the freeway and crashed down the embankment just south of the Mission Rd. offramp, according to NCFPD PIO John Choi.



File PHoto

San Diego County Sheriff's Department ASTREA helicopter.

The call came in at 1:49 am Monday night, Aug 16. "NCFPD personnel hiked down into the ravine and traversed up and down with flashlights and helmet lights to guide them through the thick vegetation, which was as tall as they were," according to PIO Choi.

The truck was found at 2:33 am. The person who reported the crash was on scene to point crews in the right direction, although NCFPD personnel had to hike through the rough drainage terrain for at least 750 feet before the truck was found.

After finding the crashed vehicle, the truck was empty. The crews continued to look in the area for a victim, but no one was found. "ASTREA was a great assistance utilizing infrared equipment, but they found no heat sensors," said PIO Choi.

The suspected driver was found 20 minutes later walking down Hwy 395 and confessed he was in the truck when it went off the road. It was reported that the CHP arrested him on a DUI.

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NCFPD uses rescue training to carry hiker down Monserate Mountain



Village News/North County Fire photo

North County Fire personnel wait for an injured hiker to be brought down Monserate Mountain, Aug. 8.

Julie Reeder

Publisher

"The North County Fire Protection District was called at 7:42 p.m., Sunday, Aug. 8, to Monserate Mountain when a middle-aged female had a leg injury that required help getting down the mountain," said NCFP PIO John Choi. NCFPD has special training for these types of rescues.

Choi said, "The female hiker was at the top of the mountain and the rescue required a Stokes basket with a wheel and a five-person team including both engine and ambulance personnel." A battalion chief was also on site.

He explained that the patient in the Stokes basket is carried down the mountain feet first by the crew and the last man is the tow anchor or the stabilizing force in the back which is controlling the overall weight in case someone loses their footing. They are holding a piece of webbing as an added level of safety.

NCFPD personnel were able to drive a 4 x 4 battalion vehicle up to the "mid point" on the mountain where they got out and hiked the rest of the way to reach the woman. They arrived on scene with the hiker at the top of the mountain at 8:47 p.m., according to Choi.

Once there, they packaged the woman and secured her in the Stokes basket and carried her down to the battalion vehicle that delivered her to the ambulance waiting at the bottom of the mountain at about 9:40 p.m.

The female hiker was then transported to Palomar Hospital.

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NCFPD rescues rider after falling from horse on trail

By [Village Staff](#)



At 10:44 am Sunday, North County Fire Protection District (NCFPD) was called after a woman in her 30s fell from her horse on a trail in Bonsall near SR 76 and Montellano. The trail was uphill and surrounded by vegetation.

According to NCFPD PIO John Choi the woman wasn't able to get up and walk or move, so they had to use a board to carefully lift her. Then they moved her onto a Stokes basket. "They had to use a Stokes basket and a Stokes basket wheel to move the patient from the location to the waiting ambulance. The woman, approximately in her 30s didn't appear to have life-threatening injuries," said PIO Choi.



You might be interested in:

- [Lawsuit Announced Against AAV Manufacturer in Service Members' Deaths](#)
- [Man Fatally Injured In Crash With Vehicle Driven By Hit-And-Run Motorist](#)
- [Attempted attack takes place in Fallbrook](#)
- [Fallbrook Blanket Project donates to the Camp Pendleton YMCA](#)
- [Rising Temperatures Predicted for San Diego County This Week](#)

Connect With Us

Helicopter hydrant will help fight wildfires in North County

New tool is first of its kind in county

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A new helicopter hydrant in North County will help Cal Fire and other fire departments fight wildfires in remote areas of San Diego County.



By: Jared Arons

Posted at 6:08 AM, Jul 30, 2021 and last updated 7:46 AM, Jul 30, 2021

FALLBROOK, Calif. (KGTV) - Firefighters in North County have a new tool to help attack wildfires before they spread out of control.

The Rainbow Municipal Water Department teamed up with Cal Fire and the North County Fire Protection District to build a "heli-hydrant" in a remote area of Fallbrook.

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ABC 10News Pinpoint Weather with Meteorologist Megan Parry

Once it's finished, pilots can send a signal from their helicopter and fill a 5,000-gallon tank with water. They can then use that to fill their water tanks and make drops on spot fires.

The hydrant will cut down on the amount of time between drops, as pilots won't have to fly to natural water sources farther away.

"There's not a lot of surface water here in North County," says Rainbow Municipal Water Department General Manager Tom Kennedy. "Where there is, they're small, shallow ponds that might have twigs and frogs and other things that get sucked up into the helicopter and clog it."

"Having the quick turnaround time, especially when we're talking about the initial attack, that's crucial to keeping these fires small," says Capt. Thomas Shoots with Cal Fire.

The tank cost Rainbow \$150,000. The water department has spent the last eight months working on the project, fast-tracking it to be ready for the coming wildfire season.

It's the only heli-hydrant in San Diego County and just the second in Southern California. Another one in Yorba Linda is already in use.

"In Yorba Linda, they were doing five dumps with the heli-hydrant to each one they were doing without it," says Glenn Chavez, the owner of the construction company that builds them.

Fire officials in North County call it a "game-changer" for fighting wildfires.

"We hope that we don't have to use it," says North County Fire Protection District Public Information Officer John Choi. "But if we do, We're sure glad that it's in our backyard."

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

New fire chief steps into 'explosive' season

New technology offers defense



Courtesy of North County Fire Protection District

A Heli-Hydrant, an innovative additional resource for fighting wildfires, is coming to the Pala Mesa area by September.

Rick Monroe

Special to Village News

Keith McReynolds, the new fire chief with the North County Fire Protection District, stepped into his position knowing the potential for a wild wildfire season. However, he also noted there are new defenses available.

"The drought is worsening," he explained. "This past winter it was a very disappointing rainfall, so there was really no deep soaking. The vegetation needs that moisture, and it just didn't happen. On top of that, the rain ended early, so that means the amount of dead brush is enormous."

He said live fuel moisture is about a month and a half ahead of where it should be for this time of year.

"Dead fuels are either near or breaking record low values away from the coastal areas," he added.

Furthermore, rainfall is expected to be below normal through October, and temperatures above normal.

Alex Tardy, meteorologist with the National Weather Bureau, painted the same bleak forecast.

"It's record-setting territory with back-to-back years with lack of precipitation," Tardy said. "We've never seen a fuel condition this dry. We're very susceptible to wildfires through the rest of the year."

Santa Ana winds usually come in September through December, compounding the danger.

It's something McReynolds has a unique understanding about, serving the department in three different roles during the three most significant wildfires here since 2002.

On Feb. 10, 2002, he was a fireman. That's when the Gavilan fire was ignited. Pushed by winds that were unusual for February, the fire burned several thousand acres and 43 homes in just a few short hours.

On Oct. 21, 2007, he was a captain when the Rice fire was ignited on Rice Canyon Road just south of Rainbow. The Rice fire was the 26th major fire to start in Southern California that weekend, so the normal mutual aid response was slow. Air support was limited by the extraordinary winds. Within a few short hours, the fire crossed I-15 and directly threatened downtown Fallbrook. For the first time in the community's history, the entire town was evacuated. Over the next several days, the Rice fire would consume nearly 10,000 acres and destroy nearly 240 homes.

On Dec. 7, 2017, he was a battalion chief while under a Red Flag Warning the district was struck by the fast-moving, wind-fed Lilac fire. During one of the worst fire seasons faced by California in recent history, NCFPD battled to halt the procession of the fire that began in a basin west of Interstate 15 and south of State Route 76 along Old Highway 395.

Fanned by Santa Ana winds exceeding 40 mph, low humidity and dry conditions, the Lilac fire swiftly progressed burning into the Bonsall area. With the potential to burn into neighboring Camp Pendleton, Oceanside and Vista, it was predicted if the strong winds did not subside that the fire would reach the Pacific Ocean. Initially, winds drove flames almost more quickly than people could evacuate, with an estimated 10,000 people from Fallbrook and Bonsall moved into centers as mandatory evacuation was ordered. More than 1,500 homes were threatened.

The Rancho Monserate mobile home retirement community was one of the first and greatest casualties of the fire. The fire proceeded into the San Luis Rey Downs training facility, where 45 racehorses perished and two trainers were severely burned. More than 1,659 fire personnel, 100 fire engines and 22 helicopters, 11 fixed wing aircraft, 70 Sheriff personnel, 37 CHP officers, along with many others, worked together to halt the fire and secure civilian safety.

After the coordinated effort, the fire was fully contained on Dec. 13. The wildfire burned 4,100 acres, destroyed 114 homes and damaged 55 more. More than 77,000 people were affected by the fire, and although six people were injured, some severely, there was no loss of human life.

"These were firestorms, something you can't stop," McReynolds said. "It's like a hurricane, and these wind-driven fires are like a war zone. You can't see, there's choking smoke, power lines are down, and roads blocked."

The fire chief offers common sense advice, especially to heed evacuation orders and listen to weather warnings.

"Be prepared with an evacuation plan," he added. "Also, listening to Twitter reports gives really current information, or just stream the NCFD web page, NCFire.org."

"Come the fall months – and even now – we're always watching the weather," he added, "especially the wind conditions."

The chief also noted that even without strong winds, there is still a current fire threat with the dry vegetation and what is called topographical and fuel-driven fires.

McReynolds also offered the basic preventative advice for residents, including mow back or use a weed-wacker to create a defensible space around structures, keep vegetation trimmed, have your street address visible from the road, fire-resistant roof vents, maintain easy driveway access for firetrucks, identify hose bibs for firefighters to use in topping off their units, and clear around propane tanks.

He noted that the department's compliance officer takes weed abatement complaints seriously. The chief was pleased that no firecracker accidents occurred this year, but reminded residents they are dangerous and illegal in the county.

McReynolds noted that the mutual aid agreement with Cal Fire and nearby cities is an excellent cooperation that brings more safety to each community.

"The key is to attack early and to attack strong," McReynolds said.

Capt. Thomas Shoots, a spokesman for Cal Fire, agreed, saying it's ideal to attack a fire by both ground and air. He touted Cal Fire's resources and the cooperation of 30 agencies in the county.

"We all work well together," Shoots said. "The NCFD in Fallbrook is very strong, known for fighting vegetation fires."

He also pointed out that new and advanced technology is playing a big part in making a unified attack on wildfires successful.

Shoots and McReynolds both cited the new Heli-Hydrant being built by the Rainbow Municipal Water District as an exciting, innovative additional resource. The \$150,000 project, the first in the county, involves placing a tank on a mountain top so firefighting helicopters can more effectively refill with water to dump on a fire.

The Heli-Hydrant will be located next to the district's Pala Mesa water tank, said Robert Guitierrez, operations manager for RMWD.

The tank hasn't been delivered yet, he said, but pipes are being installed and it should be operational by late August or September. The nearest Heli-Hydrant is in Yorba Linda, but others can be expected in this area before long. In fact, RMWD is looking at another location in the area and will proceed if it can obtain a grant, Guitierrez said.

"Helicopters hover over the tank and drop their bucket or tube shaped like an upside-down snorkel to refill," he said. "We are also able to be reimbursed for the water if it's declared an emergency."

The second site they are looking at is along Pala Temecula Road.

The Heli-Hydrant tank sits dry but can be filled remotely by the helicopter pilot or by the district.

"It's especially great for fighting spot fires along I-15," Guitierrez said. "The innovative technology is pretty exciting."

Shoots said another new way to refill helicopters this year is by using new portable tanks hauled on a truck.

Meteorologist Tardy pointed out another advancement in technology, with fire suppression teams being aided by satellite feeds from NASA and the National Weather Bureau, as well as camera surveillance coordinated by SDG&E and ALERTWildfire.

Satellite images can be observed every five minutes, he said, and can spot fires as small as 4-5 acres.

Live-streaming from more than 30 high-definition cameras placed on county mountain peaks offer a 360-degree scan of the area. Monitors are able to zoom into a specific area if they receive a call of a fire and are designed to improve fire detection and public safety by creating live-streaming of San Diego's most fire-prone areas.

UCSD, SDG&E and Cal Fire are partners in the camera observation system, and anyone can take a look by visiting Alertwildfire.org.

The cameras are most helpful in remote areas, said Cal Fire's Shoots, and the information is helpful in making operational decisions.

The camera system is about five years old, but it has been updated with a state-of-the-art system for live video. It can also show time-lapse scenarios, pan-tilt-zoom, and uses near-infrared capabilities for night vision. It uses machine vision to detect smoke and can link to incident command centers to notify fire officials when a plume of smoke appears.

Shoots said hand crews are back as strike teams, and that air support is stronger than ever with both helicopters and fixed-wing. Among the agencies providing helicopters are Cal Fire, the city and county of San Diego, SDG&E, the U.S. Forestry Department, and Camp Pendleton.

Cal Fire also has 24 engines plus tankers at its disposal. Its hand crews are now paid seasonal workers rather than from the prisoner work program.

With the recent Northern California fires, two local strike teams were dispatched north by Cal Fire, each with five engines and a chief.

"They need help, so we help," Shoots said. "That's how we work here."

The North County Fire District has five stations in the Fallbrook-Bonsall-Rainbow area. The district's primary service area is about 90 square miles with an estimated population of 52,000 people.

Chief McReynolds said fire suppression in the NCFPD is provided by highly trained firefighters operating state-of-the-art fire apparatus from each station. Every station houses a Type 1 fire engine, which is designed to fight structure fires and respond to medical emergencies. The district also operates several Type 3 engines that are specifically designed and equipped to fight vegetation fires. Firefighters and apparatus routinely participate in the State of California's mutual aid system, responding to fires as far away as northern California.

By working with Cal Fire and other organizations, residents in the NCFD can rest assured they are being protected.

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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Woman veers off freeway after being 'bumped' by semi-truck

By [Village Staff](#)



Village News/Frederick MacKenzie photo

A semi-truck driver stands on the freeway shoulder above and firefighters tend to the woman who veered down the steep embankment..

At 5:38 pm tonight, a car reportedly veered off the southbound I-15 freeway after being "bumped" by a semi-truck, just south of SR 76.

A woman, who was driving the car, was able to drive down the steep west embankment. North County Fire Protection District (NCFPD) made access and walked the patient out and transported her to Temecula Hospital with non-life-threatening injuries, according to NCFPD PIO John Choi.

Onlookers were commenting how she was able to keep control of the car and keep it from rolling over.

They exited near Dulin Rd. on the west side of the freeway.

The semi-truck driver pulled over and stayed on site to talk with agencies present.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: AUGUST 24, 2021
SUBJECT: COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:**

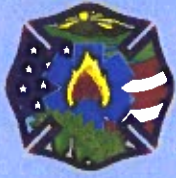
● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: AUGUST 24, 2021
SUBJECT: CLOSED SESSION

CS-1. ANNOUNCEMENT — PRESIDENT VAN DOORN:

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:

- PROPERTY LOCATION: 550 E. Ivy, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Cell Lease/Purchase;
DISTRICT NEGOTIATORS: Chief McReynolds, FM Juul, District Counsel James

CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:

- NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS

CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:

- FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS

CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:

- FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS

CS-6. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - UNREPRESENTED INDIVIDUAL NEGOTIATIONS – CHIEF ABBOTT:

- UNREPRESENTED INDIVIDUAL: DISTRICT NEGOTIATORS:
EXECUTIVE ASSISTANT/BOARD SECRETARY CHIEF McREYNOLDS

CS-7. REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN

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