



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING OCTOBER 25, 2022 - 4:00 p.m.

The October 25, 2022 meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekF0RGt1Mm4vWXgrRFpXbUIPUFlmdz09> or

Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org.

E-mailed comments received will be read into the record by Staff.

ROLL CALL
MOMENT OF SILENCE/INVOCATION (by request)
PLEDGE OF ALLEGIANCE

FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

1. **PUBLIC COMMENT — PRESIDENT EGKAN** (pgs. 5-6)
➤ Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Operations Policy Elections, Officers and Terms SOG § 4.2.6.3.).
2. **CHALLENGE COIN AWARD – CHIEF McREYNOLDS** (pgs. 7-8)
➤ Recurring Item: Mr. Michel is receiving Challenge Coin for his assistance with a vegetation fire.
3. **VALOR AWARDS – CHIEF McREYNOLDS** (pgs. 9-10)
➤ New Item: To recognize employees for their valor in rendering assistance.

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

4. **APPROVE REGULAR BOARD MEETING MINUTES, SEPTEMBER 27, 2022** (pgs.11-16)
➤ Standing item: Review and approve minutes from September 27, 2022 meeting as presented.
5. **APPROVE SPECIAL BOARD MEETING MINUTES, OCTOBER 5, 2022** (pgs. 17-18)
➤ Standing item: Review and approve minutes from October meeting as presented.
6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2022** (pgs. 19-28)
➤ Standing Item: Review and Accept Financial Report for September as presented.
7. **REVIEW AND ACCEPT POLICIES & PROCEDURES:** (pgs. 29-42)
➤ Standing Item:
 1. **Administration – Business Administration – Payroll and Benefits – Bilingual Pay:** New policy outlining the requirements and processing of eligibility and payment.
 2. **Administration – Business Administration – Payroll and Benefits – Payroll Processing:** Housekeeping to bring policy in line with actual practice.
 3. **Administration – Business Administration – Payroll and Benefits – Single Role EMS Personnel Compensation:** Housekeeping to bring policy in line with actual practice.
8. **CUSTOMER SATISFACTION SURVEY SATISFACTION PROGRAM, 2022 – 3RD QUARTER** (pgs. 43-50)

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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RESULTS – DFC MAHR AND CHIEF McREYNOLDS

- Quarterly Report: Report demonstrates 26% of surveys were returned; 94% of which were in the 'excellent' category.

ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence at the time announced in the Agenda or as soon thereafter as such matter can be heard.

9. **APPROVE MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT BOARD MEETING FOR THE YEAR 2023 – CHIEF McREYNOLDS AND BC CANPINAR** (pgs. 51-52)
➤ Annual Item: Review and approve new meeting schedule for 2023.
10. **PUBLIC HEARING DATE/TIME CERTAIN FOR OCTOBER 25, 2022 (4:15 P.M.) – FOR ADOPTION OF 2023 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS – FM FIERI AND CHIEF McREYNOLDS** (pgs. 53-150)
➤ Recurring Item: Public Hearings for Second reading of Fire Code, which includes amendments, additions and deletions for local rules and conditions.
11. **NORTH ZONE BLS AMBULANCE DEPLOYMENT – DFC MAHR AND CHIEF McREYNOLDS** (pgs. 151-52)
➤ Recurring Item: request the Board authorize continued deployment of a BLS ambulance to the North Zone for an additional twelve (12) months.
12. **APPROVE RESOLUTION 2022-21 ADOPTING AN UPDATED PAY SCHEDULE – FM JUUL AND CHIEF McREYNOLDS** (pgs. 152-56)
➤ Recurring Item: Review and approve Resolution 2022-21 adopting updated Pay Schedule document as required by California Code of Regulations §570.5 and which is being amended due to current pay rate adjustments.
13. **SOLE SOURCE VEHICLE PURCHASE – DFC MAHR AND CHIEF McREYNOLDS** (pgs. 157-60)
➤ New Item: Review and approve the sole source purchase of a 2022 fleet service vehicle.
14. **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION – D/C MACMILLAN AND CHIEF McREYNOLDS** (pgs. 161-64)
➤ New Item: Review and approve Resolution 2022-22 for a County of San Diego Housing and Community Development Services Community Development Block Grant (CDBG) application.
15. **REVIEW AND APPROVE STATION 2 RENOVATION CHANGE ORDER — CHIEF McREYNOLDS** (pgs. 165-66)
➤ New Item: Review and approve an expenditure for a change order at Station 2.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

16. There are no Discussion Items for the October 25, 2022 Board meeting. (pgs. 167-68)

STANDING DISCUSSION ITEMS:

All items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 169-70)
 - "City Clerk and Board Secretary Roadmap"



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- **WRITTEN COMMUNICATION** (pgs. 171-72)
 - **BOARD RECOGNITION PROGRAM**
- **NEWS ARTICLES** (pgs. 173-90)
- **COMMENTS/QUESTIONS:** (pgs. 191-92)
 - **STAFF:**
 - Chief McReynolds
 - Other Staff
 - **BOARD**
 - **BARGAINING GROUPS**
 - **PUBLIC COMMENT**

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** (pgs. 193-94)
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE §54957 (B) – CHIEF McREYNOLDS:**
➤ EXECUTIVE ASSISTANT/BOARD SECRETARY
- CS-3. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE §54957 (B) – CHIEF McREYNOLDS:**
➤ DISTRICT COUNSEL
- CS-4. **REPORT FROM CLOSED SESSION — PRESIDENT EGKAN:**

ADJOURNMENT

SCHEDULED MEETINGS

The next Board meeting is Tuesday, **December 6, 2022** at 8:00 a.m. at FPUD for educational training.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Clerk, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was **October 20, 2022.**"

Board Clerk Mavis Canpinar: _____

Mavis Canpinar

Date: _____ October 20, 2022